Manufactured Home Placement Permit

PO Box 220
620 SW 5th Street
Dundee, Oregon 97115
Ph: 503-538-3922
Fax: 503-538-1958
Website: www.dundeecity.org

This permit is issued under OAR 918-460-0030 and Section 15.4 of the Dundee Municipal Code. Permits expire if work is not started within 180 days of issuance or if work is suspended for 180 days. Every permit issued by the City of Dundee shall expire and become null and void 24 months after the date of permit issuance. If the building or work authorized by such permit has not received final inspection approval prior to the permit expiration date, all work shall stop until a new permit is obtained for the value of the work remaining unfinished.

Type of Construction

☐ Residential ☐ Government ☐ Commercial

Manufactured Homes are required to conform with Dundee Development Code Sections 2.303 and 2.304

Job Site Information and Location

SITE ADDRESS:		
SPACE OR TAX LOT #	ZONING:	LOT SIZE:
MOBILE HOME PARK OR SUBDIVISION	SETBACKS: FRONT_____ BACK_____ SIDE_____	

Property Owner Installation

NAME:		
MAILING ADDRESS:		
CITY:	STATE:	ZIP:
PHONE:	FAX:	
EMAIL:		

This installation is being made on residential or farm property owned by me, or a member of my immediate family, and is exempt from licensing requirements under ORS 701.010.

Sign Here:

Contractor Installation

BUSINESS NAME:		
MAILING ADDRESS:		
CITY:	STATE:	ZIP:
PHONE:	FAX:	
EMAIL:		
CCB LICENSE NO:	MDI LICENSE NO:	
CITY OF DUNDEE BUSINESS LICENSE NO:		
PRINT NAME:		
SIGNATURE:		

*Credit Card payments are not accepted for Manufactured Home Permit Fees.

FOR OFFICE USE ONLY

Permit No. _____

Receipt No. _____ Date _____

Issued By _____

Approval Sign Off

	Initials	Date
Land Use/Planning		
Public Works		
Fire Department		
Building/ Plan Review		

This project is in the flood plain.

☐ Yes ☐ No

Is this project in a historic district or located next to a historic building?

☐ Yes ☐ No

Description of Work

Square Footage of Home =

Fee Schedule

☐ NEW ☐ REPLACEMENT

1. MANUFACTURED DWELLING

Description	Qty.	
(a) PLACEMENT PERMIT [1]	1	$250.00
(b) REINSPECTION (NUMBER OF HOURS X $40 PER HOUR)		
(c) SUBTOTAL		
(d) STATE SURCHARGE (C X 12%)		
(e) STATE ADMINISTRATIVE FEE (OAR 918-500-0105)	1	$30.00
(f) SITE PLAN REVIEW	1	$150.00
SUBTOTAL		$

2. ADDITIONAL FEES FOR HOMES ON INDIVIDUAL LOTS [2]

(a) TYPE A PERMIT FEE	$
(b) TYPE A CASH BOND	$
(c) WATER SDC	$
(d) SEWER SDC	$
(e) STORMWATER SDC	$
(f) NSD EXCISE TAX	$
(g) CPRD SDC ($2017)	$
(h) ANY OUTSTANDING LIENS, DEBTS, OR NUISANCE FINES OWED TO THE CITY	$
SUBTOTAL	$
TOTAL COST	**$**

[1] A Plumbing Permit is also required.
[2] Homes on Individual Lots will also require a structural permit (for garage and foundation)