

**CITY OF DUNDEE**  
**PARKS ADVISORY COMMITTEE MEETING**  
City Council Meeting Chambers  
620 SW 5<sup>th</sup> Street  
Dundee, OR 97115

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**September 2, 2015**  
**7:00 P.M.**

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- 1. Call to Order**
- 2. Approval of Minutes**
- 3. Harvey Creek Trail**
- 4. George Fox Serve Day**
- 5. Viewmont Greenway Park Update**
- 6. Adjournment**

The City Council chambers are accessible to persons with disabilities. A request for an interpreter for the hearing impaired, or for other accommodations for persons with disabilities, should be made at least 48 hours in advance of the meeting to Rob Daykin, City Administrator at 503-538-3922.

**City of Dundee**  
**Parks Advisory Committee Meeting Minutes**  
**July 1, 2015**

**Call to Order**

Jeanette Adlong, Chair, called the meeting to order at 7:02 P.M.

**Staff Attendance**

Present: Jeanette Adlong, Nick Gilbert, Kristin Judy, and Joyce Stalcup. Staff members: Rob Daykin, City Administrator and Debbie Manning, Assistant City Recorder.

**Public Attendance**

Jim McMaster, CPRD.

**Approval of Minutes**

**The motion** was made and seconded to approve the Parks Advisory Committee Minutes for April 1, 2015. **The motion** passed unanimously.

**Business**

**George Fox Serve Day Project**

The George Fox University (GFU) Serve Day is Wednesday, September 9th. City Administrator Daykin relayed that GFU students have previously helped at Harvey Creek and other locations in the city. He suggested bringing them back to tackle the invasive plantings at Harvey Creek. The students will not be using power tools. Jessie Dillow has offered to help supervise the work. Daykin queried how intensive the project should be. The Harvey Creek Watershed Trail Potential Management Plan Approaches, included in the packet, suggested thinning out the native filbert trees. Staff can cut the trees; the students can haul the cuttings which staff will run through the city's chipper. He relayed that Nick Gilbert was still interested in blazing a primitive trails if the trail can be marked out beforehand.

Nick Gilbert noted there was a logging road; but the rest of the trail will take work and will probably require switchbacks due to the steepness of the area.

Daykin stated there was more metal debris; maybe the students could help clear it out.

Chair Adlong suggested concentrating on a trail. She asked if Public Works could mow the invasive plantings.

The request needs to be filed with GFU next Tuesday. Jim McMaster, CPRD, suggested the city not request more than fifteen workers to cut a trail. There will be an adult from GFU with the group. Daykin suggested requesting two groups; one to address the invasive plantings and one for the trail work. Gilbert will work on the trail. Daykin the city will provide needed implements: gloves, tools, etc.

Adlong asked for Public Works to mow. Daykin questioned if the committee approved of mowing of the top part of the path. Adlong expressed concern for the blackberries and invasive plants which

have overgrown the middle part of the trail and for the height of the mowing. The mowing needs to leave enough height to the blackberries to allow the fall spray to kill the plants as they enter dormancy. Daykin will follow up with Public Works Supervisor Mustain next week.

The majority consensus was to request fifteen students. The committee consensus was for Nick Gilbert to set up the meeting time for the review of the Harvey Creek Trail by email. He noted there are options for trail placement. Owen Wozniak, Trust for Public Land, was trying to broker a sale of the abutting land working with Dixie Hancock, local realtor. McMaster questioned if the improvements and switchbacks would be the current trail width and the linear footage involved. Daykin estimated the improvements at a couple thousand feet. McMaster suggested the use of a mini-excavator; which could cut a trail fairly quickly.

### **Community Aquatic Event**

C.A. Daykin asked McMaster if CPRD would allow the sprinklers to run in the evening for kids to play as a community event. Concerns to consider are it could be construed as wasteful use of water and the cost of the water. Daykin advised a request could be presented to the City Council for help with the water cost. McMaster replied they could leave one zone on for a play event; they do not want any feedback for water waste. Daykin suggested either Fortune or Billick parks. Gilbert suggested setting up a Slip N Slide at Billick Park. McMaster relayed this has been done at Billick Park before. McMaster will research and see if recreation personnel are available to supervise the event. The consensus was to move forward with the idea.

### **Viewmont Greenway**

The storm drain line has not been installed at the greenway. The sprinkler has been installed on the upper part of the trail. The student workers have been addressing landscaping at the Fifth Street, the Welcome sign and the Viewmont Greenway locations. The weeds have gotten out of control partially due to the loss of workers and restrictions on their available working time. The middle part of the greenway is very overgrown and it is unknown what plantings will survive. Pete Siderius, Newberg High Horticulture, has a crew of students who could come and help the city catch; \$500 for twelve to fifteen students for a day. The storm drain will be installed, followed by the bid for the excavating work and then improvements to the lower trail. The intent is to complete the lower plantings this fall.

Adlong inquired about the use of an excavator on the greenway, a couple of weeks ago, which appeared to be excavating a lot on our side of the greenway. Daykin advised that the city used a backhoe to install a meter box.

Adlong questioned if there any other ways to reduce the cost of the greenway project. Daykin advised that the City Engineer is currently tied up between the Tenth street improvements and the work along Highway 99W.

### **Wastewater Treatment Plant Property**

Staff is looking at using the wastewater treatment plant purposes to remove some of the accumulated sludge material. One cost effective option is to apply it on site to the decommissioned lagoon areas to grow a grass crop.

Staff is trying to address the Inflow & Infiltration (I & I) problem with a bypass to the north Facultative Sludge Lagoon (FSL) for an equalization basin. This cuts the FSL storage in half. The intent is to eliminate sludge now. The excessive I & I needs to be reduced substantially by next season. Since the Viewmont Greenway is to be completed this fall, C.A. Daykin suggested the committee consider a project to submit application this next April, maybe something from the Parks and Open Space Plan. After further discussion the majority consensus was to consider a conservation/access easement for the property next to Harvey Creek for trail extension. Use of State Parks funds will require an appraisal for the initial application and a second appraisal for the purchase. State Parks allows condemnation for a public use. Adlong the appraisal cost and where the funds would come from. Daykin advised that the Urban Renewal plan will not move forward this fiscal and year; which would allow use of some of the funds designated for it. Joyce Stalcup questioned the asking price for the property. Adlong replied about \$340,000 for twenty acres. Daykin estimated it is overpriced and estimated the value at \$250,000 to \$300,000.

Teresa McIntosh has resigned from the committee; the opening will be noticed in the city newsletter.

ODOT will present the final design for the treatment on the Bypass bridge over Highway 99W at the July 21st City Council meeting.

The next Parks Advisory Committee meeting will be on Wednesday, September 2nd. The meeting was adjourned at 7:53 P.M.

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Jeanette Adlong, Chair

Attest:

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Debra L. Manning, MMC  
Assistant City Recorder