

**ORDINANCE NO. 555-2017**

**AN ORDINANCE RELATING TO THE TOURISM COMMITTEE  
AND AMENDING THE DUNDEE MUNICIPAL CODE.**

**THE CITY OF DUNDEE DOES ORDAIN AS FOLLOWS:**

**Section 1.** Subsection 3.04.070 of the Dundee Municipal Code is hereby amended to read as follows:

**3.04.070 Creation of tourism committee – Duties.**

A. There shall be appointed by the mayor, with the advice and consent of the council, a tourism committee which committee shall consist of nine positions, the appointees to which shall be as follows: one shall be an incumbent Dundee city councilor; four shall represent the tourism industry in the city; one shall be a member of the executive board of the Chehalem Valley Chamber of Commerce; and three shall be at-large members. The at-large members shall be residents of the city of Dundee.

B. Members are appointed to two-year terms and serve at the pleasure of the city council, except the terms shall be staggered as described below. Terms of the councilor, two of the tourism industry representatives, and one of the at-large members shall expire December 31 of the even numbered years. Terms of the Chamber of Commerce representative, two of the tourism industry representatives, and two of the at-large members shall expire December 31 of the odd numbered years. Any vacancy shall be filled for the remainder of the unexpired term.

C. The councilor member shall chair the meetings. The presence of a majority of the filled positions of the committee shall constitute a quorum for the conduct of business. The committee shall act by a majority vote of the members present at a meeting, excluding members present but abstaining. The committee shall meet at such times as the committee may determine are appropriate and necessary. Meetings of the committee shall be conducted in conformance with Oregon's Public Meetings Law. Minutes shall be taken of each meeting and filed with the city recorder.

D. The duties of the tourism committee include:

1. Development of a long-range strategic plan aimed at promoting tourism in the city through the use of a transient room tax.
2. Recommendation to the council on programs for use of the fee and annual budget appropriations for the Tourism Fund.
3. Working with the city administrator on implementation of tourism promotion programs and development of tourism-related facilities.

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**ADOPTED** by the Council this \_\_\_\_\_ day of \_\_\_\_\_, 2017.

**Approved:**

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David Russ  
*Mayor*

**Attest:**

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Rob Daykin  
*City Administrator/Recorder*