

**City of Dundee**  
**Parks Advisory Committee Minutes**  
**March 6, 2013**

**Call to Order**

Jeanette Adlong, Chair, called the meeting to order at 7:00 P.M.

**Council and Staff Attendance**

Jeanette Adlong, Kimberly Felton, Nick Gilbert, Melody Osborne, and Joyce Stalcup. Staff members: Rob Daykin and Chuck Eaton, City Engineer.

**Public Attendance**

None.

**Approval of Minutes**

**The motion** was made and seconded to approve the Parks Advisory Committee Minutes for October 3, 2012. **The motion** passed unanimously. **The motion** was made and seconded to approve the Parks Advisory Committee Minutes for February 6, 2013. **The motion** passed unanimously.

New committee member, Melody Osborne, was introduced.

**Business**

**Viewmont Greenway Trail - OPRD Grant Application**

City Engineer Eaton presented a proposal for the greenway of a series of mini connected parks. Public Works staff discussed related swale maintenance issues with the engineer. The greenway starts at Ione Street with conversion of the swale into a widened detention basin to accommodate a significant storm event with a meandering ADA trail, natural play areas, bench area, drinking fountain, and picnic table(s). Daykin reminded the committee that there will be discussions with adjacent property owners to address their concerns with privacy and views. The path moves up the greenway at a 5% maximum ADA acceptable grade with the intent of incorporating nature play items such as logs and rocks. The viewpoint area is the end of the ADA accessible portion of the park. The swale would be piped under this area.

Joyce Stalcup inquired the number of parking spaces. Eaton advised that only one space is required for ADA/handicapped, but the space is required to be paved.

Kimberly Felton suggested placement of the neighboring homes on the drawing for better visualization of impact by the bulb on the properties.

Nick Gilbert expressed concerns that the seating areas would become a hangout for teenagers and hard to patrol. Daykin noted the greenway will be an open line of site from Ione Street up to this point. He suggested taking out the rest stops and encouraging movement on the path. Eaton cautioned if too many elements are pulled, the grant will lose points. Daykin suggested placement of backless benches. Eaton suggested use of boulders for seating. The majority consensus was to remove the rock wall seating feature. Eaton noted a bench would need to be located in this ADA accessible area. Osborne supported a bench to accommodate parents with children using the nature play.

Felton noted that currently the city mows the swale once a year. She inquired who would maintain the nature play pieces. Daykin advised that Public Works Supervisor Mustain is currently reviewing options for a ride able lawn mower to maintain the greenway. This will be one of the first active park type projects the City will undertake and commit to maintaining.

Eaton noted that the path will be wide enough to accommodate a bench; from there the asphalt will transition to a narrower, four foot width, fine crushed gravel path. A lawn substitute material will be used.

The transition zone will encompass a natural mini park with native plantings of shrubs and vine maples requiring minimal maintenance and a split path and a bridge. There are two existing anchor trees at each end: an eighteen inch oak and a twenty-four inch fir.

The third area transitions back to the streets at Laurel with grasses with focal/educational plants scattered.

Chair Adlong inquired what type of educational plants might be considered. Daykin referred to regional plants with a placard noting its species. Eaton suggested an Oregon grape by the tall fence of the first lot on Laurel, noting it is the state flower. Eaton suggested an emergency vehicle access point/turn around at the end of Laurel Street. Daykin noted the park boundaries for the grant application terminate on the ROW on Laurel Street on the eastside. Other funding sources would be used to continue improvements on the other side. City Engineer Eaton stated the continuation of the path from Laurel to Dogwood is intended to connect to the Dogwood SCA improvement project, but is outside of the Viewmont Greenway Trail park boundaries for purposes of the Parks grant application.

Osborne inquired why the trail lies closer to the houses. Eaton replied the drainage ditch aligns to the far ROW line and would have to be relocated to realign the trail away from the houses. Daykin clarified a concept plan would be submitted with the grant application. Numerated features will have to be included in the final project. Eaton stated the concept plan will be presented to the neighboring property owners to receive their input and accommodate their concerns as possible prior to final design. An estimate for relocation of the ditch will have to be completed prior to the grant application; if the desire is to have the walking path on the opposite side of the ditch. It was noted if it was a street the sidewalk would be in the same location as the path.

Osborne asked if the additional benches were for a viewpoint or aesthetics. Eaton shared that benches are usually considered a positive amenity for a grant application. Osborne questioned if there is room to place the benches away from the houses, or if there is a concern to have people looking away from the houses rather than into them. Eaton shared the concern to have people looking away from the house and for most of the benches there isn't room on the ditch side; a few could be relocated. He suggested four benches and noted vandal proof benches are not inexpensive.

Felton expressed concern that children would not be able to really run on the ground cover. Eaton advised that they can on the lawn substitute plantings; they would not be able to run in the natural mini park.

Changes were reiterated: reconfigure the turnaround at the end of the paved trail to a smaller configuration, remove rock wall seating area, show the adjacent houses, and reposition the terminus at Ione Street.

Chair Adlong asked for a review of the nature play areas. Eaton suggested moving the picnic table away from the home. Adlong asked if the picnic table would be permanently mounted and expressed a concern to be able to relocate it if the vineyard is developed. Daykin noted it would be mounted to the ground; but could be relocated at some point in time if desired. The swale would make use of contouring, logs, and buried boulders to help accommodate a large drainage event. Nature play items would include round stumps, longitudinal logs and boulders as you climb the hill.

Nick Gilbert questioned if the property owners would be contacted before submission of the grant application. Daykin noted there has been one meeting with the property owners; if the grant is received a meeting will be held to further determine the details of the greenway.

The committee members questioned what the “ground cover” would be and asked for more information. Eaton noted they could be anything from native grasses to woody ground covers; he will bring back more information.

Grant submission is due by April 12th; the updated grant application with cost estimates can be brought back to the April 3rd Parks Advisory Committee meeting. A new resolution will be on the agenda before the Council. Daykin suggested notice to the property owner’s updating the city did not get the grant on the first application and is reapplying; with an invitation to the April 3rd Parks Advisory meeting to review the updated application.

### **TE Sidewalk & Streetscape Project Update**

The city has a grant to replace deteriorated sidewalks, place new crosswalks, place sidewalks where they do not exist, and ornamental lighting along Highway 99W. The committee was polled as to their interest in applying landscaping, including benches, to the dead-end streets. Eaton noted the current trend is to provide pedestrian friendly zones, areas with benches, planters, bicycle racks, etc. Council is considering not developing the ROWs as streets. The majority consensus was the committee would like to be included.

With the completion of the waste water treatment plant; Lagoon two will be decommissioned. There will be an opportunity to apply for a major grant for the proposed nature park in two years.

The next Parks Advisory Committee meeting will be April 3rd. The meeting was adjourned at 9:00 P.M.

  
Jeannette Adlong, Chair

Attest:

  
Debra L. Manning, CMC  
Assistant City Recorder