

**City of Dundee
Parks Advisory Committee Meeting Minutes
November 6, 2013**

Call to Order

Jeanette Adlong, Chair, called the meeting to order at 7:00 P.M.

Council and Staff Attendance

Present: Jeanette Adlong, Jesse Dillow, Nick Gilbert, Melody Osborne, and Joyce Stalcup. Staff: Assistant City Administrator Daykin and Charles Eaton, City Engineer. Absent: Kimberly Felton.

Public Attendance

None.

Approval of Minutes

The motion was made and seconded to approve the Parks Advisory Committee Minutes for April 3, 2013. The motion passed unanimously.

Business

Viewmont Greenway Park

C.A. Daykin updated the grant agreement with the State has been signed and executed and we have received a notice to proceed. Work on the project will start in the summer of 2014.

City Engineer Eaton relayed the intent to recycle concrete from the Highway 99W sidewalk project for use as base materials for the greenway park paths. Issues include: where to haul the materials to from the excavation, how to crush the materials, and where to store them for use on the project. The least expensive option would be to haul to and crush it on site. There will be neighborhood noise impacts. Chair Adlong inquired about the crusher. Eaton replied it is expected to be the size of a concrete truck. The city would otherwise have to pay for disposal of the concrete removed on the Highway 99W project.

Jesse Dillow suggested hauling the concrete to the quarry for them to crush and temporarily store the byproduct (George Fox University has done this). Eaton replied the specifications would be: recycle, crush the material, haul it back, and deposit on the greenway between Ione and Alpine streets.

Chair Adlong inquired how long the crushing would take. Eaton estimated a week.

Melody Osborne questioned the length of storage. Eaton replied three to four months. There would be two stockpiles; one as the concrete is removed and one as it is crushed. The Highway 99W project would probably move forward a block at a time with sidewalk removal. The TE funds will pay for the crushed material. The Highway 99W project will be done in two parts: the downtown center core will be completed first followed by the outer ends, repaving and lights. Another option would be to haul it to the plant for processing which would incur fuel costs. City Engineer Eaton suggested including the neighbors to the crushing site in the notifications for the meetings with the neighbors adjacent to the park. Daykin suggested postponing the decision on crushing until then.

Osborne inquired the dust impact of a crusher. Eaton replied from his experience it isn't noticeable.

Adlong inquired the finished size of the crushed material. Eaton stated a one inch minus aggregate base. Daykin suggested collecting further information as to the estimated quantities and the duration for crushing. The abutting property owners, including the abutting property owners between Ione and Alpine and the Black Family Vineyards, will be invited to the December 4th Parks Advisory Committee meeting for a presentation of the conceptual plan.

Nick Gilbert inquired if improvements will be done between Dogwood Drive and Alder Street. Daykin noted that site improvements would be handled separately by staff addressing storm piping, blackberry removal and plantings.

Engineer Eaton noted that the gopher issue will need to be addressed. Daykin replied staff will touch base with CPRD for assistance with the issue. Eaton noted the City could request, as an addition to the bid specifications, that the contractor remove the gophers prior to starting the project. He suggested contacting the Newberg High greenhouse to determine lead time for preparation of the plantings. Adlong expressed concern for planting in September without irrigation. Eaton confirmed the plants will not be planted prior to September but they must be in prior to October 1st. Temporary above ground irrigation is an option; which would open up the planting window at a little extra cost. Adlong asked for an estimate of the cost.

Daykin suggested determining the nature play components; natural materials or manmade catalog equipment. Eaton noted nature play equipment has a longer life span and suggested obtaining quotes for both options. Catalogs will be brought for consideration of the committee. He noted manmade equipment makes more sense from a long-term liability aspect.

Trail/Pedestrian Access Development Opportunities

3rd Street ROW between Dogwood and Hawthorne

This undeveloped ROW, which is unlikely to be developed as a road, could provide an opportunity for improvements such as a path.

7th Street to Alder

CPRD was considering placing way finding signage on pathways connecting up to Worden Hill Road; Seventh Street to Alder Street was included. This section is currently included for improvements as a city street in the Transportation System Plan. There are no plans or budget to develop as a full street at this time. Until such time the street is extended, it may still be used as a bike/pedestrian route.

SE Viewmont/Walnut/Red Hills

This is a ten foot ROW with water and sewer lines located in the site and a challenging terrain. Daykin suggested consideration of stairways for Viewmont Drive and Walnut Avenue accesses. Red Hills Drive will require stabilization of the bank. Adlong reminded this would allow a mid-city access to the cemetery/Harvey Creek and form a loop with NE Viewmont Drive. Dillow inquired if the ROW was open currently. Adlong replied the Viewmont side is currently fenced and there are landscaping issues in the remainder of the site. Adlong suggested at a minimum addressing Viewmont Drive to Walnut Avenue. Daykin noted the site would have to be surveyed to ensure

improvements were completed on City property. Dillow noted lighting should be considered for a stairway.

Adlong suggested addressing the least problematic of the ROWs now; possibly starting with placement of paths along the Seventh Street and Third Street ROWs. It would be a good time to take the first steps to ask the homeowner's at the Viewmont/Walnut site to remove their property from the ROW and have City crews start maintenance of the ROW. City Engineer suggested starting with the survey. Eaton estimated a survey for all three sites at \$5,000 to \$7,000. Dillow suggested determining interest in the projects from the abutting neighbors and CPRD.

Dillow asked the plan for the Seventh Street improvements. Eaton suggested extending an asphalt path on the north side; with the barrier repositioned off of the path. Stalcup inquired when the street would be improved. Staff replied it is dependent on development of the vacant lot at Seventh and Alder streets. Dillow inquired if a path down the middle with bollards could be considered. Daykin confirmed. Dillow suggested the use of crushed sidewalk material. Eaton replied it is a possibility or the use of asphalt grindings, recycled from local roads, being compacted into paths. It would involve grading, excavating and rolling the recycled material. He estimated the cost at \$1 a square foot; an estimated addition of \$2,000 to the overlay project. Eaton suggested a winding path with plantings for the Third Street ROW. Staff can follow up with ODOT to determine if there will be any asphalt materials from the TE project which the city can use for the projects. Eaton suggested bollards with chevrons so it is obvious that Seventh Street does not go through. Daykin noted bollards would need to be on both ends at the Seventh Street ROW. He asked if it would make sense to include these projects with next year's street work bids. Adlong suggested addressing one ROW project each year. Eaton suggested it would save the city some money to survey both the Third and the Viewmont/Walnut ROW's at one time.

The Seventh Street ROW will be added to the 2014 street project; with the intent to utilize the asphalt grindings from the street work. The Third Street ROW will be addressed in 2015.

Reports

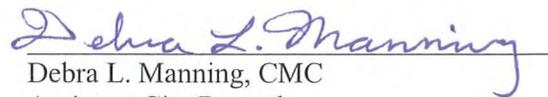
The Alternate High School students are working on the lower section of the Harvey Creek trail by the bridge; removing ivy and preparing the area for planting to help stabilize the bank. Presentation of a habitat restoration plan for Harvey Creek Trail property by the Greater Yamhill Watershed Council will be on the agenda for the January 8, 2014 meeting.

Daykin updated the committee that decommissioning has been completed on Sewer Lagoon 2 at the Wastewater Treatment Plant. Lagoon 1 has been divided with a berm and will be dewatered next year. Following the decommissioning process for Lagoon 1, the west half of the lagoon will then be allowed to collect rainwater to become a natural water feature for waterfowl. Staff's intent is to submit a grant application to State Parks in April 2015 for the development of a nature park on the site of the decommissioned lagoons. A consultant will be hired to work with the Parks Advisory Committee on the design for the park. Staff will work with CPRD on the grant application with the intent of developing an IGA with CPRD on the use of the park for the District.

The next Parks Advisory Committee meeting will be on Wednesday, December 4th. The meeting was adjourned at 8:30 P.M.


Jeanette Adlong, Chair

Attest:


Debra L. Manning, CMC
Assistant City Recorder