

City of Dundee
Parks Advisory Committee Meeting Minutes
April 1, 2015

Call to Order

Jeanette Adlong, Chair, called the meeting to order at 7:00 P.M.

Staff Attendance

Present: Jeanette Adlong, Jesse Dillow, Nick Gilbert, and Melody Osborne. Staff members: Rob Daykin, City Administrator.

Public Attendance

Jim McMaster, CPRD.

Approval of Minutes

The motion was made and seconded to approve the Parks Advisory Committee Minutes for February 4, 2015. The motion passed unanimously.

Business

Horseback Rides Proposal

C.A. Daykin informed the Committee that Steve Morris withdrew his request for use of Harvey Creek Trail to conduct horseback rides through area vineyards. Mr. Morris indicated the use of Harvey Creek Trail would have been limited, but he was not able to secure passage through the vineyard near the Viewmont Drive entrance to the Harvey Creek Trail. Daykin noted that we have not prohibited horseback riding on the trail and at least one rider has used the trail on several occasions. Chair Adlong stated she had concerns that this activity would damage the trail. Jim McMaster, CPRD expressed concerns with some of the steeper grades on the trail and affirmed that there could be significant wear on the trail.

Viewmont Greenway Park

C. A. Daykin advised that City public works crews will be installing the storm pipe in the next phase of work in the lower section as ground conditions allow. The next phase of excavation work will take place during the summer. To keep costs down, the City will subcontract the concrete work and construction of the asphalt path. Additional plantings for both the lower and upper sections of the project will be completed in early fall. Chair Adlong inquired about irrigation for the plants installed last fall. Daykin stated a City water line runs along the property and City crews will tap the line for installation of temporary, above ground irrigation.

Proposed Parks Fund Budget

The Committee reviewed a draft of the proposed Parks Fund budget for FY 2015-2016 prepared by C.A. Daykin. Daykin stated he increased the Viewmont Greenway project budget by using funds set aside in the current fiscal year for Harvey Creek Trail improvements and professional services that were not expended. Professional services were intended to assist with the preparation of State Parks local government grant for the Nature Park project at the wastewater treatment plant. That application will be delayed until the property is fully ready for public use. These changes reduce about half of the \$23,000 gap in funding discussed at the February 4 Committee meeting. Daykin noted that apart from donations and grants, the Parks Fund relies on transfers from the State Revenue

Sharing Fund. Daykin noted that there is a lot of competition from outside groups for funding from the State Revenue Sharing Fund. Jim McMaster suggested that the Newberg Rotary morning group prefers to fund brick and mortar projects, and suggested completion of the nature play area would be a good candidate. Following review of other potential savings on the project, the Committee supported an increase of the State Revenue Sharing Fund from \$2,500 to \$10,000 to ensure adequate funding to complete the Viewmont Greenway Park project.

Other Reports

Chair Adlong inquired on the debris pile on the Harvey Creek Trail property. Daykin stated the bagged garbage was removed by City crews and the metal pieces were stacked for removal at a later date. He will follow through with public works to confirm when the metal debris will be removed.

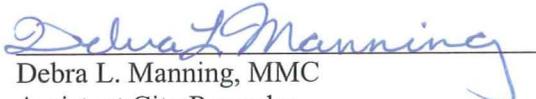
Jesse Dillow stated he would be willing to lead a project for George Fox Serve Day this year for the Harvey Creek Trail property.

Jim McMaster shared a schedule of stakeholder meetings with the pool architects, Scott Evans & Associates this month on April 15 and April 16. A general public meeting will be held between 7:00 and 9:00 pm on April 22 at the Chehalem Aquatic & Fitness Center.

The meeting was adjourned at 8:40 P.M.


Jeanette Adlong, Chair

Attest:


Debra L. Manning, MMC
Assistant City Recorder