

**CITY COUNCIL MEETING
TABLE OF CONTENTS FOR MINUTES
January 21, 2014**

Call to Order2
Council and Staff Attendance2
Public Attendance2
Agenda Changes2
Public Comment.....2
OLCC License.....2
Work Session2
 Goal Setting2

City of Dundee
City Council Meeting Minutes
January 21, 2014

Call to Order

Mayor Crawford called the meeting to order at 6:09 PM.

Council and Staff Attendance

Present: Mayor Ted Crawford, Councilors Jennifer Munson (7:05), Doug Pugsley, David Russ, and Tim Weaver. Excused: Councilors Jeannette Adlong and Storr Nelson. Staff members: Rob Daykin, City Administrator, and Debra Manning, Assistant City Recorder.

Public Attendance

Nancy Boyer, Mid-Willamette Valley Council of Governments.

Agenda Changes

None.

Public Comment

None.

OLCC License

The motion was made and seconded to approve OLCC License Application, Angela Estate LLC. **The motion** passed unanimously.

Work Session

Goal Setting

Nancy Boyer, Mid-Willamette Valley Council of Governments reviewed why do goal setting: helps to get all on same page, allows effective time management, sets clear guidelines, supplies a useful budget tool, communication tool and evaluation tool.

Mayor Crawford suggesting amending the word “viability” in the Mission Statement with resilience. C.A. Daykin suggested vitality. **Updated Mission Statement:** The City of Dundee provides public services supporting the livability, safety, and economic vitality of the community. Daykin noted that the 2012 Goals did not include reference to public safety, which is a significant part of the municipal budget. Goal 5 was updated to include public safety. Following review of the 2012 Goals and Objectives, the council discussed and prioritized new and continuing objectives.

Goal 1: Provide municipal facilities and infrastructures to support current operations and growth focusing on responsible funding, innovation and value to the community.

Objectives:

- Update Water Master Plan - priority 1
- Promote water conservation in the city - priority 4
- Involve public in discussion of potential use of recycled water for irrigation and other non-potable purposes - priority 2
- Establish water rates that implement the Water Master Plan and support current operations - priority 2
- Establish System Development Charges rates that ensures future develop contributes fairly to the City’s infrastructure - priority 2
- Pave all streets (no gravel roads) - priority 3

- Continue implementation of street maintenance plan - priority 4
- Continue to support improvements to 99W, including pedestrian safety - priority 4
- Encourage reduction of traffic on Hwy 99W by evaluating alternative routes and methods in conjunction with ODOT and Yamhill County, including participation in planning efforts - priority 1
- Continue to support Newberg/Dundee Bypass - priority 4
- Update Transportation System Plan, including investigating funding options - priority 1
- Complete construction of new Fire Hall under USDA loan budget - priority 1
- Fund the relocation of the Public Works facilities - priority 1
- New City Hall - priority 3

GOAL 2: Provide proper planning, zoning and codes to manage growth in the City while improving overall livability and enhancing historical qualities.

Objectives:

- Update development codes focusing on park land dedication and onsite storm water management for new developments - priority 2
- Rezone Highway 99W corridor - priority 1
- Complete Riverside Zone changes and Design Standards - priority 2
- Council to meet jointly with Planning Commission as needed to outline and coordinate activities, objectives and priorities - priority 4
- Encourage and provide Planning Commissioners with training - priority 4
- Update Public Works Design Standards including identity project - priority 2
- Reevaluate solution to yard debris waste - priority 1
- Conduct Urban renewal feasibility study - priority 2
- Improve the visual appearance of downtown through education, code enforcement and public property beautification - priority 4
- Develop a public parking plan - priority 2

GOAL 3: Develop and manage a system of parks, paths and open spaces to enhance livability, utilize natural assets and provide recreational opportunities.

Objectives:

- Ensure the development of centrally located neighborhood and community parks as identified in the Riverside Master Plan - priority 2
- Continue to implement the Parks Master Plan - priority 4
- Maintain effective communication with Chehalem Parks and Recreation District (CPRD) by quarterly updates from CPRD and regular attendance of City representative at CPRD board meetings - priority 4
- Encourage CPRD and School District to maintain acreage and use of Dundee-Billick Park including civic core visioning process - priority 1/4
- Convert existing wastewater treatment facility lands for park, paths and open space use - priority 2
- Interconnect Harvey Creek, Harvey Creek Springs and Viewmont properties via trails - priority 2
- Improve non-motorized connectivity between the hills, the river and neighboring communities through a coordinated trail system - priority 3
- Pursue potential purchase of 20 acres adjacent to the Harvey Creek Trail property for expansion of the trail system - priority 3

Goal 4: Encourage a positive and viable environment and instill pride of ownership and a sense of community in local businesses.

Objectives:

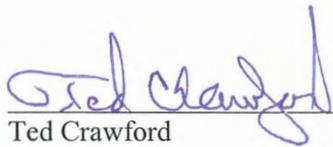
- Support community events and projects and utilize the Chamber of Commerce to foster a relationship with businesses to maintain and improve properties - priority 4
- Construct Welcome to Dundee sign for the south end of the city - priority 2
- Underground utilities on Highway 99W - priority 3
- Explore ways to encourage development/redevelopment of downtown businesses - priority 2

Goal 5: Provide efficient, effective and open government to best serve the community, support public safety and promote civic involvement.

Objectives:

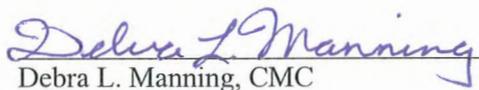
- Provide a positive work environment for city staff and elected/appointed officials which includes continuing education and professional development and opportunities - priority 4
- Continue staff appreciation day at end of year - priority 4
- Improve communication with Yamhill County and the City of Newberg by encouraging attendance of City elected officials and staff at relevant meetings and participation on studies, taskforces and committees - priority 1/4
- Continue quarterly newsletter - priority 4
- Publicly recognize community volunteers with an annual summertime event - priority 1
- Upgrade and enhance the City's website - priority 1
- Explore other effective mediums for communication with the community - priority 1
- Ensure an ethic of customer service for City government - priority 4
- Budget for expanded city administrative staff hours to support functions and provide for adequate back-up - priority 1
- Install radar reader board on Ninth Street and by the Elementary School - priority 1
- Support efforts of Newberg/Dundee Police community outreach including National Night Out and Citizen Academy - priority 2
- Support Fire Chief in recruitment and retention of volunteer personnel - priority 1
- Update the Employee Handbook - priority 2

The meeting was adjourned at 9:24 P.M.



Ted Crawford
Mayor

Attest:



Debra L. Manning, CMC
Assistant City Recorder