

**CITY COUNCIL MEETING
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July 7, 2015**

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City of Dundee
City Council Meeting Minutes
July 7, 2015

Call to Order

Mayor Russ called the meeting to order at 7:00 P.M.

Council and Staff Attendance

Present: Mayor David Russ, Councilors Ted Crawford, Storr Nelson, Doug Pugsley, Kristen Svcarovich, and Tim Weaver. Excused Absence: Councilor Jeannette Adlong. Staff members: Shelby Rihala, City Attorney, John Stock, Fire Chief, and Debra Manning, Assistant City Recorder.

Public Attendance

Lisa O'Halloran.

Agenda Changes

None.

Public Comment

Lisa O'Halloran, owns property at 23700 NE Hagey Road and is requesting to be added to city water service. Their well is a declining, low producer; which has run dry during the summer for the last two years and the water quality is poor. They are willing to meet city requirements.

Mayor Russ relayed that City Administrator Daykin had a family emergency and was out of town.

New Business

Outside Water Request

The majority consensus of the Council was to address the issue at this point in the meeting. The Mayor relayed City Administrator Daykin's opinion that additional limited water hookups are a benefit to the system providing additional revenue for further development of additional water sources. **The motion** was made and seconded to authorize a City water service application for 23700 NE Hagey Road. **The motion** passed unanimously.

Consent Agenda

The motion was made and seconded to approve Consent Agenda items 5.1 City Council Minutes, June 16, 2015 and 5.2 Special City Council Minutes, June 23, 2015. **The motion** passed unanimously.

Old Business

Urban Renewal Feasibility Study

City Attorney Rihala referred to the materials in the packet (pages 13-18). City Attorney Watts' legal opinion is that the Charter wording has too many unknowns and is a legal risk. He recommends a charter amendment; which would provide significant benefit to the city, including shortening the time frame of the process, if the city moves forward pursuing an urban renewal district.

Mayor Russ noted the staff recommendation is to authorize the COG to proceed with the preparation of the urban renewal feasibility study. He asked if this should be completed prior to

the Charter amendment. Rihala stated the study should help determine if an urban renewal district is feasible and if there is interest in it. It will help clarify if it is worth moving forward with a Charter amendment. Russ inquired the cost of a Charter amendment. Rihala replied it would be the cost of drafting the ballot title and for election costs. Russ supports pursuing a Charter amendment first. Councilor Nelson questioned the benefit of an amendment beyond the urban renewal district. Rihala stated it would amend only the language relating to urban renewal; but it would be a long term fix. Councilor Pugsley asked if other sections of the Charter can be amended at the same time. Rihala counseled several sections can be amended; but each section would be a different measure.

Councilor Crawford supported moving ahead with the feasibility study, otherwise the lack of information would lend argument to opposition. The study will show what can be done and how much revenue it can raise. He suggested an ad hoc committee to determine if there are other amendments to the Charter which should be addressed at the same time. Crawford questioned the cost for the feasibility study. **The motion** was made and seconded to authorize the COG to proceed with the preparation of an urban renewal feasibility study. C. Nelson inquired the cost of the study. After further discussion the motion and the second were withdrawn and the item was tabled to the next meeting to receive the information on the cost of the study.

New Business

Resolution No. 2015-10, Certifying Municipal Services Provided

Yamhill County's population is now over 100,000 as of the last census. State law requires cities, in a county over 100,000 to annually provide a resolution advising the services they provide to their residents to receive State funds. **The motion** was made and seconded to approve Resolution No. 2015-10 a resolution certifying the municipal services provided by the City of Dundee. **The motion** passed unanimously.

Council Concerns and Committee Reports

Councilor Svicarovich has been appointed to the Yamhill County Roadway Improvements Advisory Committee.

C. Crawford advised that the Tourism Committee has withdrawn the application for the Wine Country License Plates Matching Grant Program due to its complexity and requirements. Application may be made every two years; the committee will work to prepare for the next round.

Crawford referred to the construction projects which the State Legislature earmarked before they adjourned. There is only one project in our region; in Grande Ronde. The Newberg-Dundee Bypass did not receive any funding. He questioned the status of the Tiger Grant. Mayor Russ replied they should be decided this month.

Old Business

Urban Renewal Feasibility Study

Assistant City Recorder Manning provided the cost of the feasibility study from the COG's contract of \$14,000 (\$1,000 for Task 1 which has been completed and \$14,000 for Tasks II and III) to the Mayor. Mayor Russ drew the Council's attention to the contract. The majority Council consensus was to address the issue. **The motion** was made and seconded to authorize the COG to proceed with the preparation of an urban renewal feasibility study. The motion passed unanimously.

Mayor's Report

None.

City Administrator's Report

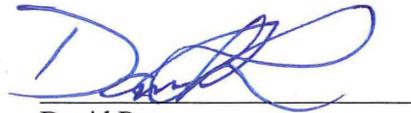
None.

Public Comment

None.

Executive Session:

The City Council entered Executive Session at 7:28 P.M. in accordance with ORS 192.660 (2) (h) to consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed. Executive Session ended at 7:40 P.M. and the Council reconvened. **The motion** was made and seconded to authorize the City Administrator to execute the agreement with Pinnell Busch, Inc., not to exceed amount of \$20,000, to investigate the issues at the Fire Station. **The motion** passed unanimously. The meeting was adjourned at 7:41P.M.



David Russ
Mayor

Attest:



Debra L. Manning, MMC
Assistant City Recorder