

**SPECIAL CITY COUNCIL MEETING
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January 16, 2018**

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City of Dundee
Special City Council Meeting Minutes
January 16, 2018

Call to Order

Mayor David Russ called the special meeting to order at 6:00 P.M for the purpose of conducting a goal setting workshop.

Council and Staff Attendance

Present: Mayor David Russ; Council President Kristen Svicarovich; and Councilors Jeannette Adlong, Ted Crawford Tim Weaver, Storr Nelson, and Doug Pugsley (arrived at 6:25 p.m.).
Staff members: Rob Daykin, City Administrator and Melissa Lemen, Administrative Assistant.

Public Attendance

Renata Wakeley, Mid-Willamette Valley Council of Governments (COG)

Agenda Changes

Though no changes were noted, City Administrator Daykin informed the Council that the City has received the resignation of Kevin Swanson from the City of Dundee Planning Commission. C.A. Daykin reviewed that there is now a vacancy on the Planning Commission which will need to be filled. He encouraged Council members to reach out to those who they feel may be good candidates for this position and informed that the City will also move forward with advertising the vacancy.

Public Comment

None.

Goal Setting Workshop

Mayor Russ announced the start of the Goal Setting Workshop portion of the meeting. He informed Council that the workshop will be led by Renata Wakeley, COG, who will facilitate and guide them through the process. Renata Wakeley, COG, greeted Council and informed that she will lead the workshop tonight for Sean O'Day, Executive Director of the COG, who was unable to attend due to illness.

Ms. Wakeley advised that through this work session there will be a review of the Dundee Vision Statement and Goals. Ms. Wakeley noted that C.A. Daykin provided a comprehensive review of the objectives established in 2016. She asked the Council to consider some ways in which to measure performance on what has been established for the vision and objectives for the City of Dundee. She also explained that it may be helpful to identify program partners or staff leads with regard to the implementation of these objectives.

Ms. Wakeley worked from an overhead projection and initiated a discussion regarding the 2016 Mission Statement and Goals. C.A. Daykin provided the workshop attendees a revised memo which he noted now identified the specific goal which he felt most closely matched the various projects which were identified for the next biennium. Ms. Wakeley led a detailed discussion with regard to the Mission Statement and Goals as they are presently outlined; changes, suggestions and deletions were discussed in detail with all workshop attendees. During this process Ms. Wakeley added detailed notes to her presentation which will be reflected in a revised version of the City of Dundee Goals and Objectives.

C. Svicarovich suggested that it would be helpful to discuss the results from the City Survey. The consensus of the Council was for them to each review the survey results and email C.A. Daykin their top five observations. Consensus of Council was to set aside some discussion time following a future Council meeting which has a short agenda.

Ms. Wakeley reviewed that the next task will be for her to amend the Goals & Objectives document based on information obtained from this work session. She offered that she or Mr. O'Day could bring back the revised information in a workshop setting where Council could review the revisions and prioritize items as well, if they so desired. The consensus of Council was to move forward with planning a work session on a regular Council meeting night, either prior to the regularly scheduled meeting or following the meeting on a short agenda night.

Council Concerns and Committee Reports

C. Weaver informed that a new evergreen tree style cell tower has been placed on Illinois Street in Newberg. Brief discussion ensued.

C. Weaver informed that a service for Stan Hutchens will be held tomorrow at Northside Community Church. Stan was a longtime Dundee resident who passed away last week unexpectedly.

C. Adlong noted that she is aware that concerns have been expressed with regard to the elevated noise level of truck breaks coming from the bypass. Discussion ensued and C.A. Daykin advised that he will check into what processes may be available and potentially discuss this concern with ODOT as well.

Public Comment

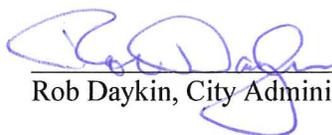
None.

The meeting was adjourned at 8:50 p.m.



David Russ, Mayor

Attest:



Rob Daykin, City Administrator/Recorder