

City of Dundee
Parks Advisory Committee Meeting Minutes
April 2, 2014

Call to Order

Jeanette Adlong, Chair, called the meeting to order at 7:00 P.M.

Council and Staff Attendance

Present: Jeanette Adlong, Nick Gilbert, Kimberly Felton, and Joyce Stalcup. Absent: Jesse Dillow and Melody Osborne. Staff members: Rob Daykin, City Administrator.

Public Attendance

None.

Approval of Minutes

The motion was made and seconded to approve the Parks Advisory Committee Minutes for January 8, 2014. The motion passed unanimously.

FY 2014-15 Budget

Following an update on the status of the Highway 99W Sidewalk/Streetscape, Fire Station Construction and Bypass projects, City Administrator Daykin reviewed the Parks Fund budget with the Committee. Daykin noted the Viewmont Greenway Park project is accounted for in both the Parks Fund, which includes the \$75,000 grant from State Parks, and the Storm Water CIP Fund in the amount of \$57,000. The Parks Fund receives periodic transfers from the State Revenue Sharing Fund as seed money for various projects, including the pedestrian bridge construction and other work on the Harvey Creek Trail property.

Daykin suggested consideration of adding two projects to the proposed budget for FY 2014-15; 1) submittal of a grant application to State Parks in the April 2015 cycle for the Nature Park project at the site of the wastewater treatment plant and 2) continued improvements on the Harvey Creek Trail property. Daykin explained that the lagoons will be decommissioned by the end of summer 2014 and be in a position to be re-constructed as a park should we obtain funding. A concept plan for the Nature Park was prepared in 2010 with input from the Parks Committee and he recommended hiring the landscape architect, Mike Faha of Greenworks, to update the plan and assist in the preparation of the grant application. Chair Adlong stated she would like to see more of the water features preserved for wildlife and limit human activities that would be in conflict with a Nature Park model. Daykin suggested budgeting between \$4,000 and \$5,000 for assistance with the grant application. The Committee concurred.

Daykin noted Matt Novak volunteered to help with removal of non-native plants and some grading to restore the grade where steep banks were created from prior excavation work. The main emphasis is on the north side of the meadow area. Daykin suggested \$1,500 for native grasses and plant purchases to restore the meadow area. Nick Gilbert inquired about additional trail construction efforts. Daykin noted that we may want to budget for survey work to ensure that future trails are constructed on the project property. Gilbert suggested the engineering program at George Fox could provide survey work as a class project.

Joyce Stalcup inquired on the small triangular shaped lot next to First Street, and whether the City could acquire it to complete a landscape improvement project. Daykin stated he would look into the ownership of the parcel, which is too small to be developed.

The next Parks Advisory Committee meeting will be on Wednesday, June 4, 2014. The meeting was adjourned at 7:45 P.M.


Jeanette Adlong, Chair

Attest:


Rob Daykin, City Administrator/Recorder