



Type I Review

Fee: \$80.00 | File No. _____

BED AND BREAKFAST APPLICATION

*Regulated by Dundee Municipal Code Chapter 17.203.250

1) Property Description:

Bed and Breakfast Rental Address: _____

Tax Lot _____ Zoning Designation _____

Number of Bedrooms (3 bedrooms or fewer will be processed as a Type I application;
4 and above will be considered a Conditional Use Type III application): _____

Number of On-Site Parking Spaces Provided (A minimum of one per guest room is required, as
well as two for the owner/resident manager): _____

2) Applicant Information:

A) Owner's Name: _____

Mailing Address: _____

Phone: _____ Email: _____

I (We) hereby declare under penalty of perjury under that laws of the State of Oregon that the foregoing information is true, complete, and correct. I (We) understand that providing false information in this application shall be a violation of Section 17.203.250 of the Dundee Municipal Code, and shall be grounds to deny the application, void the approval, enjoin the use, and revoke vacation rental dwelling license issued for the property.

(Owner Signature) (Date)

(Owner Signature) (Date)

The following Standards must be met for use of a dwelling as a bed and breakfast.

- A. Owner- or Manager-Occupied Single-Family Structure. The structure is designed and occupied as a single-family residence by either the owner or a manager.
- B. Off-Street Parking. A minimum of one off-street parking space per guest room plus two off-street parking spaces for the owner/resident manager, pursuant to DMC [17.304.040](#), must be provided on the site.
- C. Maximum Stay. The maximum length of stay is 28 days per guest.
- D. Food Service. A morning meal must be provided as part of the overnight lodging fee. All other commercial food service is limited to serving overnight guests of the bed and breakfast. [Ord. 521-2013 § 3 (Exh. A)].

I understand that complaints regarding the use of my residence as a bed and breakfast shall be reviewed by the City Administrator or designee. I also understand that the City will notify the property owner in writing of any corrective action necessary to mitigate the complaint, and the owner shall have 30 days to correct the identified issue. I understand if the City receives two or more unresolved complaints within a twelve month period, the City Administrator may schedule a hearing before the Planning Commission to consider adding additional conditions for mitigation or revoking the permit. The owner may appeal the Planning Commission decision to the City Council.

By signing below, you are certifying that you have read and understood the standards listed above.

(Owner Signature)

(Date)

Office Use Only

Business License Application Submitted Transient Tax Registration Form Submitted

Approved _____ Approved with Conditions (Noted on Separate Sheet)

Signed _____ Dated _____