

**Special City Council Minutes
September 22, 2015
Dundee Fire Hall**

Call to Order

Mayor Russ called the meeting to order at 7:00 P.M.

Council and Staff Attendance

Present: Mayor David Russ, Councilors Jeannette Adlong, Ted Crawford, Storr Nelson, Tim Weaver and Kristen Svicarovich. Excused: Councilor Doug Pugsley. Staff members: Rob Daykin, City Administrator, Greg Reid, City Engineer, Michael Humm, City Engineer, and Debra Manning, Assistant City Recorder.

Public Attendance

None.

Sewer Line Inspection Work Bids

Quotes were obtained in March of 2015 for contracted CCTV sewer line inspection services and the bid was awarded to Pacific Int-R-Tek, but the weather didn't cooperate and the work was postponed. New quotes have been solicited from four providers of CCTV services.

City Engineer Humm advised three quotes were received for CCTV services to capture infiltration into the sewer system. There is flexibility for 15,000 to 20,000 linear feet of sewer lines in project's scope. The quotes are higher than last time, partly due to the addition of 6,000 linear feet to target potential problem areas between Seventh and Ninth streets based on flow monitoring data. Staff recommends awarding the bid to Pacific Int-R-Tek, the low bidder.

Mayor Russ inquired if the flow meters show problems in the area of View Crest Drive and Seventh Street. Humm replied the targeted areas are Seventh Street, visually inspected by staff, and Ninth Street, with elevated flows noted from the monitoring equipment. He noted the option to utilize funds from the Clean Water State Revolving Fund loan for a more comprehensive Infiltration and Inflow (I & I) project.

Councilor Nelson questioned the price increase from Pacific Int-R-Tek's previous bid. Humm replied \$.20 a foot due to market pricing.

The motion was made and seconded to award the bid for CCTV inspection services to the low bidder, Pacific Int-R-Tek, for an expected project cost of \$39,500. Mayor Russ expressed concern for the city to invest in the needed equipment, in the future, to allow staff to address these issues. **The motion** passed unanimously.

Alder Terrace Mobile Home Park I & I Issues Update

A letter of noncompliance for improper connections to the sewer line was issued to the mobile home park. The flow meter at their connection showed high peak flows from fall through the spring (eight to nine months). They were given thirty days to develop a corrective action plan; followed by ninety days to complete repairs. The corrective action plan they submitted includes contracting with a plumber to complete inspections to understand the issues and then completion of the work based on the inspections. They may be addressing spot repair issues identified by the smoke testing the city completed; which Staff acknowledged would be a first step but might not correct the problem in its entirety. Staff will monitor their flows through the winter. Work is supposed to start this week.

Mayor Russ inquired if they have moved forward with corrective action on the ditch which caused the flooding/standing water issues. C. A. Daykin replied that Public Works Supervisor Mustain met with the Office Manager who advised they were soliciting bids for the clean out work. Staff will follow up.

Viewmont Greenway Park – Phase 2 Bids

Work completed on the greenway in the fall of 2014 included: excavation, grading, storm line installation, construction of a gravel trail and placement of mulch material by K & E Excavating. The cost came in higher than anticipated. The Parks Advisory Committee reviewed the project and the budget for cost reduction options and looked for additional resources. City crews installed the lower section of storm line, this summer, at a higher than expected cost of \$15,000. The cost was higher in part due to the addition of a manhole and the pipe length was three times longer than anticipated. Bids were received from Trench Line Excavation, Inc. and K & E Excavating, the low bidder. Two other contractors contacted declined to bid. The bids came out higher than expected, particularly for the installation of asphalt materials (the stockpiled grindings from prior overlay projects for use on the asphalt path). City Engineer Reid recommends Alternative 3 as an option. There is approximately \$59,000 left in the budget; after this work there will be an estimated \$23,900 left.

City Engineer Reid advised that the Phase 2 work would complete the grading, place the A/C path with alternative bid items for the 1) storm water inlets, 2) outlets, and 3) choking (filling of surface voids to achieve a smoother walking surface) of the A/C path. Alternative 3 came in higher than expected at \$4,800 from K & E Excavating and \$10,000 from Trench Line Excavation. The bid was adjusted to pay grading on a lump sum basis to accommodate changes to the grading plans. The inlets and outlets were removed with the intent to utilize onsite rock for protection of the inlets and outlets; reducing costs by \$9,000. The staff recommendation is to award the bid to K & E Excavating with Alternative 3.

Councilor Svicarovich inquired the start date for Phase 2 work. Reid responded this fall.

C. Nelson asked if the choke aggregate was quarter inch minus. Reid stated it is finer. Nelson inquired if the path was reduced by the amount of aggregate to be placed or if it will be added to the top. Reid advised it would be blended into the surface and compacted. Nelson suggested thinning the recycled path by the amount of material to be added to reduce costs. Reid noted that most of the cost for the choke is labor cost to spread the material prior to compaction. K & E Excavating will look for options to reduce the cost for alternative 3. Nelson questioned provisions to cover lack of access due to inclement weather. Reid replied there is no completion date in the bid; to keep the cost down. If wet weather comes, then we will wait. Reid noted that the city will furnish any additional rock as needed. The plan calls for a ten inch thick path, a cost saving alternative would be to reduce it by two inches, using excess material to complete the path.

Councilor Adlong noted the erosion which occurred after the plantings last year and inquired about erosion issues. Reid advised the work will reshape and form the ditch to correct previous drainage issues and to place the path. Daykin advised that Phase 1 terminated the ditch at an inopportune location, a low spot, which allowed high water to flood Peach Street when the ditch silted up. This has been resolved with installation of the storm drain piping. Reid advised the path will be raised over the pipe. The intent is to hydro seed this fall with seed that will establish quickly.

The motion was made and seconded to award the bid for the Phase 2 work on Viewmont Greenway Park with the low bidder, K & E Excavating, Inc. for the base work and Alternate 3 in the amount of \$35,800. C. Adlong expressed concern that the additional costs will use up the remaining budget. Daykin confirmed and suggested there are options for the plantings and the

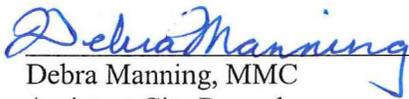
pedestrian bridge. Mayor Russ suggested trying to get the bridge donated. City Engineer Reid suggested a cost reducing option of changing the ADA concrete parking to asphalt. **The motion** passed unanimously.

The meeting was adjourned at 7:34 P.M.



David Russ
Mayor

Attest:



Debra Manning, MMC
Assistant City Recorder