

**CITY COUNCIL MEETING
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January 17, 2017**

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City of Dundee
City Council Meeting Minutes
January 17, 2017

Call to Order

Mayor David Russ called the meeting to order at 7:03 P.M.

Council and Staff Attendance

Present: Mayor David Russ; Councilors Jeannette Adlong, Storr Nelson, Tim Weaver, Doug Pugsley, Kristen Svicarovich, and Ted Crawford. Staff members: Rob Daykin, City Administrator; Shelby Rihala, City Attorney; Greg Reid, City Engineer; and Melissa Lemen, Administrative Assistant.

Public Attendance

Kim Buckholtz, 561 SE Maple Street; Don Clements, Superintendent, Chehalem Parks & Recreation District; Tony Snyder, Oregon Department of Transportation; David Jackson, Dundee resident; and Clark Hoss, Franziska Haus B & B.

Agenda Changes

None.

Public Comment

Kim Buckholtz, 561 SE Maple Street, approached the Council with concerns regarding her water bill. She advised that the bill she received in December was in the amount of \$290.15; the month prior was \$94.00 and the month following was also \$94.00. She advised she is home all day and no leaks were detected. City Administrator Daykin confirmed that City Staff returned to the residence and verified the meter reading as well as completed a leak check which was negative prior to mailing the bill. He also advised that Mrs. Buckholtz didn't notice any activities nor hear a leak running in the house. Ms. Buckholtz was informed that her excess sewer charges for the month of November were \$142.68 due to that volume of water (2,190 CF). C.A. Daykin confirmed that typically Ms. Buckholtz is using below the 550 CF during the non-irrigation months which has been consistent over many years. Ms. Buckholtz confirmed that they have lived in their home for 33 years. She also noted that across the street from her residence sits the Dobbles Warehouse. She advised that during the time of increased water consumption Dobbles was replacing sewer line and had their street torn up. She noted that their residence is the next closest water meter to that business and, although she doesn't know if this had any impact on her water bill, she reiterated the fact that her water bill has been \$94.00 since the last rate increase and there is no explanation for this increase in water consumption.

C.A. Daykin informed that there have been three similar separate instances where a customer came before City Council with no explanation for increased water consumption, no detected leak, the water meter seems to be working appropriately, and only one month of increased usage with a return to normal in the month following. In each of those instances the City Council made a determination that it was unlikely that the excess water went through the sewer system as it was not heard by the customer and, therefore, and adjustment was made for the excess sewer charges. Mrs. Buckholtz reviewed that she has already discussed her bill with staff at City Hall, completed the toilet test, and indicated that she was advised she would need to attend the City Council meeting to address her request for an adjustment on her bill; she noted she was not advised to put her request in writing. She advised she would like to know the outcome of her request at this

meeting. The consensus of the Council was to have additional discussion on the matter during the meeting tonight. Item 7.3 Water/Sewer Bill Appeal was added to the agenda for the meeting.

Don Clements, Superintendent, Chehalem Park & Recreation District (CPRD), approached the Council to provide an update on Park SDC's collected in Dundee and the pool project. Mr. Clements provided the Council with a two-page handout regarding Dundee Projects since 2000 as well information pertaining to SDC's collected. He advised that CPRD started collecting SDC's in 1992-1993, but indicated that they didn't start collecting SDC's in Dundee until 1994-1995, which is reflected on the information provided.

Mr. Clements informed that the Aquatic Center Project is now underway. He further informed that CPRD was very fortunate that they got a contractor. He noted that based on the projections they did, they went over about 10% (about 1.5 million dollars), which he indicated is not a bad outcome given the present climate. He noted that they signed for approximately \$17.9 million, though they had hoped for \$16.5 million, and they are moving forward with the project pretty much as planned. Mr. Clements informed that they wanted to renovate the existing building for a fitness area, which will be done, but noted that it will not be included in this particular project; this will need to be finished at a later time, including an expansion of the fitness area as well. The new facility will open in January or February of 2018. Mr. Clements informed that they were told they would not be able to keep their current facility operating during construction, however, they have succeeded in being able to do that though it will possibly be closed during a couple of months of the transition period. He informed that the plan is to keep the present fitness facility open until the expansion of that area is complete. In closing, Mr. Clements noted the cost of the project having gone from \$19.9 million to approximately \$22-23 million, including the expansion of the fitness area. C. Pugsley inquired as to who the contractor is for the project. Mr. Clements advised that Triplett Wellman is the contractor; they have also done additional projects for CPRD previously. Mr. Clements discussed further details pertaining to the financing of the project.

C. Adlong inquired about further details pertaining to the SDC information provided. Of note, Mr. Clements advised that the \$597,300 current land purchase figure is regarding the purchase of the Janis Sander property on Fifth Street located west of the post office in Dundee. He further informed that 25% of the property was given to CPRD when the process originally began. He noted that Ms. Sander has since donated another 25%, leaving a remaining 50% which CPRD elected to purchase. The entire property is approximately 6.7 acres. C. Adlong inquired about the timeframe for future development plans for that piece of property. Mr. Clements advised that Ms. Sander has mentioned several times that she'd like the property used for the Dundee community, though no specifics were set; she would like the community to be involved in making that decision.

C. Crawford inquired about the \$49,356.24 expense incurred for the Dundee Skate Park and Paddle Launch areas. Mr. Clements advised that work was completed costing the mentioned amount, and offered to provide the accounting details at a future date. C. Crawford inquired about what operating profits are generated to help offset these expenses with regard to the Paddle Launch. Mr. Clements advised that the Paddle Launch has not generated a tremendous amount of money with the inclusion of the direct costs of operation, even a bit under with the inclusion of indirect costs.

C. Adlong inquired about the \$309,760.79 costs associated with the development of Fortune Park, noting the park amenities. Mr. Clements advised that the figure mentioned was pulled from a CPRD report from the end of the year which he offered to break down for Council and provide the details of at a future date. He also noted that he doesn't believe people recognize how much parks cost by the time they are complete. It was also noted that the road improvement showing

an estimated cost of \$53,758.14 for the local improvement district initiated by the Council earlier this month was in regard to Locust Street.

C.A. Daykin expressed appreciation to Don Clements, as well as Brian Stewart and his crew, for helping out with some of the projects in Dundee. He noted that landscaping work on the Upland Reservoir and 10th Street areas will resume soon.

Consent Agenda

The motion was made and seconded to approve Consent Agenda item 5.1 City Council Minutes, January 3, 2017. **The motion** passed unanimously.

Old Business

Low/Moderate Income Housing SDC Waiver Policy

C.A. Daykin briefly reviewed his agenda report and pointed out the provided Resolution No. 96-1951 from the City of Newberg, though he notes that a resolution for the City of Dundee would be a somewhat different. The Newberg policy authorizes the city manager to waive SDCs for the first two qualified low/moderate income housing projects per year. Mayor Russ and C. Svicarovich both indicated their support of this type of policy. C.A. Daykin noted that one item he would like to change for Dundee would be to require City Council approval for the projects as they come forward. C.A. Daykin also pointed out that Newberg's policy only covers SDCs for water and sewer systems, and the idea of including the Stormwater System for the City of Dundee's policy was discussed. Discussion ensued further amongst the Council. C.A. Daykin informed that he will bring back a resolution approving an SDC waiver policy for consideration at a future meeting.

TE Sidewalk/Streetscape Project Update

C.A. Daykin informed that the City did receive the signed copy of the \$900,000 funding agreement from ODOT following preparation of the agenda memo. Mayor Russ inquired as to when the City is expected to receive the needed permit from ODOT. Tony Snyder, Oregon Department of Transportation, approached the Council and informed that he has made his comments for the permit and submitted them; the comments should be forwarded to City Engineer Reid for incorporation of any changes needed. Mr. Snyder pointed out that of noted importance is the need to meet ADA Standards as well new standards for traffic control; this process was briefly discussed. Additionally, Mr. Snyder advised that he is hopeful that that C.E. Reid will receive the comments by the end of this week or the beginning of next week, and then as soon as the comments are incorporated the City will be able to obtain a permit and go out for bid.

C. Svicarovich requested confirmation that ODOT will be requiring individual pedestrian route access plans with regard to temporary traffic control. Mr. Snyder confirmed that ODOT itself is required to have in place pedestrian access plans as well as maintain vehicular traffic control. Mr. Snyder described this in further detail for Council and conversation ensued. C. Svicarovich pointed out that the process of placing pedestrian access plans can be quite expensive, and that this standard is a new change since we began this design process. She expressed her concern regarding the amount of effort required to meet those requirements. Mr. Snyder advised that he is unsure of the level that will be enforced on this particular project, but noted that other ODOT projects he's working on are required to adapt to these changes with whatever effect that has. Though he will first need to discuss with the designer, Mr. Snyder explained that it may be as simple as having a Pedestrian Access Plan where a memo is written notating how things will be adapted to the circumstances at hand. He also reassured the Council that if there is any way he

can speed up this process for the City, he will do so. C. Crawford pointed out that completion of the project is noted as being in 2018. Mr. Snyder confirmed this and discussed some of the difficulties involved with the process including lack of funding. He explained that during the lengthy amount of time this project has been in progress, extra money was required for design due to updating and making necessary adjustments. He also noted that additional funds were provided to pay for the ADA changes. Mr. Snyder explained that with the creation of the Jobs and Transportation Act came a huge volume of work which completely overwhelmed their Tech Center. Mr. Snyder informed that normally they contract out about 40% of their work to consultants, though last year that increased to 55%. He then described four different ways he has tried to accelerate this process for the City of Dundee, though none have been very effective. He pointed out the advantage the City has now is that when this project is complete, City limit to City limit, all work will be done. Mr. Snyder also informed that due to the delays, which he has discussed with the Maintenance Department, they are budgeting money for pavement repair and such in the interim. M. Russ and C. Weaver noted that they have received complaints regarding the condition of 99W. C. Crawford pointed out that it will be almost eight years since the City received this grant and the work is completed. Mr. Snyder advised that he had a choice of going ahead and fixing both ends of Dundee along with adding in some sidewalk and infill, while ignoring the project efforts of the City in the middle, but made the decision to obtain all of the funding they could in order to complete the project all at one time. Additionally, he pointed out that having the bypass in place during the construction period should help with the traffic flow situation.

C. Crawford inquired as to a status update on the Bypass Project with regard to the Newberg side. Mr. Snyder provided an update to Council, noting the Bypass Project should reach completion by October or November 2017. Conversation ensued regarding additional details pertaining to the project. Mr. Snyder explained that overall the project seems to be going pretty well though they were unable to get any work done over the last week due to the winter weather; the concrete plant has been frozen up and advised that they cannot deliver concrete until things thaw out. He also informed that Wildish has three additional weeks built into their existing schedule, though two of those weeks have already been used up due to weather-related issues.

Mr. Snyder informed that a small company called Beko's Welding, Inc. will be constructing the ornamental rails and screenings for the bridge in Dundee, as well as one in Newberg. Discussion ensued regarding some difficulty they are having in working with Beko's Welding Inc. due to the variable amount of material they keep on-hand and are able to utilize as well as their scheduling process. Mr. Snyder informed that ODOT is working on things with them in regard to these issues.

Mr. Snyder informed that he gives tours of the Bypass and to date has given approximately 30 tours over the last 1.5 to 2 years. He informed that National Engineers Day is coming up at the end of February and he will be providing morning and afternoon tours for high school age kids. He invited Council or interested citizens to join him for a tour.

C. Crawford pointed out that in the Chehalem Creek area he noted some opportunist sledders recently utilizing the hillside which knocked out some of their erosion control. Mr. Snyder acknowledged that they are aware of this issue and will begin replacement of the erosion control as soon as things start to thaw out.

C. Weaver inquired as to the completion date of the Wyooski overpass. Mr. Snyder described in detail the work presently being done on the bridge, and advised that at this time the completion date is dependent on when required grout work can be done. Discussion ensued further about additional finish work yet to be completed. C. Crawford inquired as to why the railings haven't

been placed on the overpasses yet. Mr. Snyder informed that the subcontractors for this type of work are specialized and few in number. The companies complete their work without specific deadlines, leaving the general contractors left with few options other than to repeatedly contact them. Additionally, Mr. Snyder informed that there are only two landscaping/erosion control companies that are good and only a few striping companies as well. Conversation ensued regarding work completed and experiences working with the various contractors on the Bypass Project were discussed.

Oregon Transportation Infrastructure Fund Loan

City Administrator Daykin reviewed the details of his Agenda Report from January 12, 2017. He advised that he is recommending making a pre-application to the Oregon Transportation Infrastructure Loan program for the projects listed. C.A. Daykin lead further detailed discussion pertaining to the street overlays. His suggestion to City Council was to wrap the listed projects up into one large loan so funds are available to cover those three different types of projects. Regarding the overlays, C.A. Daykin informed that the City may or may not complete all of them. He informed that the City started a new re-evaluation process of our Street Maintenance Program and expects to get this information back within the next thirty days. At that time the City will be re-evaluating what the recommendations are from that updated maintenance program as far as future overlays, though it is his belief that the overlays for the mentioned streets will still be recommended. C.A. Daykin noted that he shares concerns with C.E. Reid regarding the potential issue of the cost increasing for First Street because of the minimum depth of base rock that has been found in some of the streets in that area. In summary, there is likely to be more overlay work but there will be other street maintenance work to be considered as part of this maintenance budget as well. C.A. Daykin is unaware of whether or not loans will need to be considered for the additional work. C. Pugsley supported authorizing C.A. Daykin to make a pre-application to the Oregon Transportation Infrastructure Loan program, and the consensus of the Council was unanimously the same.

New Business

City Engineer Contract Amendment No. 1

A motion was made and seconded to approve the first amendment to the engineering services contract with Streamline West, LLC, extending the term of the contract to December 31, 2017. **The motion** passed unanimously.

Managing Oregon Resources Efficiently Intergovernmental Agreement

Mayor Russ inquired as to whether or not the City of Dundee has done work with Marion County previously. C.A. Daykin confirmed this and advised that in place right now is an IGA for engineering and maintenance related services which predates this MORE agreement. He also advised that Marion County is requesting in the future that this new agreement be used which is very similar in structure to the ORWARN agreement for water and sewer utilities; a detailed discussion ensued regarding this. **A motion** was made and seconded to approve the Managing Oregon Efficiently intergovernmental agreement and authorize its execution by the Mayor and City Administrator. **The motion** passed unanimously.

Water Bill Appeal

Kim Buckholtz, 561 SE Maple Street, re-approached the Council. C.A. Daykin reviewed the content of the previous discussion held at the beginning of the meeting. He noted that it is unknown as to why so much water was used in the month of November 2016. The month prior and the month after had normal water usage. C.A. Daykin advised that Ms. Buckholtz typically uses less water than the base limit of 555 CF during the non-irrigation months which has been a

consistent pattern over many years. The excess sewer consumption charges from November were \$142.68 and the excess water consumption was \$53.47.

C.A. Daykin reviewed the fact that in three similar previous water bill appeals in the past, City Council gave credit on the sewer consumption charges though no credit was given on the water consumption in those instances. A motion was made and seconded to waive sewer consumption charges in the amount of \$142.68 for Kim Buckholtz.

Ms. Buckholtz inquired as to why the additional water usage charges in the amount of \$53.47 cannot be removed as well. C. Pugsley replied that the Council has traditionally not credited back water usage charges due to the assumption that the water meter was working properly. Ms. Buckholtz pointed out that based on her typical billing history that something was obviously not right in the month of November. C. Pugsley indicated his support of how the Council has handled similar occasions of this nature in the past, but expressed unwillingness to credit the additional water use as this previously has not been done for others. C. Weaver inquired as to the similarity of the previous occasions mentioned. C.A. Daykin pointed out that only the dollar amounts of the charges for the unaccounted water use seem to differ in the prior three similar occasions, and discussion ensued regarding the specific details. C. Weaver pointed out that there was noted to be construction taking place across the street from her home in November, and inquired as to whether or not vibration from the equipment could affect the water meter. The consensus was that this would be unlikely and conversation ensued. C. Nelson pointed out that Council has been consistent in their assumption that once water has passed the water meter, it has been used; proving where the water went is a separate issue and they are giving Ms. Buckholtz the benefit of the doubt that it didn't go into the sewer though there is no proof. **A motion** was made and seconded to waive sewer consumption charges in the amount of \$142.68 for Kim Buckholtz. **The motion** passed unanimously.

Council Concerns and Committee Reports

C. Pugsley praised City Crews for clearing snow on City Streets during the recent winter weather. Additional Council members acknowledged this as well and discussion ensued further regarding the road conditions in our local area during this time.

C.A. Daykin informed that City Crews are interested in consideration being given to purchasing a plow and a sander. He noted that he advised City Crews that he would bring this to discussion at a future City Council meeting if he were provided with some quotes for equipment. Discussion ensued regarding the potential inefficient manner in which the streets can be cleared at this time using equipment that we already have. C. Nelson pointed out that a front-mounted snow plow can be purchased that fits onto the front of a standard truck. He referenced an implement of this nature that he recently utilized at his job during this winter weather, and discussion ensued regarding the benefits and ease of use. C.A. Daykin noted that he will return to a future Council meeting with quotes on used equipment that they are reviewing. C. Nelson informed that costs for upgrading aren't ridiculously expensive, suggesting a cost of approximately \$10,000-\$15,000. C. Weaver noted that the City of Newberg does have a plow of sorts that can be hauled in the back of a pick-up, and suggested the possibility of contacting them to see if Dundee may be able to utilize their equipment if the need arises. C.A. Daykin pointed out that during winter weather Newberg would likely be using their equipment heavily, but offered to approach them to see what might be available. C. Svicarovich pointed out that the City of Dundee has a much smaller roadway network system than larger towns on either side. C.A. Daykin acknowledged this and noted their prior willingness to support Dundee with use of their equipment for sewer-related issues.

C. Adlong addressed Mayor Russ and expressed her concern regarding a comment he wrote in the recently published City Newsletter (Grapevine – Winter 2017 edition). She went on to explain that in his writing pertaining to his vision for the City of Dundee, he suggested Dundee to become “the Beverly Hills of Oregon Wine Country.” C. Adlong advised that she is unclear as to what was meant by that statement. She also pointed out that there is a City Vision, though it is 15 to 20 years old now, and noted that this vision doesn’t refer to Beverly Hills. C. Adlong stressed the importance of the Council working together for the same vision, and if the City Vision we have is not something that we are working towards together, she suggested that the City Vision may need updated. She noted the present City Vision timeframe to extend to the year 2020, although the City hasn’t reached nearly the population it was projected to be in that year. She stressed the importance that when things are written in the City Newsletter that the Council is collectively going to do for the City, that the Council’s collective vision is expressed. She posed the question to the Council as to whether it is felt necessary to update the City Vision at this time. M. Russ explained that in the Newsletter, immediately following his statement pertaining to “the Beverly Hills of Yamhill County,” he did also add that though some may not enjoy that term, it is more of a general idea of what he is thinking of with regards to the property values and quality of life in Dundee. He went on to add, that as the “crown jewel of wine country,” Dundee would have the highest quality of life and highest property values in Yamhill County, much like Beverly Hills in Los Angeles County. C. Pugsley noted that, although he hasn’t yet read the article in the Newsletter, he believes what C. Adlong has expressed is important. M. Russ acknowledged that if he were to direct the Vision, that he should not act alone (but as a Council), and further noted that he strives in everything he does, particularly when he speaks with others, to reference that he does not work alone but together with the City Council. He stressed that this is of importance to him. He supported the idea of modifying the Vision if Council is in favor of this. M. Russ also explained that, in his opinion, the Vision is something that also forms as it develops as well; from a distance the future seems blurry, but is brought into focus as the future nears. C. Adlong pointed out that there has been a perception by long-standing residents of Dundee that they do not desire their town to be only known as Wine Country. While she pointed out that many businesses here do reflect that image, she acknowledged there is a desire to strive for other variety as well. C. Adlong pointed out that Dundee is a family friendly community and there are other things important to the citizens of Dundee beyond property values, including quality of life. M. Russ further noted that he also made mention in the newsletter article that he enjoys the fact that Dundee is a small town and that he would like to keep it that way. C. Weaver pointed out that while Dundee is very close to other communities, we are able to remain somewhat autonomous. He also noted that the issues in the City of Dundee are rather unique because of the volume of traffic flow through the City each day. C. Nelson acknowledged that C. Adlong made a good point when she noted that the Vision Statement is 15 to 20 years old. He pointed out that the Council does need to begin take a look at the Vision so that it extends to cover the next twenty years. C. Crawford pointed out the good timing of reviewing the Vision Statement with the introduction of Urban Renewal. Brief discussion ensued regarding how Dundee has evolved in recent years.

C.A. Daykin suggested he speak with our new City Planner when they arrive to see what experience they may have in working with groups, such as City Council, regarding Vision Statements. He noted this to typically be part of a Comprehensive Planning Process. C.A. Daykin also pointed out that Dundee has no City Motto, and noted that to go hand-in-hand with this process as well. C. Adlong pointed out that this has been discussed previously although no motto was selected. C. Crawford informed that the Tourism Committee motto is “Live Here, Play Here.” Discussion ensued further regarding what would be the best time to work on updating the Vision Statement. The consensus of the Council was to work on the Vision Statement prior to their biennial goal setting workshop in early 2018.

C. Svicarovich described an article she read recently in the Newberg Graphic pertaining to Representative Bill Post. Though she noted him not to be our District Representative, she advised that one important item he mentioned was that he is not getting a lot of support for the Bypass as part of the Transportation Funding Package. C. Svicarovich noted there to likely be other issues at play there as well, but she stressed her belief of the importance of the City of Dundee being supportive. She noted that the bypass is a nonpartisan issue for the City of Dundee, and that we need to pursue funding; passing the transportation package in the legislature this session is really important. C. Svicarovich suggested the possibility of discussing their support with Ron Noble, or taking whatever might be the next step in this process. She pointed out the important opportunity the Transportation Package provides, and believes we need to capitalize on it because otherwise the funding needed may not be achieved to construct Phase 2.

M. Russ noted that a contingent from Yamhill County went to the Mid-Willamette Valley Council of Governments Committee on Transportation. Following this meeting, the Committee indicated they would go to the Oregon Transportation Commission and suggest additional improvements to the Bypass be completed. M. Russ noted that the purchase of the right-of-way for Phase 2 is contained in the STIP, but not funding of the improvements. Additionally, he noted this to be of great concern to Marion County as well due to the potential traffic impact on their county if the bypass is not completed correctly. Discussion ensued further regarding support within Yamhill County. C. Crawford suggested that a member of the City Council go to Salem and meet with our legislative representatives at the LOC sponsored City Day event on February 8. He informed that this should be effective, and recommended attending councilors meet with Boquist and Noble, stressing how important the Bypass Project funding is to the City of Dundee. M. Russ advised that Boquist is already on board with this, although as C. Crawford pointed out that it is unknown how Noble stands on the issue.

C. Pugsley inquired as to what the Parkway Committee is doing to assist. M. Russ advised that the Parkway Committee organized the group of people who went down to the City Day meeting. C. Pugsley inquired as to whether or not a letter signed by City Council might be helpful in expressing our City viewpoint. M. Russ supported the idea of sending a letter to our representatives showing our support. C. Crawford supported C. Adlong taking the letter when she attends. The option of a written letter versus a Resolution was discussed, and C. Crawford noted his support of the letter option. C.A. Daykin advised that he could bring the letter back to the next City Council meeting on February 7. C. Crawford supported the city administrator working with M. Russ to draft the letter, and M. Russ suggested he discuss this with Dave Haugeberg to coordinate with similar efforts by the Parkway Committee. Conversation ensued further with regard to attending the upcoming meeting.

Mayor's Report

None.

City Administrator's Report

C.A. Daykin discussed the fact that the upcoming Budget Committee Meetings generally run three consecutive Thursdays in a row (with a fourth Thursday reserved in case it is needed) at the Dundee Fire Station. He advised of a potential conflict with meeting on the third Thursday at the Fire Station due to a scheduled monthly 4-H group meeting at the same location. Though the group will be asked if they would be willing to move their meeting to a different day, the consensus of the Council was that they would be willing to meet at City Hall instead if necessary on that Thursday.

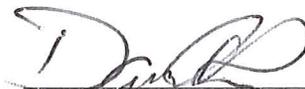
C.A. Daykin referred to the issues involving Affordable Housing. In reviewing the City's low income discount rates, he noted that the old Ordinance needs to be revised a bit, specifically as it

refers to Dundee's old base rate of 667 CF which has since then been changed to 550 CF. He recommended City Council further review the Ordinance if they desire, and welcomed individual feedback on the Low Income Discount Program. Additionally, he noted that typically there are approximately seven households a year that participate in that program, of which 2/3 are presently senior citizen households.

Public Comment

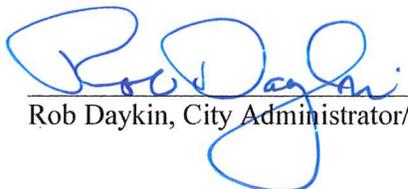
City Engineer Reid offered additional comment pertaining to the TE Sidewalk/Streetscape update discussed earlier in the meeting. He noted that as part of the design there are concrete blocks with the decorative stamp in them. Additionally, he noted another idea was to do a stamp at the intersections. He referred to the schematic which former City Engineer Eaton provided him, including the leaf logo with the hills carved in it. C.E. Reid noted the design would be a stamp in the concrete with the outline of the leaf and possibly lines for the hills. He asked for City Council input regarding the stamp and its placement location, and suggested the possibility of adding it to the landing of the ADA ramps at all of the intersections. C. Nelson confirmed that it had been discussed to place the stamp in the center of the panel above the textured part of the landing. Further details pertaining to the exact placement of the stamp image were discussed at length. C.E. Reid advised that he will create an outline of the stamp image in black and white. The exact size of the stamp can be determined by Council, but C.E. Reid advised he was considering an approximate size of 2 ft long by 1 ft wide. He advised that he will also review the intersections and make some determination as to where the stamp can be placed, especially given the fact that each intersection is different. The information will be brought back to Council for their review. C. Svicarovich inquired as to whether there will be drop or directional ramps. C.E. Reid informed that most are directional ramps with one drop ramp at Third Street if allowable by ODOT. Discussion continued with regard to concerns about stamp placement on the ADA ramps. C. Crawford pointed out that when ODOT was going to place a similar stamped image on the bypass overpass on 99W, they were not happy with the results and opted not to place it there. He further noted that without color in the image, the design itself may not be as appealing. C.E. Reid informed he will bring a black and white image back to Council for their review which will provide a good example of what the image will potentially look like. Brief discussion ensued regarding the potential option of using the colored block design in those areas instead of a stamped image. Further concerns were also discussed regarding placement of any type of image within the ADA ramp area.

The meeting was adjourned at 8.33 PM.



David Russ, Mayor

Attest:



Rob Daykin, City Administrator/Recorder