



**CITY OF DUNDEE
CITY COUNCIL MEETING
Fire Hall Community Room**

801 N. Highway 99W, Dundee, OR 97115
City Hall Phone: (503) 538-3922 Website: www.DundeeCity.org

The Mission of City Government is to provide essential, quality public services in support of the livability, safety and viability of the Dundee community.

JUNE 4, 2019 7 - 9 PM.

Times printed are estimates. Actual time may vary.

1. Open Regular City Council Meeting
2. Pledge of Allegiance
3. Amendments to the Agenda, if any
4. Public Hearing:
 - 4.1 Budget for Fiscal Year 2019-2020 Pages 1-62
 - 4.2 Resolution No. 2019-01, FY 2019-20 Budget Adoption Pages 63-66
5. Public Comment: Each speaker will be allowed up to 5 minutes to speak after being recognized by the Mayor. Councilors will generally not respond to comments except to ask clarifying questions. Council may direct concerns raised by the speaker to the City Administrator or place the issue of concern on the agenda for Council discussion.
6. Presentation: Sean O'Day, MWVCOG and Cathy Clark, Mayor of Keizer
Mid-Willamette Homeless Initiative: Continuum of Care
7. Consent Agenda: The following items are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items unless a Council member (or a citizen through a Council member) so requests, in which case the item will be removed from the Consent Agenda and considered separately. If any item involves a potential conflict of interest, Council members should so note before adoption of the Consent Agenda.
 - 7.1 City Council Minutes, May 21, 2019 Pages 67-78
Action Required: Motion to Accept the Consent Agenda
8. Old Business:
 - 8.1 Resolution No. 2019-02, Water Rates Pages 79-82
Action Required
 - 8.2 Resolution No. 2019-03, Sewer Rates Pages 83-86
Action Required
 - 8.3 Street Paving Bids Pages 87-96
Action Required
9. New Business:
 - 9.1 Outside Water Request Pages 97-108
Action Required

- 9.2 Resolution No. 2019-04, State Shared Revenues Pages 109-110
Action Required
- 9.3 Resolution No. 2019-05, Municipal Services Certification Pages 111-112
Action Required
- 9.4 Resolution No. 2019-06, Salary Schedule Pages 113-116
Action Required

- 10. Council Concerns & Committee Reports
- 11. Mayor's Report
- 12. City Administrator Report
- 13. Public Comment: Each speaker will be allowed up to 5 minutes to speak after being recognized by the Mayor. Out of courtesy for the speaker, please refrain from talking.
- 14. Adjourn

Pending Business:

- 1. Public Works
 - 1.1 Highway 99W Street Lighting
 - 1.2 ODOT Phase B Highway 99W Improvements
- 2. Planning/Land Use
 - 2.1 Dundee Riverside Master Plan – Future Actions
 - 2.2 Exterior Lighting – Code Update/Street Light Standards
 - 2.3 Helipad Standards
 - 2.4 Pending Type II or Type III Land Use Applications:
 - 2.4.1 (none)
- 3. City Council
 - 3.1 Update SDC Methodologies
 - 3.2 LID 2013-01 Final Assessment Ordinance
 - 3.3 Storm Drain Master Plan Update
- 4. Parks & Trails
 - 4.1 Harvey Creek Trail Property Rehabilitation
 - 4.2 WWTP Nature Park
- 5. Next Available Ordinance & Resolution No's.
 - 5.1 Ordinance No. 570-2019
 - 5.2 Resolution No. 2019-07

The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired, or for other accommodations for persons with disabilities, should be made at least 48 hours in advance of the meeting to the Administrative Assistant at City Hall (503) 538-3922.

AGENDA REPORT

To: Mayor Russ and City Council
From: Rob Daykin, City Administrator
Date: May 30, 2019
Re: FY 2019-2020 Budget Hearing

A hearing on the budget for fiscal year 2019-2020 has been noticed for the June 4 Council meeting. Attached is the budget hearing notice published May 22 and an updated budget document including the amounts approved by the Budget Committee (middle column). The order of business in conducting this hearing will be:

- a) Hearing on the Budget for Fiscal Year 2019-2020 opened.
- b) Staff report.
- c) Public testimony.
- d) Additional staff comments.
- e) Questions from the Council.
- f) Hearing closed, no further testimony from the audience.
- g) Deliberations by the Council.

Council may adjust revenue estimates, reduce expenditures or increase expenditures, provided that any increase is not more than the greater of \$5,000 or ten percent of the Budget Committee approved total in each fund. If Council wishes to increase expenditures by more than the greater of \$5,000 or ten percent in any fund, then the revised budget summary must be published for a second hearing. (Note: the hearing must be held no sooner than five days after the publication date) The budget must be adopted at a properly advertised meeting of the City Council prior to July 1.

Since approval of the proposed budget by the Budget Committee on May 9, I have updated the forecast of revenues and expenditures for the current fiscal year ending June 30, 2019, resulting in revised beginning fund balance for next fiscal year as follows:

<u>Fund</u>	<u>Proposed</u>	<u>Revised</u>
General	\$554,400	\$603,200
Street	\$42,000	\$43,500
Street CIP	\$240,200	\$248,800
State Revenue Sharing	\$1,600	\$1,700
Tourism	\$105,900	\$110,900
Water	\$57,900	\$56,500
Water CIP	\$258,800	\$270,600
Sewer	\$139,100	\$143,300
Sewer CIP	\$479,100	\$497,100

Stormwater	\$12,700	\$12,100
Stormwater CIP	\$66,700	\$71,400

The increase in the General Fund is mainly due to the \$28,000 in reimbursement of fire conflagration costs resubmitted in January 2019 (as noted with the Budget Committee) and \$18,300 in unexpended resources being transferred to the General Fund following the closing of the Fire Station Construction Fund.¹ The beginning fund balance change in the Street CIP Fund represents a reduction in the March 2019 estimate of Locust Street LID final costs. The most significant factor in Water CIP, Sewer CIP and Stormwater CIP balances is due to more SDC payments expected to be received prior to the end of the current fiscal year than originally estimated. Council may choose to appropriate the additional fund balances within the limits described above, otherwise, the increase in the beginning fund balance will simply result in a corresponding increase in the ending fund balance on June 30, 2020.²

I have prepared Resolution No. 2019-01 to adopt the FY 2019-20 budget as approved by the Budget Committee. Following testimony from the budget hearing and final deliberations, Council may either adopt Resolution No. 2019-20 as presented or amended, provided that any increase in fund appropriations is no more than the greater of 10% of total fund appropriations or \$5,000. Council may also defer action on adoption until the June 18 regular meeting.

Recommendation: Motion adopting Resolution No. 2019-01, a resolution adopting the 2019-2020 fiscal year budget, appropriating funds and levying property taxes for the fiscal year 2019-2020.

¹ At the time of this memo a final reduction change order is being negotiated with Porter Construction and is expected to be finalized in June 2019.

² Ending fund balances are simply considered information and not subject to appropriation.

NOTICE OF BUDGET HEARING

A public meeting of the Dundee City Council will be held on June 4, 2019 at 7:00 p.m. at the Dundee Fire Station Community Room, 801 N. Highway 99W, Dundee, Oregon. The purpose of this meeting is to discuss the budget for the fiscal year beginning July 1, 2019 as approved by the Dundee Budget Committee. A summary of the budget is presented below. A copy of the budget may be inspected or obtained at Dundee City Hall, 620 SW 5th Street, Dundee, Oregon, between the hours of 8:30 a.m. and 5:00 p.m. or online at www.DundeeCity.org. This budget is for an annual budget period. This budget was prepared on a basis of accounting that is the same as the preceding year.

Contact: Rob Daykin, City Administrator Telephone: (503) 538-3922 Email: rob.daykin@dundeecity.org

FINANCIAL SUMMARY - RESOURCES			
TOTAL OF ALL FUNDS	Actual Amount 2017-18	Adopted Budget This Year 2018- 19	Approved Budget Next Year 2019- 20
Beginning Fund Balance/Net Working Capital	3,499,910	2,752,300	2,981,000
Fees, Licenses, Permits, Fines, Assessments & Other Service Charges	2,329,476	2,248,200	2,299,500
Federal, State and all Other Grants, Gifts, Allocations and Donations	1,264,713	1,161,700	1,098,000
Revenue from Bonds and Other Debt	130,000	307,800	456,000
Interfund Transfers / Internal Service Reimbursements	1,450,473	1,362,500	1,265,400
All Other Resources Except Current Year Property Taxes	1,105,634	1,472,700	549,900
Current Year Property Taxes Estimated to be Received	762,756	770,900	783,000
Total Resources	10,542,962	10,076,100	9,432,800

FINANCIAL SUMMARY - REQUIREMENTS BY OBJECT CLASSIFICATION			
Personnel Services	1,043,499	1,128,200	1,203,400
Materials and Services	1,637,362	1,894,500	1,932,400
Capital Outlay	2,702,002	3,388,500	2,844,800
Debt Service	1,065,921	1,087,000	1,088,700
Interfund Transfers	1,273,889	1,150,400	1,053,300
Contingencies		130,000	130,000
Special Payments			
Unappropriated Ending Balance and Reserved for Future Expenditure	2,820,289	1,297,500	1,180,200
Total Requirements	10,542,962	10,076,100	9,432,800

FINANCIAL SUMMARY - REQUIREMENTS AND FULL-TIME EQUIVALENT EMPLOYEES (FTE) BY ORGANIZATIONAL UNIT OR PROGRAM *			
Name of Organizational Unit or Program			
FTE for that unit or program			
Administrative/Finance	325,717	383,400	397,100
FTE	2.40	2.40	2.41
Municipal Court	29,791	24,700	26,700
FTE	0.20	0.20	0.20
Community Development	111,705	134,900	141,600
FTE	0.25	0.25	0.23
Police	492,038	503,200	519,100
FTE	0.00	0.00	0.00
Fire Department	453,528	497,300	519,000
FTE	3.80	4.00	4.00
Streets	1,966,807	1,519,400	1,835,500
FTE	0.60	0.60	0.50
Water Utility	1,651,569	1,346,100	1,073,100
FTE	2.29	2.29	2.46
Sewer Utility	3,231,657	2,534,100	2,701,700
FTE	2.41	2.41	2.02
Storm Water Utility	357,745	280,100	262,600
FTE	0.35	0.35	0.26
Not Allocated to Organizational Unit or Program	1,922,405	2,852,900	1,956,400
FTE	0.00	0.00	0.00
Total Requirements	10,542,962	10,076,100	9,432,800
Total FTE	12.30	12.50	12.08

STATEMENT OF CHANGES IN ACTIVITIES and SOURCES OF FINANCING *

FY 2017-18 and FY2018-19 include a six month overlap of personnel costs reflecting the recruitment and training of a new WWTP Operator. In FY 2018-19, the three part-time firefighter positions were converted to two full-time fire-fighter positions. In FY 2018-19, the Fire Station Construction Fund received \$980,000 from a mutual settlement agreement to complete repairs to the Fire Station roof. The roof repair project was completed under budget and the Fire Station Construction Fund will be terminated at the end of the fiscal year. The general obligation bond levy of \$156,013 is for the annual debt service for the \$2,578,000 USDA Rural Development loan used to finance the fire station construction project. This 25-year term bond will be retired in the year 2040. In May 2017 the City took out a \$815,070 loan from the State of Oregon Transportation Infrastructure Bank (OTIB) to assist with Highway 99W Sidewalk/Streetscape project, reconstruction of Locust Street and overlays to various streets, and \$456,000 of the authorized debt is expected to be drawn upon in FY 2019-20. The remaining authorized debt of \$81,578 not incurred on July 1 represents the remaining balance of a 2013 loan through OTIB used to finance Dundee's local share of the Bypass project.

PROPERTY TAX LEVIES			
	Rate or Amount Imposed 2017-18	Rate or Amount Imposed This Year 2018-19	Rate or Amount Approved Next Year 2019-20
Permanent Rate Levy (rate limit 2.3115 per \$1,000)	2.3115	2.3115	2.3115
Local Option Levy			
Levy For General Obligation Bonds	156,182	157,096	156,013

STATEMENT OF INDEBTEDNESS		
LONG TERM DEBT	Estimated Debt Outstanding on July 1.	Estimated Debt Authorized, But Not Incurred on July 1
General Obligation Bonds	\$2,286,359	
Other Bonds		
Other Borrowings	\$8,796,979	\$537,578
Total	\$11,083,338	\$537,578

CITY OF DUNDEE
BUDGET FY 2019-2020
SUMMARY OF ALL FUNDS
APPROVED

	General	Street	Street CIP	Street Reserve	State Revenue Sharing	Equipment Reserve	Parks	Tourism	Bonded Debt	Government Funds Total
REVENUE										
Taxes	729,500	29,000						75,800	148,000	982,300
Franchise Fees	149,900		43,900							193,800
Licenses and Permits	73,800									73,800
Intergovernmental Revenues	181,700	240,000	600,000		31,000		32,800			1,085,500
Charges for Services	231,800									231,800
Fines and Forfeitures	56,000									56,000
Miscellaneous Revenues	17,500	1,500	57,000	1,100	200	37,000	2,600	13,000	1,000	130,900
TOTAL REVENUE	1,440,200	270,500	700,900	1,100	31,200	37,000	35,400	88,800	149,000	2,754,100
EXPENDITURES										
Personnel Services	715,100	42,400			14,300		9,200	114,500		757,500
Materials & Services	859,600	175,200			12,700		37,500	80,000		1,172,800
Capital Outlay	28,800		1,313,000	45,800		915,000				2,432,800
Debt Service			49,600			58,700			150,200	258,500
TOTAL EXPENDITURES	1,603,500	217,600	1,362,600	45,800	27,000	973,700	46,700	194,500	150,200	4,621,600
Excess (deficiency) of revenue over expenditures	(163,300)	52,900	(661,700)	(44,700)	4,200	(936,700)	(11,300)	(105,700)	(1,200)	(1,867,500)
OTHER FINANCING SOURCES (USES)										
Loan Proceeds			456,000							456,000
Transfers In	96,600		70,000			83,200	5,500			255,300
Transfers Out	(83,300)				(5,500)					(88,800)
Contingency	(80,000)	(5,000)								(85,000)
TOTAL OTHER FINANCING SOURCES (USES)	16,600	(88,300)	526,000	-	(5,500)	83,200	5,500	-	-	537,500
Net change in fund balances	(146,700)	(35,400)	(135,700)	(44,700)	(1,300)	(853,500)	(5,800)	(105,700)	(1,200)	(1,330,000)
Fund Balances at beginning of year	603,200	43,500	248,800	44,700	1,700	853,500	6,100	110,900	17,600	1,930,000
Unappropriated Ending Fund Balance	456,500	8,100	113,100	-	400	-	300	5,200	16,400	600,000

CITY OF DUNDEE
BUDGET FY 2019-2020
SUMMARY OF ALL FUNDS
APPROVED

	Water	Water CIP	Sewer	Sewer CIP	Storm Water	Storm Water CIP	Enterprise Funds Total	All Funds Total
REVENUE								
Taxes								982,300
Franchise Fees								193,800
Licenses and Permits								73,800
Intergovernmental Revenues								1,085,500
Charges for Services	617,400	39,200	1,331,400	37,200	109,800	15,000	2,150,000	2,381,800
Fines and Forfeitures	3,400	6,000	4,500	22,200	1,000	1,300	38,400	56,000
Miscellaneous Revenues								169,300
TOTAL REVENUE	620,800	45,200	1,335,900	59,400	110,800	16,300	2,188,400	4,942,500
EXPENDITURES								
Personnel Services	217,400		200,200		28,300		445,900	1,203,400
Materials & Services	245,200		489,800		24,600		759,600	1,932,400
Capital Outlay	36,000	265,000			111,000		412,000	2,844,800
Debt Service		117,300		689,200	23,700		830,200	1,088,700
TOTAL EXPENDITURES	498,600	382,300	690,000	689,200	52,900	134,700	2,447,700	7,069,300
Excess (deficiency) of revenue over expenditures	122,200	(337,100)	645,900	(629,800)	57,900	(118,400)	(259,300)	(2,126,800)
OTHER FINANCING SOURCES (USES)								
Loan Proceeds								456,000
Transfers In		80,000		666,000		52,000	798,000	1,053,300
Transfers Out	(155,000)		(745,600)		(63,900)		(964,500)	(1,053,300)
Contingency	(20,000)		(20,000)		(5,000)		(45,000)	(130,000)
TOTAL OTHER FINANCING SOURCES (USES)	(175,000)	80,000	(765,600)	666,000	(68,900)	52,000	(211,500)	326,000
Net change in fund balances	(52,800)	(257,100)	(119,700)	36,200	(11,000)	(66,400)	(470,800)	(1,800,800)
Fund Balances at beginning of year	56,500	270,600	143,300	497,100	12,100	71,400	1,051,000	2,981,000
Unappropriated Ending Fund Balance	3,700	13,500	23,600	533,300	1,100	5,000	580,200	1,180,200

**CITY OF DUNDEE
BUDGET FY 2019-2020**

**GOVERNMENT
001 -GENERAL FUND**

	Historical Data					Budget for Next Year 2019-20		
	ACTUAL 2016-17	ACTUAL 2017-18	ADOPTED BUDGET 2018-19	EST FORECAST 2018-19		PROPOSED by Budget Officer	APPROVED by Budget Committee	ADOPTED by Governing Body
1	REVENUE							
2	710,084	702,913	707,900	719,000	Taxes	729,500	729,500	-
3	144,622	150,309	152,600	149,700	Franchise Fees	149,900	149,900	-
4	81,864	67,409	72,700	67,800	Licenses and Permits	73,800	73,800	-
5	155,885	178,407	177,800	183,500	Intergovernmental Revenues	181,700	181,700	-
6	212,827	321,251	228,400	269,100	Charges for Services	231,800	231,800	-
7	66,201	52,187	56,000	60,000	Fines and Forfeitures	56,000	56,000	-
8	11,937	14,341	15,500	22,000	Miscellaneous Revenues	17,500	17,500	-
9	1,383,420	1,486,816	1,410,900	1,471,100	TOTAL REVENUE	1,440,200	1,440,200	-
10	EXPENDITURES							
11	332,675	325,717	383,400	373,200	Admin / Finance	398,600	397,100	-
12	19,582	29,791	24,700	24,400	Court	26,700	26,700	-
13	113,466	111,705	134,900	115,100	Community Development	141,600	141,600	-
14	480,796	492,038	503,200	503,200	Police Service	517,800	519,100	-
15	369,422	453,528	497,300	490,800	Fire Department	522,000	519,000	-
16	1,315,941	1,412,778	1,543,500	1,506,700	TOTAL EXPENDITURES	1,606,700	1,603,500	-
17								
18					Excess (deficiency) of revenue			
19	67,479	74,037	(132,600)	(35,600)	over expenditures	(166,500)	(163,300)	-
20	OTHER FINANCING SOURCES (USES)							
21					TRANSFERS IN			
22			10,000	18,300	Transfers In from Fire Station Constr.			
23	29,185	29,740	30,000	30,200	Transfers In from Water	30,000	30,000	
24	62,729	62,649	64,400	65,800	Transfer In from Sewer	66,600	66,600	
25	91,914	92,389	104,400	114,300	TOTAL TRANSFER IN	96,600	96,600	-
26					TRANSFERS OUT			
27	(40,000)	(20,000)			Transfer to Fire Station Construction			
28	(4,000)				Transfer to State Rev Sharing			
29	(5,000)	(3,000)			Transfer to Parks			
30	(55,000)	(102,000)	(56,000)	(56,000)	Transfer to Equipment Reserve			
31	(104,000)	(125,000)	(56,000)	(56,000)	TOTAL TRANSFERS OUT	-	-	-
32					OTHER USES			
33			(80,000)		Operating contingency	(80,000)	(80,000)	
34			(80,000)		TOTAL OTHER USES	(80,000)	(80,000)	-
35	(12,086)	(32,611)	(31,600)	58,300	TOTAL OTHER FINANCING SOURCES (USES)	16,600	16,600	-
36	55,393	41,427	(164,200)	22,700	Net change in fund balances	(149,900)	(146,700)	-
37	483,728	539,121	575,900	580,500	Fund Balances at beginning of year	554,400	603,200	-
38	539,121	580,548	411,700	603,200	Unappropriated Ending fund Balance	404,500	456,500	-

CITY OF DUNDEE
BUDGET FY 2019-2020

GENERAL GOVT.
001-General Fund
00 = General Resources
 (Line Item Detail)

Historical Data				Budget for Next Year 2019-20		
ACTUAL 2016-17	ACTUAL 2017-18	ADOPTED BUDGET 2018-19	EST FORECAST 2018-19	PROPOSED by Budget Officer	APPROVED by Budget Committee	ADOPTED by Governing Body
REVENUE						
				Taxes		
1						
2						
3						
4	593,717	617,612	625,900	630,000	639,000	639,000
5	31,413	25,611	26,000	38,000	30,000	30,000
6	64,646	30,257	28,000	26,000	28,000	28,000
7	20,309	29,432	28,000	25,000	32,500	32,500
8	710,084	702,913	707,900	719,000	729,500	729,500
9						
10						
11	70,200	76,079	77,400	76,100	77,100	77,100
12	19,230	18,780	18,500	17,000	16,300	16,300
13	28,632	28,722	29,700	27,000	27,000	27,000
14	6,563	6,477	6,500	9,000	9,000	9,000
15	5,300	5,300	5,300	5,300	5,300	5,300
16	14,697	14,952	15,200	15,300	15,200	15,200
17	144,622	150,309	152,600	149,700	149,900	-
18						
19						
20	5,630	5,450	5,500	5,000	6,000	6,000
21		1,920	3,200	3,800	3,800	3,800
22	51,043	43,492	44,000	33,000	44,000	44,000
23	25,191	16,548	20,000	26,000	20,000	20,000
24	81,864	67,409	72,700	67,800	73,800	-
25						
26						
27	15,944	16,245	16,000	16,600	17,400	17,400
28	4,666	4,017	3,900	3,900	3,900	3,900
29	48,017	51,496	53,000	53,000	54,300	54,300
30		17,814	10,000	11,500	12,500	12,500
32	87,257	88,836	94,900	98,500	93,600	93,600
33	155,885	178,407	177,800	183,500	181,700	-
34						
35						
36	151	640	500	1,000	900	900
37	71	196	300	200	300	300
38	2,701	2,276	1,500	1,500	1,500	1,500
39	5,957	119,613	5,000	53,500	5,000	5,000
40	7,362	21,942	9,000	9,500	12,000	12,000
41	196,584	176,584	212,100	203,400	212,100	212,100
42	212,827	321,251	228,400	269,100	231,800	-
43						
44						
45	66,201	52,187	56,000	60,000	56,000	56,000
46	66,201	52,187	56,000	60,000	56,000	-
47						
48						
49	5,616	10,822	10,000	17,000	14,000	14,000
50		250				
51	6,321	3,268	5,500	5,000	3,500	3,500
52	11,937	14,341	15,500	22,000	17,500	-
53						
54	1,383,420	1,486,816	1,410,900	1,471,100	1,440,200	1,440,200
				TOTAL REVENUE		

**CITY OF DUNDEE
BUDGET FY 2019-2020**

**GENERAL GOVT.
001-General Fund
01-Admin / Finance. Dept**

Historical Data				Budget for Next Year 2019-20			
ACTUAL 2016-17	ACTUAL 2017-18	ADOPTED BUDGET 2018-19	EST FORECAST 2018-19	PROPOSED by Budget Officer	APPROVED by Budget Committee	ADOPTED by Governing Body	
EXPENDITURES							
PERSONNEL SERVICES							
				Salaries & Wages	177,500	176,800	-
				Personnel Benefits	104,800	104,000	-
				TOTAL PERSONNEL SERVICES	282,300	280,800	-
MATERIALS & SERVICES							
				Supplies	4,200	4,200	-
				Professional Services	58,100	58,100	-
				Contractual Services	1,300	1,300	-
				Travel & Training	11,100	11,100	-
				Insurance	9,600	9,600	-
				Regulatory Requirements	800	800	-
				Utilities	6,600	6,600	-
				Repairs & Maintenance	9,400	9,400	-
				Other Materials & Services	12,400	12,400	-
				TOTAL MATERIALS & SERVICES	113,500	113,500	-
				CAPITAL OUTLAY	2,800	2,800	-
				TOTAL EXPENDITURES	398,600	397,100	-

**CITY OF DUNDEE
BUDGET FY 2019-2020**

**GENERAL GOVT.
001-General Fund
01-Admin / Finance
(Line Item Detail)**

Historical Data					Budget for Next Year 2019-20		
	ADOPTED	EST			PROPOSED	APPROVED	ADOPTED
	BUDGET	FORECAST			by Budget	by Budget	by Governing
	2018-19	2018-19			Officer	Committee	Body
ACTUAL	ACTUAL						
2016-17	2017-18						
1					EXPENDITURES		
2							
3					PERSONNEL SERVICES		
4					Salaries & Wages		
5	154,389	150,307	166,200	167,300	177,500	176,800	
6	154,389	150,307	166,200	167,300	177,500	176,800	-
7							
8					Personnel Benefits		
9	11,204	10,884	12,700	12,200	13,600	13,500	
10	481	527	500	600	300	300	
11	147	143	200	200	200	200	
12	27,572	34,878	38,500	38,700	49,000	48,600	
13	33,151	33,513	38,100	38,500	41,700	41,400	
14	72,555	79,944	90,000	90,200	104,800	104,000	-
15							
16	226,944	230,251	256,200	257,500	282,300	280,800	-
17							
18					MATERIALS & SERVICES		
19					Supplies		
20	4,574	3,711	3,600	3,500	3,600	3,600	
21	1,109	415	600	200	600	600	
22	5,683	4,126	4,200	3,700	4,200	4,200	-
23							
24					Professional Services		
25	12,625	12,950	13,400	13,400	14,000	14,000	
26	20,186	14,152	26,000	18,000	26,000	26,000	
27	15,289	12,930	12,300	18,000	15,500	15,500	
28	2,297	565	2,600	1,800	2,600	2,600	
29	-	-	500				
30	50,397	40,598	54,800	51,200	58,100	58,100	-
31							
32					Contractual Services		
33					Temporary Employment		
34	1,322	1,322	1,300	1,300	1,300	1,300	
35	1,322	1,322	1,300	1,300	1,300	1,300	-
36							
37					Travel & Training		
38	3,307	433	3,700	4,500	1,000	1,000	
39	1,984	1,842	9,300	5,000	5,000	5,000	
40	4,863	4,983	5,100	4,900	5,100	5,100	
41	10,155	7,258	18,100	14,400	11,100	11,100	-
42							
43	8,465	8,941	9,000	9,300	9,600	9,600	
44							
45					Regulatory Requirements		
46	725	725	800	800	800	800	
47	725	725	800	800	800	800	-
48							
49					Utilities		
50	2,706	2,157	2,500	2,000	2,200	2,200	
51	887	1,095	1,000	900	1,000	1,000	
52	3,173	3,249	3,400	3,300	3,400	3,400	
53	6,767	6,502	6,900	6,200	6,600	6,600	-

**CITY OF DUNDEE
BUDGET FY 2019-2020**

**GENERAL GOVT.
001-General Fund
01-Admin / Finance
(Line Item Detail)**

	Historical Data					Budget for Next Year 2019-20		
	ACTUAL 2016-17	ACTUAL 2017-18	ADOPTED	EST		PROPOSED by Budget Officer	APPROVED by Budget Committee	ADOPTED by Governing Body
			BUDGET 2018-19	FORECAST 2018-19				
54								
55					Repairs & Maintenance			
56	2,905	3,406	3,200	3,500	Equip Maint/Repair	3,600	3,600	
57	1,151	2,922	4,000	3,200	Bldg Maint/Repair	4,200	4,200	
58	382	1,565	1,600	1,500	Grounds Maintenance	1,600	1,600	
59	4,439	7,893	8,800	8,200	Total Repairs & Maintenance	9,400	9,400	-
60								
61					Other Materials & Services			
62	1,769	1,953	1,800	1,600	Postage	1,800	1,800	
63	731	830	900	800	Legal Notices	900	900	
64	5,543	5,818	6,000	6,000	City Newsletter / Website	6,000	6,000	
65	2,755	962	3,000	1,000	Bank Charges	1,000	1,000	
66	1,180	1,174	1,200	1,200	Lien Search	1,200	1,200	
67	1,324	2,157	1,500	900	Other Misc Expense	1,500	1,500	
68	13,302	12,894	14,400	11,500	Total Other Materials & Services	12,400	12,400	-
69								
70	101,256	90,259	118,300	106,600	TOTAL MATERIALS & SERVICES	113,500	113,500	-
71								
72					CAPITAL OUTLAY			
73		5,206			City Hall Windows			
74			7,400	5,000	City Hall Furnance			
75				1,300	Assisted Listening System			
76	4,475		1,500	2,800	Computer H/W, S/W	2,800	2,800	
77	4,475	5,206	8,900	9,100	TOTAL CAPITAL OUTLAY	2,800	2,800	-
78								
79	332,675	325,717	383,400	373,200	TOTAL EXPENDITURES	398,600	397,100	-

**CITY OF DUNDEE
BUDGET FY 2019-2020**

**GENERAL GOVT.
001-General Fund
02 - Court**

Historical Data				Budget for Next Year 2019-20		
ACTUAL 2016-17	ACTUAL 2017-18	ADOPTED BUDGET 2018-19	EST FORECAST 2018-19	PROPOSED by Budget Officer	APPROVED by Budget Committee	ADOPTED by Governing Body
EXPENDITURES						
PERSONNEL SERVICES						
				10,300	10,300	-
4	8,720	8,739	9,400	9,800	10,300	-
5	6,121	6,712	7,700	7,700	8,800	-
6	<u>14,841</u>	<u>15,451</u>	<u>17,100</u>	<u>17,500</u>	<u>19,100</u>	<u>-</u>
TOTAL PERSONNEL SERVICES						
MATERIALS & SERVICES						
				200	200	-
9	24	80	200	100	200	-
10	-	60	2,300	1,900	2,300	-
11	3,288	3,288	3,300	3,300	3,300	-
12	882	695	1,000	1,100	1,100	-
13	547	462	800	500	700	-
14	<u>4,740</u>	<u>4,585</u>	<u>7,600</u>	<u>6,900</u>	<u>7,600</u>	<u>-</u>
TOTAL MATERIALS & SERVICES						
16	-	9,756	-	-	-	-
CAPITAL OUTLAY						
18	<u>19,582</u>	<u>29,791</u>	<u>24,700</u>	<u>24,400</u>	<u>26,700</u>	<u>-</u>
TOTAL EXPENDITURES				26,700	26,700	-

CITY OF DUNDEE
BUDGET FY 2019-2020

GENERAL GOVT.
001-General Fund
03 - Community Development

Historical Data					Budget for Next Year 2019-20		
ACTUAL	ACTUAL	ADOPTED	EST		PROPOSED	APPROVED	ADOPTED
2016-17	2017-18	BUDGET	FORECAST		by Budget	by Budget	by Governing
		2018-19	2018-19		Officer	Committee	Body
EXPENDITURES							
PERSONNEL SERVICES							
				Salaries & Wages	12,200	12,200	-
4	10,062	10,144	11,100	11,400			
5	6,391	7,688	8,800	8,900	10,400	10,400	-
6	<u>16,453</u>	<u>17,832</u>	<u>19,900</u>	<u>20,300</u>	<u>22,600</u>	<u>22,600</u>	<u>-</u>
TOTAL PERSONNEL SERVICES							
MATERIALS & SERVICES							
				Supplies	500	500	-
9	26	131	500	100			
10	55,738	61,573	57,000	66,000	61,000	61,000	-
11	40,902	30,957	36,000	26,500	36,000	36,000	-
12	242	198	1,400	1,700	1,400	1,400	-
13	106	1,015	20,100	500	20,100	20,100	-
14	<u>97,014</u>	<u>93,873</u>	<u>115,000</u>	<u>94,800</u>	<u>119,000</u>	<u>119,000</u>	<u>-</u>
TOTAL MATERIALS & SERVICES							
15	<u>113,466</u>	<u>111,705</u>	<u>134,900</u>	<u>115,100</u>	<u>141,600</u>	<u>141,600</u>	<u>-</u>
16				TOTAL EXPENDITURES			

**CITY OF DUNDEE
BUDGET FY 2019-2020**

**GENERAL GOVT.
001-General Fund
04 - Police
(Line Item Detail)**

	Historical Data					Budget for Next Year 2019-20		
	ACTUAL 2016-17	ACTUAL 2017-18	ADOPTED	EST		PROPOSED	APPROVED	ADOPTED
			BUDGET 2018-19	FORECAST 2018-19		by Budget Officer	by Budget Committee	by Governing Body
1								
					EXPENDITURES			
2								
3					MATERIALS & SERVICES			
4								
5					Contractual Services			
6	39,508	41,483	43,600	43,600	Emergency Dispatch (911)	44,400	45,700	
7	441,288	450,555	459,600	459,600	Police Services Contract	473,400	473,400	
8	480,796	492,038	503,200	503,200	Total Contractual Services	517,800	519,100	-
9								
10	480,796	492,038	503,200	503,200	TOTAL MATERIALS & SERVICES	517,800	519,100	-
11								
12	480,796	492,038	503,200	503,200	TOTAL EXPENDITURES	517,800	519,100	-

**CITY OF DUNDEE
BUDGET FY 2019-2020**

**GENERAL GOVT.
001-General Fund
05-Fire Department
(Line Item Detail)**

Historical Data					Budget for Next Year 2019-20		
		ADOPTED	EST		PROPOSED	APPROVED	ADOPTED
ACTUAL	ACTUAL	BUDGET	FORECAST		by Budget	by Budget	by Governing
2016-17	2017-18	2018-19	2018-19		Officer	Committee	Body
52				Utilities			
53	6,489	6,232	6,500	Electricity	6,700	6,700	
54	3,558	2,986	3,500	Natural Gas	3,500	3,500	
55	7,392	7,473	7,300	Telephone & Cable	7,700	7,700	
56	17,439	16,692	17,300	Total Utilities	17,900	17,900	-
57							
58				Repairs & Maintenance			
59	1,421	4,436	4,500	Equip Maint/Repair	4,000	4,000	
60	9,403	7,862	6,500	Vehicle Maint/Repair	6,000	6,000	
61	3,332	5,856	2,000	Bldg Maint/Repair	2,000	2,000	
62	583	296	1,000	Grounds Maintenance	1,000	1,000	
63	14,738	18,450	14,000	Total Repairs & Maintenance	13,000	13,000	-
64							
65				Other Materials & Services			
66	54	74	100	Postage / Shipping	100	100	
67		280		Recruitment Expense			
68	102	284	200	Other Misc Expense	200	200	
69	156	638	300	Total Other Materials & Services	300	300	-
70							
71	102,883	102,949	110,700	TOTAL MATERIALS & SERVICES	100,400	100,400	-
72							
73				CAPITAL OUTLAY			
74		180		Office Mach/Furn.			
75				Pager / Radios			
76			2,000	Computer H/W, S/W	1,000	1,000	
77	2,667	9,999		Capital Equipment			
78				Stairway/Mezanine Flooring	5,000	5,000	
79	11,429	-	20,000	Protective Clothing	20,000	20,000	
80	14,096	10,179	22,000	TOTAL CAPITAL OUTLAY	26,000	26,000	-
81							
82	369,422	453,528	497,300	TOTAL EXPENDITURES	522,000	519,000	-

**CITY OF DUNDEE
BUDGET FY 2019-2020**

**GOVERNMENT
110 - Street Fund**

		Historical Data				Budget for Next Year 2019-20		
		ACTUAL	ACTUAL	ADOPTED	EST	PROPOSED	APPROVED	ADOPTED
		2016-17	2017-18	BUDGET	FORECAST	by Budget	by Budget	by Governing
				2018-19	2018-19	Officer	Committee	Body
1								
2								
3		34,512	30,914	34,000	29,000	29,000	29,000	-
4		190,993	203,617	216,000	234,000	240,000	240,000	-
5		1,043	729	500	1,200	1,500	1,500	-
6								
7		226,548	235,260	250,500	264,200	270,500	270,500	-
8								
9								
10								
11								
12		35,470	30,010	29,700	29,500	26,700	25,300	-
13		21,397	16,776	18,300	18,300	18,700	17,100	-
14		56,866	46,786	48,000	47,800	45,400	42,400	-
15								
16								
17		2,855	4,026	4,200	3,200	4,200	4,200	-
18		12,033	4,453	11,000	2,700	9,000	9,000	-
19		144	446	500	100	500	500	-
20		1,604	1,722	1,800	1,800	1,900	1,900	-
21		120	72	100	100	100	100	-
22		22,664	22,638	23,400	23,500	23,800	23,800	-
23		16,036	35,619	105,600	104,000	115,900	115,900	-
24		27,314	18,804	22,700	21,700	19,600	19,600	-
25		-	5	200	100	200	200	-
26		82,770	87,784	169,500	157,200	175,200	175,200	-
27								
28		3,903	-	-	-	-	-	-
29								
30		143,540	134,570	217,500	205,000	220,600	217,600	-
31								
32								
33		83,009	100,690	33,000	59,200	49,900	52,900	-
34								
35								
36								
37								
38		(85,000)	(100,000)	(40,000)	(40,000)	(70,000)	(70,000)	-
39		(12,200)	(12,700)	(13,100)	(13,100)	(13,300)	(13,300)	-
40		(97,200)	(112,700)	(53,100)	(53,100)	(83,300)	(83,300)	-
41								
42								
43				(5,000)		(5,000)	(5,000)	-
44				(5,000)		(5,000)	(5,000)	-
45								
46		(97,200)	(112,700)	(58,100)	(53,100)	(88,300)	(88,300)	-
47								
48		(14,191)	(12,010)	(25,100)	6,100	(38,400)	(35,400)	-
49								
50		63,585	49,394	31,900	37,400	42,000	43,500	-
51								
52		49,394	37,384	6,800	43,500	3,600	8,100	-

**CITY OF DUNDEE
BUDGET FY 2019-2020**

**GOVERNMENT
110 - Street Fund
(Line Item Detail)**

Historical Data					Budget for Next Year 2019-20		
ACTUAL		ADOPTED	EST		PROPOSED	APPROVED	ADOPTED
2016-17	2017-18	BUDGET	FORECAST		by Budget	by Budget	by Governing
		2018-19	2018-19		Officer	Committee	Body
50					Travel & Training		
51	144	446	500	100	Employee Development	500	500
52	144	446	500	100	Total Travel & Training	500	500
53							
54	1,604	1,722	1,800	1,800	Insurance	1,900	1,900
55							
56					Regulatory Requirements		
57	120	72	100	100	Equipment Testing	100	100
58	120	72	100	100	Total Regulatory Requirements	100	100
59							
60					Utilities		
61	541	456	600	500	Electricity	600	600
62	21,201	21,122	21,800	21,800	Street Lights	22,000	22,000
63	21	7	100	100	Solid Waste & Recycling	100	100
64	900	1,053	900	1,100	Telephone & Cable	1,100	1,100
65	22,664	22,638	23,400	23,500	Total Utilities	23,800	23,800
66							
67					Repairs & Maintenance		
68	1,290	823	700	1,100	Equip Maint/Repair	1,000	1,000
69	890	722	1,000	600	Vehicle Maint/Repair	1,000	1,000
70	151	-	200	100	Bldg Maint/Repair	200	200
71	99	100	200	100	Ground Maintenance	200	200
72	-	-	500		Street Light Maint / Repair	500	500
73	6,981	6,664	10,000	8,300	Street Sweeping	13,000	13,000
74	351	23,457	85,000	86,000	Street Surface Maint & Repair	90,000	90,000
75	1,985	-	2,000	2,000	Pedestrian Ways	2,000	2,000
76	1,523	3,774	3,000	5,000	Traffic Control	5,000	5,000
77	2,766	78	3,000	800	Planting Strips & Street Trees	3,000	3,000
78	16,036	35,619	105,600	104,000	Total Repairs & Maintenance	115,900	115,900
79							
80					Interfund Services		
81	27,314	18,804	22,700	21,700	Internal Admin Charge	19,600	19,600
82	27,314	18,804	22,700	21,700	Total Interfund Services	19,600	19,600
83							
84					Other Materials & Services		
85	-	5	50	50	Postage	50	50
86	-	-	100		Recruitment Expense	100	100
87	-	-	50	50	Other Misc Expense	50	50
88	-	5	200	100	Total Other Materials & Services	200	200
89							
90	82,770	87,784	169,500	157,200	TOTAL MATERIALS & SERVICES	175,200	175,200
91							
92					CAPITAL OUTLAY		
93	3,903				Capital Equipment		
94	3,903	-	-	-	TOTAL CAPITAL OUTLAY	-	-
95							
96	143,540	134,570	217,500	205,000	TOTAL EXPENDITURES	220,600	217,600
97							
98					Excess (deficiency) of revenue		
99	83,009	100,690	33,000	59,200	over expenditures	49,900	52,900

CITY OF DUNDEE								
BUDGET FY 2019-2020								
GOVERNMENT								
110 - Street Fund								
(Line Item Detail)								
Historical Data					Budget for Next Year 2019-20			
		ADOPTED	EST		PROPOSED	APPROVED	ADOPTED	
ACTUAL	ACTUAL	BUDGET	FORECAST		by Budget	by Budget	by Governing	
2016-17	2017-18	2018-19	2018-19		Officer	Committee	Body	
100								
101								
102					OTHER FINANCING SOURCES (USES)			
103								
104					TRANSFERS OUT			
105	(85,000)	(100,000)	(40,000)	(40,000)	Transfer to Street CIP	(70,000)	(70,000)	
106	(12,200)	(12,700)	(13,100)	(13,100)	Transfer to Equipment Reserve	(13,300)	(13,300)	
107	(97,200)	(112,700)	(53,100)	(53,100)	TOTAL TRANSFERS OUT	(83,300)	(83,300)	-
108								
109					OTHER USES			
110			(5,000)		Operating contingency	(5,000)	(5,000)	
111			(5,000)		TOTAL OTHER USES	(5,000)	(5,000)	-
112								
113	(97,200)	(112,700)	(58,100)	(53,100)	TOTAL OTHER FINANCING SOURCES (USES)	(88,300)	(88,300)	-
114								
115	(14,191)	(12,010)	(25,100)	6,100	Net Change in fund Balance	(38,400)	(35,400)	-
116								
117	63,585	49,394	31,900	37,400	Fund Balance at beginning of year	42,000	43,500	
118								
119	49,394	37,384	6,800	43,500	Unappropriated Ending fund Balance	3,600	8,100	-

**CITY OF DUNDEE
BUDGET FY 2019-2020**

**GOVERNMENT
111 - Street CIP**

Historical Data				Budget for Next Year 2019-20			
ACTUAL 2016-17	ACTUAL 2017-18	ADOPTED BUDGET 2018-19	EST FORECAST 2018-19	PROPOSED by Budget Officer	APPROVED by Budget Committee	ADOPTED by Governing Body	
REVENUE							
44,438	44,741	45,700	44,300	Franchise Fees	43,900	43,900	-
290,000	853,864	720,000	339,400	Intergovernmental Revenue	600,000	600,000	-
2,156	3,047	26,700	188,600	Miscellaneous Revenues	57,000	57,000	-
336,594	901,652	792,400	572,300	TOTAL REVENUE	700,900	700,900	-
EXPENDITURES							
166,436	1,530,184	964,800	624,200	CAPITAL OUTLAY	1,313,000	1,313,000	-
23,496	23,982	46,700	44,500	DEBT SERVICE	49,600	49,600	-
189,932	1,554,165	1,011,500	668,700	TOTAL EXPENDITURES	1,362,600	1,362,600	-
				Excess (deficiency) of revenue over expenditures	(661,700)	(661,700)	-
146,662	(652,513)	(219,100)	(96,400)				
OTHER FINANCING SOURCES (USES)							
LOAN PROCEEDS							
65,000	130,000	307,800	221,000	OR Transportation Infrastructure Bank	456,000	456,000	-
65,000	130,000	307,800	221,000	TOTAL LOAN PROCEEDS	456,000	456,000	-
TRANSFERS IN							
85,000	100,000	40,000	40,000	Transfer In from Street	70,000	70,000	-
85,000	100,000	40,000	40,000	TOTAL TRANSFERS IN	70,000	70,000	-
TOTAL OTHER FINANCING SOURCES (USES)							
150,000	230,000	347,800	261,000		526,000	526,000	-
296,662	(422,513)	128,700	164,600	Net Change in fund Balance	(135,700)	(135,700)	-
210,024	506,686	52,400	84,200	Fund Balance at beginning of year	240,200	248,800	-
506,686	84,173	181,100	248,800	Unappropriated Ending fund Balance	104,500	113,100	-

**CITY OF DUNDEE
BUDGET FY 2019-2020**

**GOVERNMENT
111 - Street CIP
(Line Item Detail)**

Historical Data					Budget for Next Year 2019-20			
		ADOPTED	EST		PROPOSED	APPROVED	ADOPTED	
	ACTUAL	BUDGET	FORECAST		by Budget	by Budget	by Governing	
	2016-17	2017-18	2018-19	2018-19	Officer	Committee	Body	
1					REVENUE			
2								
3					Franchise Fees			
4	31,618	32,221	33,400	32,600	Portland General Electric	33,100	33,100	
5	12,820	12,520	12,300	11,300	Northwest Natural Gas	10,800	10,800	
6	44,438	44,741	45,700	43,900	Total Franchise Fees	43,900	43,900	
7								
8					Intergovernmental Revenue			
9	240,000		240,000	240,000	Bike/Pedestrian Grant			
10			430,000		ODOT Street Light IGA	500,000	500,000	
11		853,864		49,400	ODOT Preservation Fund			
12	50,000		50,000	50,000	Special City Allotment Grant	100,000	100,000	
13	290,000	853,864	720,000	339,400	Total Intergovernmental Revenue	600,000	600,000	
14								
15					Miscellaneous Revenues			
16				162,500	LID Assessments	6,000	6,000	
17		1,520			Capital Contribution			
18			25,000	25,000	Urban Renewal Contribution	50,000	50,000	
19	2,156	1,527	1,700	1,600	Investment Interest	1,000	1,000	
20	2,156	3,047	26,700	189,100	Total Miscellaneous Revenues	57,000	57,000	
21								
22	336,594	901,652	792,400	572,400	TOTAL REVENUE	700,900	700,900	
23								
24					EXPENDITURES			
25								
26					CAPITAL OUTLAY			
27				5,100	ROW Acquisition			
28	104,768	3,214	304,000	288,000	Overlays	473,000	473,000	
29		3,041	10,000		Sidewalks	10,000	10,000	
30		6,150	210,800	256,000	Locust Street LID			
31	61,667	1,517,778	440,000	84,000	TE Sidewalk / Streetscape	830,000	830,000	
32	166,436	1,530,184	964,800	633,100	TOTAL CAPITAL OUTLAY	1,313,000	1,313,000	
33								
34					DEBT SERVICE			
35	12,644	11,643	29,700	29,300	OTIB Loan Repayment	26,800	26,800	
36	10,852	12,339	17,000	15,000	OTIB Loan Interest	22,800	22,800	
37	23,496	23,982	46,700	44,300	TOTAL DEBT SERVICE	49,600	49,600	
38								
39	189,932	1,554,165	1,011,500	677,400	TOTAL EXPENDITURES	1,362,600	1,362,600	
40								
41					Excess (deficiency) of revenue			
42	146,662	(652,513)	(219,100)	(105,000)	over expenditures			
43								
44					OTHER FINANCING SOURCES (USES)			
45								
46					LOAN PROCEEDS			
47	65,000	130,000	307,800	221,000	OR Transportation Infrastructure Bank	456,000	456,000	
48	65,000	130,000	307,800	221,000	TOTAL LOAN PROCEEDS	456,000	456,000	

CITY OF DUNDEE								
BUDGET FY 2019-2020								
GOVERNMENT								
111 - Street CIP								
(Line Item Detail)								
Historical Data					Budget for Next Year 2019-20			
ACTUAL		ADOPTED	EST		PROPOSED	APPROVED	ADOPTED	
2016-17	2017-18	BUDGET	FORECAST		by Budget	by Budget	by Governing	
		2018-19	2018-19		Officer	Committee	Body	
49								
50					TRANSFERS IN			
51	85,000	100,000	40,000	40,000	Transfer In from Street	70,000	70,000	
52	85,000	100,000	40,000	40,000	TOTAL TRANSFERS IN	70,000	70,000	-
53								
54	150,000	230,000	347,800	261,000	TOTAL OTHER FINANCING SOURCES (USES)	526,000	526,000	-
55								
56								
57	296,662	(422,513)	128,700	156,000	Net Change in fund Balance	(135,700)	(135,700)	-
58								
59	210,024	506,686	52,400	84,200	Fund Balance at beginning of year	240,200	240,200	
60								
61	506,686	84,173	181,100	240,200	Unappropriated Ending fund Balance	104,500	104,500	-

CITY OF DUNDEE
BUDGET FY 2019-2020

GOVERNMENT
111 - Street CIP
(Line Item Detail)

	Historical Data					Budget for Next Year 2019-20		
	ACTUAL 2016-17	ACTUAL 2017-18	ADOPTED	EST		PROPOSED	APPROVED	ADOPTED
			BUDGET 2018-19	FORECAST 2018-19		by Budget Officer	by Budget Committee	by Governing Body
49								
50					TRANSFERS IN			
51	85,000	100,000	40,000	40,000	Transfer In from Street	70,000	70,000	
52	85,000	100,000	40,000	40,000	TOTAL TRANSFERS IN	70,000	70,000	
53								
54	150,000	230,000	347,800	261,000	TOTAL OTHER FINANCING SOURCES (USES)	526,000	526,000	
55								
56								
57	296,662	(422,513)	128,700	164,600	Net Change in fund Balance	(135,700)	(135,700)	
58								
59	210,024	506,686	52,400	84,200	Fund Balance at beginning of year	240,200	248,800	
60								
61	506,686	84,173	181,100	248,800	Unappropriated Ending fund Balance	104,500	113,100	

CITY OF DUNDEE
BUDGET FY 2019-2020

GOVERNMENT
112 - Street Reserve

		Historical Data				Budget for Next Year 2019-20			
		ACTUAL	ACTUAL	ADOPTED	EST	PROPOSED	APPROVED	ADOPTED	
		2016-17	2017-18	BUDGET	FORECAST	by Budget	by Budget	by Governing	
				2018-19	2018-19	Officer	Committee	Body	
1	REVENUE								
2									
3		429	658	600	900	Miscellaneous Revenues	1,100	1,100	-
4									
5		429	658	600	900	TOTAL REVENUE	1,100	1,100	-
6	EXPENDITURES								
7									
8									
9									
10		-	-	44,400	-	CAPITAL OUTLAY	45,800	45,800	-
11									
12		-	-	44,400	-	TOTAL EXPENDITURES	45,800	45,800	-
13									
14									
15		429	658	(43,800)	900	Excess (deficiency) of revenue over expenditures	(44,700)	(44,700)	-
16									
17									
18		429	658	(43,800)	900	Net Change in fund Balance	(44,700)	(44,700)	-
19									
20		42,729	43,158	43,800	43,800	Fund Balance at beginning of year	44,700	44,700	-
21									
22		43,158	43,815	-	44,700	Unappropriated Ending fund Balance	-	-	-

CITY OF DUNDEE
BUDGET FY 2019-2020

GOVERNMENT
122 - State Revenue Sharing Fund

Historical Data		ADOPTED BUDGET		EST FORECAST	Budget for Next Year 2019-20		
ACTUAL 2016-17	ACTUAL 2017-18	2017-18	2017-18	2017-18	PROPOSED by Budget Officer	APPROVED by Budget Committee	ADOPTED by Governing Body
REVENUE							
32,381	28,825	29,000	29,800	Intergovernmental Revenues	31,000	31,000	-
46	56	100	300	Miscellaneous Revenues	200	200	-
32,427	28,881	29,100	30,100	TOTAL REVENUE	31,200	31,200	-
EXPENDITURES							
MATERIALS & SERVICES							
24,231	2,335	2,500	2,500	Professional Services	2,500	2,500	-
7,600	10,100	12,500	12,500	Contractual Services	-	11,800	-
31,831	12,435	15,000	15,000	TOTAL MATERIALS & SERVICES	2,500	14,300	-
-	-	16,000	16,000	CAPITAL OUTLAY	17,800	12,700	-
31,831	12,435	31,000	31,000	TOTAL EXPENDITURES	20,300	27,000	-
				Excess (deficiency) of revenue over expenditures	10,900	4,200	-
596	16,446	(1,900)	(900)				
OTHER FINANCING SOURCES (USES)							
TRANSFERS IN							
4,000	-	-	-	Transfers In from General Fund	-	-	-
4,000	-	-	-	TOTAL TRANSFER IN	-	-	-
TRANSFERS OUT							
(5,000)	(10,000)	(5,000)	(5,000)	Transfer to Parks Improvement	(5,000)	(5,500)	-
(5,000)	(10,000)	(5,000)	(5,000)	TOTAL TRANSFERS OUT	(5,000)	(5,500)	-
TOTAL OTHER FINANCING SOURCES (USES)							
(1,000)	(10,000)	(5,000)	(5,000)		(5,000)	(5,500)	-
(404)	6,446	(6,900)	(5,900)	Net Change in fund Balance	5,900	(1,300)	-
1,582	1,178	7,000	7,600	Fund Balance at beginning of year	1,600	1,700	-
1,178	7,624	100	1,700	Unappropriated Ending fund Balance	7,500	400	-

CITY OF DUNDEE
BUDGET FY 2019-2020

GOVERNMENT

122 - State Revenue Sharing Fund

(Line Item Detail)

	Historical Data					Budget for Next Year 2019-20		
	ACTUAL	ACTUAL	ADOPTED	EST		PROPOSED	APPROVED	ADOPTED
	2016-17	2017-18	BUDGET	FORECAST		by Budget	by Budget	by Governing
		2017-18	2017-18		Officer	Committee	Body	
1					REVENUE			
2								
3					Intergovernmental Revenues			
4	32,381	28,825	29,000	29,800	Liquor Tax (14%)	31,000	31,000	
5	32,381	28,825	29,000	29,800	Total Intergovernmental Revenues	31,000	31,000	-
6								
7					Miscellaneous Revenues			
8	46	56	100	300	Investment Interest	200	200	
9	46	56	100	300	Total Miscellaneous Revenues	200	200	-
10								
11								
12	32,427	28,881	29,100	30,100	TOTAL REVENUE	31,200	31,200	-
13								
14					EXPENDITURES			
15								
16					MATERIALS & SERVICES			
17								
18					Professional Services			
19	2,231	2,335	2,500	2,500	Lobbyist - Bypass Project	2,500	2,500	
20	22,000				Consultant			
21	24,231	2,335	2,500	2,500	Total Professional Services	2,500	2,500	-
22								
23					Contractual Services			
24	570	1,000	1,400	1,400	Your Community Mediators of Yamhill Co.		1,900	
25	1,180	1,500	2,000	2,000	Dundee Community Committee		2,000	
26		1,000	1,500	1,500	Yamhill County Transit Area			
27	2,600	2,600	2,600	2,600	Community Suppers		2,600	
28	1,250	1,500	1,500	1,500	Promise Pantry Food Bank		1,500	
29	1,000	1,000	2,000	2,000	Newberg Animal Shelter Friends		2,000	
30	1,000	1,500	1,500	1,500	Homeward Bound Pets Adoption Shelter		1,800	
31	7,600	10,100	12,500	12,500	Total Contractual Services	-	11,800	-
32								
33	31,831	12,435	15,000	15,000	TOTAL MATERIALS & SERVICES	2,500	14,300	-
34								
35					CAPITAL OUTLAY			
36			16,000	16,000	Computer HW/SW	17,800	12,700	
37	-	-	16,000	16,000	TOTAL CAPITAL OUTLAY	17,800	12,700	-
38								
39	31,831	12,435	31,000	31,000	TOTAL EXPENDITURES	20,300	27,000	-
40								
41					Excess (deficiency) of revenue			
42	596	16,446	(1,900)	(900)	over expenditures	10,900	4,200	-
43								
44					OTHER FINANCING SOURCE (USES)			
45					TRANSFERS IN			
46	4,000				Transfers In from General Fund			
47	4,000	-	-	-	TOTAL TRANSFER IN	-	-	-

CITY OF DUNDEE								
BUDGET FY 2019-2020								
GOVERNMENT								
122 - State Revenue Sharing Fund								
(Line Item Detail)								
Historical Data					Budget for Next Year 2019-20			
ACTUAL		ADOPTED	EST		PROPOSED	APPROVED	ADOPTED	
2016-17	2017-18	BUDGET	FORECAST		by Budget	by Budget	by Governing	
		2017-18	2017-18		Officer	Committee	Body	
48								
49					TRANSFERS OUT			
50	(5,000)	(10,000)	(5,000)	(5,000)	(5,000)	(5,500)		
51	(5,000)	(10,000)	(5,000)	(5,000)	Total Transfers Out			
52								
53	(1,000)	(10,000)	(5,000)	(5,000)	TOTAL OTHER FINANCING SOURCES (USES)			
54					(5,000)	(5,500)		-
55	(404)	6,446	(6,900)	(5,900)	Net Change in fund Balance			
56					5,900	(1,300)		-
57	1,582	1,178	7,000	7,600	Fund Balance at beginning of year			
58					1,600	1,700		
59	1,178	7,624	100	1,700	Unappropriated Ending fund Balance			
					7,500	400		-

**CITY OF DUNDEE
BUDGET FY 2019-2020**

**GOVERNMENT
127 - Equipment Reserve Fund**

Historical Data					Budget for Next Year 2019-20		
ACTUAL 2016-17	ACTUAL 2017-18	ADOPTED BUDGET 2018-19	EST FORECAST 2018-19		PROPOSED by Budget Officer	APPROVED by Budget Committee	ADOPTED by Governing Body
REVENUE							
				Miscellaneous Revenues	37,000	37,000	-
13,687	19,918	30,000	15,500				
13,687	19,918	30,000	15,500	TOTAL REVENUE	37,000	37,000	-
EXPENDITURES							
				CAPITAL OUTLAY	915,000	915,000	-
72,105	-	876,100	9,000				
58,627	58,627	58,700	58,700	DEBT SERVICE	58,700	58,700	-
130,732	58,627	934,800	67,700	TOTAL EXPENDITURES	973,700	973,700	-
Excess (deficiency) of revenue							
(117,045)	(38,709)	(904,800)	(52,200)	over expenditures	(936,700)	(936,700)	-
OTHER FINANCING SOURCES (USES)							
LOANS RECEIVED							
TRANSFERS IN							
				Transfer in - General Fund	-	-	-
55,000	102,000	56,000	56,000				
12,200	12,700	13,100	13,100	Transfer In - Street	13,300	13,300	-
43,900	43,800	44,800	44,800	Transfer In - Water	45,000	45,000	-
12,900	12,900	13,000	13,000	Transfer In - Sewer	13,000	13,000	-
12,200	12,100	12,100	12,100	Transfer In - Storm Water	11,900	11,900	-
136,200	183,500	139,000	139,000	TOTAL TRANSFERS IN	83,200	83,200	-
TOTAL OTHER FINANCING SOURCES (USES)					83,200	83,200	-
19,155	144,791	(765,800)	86,800	Net Change in fund Balance	(853,500)	(853,500)	-
602,792	621,947	765,800	766,700	Fund Balance at beginning of year	853,500	853,500	-
621,947	766,738	-	853,500	Unappropriated Ending fund Balance	-	-	-

**CITY OF DUNDEE
BUDGET FY 2019-2020**

**GOVERNMENT
127 - Equipment Reserve Fund
(Line Item Detail)**

Historical Data		ADOPTED		EST		Budget for Next Year 2019-20		
ACTUAL	ACTUAL	BUDGET	FORECAST	PROPOSED	APPROVED	ADOPTED		
2016-17	2017-18	2018-19	2018-19	by Budget Officer	by Budget Committee	by Governing Body		
1								
2								
3								
4	5,487	9,418	10,000	15,500				
5	8,200	10,500	20,000					
6	13,687	19,918	30,000	15,500				
7								
8	13,687	19,918	30,000	15,500	TOTAL REVENUE	37,000	37,000	-
9								
10								
11								
12								
13	4,868		682,600		Fire - Equipment & Vehicles	699,300	699,300	
14	67,237		193,500	9,000	PW - Equipment & Vehicles	215,700	215,700	
15	72,105	-	876,100	9,000	TOTAL CAPITAL OUTLAY	915,000	915,000	-
16								
17								
18	48,122	49,794	51,600	51,600	Key Bank Loan Principal	53,400	53,400	
19	10,505	8,833	7,100	7,100	Key Bank Loan Interest	5,300	5,300	
20	58,627	58,627	58,700	58,700	TOTAL DEBT SERVICE	58,700	58,700	-
21								
22	130,732	58,627	934,800	67,700	TOTAL EXPENDITURES	973,700	973,700	-
23								
24								
25	(117,045)	(38,709)	(904,800)	(52,200)	Excess (deficiency) of revenue over expenditures	(936,700)	(936,700)	-
26								
27								
28								
29								
30								
31	55,000	102,000	56,000	56,000	Transfer in - General Fund			
32	12,200	12,700	13,100	13,100	Transfer In - Street	13,300	13,300	
33	43,900	43,800	44,800	44,800	Transfer In - Water	45,000	45,000	
34	12,900	12,900	13,000	13,000	Transfer In - Sewer	13,000	13,000	
35	12,200	12,100	12,100	12,100	Transfer In - Storm Water	11,900	11,900	
36	136,200	183,500	139,000	139,000	TOTAL TRANSFERS IN	83,200	83,200	-
37								
38	136,200	183,500	139,000	139,000	TOTAL OTHER FINANCING SOURCES (USES)	83,200	83,200	-
39								
40	19,155	144,791	(765,800)	86,800	Net Change in fund Balance	(853,500)	(853,500)	-
41								
42	602,792	621,947	765,800	766,700	Fund Balance at beginning of year	853,500	853,500	
43								
44	621,947	766,738	-	853,500	Unappropriated Ending fund Balance	-	-	-

CITY OF DUNDEE
BUDGET FY 2019-2020

GOVERNMENT
131 - Parks

Historical Data				Budget for Next Year 2019-20			
ACTUAL 2016-17	ACTUAL 2017-18	ADOPTED BUDGET 2018-19	EST FORECAST 2018-19	PROPOSED by Budget Officer	APPROVED by Budget Committee	ADOPTED by Governing Body	
REVENUE							
5,723	-	16,400	-	Intergovernmental Revenue	32,800	32,800	-
18	40	2,600	100	Miscellaneous Revenues	2,600	2,600	-
5,741	40	19,000	100	TOTAL REVENUE	35,400	35,400	-
EXPENDITURES							
MATERIALS & SERVICES							
-	5,500	4,000	300	Professional Services	4,000	4,000	-
298	3,642	6,000	3,800	Repairs & Maintenance	5,200	5,200	-
298	9,142	10,000	4,100	TOTAL MATERIALS & SERVICES	9,200	9,200	-
28,477	-	18,000	-	CAPITAL OUTLAY	37,000	37,500	-
28,776	9,142	28,000	4,100	TOTAL EXPENDITURES	46,200	46,700	-
(23,035)	(9,102)	(9,000)	(4,000)	Excess (deficiency) of revenue over expenditures	(10,800)	(11,300)	-
OTHER FINANCING SOURCES (USES)							
TRANSFERS IN							
5,000	3,000	-	-	Transfer In - General Fund			
5,000	10,000	5,000	5,000	Transfer In - State Revenue Sharing	5,000	5,500	-
10,000	13,000	5,000	5,000	TOTAL TRANSFERS IN	5,000	5,500	-
10,000	13,000	5,000	5,000	TOTAL OTHER FINANCING SOURCES (USES)	5,000	5,500	-
(13,035)	3,898	(4,000)	1,000	Net Change in fund Balance	(5,800)	(5,800)	-
14,214	1,179	4,800	5,100	Fund Balance at beginning of year	6,100	6,100	-
1,179	5,078	800	6,100	Unappropriated Ending fund Balance	300	300	-

**CITY OF DUNDEE
BUDGET FY 2019-2020**

**GOVERNMENT
131 - Parks
(Line Item Detail)**

Historical Data						Budget for Next Year 2019-20		
ACTUAL	ACTUAL	ADOPTED	EST			PROPOSED	APPROVED	ADOPTED
2016-17	2017-18	BUDGET	FORECAST			by Budget	by Budget	by Governing
		2018-19	2018-19			Officer	Committee	Body
					REVENUE			
					Intergovernmental Revenue			
					State Parks Local Gov't Grant	32,800	32,800	
					Total Intergovernmental Revenue	32,800	32,800	-
					Miscellaneous Revenues			
					Investment Interest	100	100	
					Private Contributions/Grants	2,500	2,500	
					Total Miscellaneous Revenues	2,600	2,600	-
					TOTAL REVENUE	35,400	35,400	-
					EXPENDITURES			
					MATERIALS & SERVICES			
					Professional Services			
					Engineering/Architecture	4,000	4,000	
					Other Professional Services			
					Total Professional Services	4,000	4,000	-
					Repairs & Maintenance			
					Parks & Trails Maint/Repair	5,200	5,200	
					Total Repairs & Maintenance	5,200	5,200	-
					TOTAL MATERIALS & SERVICES	9,200	9,200	-
					CAPITAL OUTLAY			
					Project - Viewmont Greenway	37,000	37,500	
					TOTAL CAPITAL OUTLAY	37,000	37,500	-
					TOTAL EXPENDITURES	46,200	46,700	-
					Excess (deficiency) of revenue			
					over expenditures	(10,800)	(11,300)	-
					OTHER FINANCING SOURCES (USES)			
					TRANSFERS IN			
					Transfer In - General Fund			
					Transfer In - State Revenue Sharing	5,000	5,500	
					TOTAL TRANSFERS IN	5,000	5,500	-
					TOTAL OTHER FINANCING			
					SOURCES (USES)	5,000	5,500	-
					Net Change in fund Balance	(5,800)	(5,800)	-
					Fund Balance at beginning of year	6,100	6,100	
					Unappropriated Ending fund Balance	300	300	-

**CITY OF DUNDEE
BUDGET FY 2019-2020**

**GOVERNMENT
151 - Tourism**

Historical Data				Budget for Next Year 2019-20			
ACTUAL 2016-17	ACTUAL 2017-18	ADOPTED BUDGET 2018-19	EST FORECAST 2018-19	PROPOSED by Budget Officer	APPROVED by Budget Committee	ADOPTED by Governing Body	
REVENUE							
				Other Taxes	75,800	75,800	-
				Miscellaneous Revenues	13,000	13,000	-
				TOTAL REVENUE	88,800	88,800	-
EXPENDITURES							
MATERIALS & SERVICES							
				Professional Services	2,500	2,500	-
				Other Material & Services	112,000	112,000	-
				TOTAL MATERIALS & SERVICES	114,500	114,500	-
				CAPITAL OUTLAY	80,000	80,000	-
				TOTAL EXPENDITURES	194,500	194,500	-
				Excess (deficiency) of revenue over expenditures	(105,700)	(105,700)	-
				Net Change in fund Balance	(105,700)	(105,700)	-
				Fund Balance at beginning of year	105,900	110,900	-
				Unappropriated Ending fund Balance	200	5,200	-

**CITY OF DUNDEE
BUDGET FY 2019-2020**

**GOVERNMENT
151 - Tourism
(Line Item Detail)**

	Historical Data					Budget for Next Year 2019-20		
	ACTUAL 2016-17	ACTUAL 2017-18	ADOPTED BUDGET 2018-19	EST FORECAST 2018-19		PROPOSED	APPROVED	ADOPTED
						by Budget Officer	by Budget Committee	by Governing Body
1					REVENUE			
2								
3					Other Taxes			
4	47,387	70,601	65,300	58,300	Transient Room Tax	75,800	75,800	
5	47,387	70,601	65,300	58,300	Total Other Taxes	75,800	75,800 -	
6								
7					Miscellaneous Revenues			
8				20,000	WVVA Grant			
9					Newberg TRT Contribution	10,000	10,000	
10	716	1,460	2,000	2,500	Investment Interest	3,000	3,000	
11	716	1,460	2,000	22,500	Total Miscellaneous Revenues	13,000	13,000 -	
12								
13	48,103	72,061	67,300	80,800	TOTAL REVENUE	88,800	88,800 -	
14								
15					EXPENDITURES			
16								
17					MATERIALS & SERVICES			
18								
19					Professional Services			
20	2,199	2,335	2,500	2,500	Lobbyist - Bypass Project	2,500	2,500	
21	2,199	2,335	2,500	2,500	Total Professional Services	2,500	2,500 -	
22								
23					Other Materials & Services			
24					Tourism Promotion			
25	2,533	44,005	50,000	10,000	- Identity Enhancements	60,000	60,000	
26	3,760	7,500	10,000	8,500	- Tourism Website & Social Media	12,000	12,000	
27	2,000	2,500	3,000	4,900	- Grant Expense - Tourism	5,000	5,000	
28	2,500	2,500	1,000		- Agencies Expense			
29	4,293	11,924	16,000	30,000	- Marketing	35,000	35,000	
30	15,086	68,429	80,000	53,400	Total Other Materials & Services	112,000	112,000 -	
31								
32	17,285	70,764	82,500	55,900	TOTAL MATERIALS & SERVICES	114,500	114,500 -	
33								
34					CAPITAL OUTLAY			
35		3,091	72,000		Tourism Facilities	80,000	80,000	
36	-	3,091	72,000	-		80,000	80,000 -	
37								
38	17,285	73,855	154,500	55,900	TOTAL EXPENDITURES	194,500	194,500 -	
39								
40					Excess (deficiency) of revenue			
41	30,818	(1,794)	(87,200)	24,900	over expenditures	(105,700)	(105,700) -	
42								
43								
44	30,818	(1,794)	(87,200)	24,900	Net Change in fund Balance	(105,700)	(105,700) -	
45								
46	56,987	87,804	87,400	86,000	Fund Balance at beginning of year	105,900	110,900	
47								
48	87,804	86,010	200	110,900	Unappropriated Ending fund Balance	200	5,200 -	

**CITY OF DUNDEE
BUDGET FY 2019-2020**

**GOVERNMENT
201 - Fire Station Construction**

Historical Data					Budget for Next Year 2019-20		
ACTUAL 2016-17	ACTUAL 2017-18	ADOPTED BUDGET 2018-19	EST FORECAST 2018-19		PROPOSED by Budget Officer	APPROVED by Budget Committee	ADOPTED by Governing Body
				REVENUE			
	85	22	986,000	Miscellaneous Revenues	-	-	-
	85	22	986,000	TOTAL REVENUE	-	-	-
				EXPENDITURES			
				MATERIALS & SERVICES			
	41,768	21,374	138,800	Professional Services	-	-	-
	41,768	21,374	138,800	TOTAL MATERIALS & SERVICES	-	-	-
	16,482	-	837,700	CAPITAL OUTLAY	-	-	-
	58,250	21,374	976,500	TOTAL EXPENDITURES	-	-	-
	(58,165)	(21,352)	9,500	Excess (deficiency) of revenue over expenditures	-	-	-
				OTHER FINANCING SOURCES (USES)			
	40,000	20,000	-	TRANSFERS IN	-	-	-
			(10,000)	TRANSFERS OUT	-	-	-
	40,000	20,000	(10,000)	TOTAL OTHER FINANCING SOURCES (USES)	-	-	-
	(18,165)	(1,352)	(500)	Net Change in fund Balance	-	-	-
	19,766	1,601	500	Fund Balance at beginning of year	-	-	-
	1,601	249	-	Unappropriated Ending fund Balance	-	-	-

**CITY OF DUNDEE
BUDGET FY 2019-2020**

**GOVERNMENT
310 - Bonded Debt**

Historical Data					Budget for Next Year 2019-20		
ACTUAL 2016-17	ACTUAL 2017-18	ADOPTED BUDGET 2018-19	EST FORECAST 2018-19		PROPOSED by Budget Officer	APPROVED by Budget Committee	ADOPTED by Governing Body
				REVENUE			
				Taxes	148,000	148,000	-
				Miscellaneous Revenues	1,000	1,000	-
				TOTAL REVENUE	149,000	149,000	-
				EXPENDITURES			
				DEBT SERVICE	150,200	150,200	-
				TOTAL EXPENDITURES	150,200	150,200	-
				Excess (deficiency) of revenue over expenditures	(1,200)	(1,200)	-
				Net Change in fund Balance	(1,200)	(1,200)	-
				Fund Balance at beginning of year	17,600	17,600	-
				Unappropriated Ending fund Balance	16,400	16,400	-

**CITY OF DUNDEE
BUDGET FY 2019-2020**

**GOVERNMENT
310 - Bonded Debt
(Line Item Detail)**

	Historical Data					Budget for Next Year 2019-20		
	ACTUAL	ACTUAL	ADOPTED	EST		PROPOSED	APPROVED	ADOPTED
	2016-17	2017-18	BUDGET	FORECAST		by Budget	by Budget	by Governing
		2018-19	2018-19		Officer	Committee	Body	
1					REVENUE			
2								
3					Taxes			
4	149,818	145,144	145,000	145,000	Current Year Property Taxes	144,000	144,000	
5	4,042	3,757	3,000	6,200	Prior Year Property Taxes	4,000	4,000	
6	153,860	148,901	148,000	151,200	Total Intergovernmental Revenue	148,000	148,000	-
7								
8					Miscellaneous Revenues			
9	443	651	600	1,000	Investment Interest	1,000	1,000	
10	443	651	600	1,000	Total Miscellaneous Revenues	1,000	1,000	-
11								
12	154,303	149,552	148,600	152,200	TOTAL REVENUE	149,000	149,000	-
13								
14					EXPENDITURES			
15								
16					DEBT SERVICE			
17	71,755	74,004	76,300	76,300	Rural Dev Loan - Principal	78,700	78,700	
18	78,388	76,139	73,900	73,900	Rural Dev Loan - Interest	71,500	71,500	
19	150,143	150,143	150,200	150,200	TOTAL DEBT SERVICE	150,200	150,200	-
20								
21								
22	150,143	150,143	150,200	150,200	TOTAL EXPENDITURES	150,200	150,200	-
23								
24					Excess (deficiency) of revenue			
25	4,160	(591)	(1,600)	2,000	over expenditures	(1,200)	(1,200)	-
26								
27								
28	4,160	(591)	(1,600)	2,000	Net Change in fund Balance	(1,200)	(1,200)	-
29								
30	12,014	16,174	15,700	15,600	Fund Balance at beginning of year	17,600	17,600	
31								
32	16,174	15,583	14,100	17,600	Unappropriated Ending fund Balance	16,400	16,400	-

**CITY OF DUNDEE
BUDGET FY 2019-2020**

**ENTERPRISE FUNDS
431 - WATER**

Historical Data					Budget for Next Year 2019-20		
ACTUAL 2016-17	ACTUAL 2017-18	ADOPTED BUDGET 2018-19	EST FORECAST 2018-19		PROPOSED by Budget Officer	APPROVED by Budget Committee	ADOPTED by Governing Body
REVENUE							
				Charges for Services	617,400	617,400	-
620,993	615,963	620,000	643,700	Miscellaneous Revenues	3,400	3,400	-
3,667	12,958	3,000	4,900				
624,661	628,921	623,000	648,600	TOTAL REVENUE	620,800	620,800	-
EXPENDITURES							
PERSONNEL SERVICES							
103,970	108,695	123,800	120,500	Salaries & Wages	131,400	129,700	-
58,929	63,277	73,500	72,400	Personnel Benefits	86,400	87,700	-
162,899	171,972	197,300	192,900	TOTAL PERSONNEL SERVICES	217,800	217,400	-
MATERIALS & SERVICES							
10,678	12,726	12,000	13,000	Supplies	12,500	12,500	-
8,466	7,160	8,600	9,200	Professional Services	8,600	8,600	-
7,521	9,747	10,000	8,000	Contractual Services	10,000	10,000	-
1,394	4,691	2,200	1,700	Travel & Training	2,300	2,300	-
5,246	5,296	5,500	5,500	Insurance	5,700	5,700	-
6,618	6,269	4,900	7,800	Regulatory Requirements	15,500	15,500	-
41,041	43,246	45,700	42,000	Utilities	46,100	46,100	-
44,122	31,830	40,300	37,500	Repairs & Maintenance	40,800	40,800	-
78,244	69,111	93,200	87,800	Interfund Services	94,000	94,000	-
8,029	8,562	8,300	9,200	Other Materials & Services	9,700	9,700	-
211,359	198,638	230,700	221,700	TOTAL MATERIALS & SERVICES	245,200	245,200	-
14,506	12,965	25,000	24,900	CAPITAL OUTLAY	36,000	36,000	-
388,764	383,576	453,000	439,500	TOTAL EXPENDITURES	499,000	498,600	-
235,896	245,345	170,000	209,100	Excess (deficiency) of revenue over expenditures	121,800	122,200	-
OTHER FINANCING SOURCES (USES)							
TRANSFERS OUT							
(29,185)	(29,740)	(30,000)	(30,200)	Transfer to General Fund	(30,000)	(30,000)	-
(43,900)	(43,800)	(44,800)	(44,800)	Transfer to Equipment Reserve	(45,000)	(45,000)	-
(220,000)	(190,000)	(140,000)	(140,000)	Transfer to Water CIP	(80,000)	(80,000)	-
(293,085)	(263,540)	(214,800)	(215,000)	TOTAL TRANSFERS OUT	(155,000)	(155,000)	-
OTHER USES							
		(20,000)		Operating contingency	(20,000)	(20,000)	-
		(20,000)		TOTAL OTHER USES	(20,000)	(20,000)	-
(293,085)	(263,540)	(234,800)	(215,000)	TOTAL OTHER FINANCING SOURCE (USES)	(175,000)	(175,000)	-
(57,189)	(18,195)	(64,800)	(5,900)	Net Change in fund Balance	(53,200)	(52,800)	-
137,744	80,555	69,100	62,400	Fund Balance at beginning of year	57,900	56,500	-
80,555	62,360	4,300	56,500	Unappropriated Ending fund Balance	4,700	3,700	-

CITY OF DUNDEE								
BUDGET FY 2019-2020								
ENTERPRISE FUNDS								
431 - WATER								
(Line Item Detail)								
Historical Data					Budget for Next Year 2019-20			
ACTUAL		ADOPTED	EST		PROPOSED	APPROVED	ADOPTED	
2016-17	2017-18	BUDGET	FORECAST		by Budget	by Budget	by Governing	
		2018-19	2018-19		Officer	Committee	Body	
95								
96					CAPITAL OUTLAY			
97	600				8,000	8,000		
98		7,000	11,800		6,000	6,000		
99	13,882	12,859	12,000	13,100	16,000	16,000		
100	24	107	6,000		6,000	6,000		
101	14,506	12,965	25,000	24,900	36,000	36,000		-
102								
103	388,764	383,576	453,000	439,500	499,000	498,600		-
104								
105					Excess (deficiency) of revenue			
106	235,896	245,345	170,000	209,100	121,800	122,200		-
107								
108					OTHER FINANCING SOURCES (USES)			
109								
110					TRANSFERS OUT			
111	(29,185)	(29,740)	(30,000)	(30,200)	(30,000)	(30,000)		
112	(43,900)	(43,800)	(44,800)	(44,800)	(45,000)	(45,000)		
113	(220,000)	(190,000)	(140,000)	(140,000)	(80,000)	(80,000)		
114	(293,085)	(263,540)	(214,800)	(215,000)	(155,000)	(155,000)		-
115								
116					OTHER USES			
117		(20,000)			(20,000)	(20,000)		
118	-	-	(20,000)	-	(20,000)	(20,000)		-
119								
120	(293,085)	(263,540)	(234,800)	(215,000)	(175,000)	(175,000)		-
121								
122	(57,189)	(18,195)	(64,800)	(5,900)	(53,200)	(52,800)		-
123								
124	137,744	80,555	69,100	62,400	57,900	56,500		
125								
126	80,555	62,360	4,300	56,500	4,700	3,700		-

**CITY OF DUNDEE
BUDGET FY 2019-2020**

**ENTERPRISE FUNDS
431 - WATER
(Line Item Detail)**

	Historical Data					Budget for Next Year 2019-20		
	ACTUAL 2016-17	ACTUAL 2017-18	ADOPTED BUDGET 2018-19	EST FORECAST 2018-19		PROPOSED	APPROVED	ADOPTED
						by Budget Officer	by Budget Committee	by Governing Body
49								
50					Contractual Services			
51	7,521	9,747	10,000	8,000	Contract Water	10,000	10,000	
52	7,521	9,747	10,000	8,000	Total Contractual Services	10,000	10,000	
53								
54					Travel & Training			
55	1,146	4,461	1,900	1,400	Employee Development	2,000	2,000	
56	248	230	300	300	Dues & Subscriptions	300	300	
57	1,394	4,691	2,200	1,700	Total Travel & Training	2,300	2,300	
58								
59	5,246	5,296	5,500	5,500	Insurance	5,700	5,700	
60								
61					Regulatory Requirements			
62	845	1,212	2,500	4,400	Certifications & Permits	1,200	1,200	
63	5,431	4,913	2,100	3,200	Lab Testing	14,100	14,100	
64	341	144	300	200	Equipment Testing	200	200	
65	6,618	6,269	4,900	7,800	Total Regulatory Requirements	15,500	15,500	
66								
67					Utilities			
68	37,406	39,268	42,000	38,000	Electricity	42,000	42,000	
69	43	13	100	100	Solid Waste & Recycling	100	100	
70	3,593	3,964	3,600	3,900	Telephone & Cable	4,000	4,000	
71	41,041	43,246	45,700	42,000	Total Utilities	46,100	46,100	
72								
73					Repairs & Maintenance			
74	2,658	2,409	2,000	2,400	Equip Maint/Repair	2,500	2,500	
75	1,781	1,457	2,000	1,100	Vehicle Maint/Repair	2,000	2,000	
76	302		500	200	Bldg Maint/Repair	500	500	
77	821	405	800	800	Grounds Maint	800	800	
78	26,239	18,368	25,000	25,000	Storage & Supply Repair/Maint	25,000	25,000	
79	12,321	9,191	10,000	8,000	Distribution System Repair/Maint	10,000	10,000	
80	44,122	31,830	40,300	37,500	Total Repairs & Maintenance	40,800	40,800	
81								
82					Interfund Services			
83	78,244	69,111	93,200	87,800	Internal Admin Charge	94,000	94,000	
84	78,244	69,111	93,200	87,800	Total Interfund Services	94,000	94,000	
85								
86					Other Materials & Services			
87	3,067	2,933	3,000	2,900	Postage / Shipping	3,000	3,000	
88			100		Legal Notices	100	100	
89	4,962	5,582	4,900	6,300	Bank Charges	6,300	6,300	
90			100		Recruitment Expense	100	100	
91		48	200		Other Misc Expense	200	200	
92	8,029	8,562	8,300	9,200	Total Other Materials & Services	9,700	9,700	
93								
94	211,359	198,638	230,700	221,700	TOTAL MATERIALS & SERVICES	245,200	245,200	

**CITY OF DUNDEE
BUDGET FY 2019-2020**

**CIP ENTERPRISE FUNDS
432 - WATER CIP**

Historical Data					Budget for Next Year 2019-20		
ACTUAL 2016-17	ACTUAL 2017-18	ADOPTED BUDGET 2018-19	EST FORECAST 2018-19		PROPOSED by Budget Officer	APPROVED by Budget Committee	ADOPTED by Governing Body
REVENUE							
				Intergovernmental Revenues	-	-	-
20,000	-	-	-	Charges for Services - SDC	39,200	39,200	-
53,902	35,684	36,800	70,300	Miscellaneous Revenues	6,000	6,000	-
8,831	6,936	8,200	17,500				
82,733	42,620	45,000	87,800	TOTAL REVENUE	45,200	45,200	-
EXPENDITURES							
				CAPITAL OUTLAY	265,000	265,000	-
125,852	331,906	342,000	333,000	DEBT SERVICE	117,300	117,300	-
117,131	117,126	117,300	117,300				
242,982	449,032	459,300	450,300	TOTAL EXPENDITURES	382,300	382,300	-
Excess (deficiency) of revenue over expenditures							
(160,249)	(406,412)	(414,300)	(362,500)		(337,100)	(337,100)	-
OTHER FINANCING SOURCES (USES)							
TRANSFERS IN							
				Transfer In from Water	80,000	80,000	-
220,000	190,000	140,000	140,000	TOTAL TRANSFERS IN	80,000	80,000	-
220,000	190,000	140,000	140,000				
TOTAL OTHER FINANCING SOURCES (USES)							
220,000	190,000	140,000	140,000		80,000	80,000	-
				Net Change in fund Balance	(257,100)	(257,100)	-
59,751	(216,412)	(274,300)	(222,500)	Fund Balance at beginning of year	258,800	270,600	-
649,722	709,473	469,000	493,100	Unappropriated Ending fund Balance	1,700	13,500	-
709,473	493,061	194,700	270,600				

CITY OF DUNDEE								
BUDGET FY 2019-2020								
CIP ENTERPRISE FUNDS								
432 - WATER CIP								
(Line Item Detail)								
Historical Data					Budget for Next Year 2019-20			
ACTUAL		ADOPTED	EST		PROPOSED	APPROVED	ADOPTED	
2016-17	2017-18	BUDGET	FORECAST		by Budget	by Budget	by Governing	
		2018-19	2018-19		Officer	Committee	Body	
49								
50	220,000	190,000	140,000	140,000	TOTAL OTHER FINANCING SOURCES (USES)	80,000	80,000	-
51								
52	59,751	(216,412)	(274,300)	(222,500)	Net Change in fund Balance	(257,100)	(257,100)	-
53								
54	649,722	709,473	469,000	493,100	Fund Balance at beginning of year	258,800	270,600	
55								
56	709,473	493,061	194,700	270,600	Unappropriated Ending fund Balance	1,700	13,500	-

**CITY OF DUNDEE
BUDGET FY 2019-2020**

**ENTERPRISE FUNDS
441 - SEWER**

Historical Data					Budget for Next Year 2019-20		
ACTUAL 2016-17	ACTUAL 2017-18	ADOPTED BUDGET 2018-19	EST FORECAST 2018-19		PROPOSED by Budget Officer	APPROVED by Budget Committee	ADOPTED by Governing Body
REVENUE							
				Charges for Services	1,331,400	1,331,400	-
				Miscellaneous Revenues	4,500	4,500	-
1,256,494	1,255,291	1,286,600	1,315,000	TOTAL REVENUE	1,335,900	1,335,900	-
611	812	1,400	2,300				
1,257,105	1,256,103	1,288,000	1,317,300				
EXPENDITURES							
PERSONNEL SERVICES							
				Salaries & Wages	117,500	117,500	-
				Personnel Benefits	82,600	82,700	-
99,583	115,986	120,900	119,300	TOTAL PERSONNEL SERVICES	200,100	200,200	-
62,091	78,212	75,400	75,700				
161,674	194,198	196,300	195,000				
MATERIALS & SERVICES							
				Supplies	21,500	21,500	-
				Professional Services	40,700	40,700	-
				Contractual Services	700	700	-
				Travel & Training	2,300	2,300	-
				Insurance	16,700	16,700	-
				Regulatory Requirements	5,600	5,600	-
				Utilities	85,100	85,100	-
				Repairs & Maintenance	221,300	221,300	-
				Interfund Services	86,400	86,400	-
				Other Materials & Services	9,500	9,500	-
19,749	20,428	24,000	13,200	TOTAL MATERIALS & SERVICES	489,800	489,800	-
68,159	69,396	45,500	25,000				
583	644	700	400				
1,108	2,614	1,800	2,000				
15,367	15,542	16,200	16,200				
8,978	4,744	5,400	3,800				
81,093	78,704	84,900	82,000				
45,631	156,173	98,300	42,000				
77,656	77,974	82,600	80,900				
7,948	10,229	8,100	9,200				
326,274	436,448	367,500	274,700				
CAPITAL OUTLAY							
487,948	630,647	563,800	469,700	TOTAL EXPENDITURES	689,900	690,000	-
769,156	625,457	724,200	847,600	Excess (deficiency) of revenue over expenditures	646,000	645,900	-
OTHER FINANCING SOURCES (USES)							
TRANSFERS OUT							
				Transfer to General Fund	(66,600)	(66,600)	-
				Transfer to Equipment Reserve	(13,000)	(13,000)	-
				Transfer to Sewer CIP	(666,000)	(666,000)	-
(62,729)	(62,649)	(64,400)	(65,800)	TOTAL TRANSFERS OUT	(745,600)	(745,600)	-
(12,900)	(12,900)	(13,000)	(13,000)				
(694,000)	(630,000)	(666,000)	(666,000)				
(769,629)	(705,549)	(743,400)	(744,800)				
OTHER USES							
				Operating Contingency	(20,000)	(20,000)	-
				TOTAL OTHER USES	(20,000)	(20,000)	-
(769,629)	(705,549)	(763,400)	(744,800)	TOTAL OTHER FINANCING SOURCES (USES)	(765,600)	(765,600)	-
(472)	(80,093)	(39,200)	102,800	Net Change in fund Balance	(119,600)	(119,700)	-
121,030	120,558	43,700	40,500	Fund Balance at beginning of year	139,100	143,300	-
120,558	40,465	4,500	143,300	Unappropriated Ending fund Balance	19,500	23,600	-

CITY OF DUNDEE								
BUDGET FY 2019-2020								
ENTERPRISE FUNDS								
441 - SEWER								
(Line Item Detail)								
Historical Data					Budget for Next Year 2019-20			
	ACTUAL	ACTUAL	ADOPTED	EST		PROPOSED	APPROVED	ADOPTED
	2016-17	2017-18	BUDGET	FORECAST		by Budget	by Budget	by Governing
			2018-19	2018-19		Officer	Committee	Body
1					REVENUE			
2								
3					Charges for Services			
4	1,256,494	1,255,291	1,286,600	1,315,000	User Charges	1,331,400	1,331,400	
5	1,256,494	1,255,291	1,286,600	1,315,000	Total Charges for Services	1,331,400	1,331,400	-
6								
7					Miscellaneous Revenues			
9	611	812	1,400	2,300	Interest Income	4,500	4,500	
10	611	812	1,400	2,300	Total Miscellaneous Revenues	4,500	4,500	-
11								
12	1,257,105	1,256,103	1,288,000	1,317,300	TOTAL REVENUE	1,335,900	1,335,900	-
13								
14					EXPENDITURES			
15								
16					PERSONNEL SERVICES			
17					Salaries & Wages			
18	99,583	115,986	120,900	119,300	Salaries and Wages	117,500	117,500	
19	99,583	115,986	120,900	119,300	Total Salaries & Wages	117,500	117,500	-
20								
21					Personnel Benefits			
22	7,065	8,204	9,300	8,700	FICA	9,000	9,000	
23	2,361	3,107	3,200	3,600	Workers' Comp	4,400	2,900	
24	92	107	100	100	Unemployment	100	100	
25	20,305	28,598	26,800	25,900	PERS	30,300	29,300	
26	32,268	38,196	36,000	37,400	Group Medical & Life	38,800	41,400	
27	62,091	78,212	75,400	75,700	Total Personnel Benefits	82,600	82,700	-
28								
29	161,674	194,198	196,300	195,000	TOTAL PERSONNEL SERVICES	200,100	200,200	-
30								
31					MATERIALS & SERVICES			
32					Supplies			
33	1,709	3,023	3,000	1,900	Office & Operating Supplies	3,000	3,000	
34	674	1,768	1,500	1,600	Small Tools & Minor Equip	1,500	1,500	
35	2,224	2,856	3,200	2,100	Fuel	3,200	3,200	
36	353	668	800	400	Uniforms & Clothing	800	800	
37	5,915	3,845	7,500	3,600	Chemicals	5,000	5,000	
38	8,875	8,267	8,000	3,600	WWTP Lab Supplies	8,000	8,000	
39	19,749	20,428	24,000	13,200	Total Supplies	21,500	21,500	-
40								
41					Professional Services			
42	1,586	2,167	1,600	1,200	Legal	1,600	1,600	
43	63,026	63,095	40,000	20,000	Engineering	35,000	35,000	
44	3,547	4,134	3,900	3,800	IT Support	4,100	4,100	
45	68,159	69,396	45,500	25,000	Total Professional Services	40,700	40,700	-
46								
47					Contractual Services			
48	583	644	700	400	Alarm Monitoring Services	700	700	
49	583	644	700	400	Total Contractual Services	700	700	-
50								
51					Travel & Training			
52	859	2,384	1,500	1,700	Employee Development	2,000	2,000	
53	248	230	300	300	Dues & Subscriptions	300	300	
54	1,108	2,614	1,800	2,000	Total Travel & Training	2,300	2,300	-

CITY OF DUNDEE								
BUDGET FY 2019-2020								
ENTERPRISE FUNDS								
441 - SEWER								
(Line Item Detail)								
Historical Data					Budget for Next Year 2019-20			
	ACTUAL	ACTUAL	ADOPTED	EST		PROPOSED	APPROVED	ADOPTED
	2016-17	2017-18	BUDGET	FORECAST		by Budget	by Budget	by Governing
			2018-19	2018-19		Officer	Committee	Body
55								
56	15,367	15,542	16,200	16,200	Insurance	16,700	16,700	
57								
58					Regulatory Requirements			
59	2,538	2,370	3,000	2,600	Certifications & Permits	3,000	3,000	
60	5,140	1,400	1,000		Lab Testing	1,000	1,000	
61	1,300	975	1,200	1,000	Equipment Testing	1,200	1,200	
62			200	200	Physical Evaluations	400	400	
63	8,978	4,744	5,400	3,800	Total Regulatory Requirements	5,600	5,600	-
64								
65					Utilities			
66	76,513	73,640	80,000	77,000	Electricity	80,000	80,000	
67	2,984	3,348	3,200	3,200	Telephone & Cable	3,300	3,300	
68	1,596	1,716	1,700	1,800	Solid Waste & Recycling	1,800	1,800	
69	81,093	78,704	84,900	82,000	Total Utilities	85,100	85,100	-
70								
71					Repairs & Maintenance			
72	1,936	1,244	1,500	2,800	Equip Maint/Repair	1,500	1,500	
73	1,352	1,083	1,500	1,400	Vehicle Maint/Repair	1,500	1,500	
74	615		500	-	Bldg Maint/Repair	500	500	
75	148	205	300	300	Grounds Maintenance	300	300	
76	39,931	54,027	22,000	24,000	Treatment Facility	35,000	35,000	
77	1,650	935	2,500	500	Collection System	2,500	2,500	
78		3,000	5,000	10,000	Infiltration/Inflow	20,000	20,000	
79		95,680	65,000	3,000	Bio-Solids Removal	160,000	160,000	
80	45,631	156,173	98,300	42,000	Total Repairs & Maintenance	221,300	221,300	-
81								
82					Interfund Services			
83	77,656	77,974	82,600	80,900	Internal Admin Charge	86,400	86,400	
84	77,656	77,974	82,600	80,900	Total Interfund Services	86,400	86,400	-
85								
86					Other Materials & Services			
87	2,986	2,877	3,000	2,900	Postage / Shipping	3,000	3,000	
88	4,962	5,582	4,900	6,300	Bank Charges	6,300	6,300	
89		1,723	100		Recruitment Expense	100	100	
90		48	100		Other Misc Expense	100	100	
91	7,948	10,229	8,100	9,200	Total Other Materials & Services	9,500	9,500	-
92								
93	326,274	436,448	367,500	274,700	TOTAL MATERIALS & SERVICES	489,800	489,800	-
94								
95					CAPITAL OUTLAY			
96					Capital Equipment			
97					Computer H/W, S/W			
98	-	-	-	-	TOTAL CAPITAL OUTLAY	-	-	-
99								
100	487,948	630,647	563,800	469,700	TOTAL EXPENDITURES	689,900	690,000	-
101								
102					Excess (deficiency) of revenue			
103	769,156	625,457	724,200	847,600	over expenditures	646,000	645,900	-

CITY OF DUNDEE								
BUDGET FY 2019-2020								
ENTERPRISE FUNDS								
441 - SEWER								
(Line Item Detail)								
Historical Data					Budget for Next Year 2019-20			
		ADOPTED	EST		PROPOSED	APPROVED	ADOPTED	
ACTUAL	ACTUAL	BUDGET	FORECAST		by Budget	by Budget	by Governing	
2016-17	2017-18	2018-19	2018-19		Officer	Committee	Body	
104								
105					OTHER FINANCING SOURCES (USES)			
106								
107					TRANSFERS OUT			
108	(62,729)	(62,649)	(64,400)	(65,800)	Transfer to General Fund	(66,600)	(66,600)	
109	(12,900)	(12,900)	(13,000)	(13,000)	Transfer to Equipment Reserve	(13,000)	(13,000)	
110	(694,000)	(630,000)	(666,000)	(666,000)	Transfer to Sewer CIP	(666,000)	(666,000)	
111	(769,629)	(705,549)	(743,400)	(744,800)	TOTAL TRANSFERS OUT	(745,600)	(745,600)	-
112								
113					OTHER USES			
114			(20,000)		Operating Contingency	(20,000)	(20,000)	
115	-	-	(20,000)	-	TOTAL OTHER USES	(20,000)	(20,000)	-
116								
117	(769,629)	(705,549)	(763,400)	(744,800)	TOTAL OTHER FINANCING SOURCES (USES)	(765,600)	(765,600)	-
118								
119	(472)	(80,093)	(39,200)	102,800	Net Change in fund Balance	(119,600)	(119,700)	-
120								
121	121,030	120,558	43,700	40,500	Fund Balance at beginning of year	139,100	143,300	
122								
123	120,558	40,465	4,500	143,300	Unappropriated Ending Fund Balance	19,500	23,600	-

**CITY OF DUNDEE
BUDGET FY 2019-2020**

**CIP ENTERPRISE FUNDS
442 - SEWER CIP**

Historical Data					Budget for Next Year 2019-20		
ACTUAL 2016-17	ACTUAL 2017-18	ADOPTED BUDGET 2018-19	EST FORECAST 2018-19		PROPOSED by Budget Officer	APPROVED by Budget Committee	ADOPTED by Governing Body
REVENUE							
				Charges for Services	37,200	37,200	-
				Miscellaneous Revenues	22,200	22,200	-
				TOTAL REVENUE	59,400	59,400	-
EXPENDITURES							
				CAPITAL OUTLAY	-	-	-
				DEBT SERVICE	689,200	689,200	-
				TOTAL EXPENDITURES	689,200	689,200	-
				Excess (deficiency) of revenue over expenditures	(629,800)	(629,800)	-
OTHER FINANCING SOURCES (USES)							
				TRANSFERS IN			
				Transfer In from Sewer	666,000	666,000	-
				TOTAL TRANSFERS IN	666,000	666,000	-
				TOTAL OTHER FINANCING SOURCES (USES)	666,000	666,000	-
				Net Change in fund Balance	36,200	36,200	-
				Fund Balance at beginning of year	479,100	497,100	-
				Unappropriated Ending Fund Balance	515,300	533,300	-

CITY OF DUNDEE								
BUDGET FY 2019-2020								
CIP ENTERPRISE FUNDS								
442 - SEWER CIP								
(Line Item Detail)								
Historical Data					Budget for Next Year 2019-20			
	ACTUAL	ACTUAL	ADOPTED	EST		PROPOSED	APPROVED	ADOPTED
	2016-17	2017-18	BUDGET	FORECAST		by Budget	by Budget	by Governing
			2018-19	2018-19		Officer	Committee	Body
1					REVENUE			
2								
3					Charges for Services			
4	14,356	6,327	6,100	9,600	System Dev Charges - Improvements	6,500	6,500	
5	59,395	28,985	27,900	44,200	System Dev Charges - Reimbursements	29,700	29,700	
6	2,052	962	1,000	1,500	System Dev Charges - Compliance	1,000	1,000	
7	75,803	36,274	35,000	55,300	Total Charges for Services	37,200	37,200	-
8								
9					Miscellaneous Revenues			
10	5,948	6,974	9,600	12,600	Interest Income	14,300	14,300	
11	19,160				Capital Reimbursement			
12	1,500		4,000		Capital Contribution	4,000	4,000	
13					Urban Renewal Contribution	3,900	3,900	
14	160,901	649,235			Insurance Recovery			
15	187,508	656,209	13,600	12,600	Total Miscellaneous Revenues	22,200	22,200	-
16								
17	263,310	692,483	48,600	67,900	TOTAL REVENUE	59,400	59,400	-
18								
19					EXPENDITURES			
20								
21					CAPITAL OUTLAY			
22	161,570	649,566			Treatment Facilities			
23	101,501	19,302	36,000	40,100	Sewer Collection System			
24	263,071	668,868	36,000	40,100	TOTAL CAPITAL OUTLAY	-	-	-
25								
26					DEBT SERVICE			
27	9,909	10,165	10,400	10,400	US Bank Loan Principal	10,700	10,700	
28	1,882	1,627	1,400	1,400	US Bank Loan Interest	1,100	1,100	
29	417,383	428,516	440,000	440,000	DEQ CWSRF Loan Repayment	451,700	451,700	
30	265,374	252,154	238,600	238,600	DEQ CWSRF Loan Interest	225,700	225,700	
31	694,549	692,461	690,400	690,400	TOTAL DEBT SERVICE	689,200	689,200	-
32								
33	957,620	1,361,329	726,400	730,500	TOTAL EXPENDITURES	689,200	689,200	-
34								
35					Excess (deficiency) of revenue			
36	(694,309)	(668,846)	(677,800)	(662,600)	over expenditures	(629,800)	(629,800)	-
37								
38					OTHER FINANCING SOURCES (USES)			
39								
40					Transfers In			
41	694,000	630,000	666,000	666,000	Transfer In from Sewer	666,000	666,000	
42	694,000	630,000	666,000	666,000	Total Transfers In	666,000	666,000	-
43								
44	694,000	630,000	666,000	666,000	TOTAL OTHER FINANCING SOURCES	666,000	666,000	-
45								
46	(309)	(38,846)	(11,800)	3,400	Net Change in fund Balance	36,200	36,200	-
47								
48	532,822	532,513	487,800	493,700	Fund Balance at beginning of year	479,100	497,100	
49								
50	532,513	493,667	476,000	497,100	Unappropriated Ending Fund Balance	515,300	533,300	-

**CITY OF DUNDEE
BUDGET FY 2019-2020**

**ENTERPRISE FUNDS
451 - STORM WATER**

Historical Data					Budget for Next Year 2019-20			
ACTUAL	ACTUAL	ADOPTED	EST		PROPOSED	APPROVED	ADOPTED	
2016-17	2017-18	BUDGET	FORECAST		by Budget	by Budget	by Governing	
		2018-19	2018-19		Officer	Committee	Body	
REVENUE								
1								
2								
3	103,416	107,385	109,800	108,500	Charges for Services	109,800	109,800	-
4	162	629	600	900	Miscellaneous Revenues	1,000	1,000	-
5								
6	103,578	108,014	110,400	109,400	TOTAL REVENUE	110,800	110,800	-
7								
8	EXPENDITURES							
9								
10					PERSONNEL SERVICES			
11	17,805	16,696	18,000	17,900	Salaries & Wages	16,700	16,700	-
12	10,031	9,913	10,800	10,800	Personnel Benefits	11,300	11,600	-
13	27,836	26,609	28,800	28,700	TOTAL PERSONNEL SERVICES	28,000	28,300	-
14								
15					MATERIALS & SERVICES			
16	1,392	2,280	2,300	1,700	Supplies	2,300	2,300	-
17	1,771	1,978	5,600	3,000	Professional Services	5,600	5,600	-
18	123	252	200	300	Training & Travel	200	200	-
19	136	152	200	200	Insurance	200	200	-
20	60	36	100	100	Regulatory Requirements	100	100	-
21	731	746	1,100	800	Utilities	1,100	1,100	-
22	1,215	923	2,300	1,700	Repairs & Maintenance	2,700	2,700	-
23	13,370	10,696	13,600	13,000	Interfund Services	12,100	12,100	-
24	94	11	300	-	Other Materials & Services	300	300	-
25	18,893	17,073	25,700	20,800	TOTAL MATERIALS & SERVICES	24,600	24,600	-
26								
27	-	-	-	-	CAPITAL OUTLAY	-	-	-
28								
29	46,729	43,682	54,500	49,500	TOTAL EXPENDITURES	52,600	52,900	-
30								
31					Excess (deficiency) of revenue			
32	56,849	64,332	55,900	59,900	over expenditures	58,200	57,900	-
33								
34	OTHER FINANCING SOURCES (USES)							
35								
36					TRANSFERS OUT			
37	(12,200)	(12,100)	(12,100)	(12,100)	Transfer to Equipment Reserve	(11,900)	(11,900)	-
38	(42,000)	(45,000)	(56,000)	(56,000)	Transfer to Storm Water CIP	(52,000)	(52,000)	-
39	(54,200)	(57,100)	(68,100)	(68,100)	TOTAL TRANSFERS OUT	(63,900)	(63,900)	-
40								
41					OTHER USES			
42			(5,000)		Operating contingency	(5,000)	(5,000)	-
43			(5,000)		TOTAL OTHER USES	(5,000)	(5,000)	-
44								
45	(54,200)	(57,100)	(73,100)	(68,100)	TOTAL OTHER FINANCING SOURCES (USES)	(68,900)	(68,900)	-
46								
47	2,649	7,232	(17,200)	(8,200)	Net Change in fund Balance	(10,700)	(11,000)	-
48								
49	10,417	13,066	19,600	20,300	Fund Balance at beginning of year	12,700	12,100	-
50								
51	13,066	20,298	2,400	12,100	Unappropriated Ending Fund Balance	2,000	1,100	-

**CITY OF DUNDEE
BUDGET FY 2019-2020**

**ENTERPRISE FUNDS
451 - STORM WATER
(Line Item Detail)**

Historical Data					Budget for Next Year 2019-20		
ACTUAL		ADOPTED	EST		PROPOSED	APPROVED	ADOPTED
2016-17	2017-18	BUDGET	FORECAST		by Budget	by Budget	by Governing
		2018-19	2018-19		Officer	Committee	Body
1					REVENUE		
2							
3					Charges for Services		
4	103,416	107,385	109,800	108,500	User Charges	109,800	109,800
5	103,416	107,385	109,800	108,500	Total Charges for Services	109,800	109,800
6							
7					Miscellaneous Revenues		
8	162	629	600	900	Investment Interest	1,000	1,000
9	162	629	600	900	Total Miscellaneous Revenues	1,000	1,000
10							
11	103,578	108,014	110,400	109,400	TOTAL REVENUE	110,800	110,800
12							
13					EXPENDITURES		
14							
15					PERSONNEL SERVICES		
16					Salaries & Wages		
17	17,805	16,696	18,000	17,900	Salaries and Wages	16,700	16,700
18	17,805	16,696	18,000	17,900	Total Salaries & Wages	16,700	16,700
19							
20					Personnel Benefits		
21	1,284	1,215	1,350	1,300	FICA	1,300	1,300
22	381	429	400	450	Workers' Comp	450	350
23	16	16	50	50	Unemployment	50	50
24	3,339	3,934	4,200	4,200	PERS	4,700	4,400
25	5,010	4,319	4,800	4,800	Group Medical & Life	4,800	5,500
26	10,031	9,913	10,800	10,800	Total Personnel Benefits	11,300	11,600
27							
28	27,836	26,609	28,800	28,700	TOTAL PERSONNEL SERVICES	28,000	28,300
29							
30					MATERIALS & SERVICES		
31					Supplies		
32	308	666	900	300	Office & Operating Supplies	900	900
33	224	558	300	500	Small Tools & Minor Equip	300	300
34	741	952	900	800	Fuel	900	900
35	119	105	200	100	Uniforms & Clothing	200	200
36	1,392	2,280	2,300	1,700	Total Supplies	2,300	2,300
37							
38					Professional Services		
39	1,361	35	500	100	Legal	500	500
40	400	1,880	5,000	2,800	Engineering	5,000	5,000
41	10	63	100	100	IT Support	100	100
42	1,771	1,978	5,600	3,000	Total Professional Services	5,600	5,600
43							
44					Travel & Training		
46	123	252	200	300	Employee Development	200	200
47	123	252	200	300	Total Travel & Training	200	200
48							
49	136	152	200	200	Insurance	200	200
50							
51					Regulatory Requirements		
52	60	36	100	100	Equipment Testing	100	100
53	60	36	100	100	Total Regulatory Requirements	100	100

**CITY OF DUNDEE
BUDGET FY 2019-2020**

**ENTERPRISE FUNDS
451 - STORM WATER
(Line Item Detail)**

	Historical Data					Budget for Next Year 2019-20		
	ACTUAL 2016-17	ACTUAL 2017-18	ADOPTED	EST		PROPOSED by Budget Officer	APPROVED by Budget Committee	ADOPTED by Governing Body
			BUDGET 2018-19	FORECAST 2018-19				
54								
55					Utilities			
56	271	216	300	200	Electricity	300	300	
57	11	3	300	100	Solid Waste & Recycling	300	300	
58	450	526	500	500	Telephone & Cable	500	500	
59	731	746	1,100	800	Total Utilities	1,100	1,100	-
60								
61					Repairs & Maintenance			
62	645	412	400	400	Equip Maint/Repair	800	800	
63	445	361	500	300	Vehicle Maint/Repair	500	500	
65	76		100	100	Building Maint/Repair	100	100	
66	49	50	100		Grounds Maint	100	100	
67		100	1,200	900	Collection System	1,200	1,200	
68	1,215	923	2,300	1,700	Total Repairs & Maintenance	2,700	2,700	-
69								
70					Interfund Services			
71	13,370	10,696	13,600	13,000	Internal Admin Charge	12,100	12,100	
72	13,370	10,696	13,600	13,000	Total Travel & Training	12,100	12,100	-
73								
74					Other Materials & Services			
75	3	11	100		Postage / Shipping	100	100	
76			100		Recruitment Expense	100	100	
77	91		100		Other Misc Expense	100	100	
78	94	11	300	-	Total Other Materials & Services	300	300	-
79								
80	18,893	17,073	25,700	20,800	TOTAL MATERIALS & SERVICES	24,600	24,600	-
81								
82					CAPITAL OUTLAY			
83					Capital Equipment			
84	-	-	-	-	TOTAL CAPITAL OUTLAY	-	-	-
85								
86	46,729	43,682	54,500	49,500	TOTAL EXPENDITURES	52,600	52,900	-
87								
88					Excess (deficiency) of revenue			
89	56,849	64,332	55,900	59,900	over expenditures	58,200	57,900	-
90								
91					OTHER FINANCING SOURCES (USES)			
92								
93					TRANSFERS OUT			
94	(12,200)	(12,100)	(12,100)	(12,100)	Transfer to Equipment Reserve	(11,900)	(11,900)	
95	(42,000)	(45,000)	(56,000)	(56,000)	Transfer to Storm Water CIP	(52,000)	(52,000)	
96	(54,200)	(57,100)	(68,100)	(68,100)	TOTAL TRANSFERS OUT	(63,900)	(63,900)	-
97								
98					OTHER USES			
99	-	-	(5,000)		Operating contingency	(5,000)	(5,000)	
100	-	-	(5,000)	-	TOTAL OTHER USES	(5,000)	(5,000)	-
101								
102	(54,200)	(57,100)	(73,100)	(68,100)	TOTAL OTHER FINANCING SOURCES (USES)	(68,900)	(68,900)	-
103								
104	2,649	7,232	(17,200)	(8,200)	Net Change in fund Balance	(10,700)	(11,000)	-
105								
106	10,417	13,066	19,600	20,300	Fund Balance at beginning of year	12,700	12,100	
107								
108	13,066	20,298	2,400	12,100	Unappropriated Ending Fund Balance	2,000	1,100	-

CITY OF DUNDEE
BUDGET FY 2019-2020

CIP ENTERPRISE FUNDS
452 - STORM WATER CIP

Historical Data					Budget for Next Year 2019-20		
ACTUAL 2016-17	ACTUAL 2017-18	ADOPTED BUDGET 2018-19	EST FORECAST 2018-19		PROPOSED by Budget Officer	APPROVED by Budget Committee	ADOPTED by Governing Body
REVENUE							
				Charges for Services	15,000	15,000	-
				Miscellaneous Revenues	1,300	1,300	-
				TOTAL REVENUE	16,300	16,300	-
EXPENDITURES							
				CAPITAL OUTLAY	111,000	111,000	-
				DEBT SERVICE	23,700	23,700	-
				TOTAL EXPENDITURES	134,700	134,700	-
				Excess (deficiency) of revenue over expenditures	(118,400)	(118,400)	-
OTHER FINANCING SOURCES (USES)							
TRANSFERS IN							
				Transfer In from Storm Water	52,000	52,000	-
				TOTAL TRANSFERS IN	52,000	52,000	-
				TOTAL OTHER FINANCING SOURCES (USES)	52,000	52,000	-
				Net Change in fund Balance	(66,400)	(66,400)	-
				Fund Balance at beginning of year	66,700	71,400	-
				Unappropriated Ending Fund Balance	300	5,000	-

CITY OF DUNDEE
BUDGET FY 2019-2020

CIP ENTERPRISE FUNDS
452 - STORM WATER CIP
(Line Item Detail)

	Historical Data					Budget for Next Year 2019-20		
			ADOPTED	EST		PROPOSED	APPROVED	ADOPTED
	ACTUAL	ACTUAL	BUDGET	FORECAST		by Budget	by Budget	by Governing
	2016-17	2017-18	2018-19	2018-19	Officer	Committee	Body	
1					REVENUE			
2								
3					Charges for Services			
4	7,368	5,844	6,000	7,900	System Dev Charges - Improvements	6,000	6,000	
5	17,544	8,772	9,000	11,800	System Dev Charges - Reimbursements	9,000	9,000	
6	24,912	14,616	15,000	19,700	Total Charges for Services	15,000	15,000	-
7								
8					Miscellaneous Revenues			
9	1,659	1,545	1,200	1,500	Investment Interest	1,300	1,300	
10	1,659	1,545	1,200	1,500	Total Miscellaneous Revenues	1,300	1,300	-
11								
12	26,571	16,161	16,200	21,200	TOTAL REVENUE	16,300	16,300	-
13								
14					EXPENDITURES			
15								
16					CAPITAL OUTLAY			
17	80,606	121,639	71,600	5,300	Storm Water Infrastructure	91,000	91,000	
19		8,208			Drying Bed Facility			
20			54,000	60,000	Master Plan Update	20,000	20,000	
21	80,606	129,847	125,600	65,300	TOTAL CAPITAL OUTLAY	111,000	111,000	-
22								
23					DEBT SERVICE			
24	19,818	20,329	20,900	20,900	US Bank Loan Principal	21,400	21,400	
25	3,765	3,253	2,800	2,800	US Bank Loan Interest	2,300	2,300	
26	23,583	23,582	23,700	23,700	TOTAL DEBT SERVICE	23,700	23,700	-
27								
28	104,189	153,430	149,300	89,000	TOTAL EXPENDITURES	134,700	134,700	-
29								
30					Excess (deficiency) of revenue			
31	(77,618)	(137,269)	(133,100)	(67,800)	over expenditures	(118,400)	(118,400)	-
32								
33					OTHER FINANCING SOURCES (USES)			
34								
35					TRANSFERS IN			
36	42,000	45,000	56,000	56,000	Transfer In from Storm Water	52,000	52,000	
38	42,000	45,000	56,000	56,000	TOTAL TRANSFERS IN	52,000	52,000	-
39								
40	42,000	45,000	56,000	56,000	TOTAL OTHER FINANCING SOURCES (USES)	52,000	52,000	-
41								
42	(35,618)	(92,269)	(77,100)	(11,800)	Net Change in fund Balance	(66,400)	(66,400)	-
43								
44	211,121	175,503	77,900	83,200	Fund Balance at beginning of year	66,700	71,400	
45								
46	175,503	83,235	800	71,400	Unappropriated Ending Fund Balance	300	5,000	-

RESOLUTION NO. 2019-01

A RESOLUTION ADOPTING THE 2019-2020 FISCAL YEAR BUDGET, APPROPRIATING FUNDS AND LEVYING PROPERTY TAXES FOR THE FISCAL YEAR 2019-2020.

WHEREAS, the Budget Committee approved a budget and imposed property taxes for the City of Dundee for the fiscal year 2019-2020 on May 9, 2019, and

WHEREAS, a public hearing on the budget for fiscal year 2019-2020 was held before the City Council on June 4, 2019, and

WHEREAS, now is the proper time to adopt the budget, make appropriations, declare and categorize the taxes, NOW, THEREFORE,

THE CITY OF DUNDEE RESOLVES AS FOLLOWS:

Section 1. Be it resolved that the City Council for the City of Dundee hereby adopts the budget for fiscal year 2019-2020 in the sum of \$9,432,800 now on file at City Hall, 620 SW 5th Street, Dundee, Oregon.

Section 2. Be it resolved that the amounts for the fiscal year beginning July 1, 2019 and for the purposes shown below are hereby appropriated as follows:

GENERAL FUND		
Administration/Finance	397,100	
Court	26,700	
Community Development	141,600	
Police	519,100	
Fire	519,000	
Non-Departmental:		
Transfers	0	
Contingency	80,000	
Fund Total		1,683,500
 STREET FUND		
Personal Services	42,400	
Materials & Services	175,200	
Transfers	83,300	
Contingency	5,000	
Fund Total		305,900
 STREET CAPITAL IMPROVEMENT FUND		
Capital Outlay	1,313,000	
Debt Service	49,600	
Fund Total		1,362,600
 STREET RESERVE FUND		
Capital Outlay	45,800	
Fund Total		45,800

STATE REVENUE SHARING FUND		
Materials & Services	14,300	
Capital Outlay	12,700	
Transfers	5,500	
Fund Total		32,500
EQUIPMENT RESERVE FUND		
Capital Outlay	915,000	
Debt Service	58,700	
Fund Total		973,700
PARKS FUND		
Materials & Services	9,200	
Capital Outlay	37,500	
Fund Total		46,700
TOURISM FUND		
Materials & Services	114,500	
Capital Outlay	80,000	
Fund Total		194,500
BONDED DEBT FUND		
Debt Service	150,200	
Fund Total		150,200
WATER FUND		
Personal Services	217,400	
Materials & Services	245,200	
Capital Outlay	36,000	
Transfers	155,000	
Contingency	20,000	
Fund Total		673,600
WATER CAPITAL IMPROVEMENT FUND		
Capital Outlay	265,000	
Debt Service	117,300	
Fund Total		382,300
SEWER FUND		
Personal Services	200,200	
Materials & Services	489,800	
Transfers	745,600	
Contingency	20,000	
Fund Total		1,455,600
SEWER CAPITAL IMPROVEMENT FUND		
Debt Service	689,200	
Fund Total		689,200

STORM WATER FUND		
Personal Services	28,300	
Materials & Services	24,600	
Transfers	63,900	
Contingency	5,000	
Fund Total		121,800
STORM WATER CAPITAL IMPROVEMENT FUND		
Capital Outlay	111,000	
Debt Service	23,700	
Fund Total		134,700
Total All Funds Appropriations		8,252,600
Total Unappropriated Amounts, All Funds		1,180,200
Total Adopted Budget		9,432,800

Section 3. BE IT FURTHER RESOLVED that the City Council of the City of Dundee hereby imposes that taxes provided for in the adopted budget at the rate of \$2.3115 per \$1,000 of assessed value for operations; and that these taxes are hereby imposed and categorized for tax year 2019-2020 upon the assessed value of all taxable property within the City. The following allocation and categorization, subject to the limits of Section 11b, Article XI of the Oregon Constitution, make up the aggregate levy.

	Subject to the General Government Limitation	Excluded from the Limitation
General Fund	\$2.3115 per \$1,000	
Bonded Debt Fund		\$156,013

PASSED BY THE CITY COUNCIL this 4th day of June 2019.

APPROVED:

David Russ, Mayor

ATTEST:

Rob Daykin, City Administrator/Recorder

**CITY COUNCIL MEETING
TABLE OF CONTENTS FOR MINUTES
May 21, 2019**

Call to Order	2
Council and Staff Attendance	2
Public Attendance	2
Agenda Changes	2
Public Comment.....	2
Presentation: SEDCOR, Abisha Stone	2
Consent Agenda.....	4
Old Business	4
Dundee Community Center Parking Lot.....	4
City Utility Rate Review.....	5
Ninth Street Construction Design	7
New Business	9
PGE Street Light Options.....	9
Council Concerns and Committee Reports.....	9
Mayor’s Report.....	10
City Administrator’s Report	10
Public Comment.....	11

City of Dundee
City Council Meeting Minutes
May 21, 2019

Call to Order

Mayor David Russ called the meeting to order at 7:01 P.M.

Council and Staff Attendance

Present: Mayor David Russ; Council President Tim Weaver; Councilors Jeannette Adlong, Patrick Kelly; Ted Crawford; Kristen Svicarovich and Storr Nelson. Staff members: Rob Daykin, City Administrator; Dan Olsen, City Attorney; Greg Reid, City Engineer; and Melissa Lemen, Administrative Assistant.

Public Attendance

Erik Andersson, President, SEDCOR; and Abisha Stone, Yamhill County Business Retention and Expansion Manager, SEDCOR.

Agenda Changes

None.

Public Comment

None.

Presentation: SEDCOR, Abisha Stone

Abisha Stone, Yamhill County Business Retention and Expansion Manager, introduced herself and Erik Andersson, President, SEDCOR. A PowerPoint presentation was provided, a copy of which has been included in the record. Andersson discussed SEDCOR and informed that they have a membership of approximately 450 inclusive of communities, nonprofits, businesses, etc. He explained that SEDCOR also receives funding directly from the counties with which they work; there is a contract as of February of 2018 with Yamhill County to provide services. Andersson discussed that 70-80% of their job focuses on going out and talking with existing business to identify what their needs are and provide assistance if there are issues. Stone discussed the work SEDCOR does with regard to business retention and expansion. Andersson noted that their headquarters office is located in Salem at the Chemeketa Center for Business & Industry; Stone also has an office located in McMinnville. Stone explained that recruitment is only approximately 15% of the work they do; their main focus is on working with existing businesses to keep them locally, keep them strong and keep them growing. She discussed recruitment and noted that they work best when they understand what available lands there are, what zoning direction a City is striving for and the types of businesses they are trying to attract. Stone discussed the importance of SEDCOR understanding the community strategic plan when they are looking to recruit businesses to an area. Anderson discussed the Launch Mid-Valley initiative in detail, and explained that this is a way for SEDCOR to tie all of its resources together; discussion ensued.

C. Crawford inquired about how what SEDCOR does works with the Accelerator program in Newberg that the Chamber started. Andersson discussed that they have reached out to them with regard to potential businesses involved which might benefit from some of their resources as well. Detailed discussion ensued and Stone pointed out that Accelerator is part of the network that SEDCOR is developing. C. Crawford inquired as to whether SEDCOR has taken a look at

Dundee's community vision, especially with regard to the Urban Renewal District goals & objectives. Andersson and Stone discussed that they have not viewed the information though expressed interest in doing so. Detailed discussion ensued and Stone offered that any documents or plans which the City has that represent the future direction of the City they would like to review and potentially discuss with Council; this would allow SEDCOR to have open dialogue about how best SEDCOR can support the City. M. Russ inquired about whether SEDCOR can provide an Economic Opportunity Analysis. Andersson discussed that though they haven't done those directly (he is more familiar with this going through the land use process when a community is trying to identify land for industrial/residential growth), it is something they can take a look at. Stone offered that they can help the City find the resources for the right type of assessment that is desired, though stressed the importance of the City having a vision as well.

Stone discussed SEDCOR's work with community development. She discussed that SEDCOR has been working on developing a Business Retention and Expansion (BRE) program for Yamhill County. Stone discussed the Economic Development Advisory Council (EDAC) and explained that this is SEDCOR's approach to bringing together a County-wide group to advise the work that SEDCOR is doing in the County and also to start creating some collective works to propel things forward in creating a County-wide strategic plan. She discussed that the EDAC group is comprised of City representatives from each community and from the Grand Ronde Tribe; Rob Daykin is a participant. The group was also noted to include business owners and CEO's of industry sectors which are targeted in a broad swath around the County; each region, City and each of the main traded sector industry groups are represented. Stone discussed that EDAC has created a subcommittee that will be reviewing and providing recommendation to the Board of Commissioners for the County grant program. She explained that the goal of the County grant program is to spur economic development to grow to capacity. It was noted that last year the program was under redevelopment; it was re-envisioned and strengthened to make sure it contained very clear and strong parameters. Additional discussion ensued and Stone pointed out that the program is now open and accepting applicants; it will be open until June 30, 2019 and Cities are welcome to apply. Stone discussed that there are three grants in the program now including a start-up grant (two separate \$25,000 grants issued per year to start-up businesses who participate in the Launch Mid-Valley Initiative with the Oregon Entrepreneurs Network), a small grants program (grants up to \$10,000 for any project), and a strategic investment fund which can grant an award as high as \$100,000. Stone noted that the strategic investment fund is intended to be focused on bigger initiatives with a bit of an emphasis on traded sector industries and creating jobs. Additionally, she informed that detailed information pertaining to the grants is posted on the County website.

C. Crawford explained that he has been participating in Visit Yamhill County and indicated that part of the focus had been on moving more transient tax to support a permanent Executive Director to orchestrate all of the tourism activities throughout the County. He discussed that Commissioner Olson had seemed to feel that the politics weren't good for the County to try to do a ballot measure to pass a new tax, even though it would be a tourist tax which none of the residents would pay. C. Crawford suggested that perhaps an economic development person would be able to assist in this area though expressed concern that a person such as this may not have the marketing skillset required. He requested their opinion about SEDCOR potentially leading and helping orchestrate the various different City tourism promotion efforts to do a County-wide push for tourism. Andersson discussed his personal experience in the tourism industry and pointed out that not all of those who work in economic development view tourism in the same way. He voiced an understanding of the importance of the tourism industry to the economy in this region. Additionally, Andersson offered that if there are things that SEDCOR could be doing to help strengthen businesses in this industry it would be worth discussing. Discussion ensued and Andersson noted that he had in fact reached out to Travel Oregon just

today to initiate discussions with them about agritourism. C. Crawford discussed that there is a new Executive Director who was hired in Newberg, along with two people in McMinnville, who could potentially be the Destination Management Organization (DMO) that could assist the City's obtain grants. It was noted that someone from the County would still be needed to help the smaller cities who don't have the funds to hire an Executive Director. Stone acknowledged the benefits of having a regional approach and detailed discussion ensued. Andersson pointed out that what sells a region to visitors ultimately is what sells the region to residents as well. C. Nelson discussed his opinion that a consistent message with direct focused marketing is important for our local area. M. Russ stressed the importance of unity within the County as well.

C. Crawford inquired as to how much FTE is dedicated to Yamhill County's economic development to which Stone explained that she is a full-time employee who is 100% devoted to Yamhill County. She noted that she also supports some additional projects within the region, though she is 100% devoted to Yamhill County. Stone offered that once the County needs and expectations were understood, she could then better assess what the requirements for completing the work would be. She offered to explore this question if it were requested.

In closing, Stone voiced her appreciation of their time and provided Council with copies of their quarterly magazine, annual report from 2018 and their business cards as well.

Consent Agenda

A **motion** was made and seconded to approve Consent Agenda Item 6.1 City Council Minutes, May 7, 2019 and 6.2 Financial Report ending April 30, 2019. **The motion** passed unanimously.

Old Business

Dundee Community Center Parking Lot

Joyce Colling, Dundee Women's Club (DWC), approached Council and provided a brief history regarding the parking lot improvements project. She pointed out that the costs to complete the project are continuing to rise. M. Russ inquired as to whether or not the DWC would have the capacity to make any kind of payments over time. Colling discussed that their budget is somewhere around \$27,000 a year (which is flat), and noted that they have also been trying to upgrade the building as well. She discussed that their restoration fund has approximately \$11,000 in it, though they are planning to take \$10,000 out and pay another bill with the remaining funds. Colling explained that though they could probably make payments over time, she has discussed this with the DWC group who are adverse to that idea.

C.A. Daykin explained that the DWC is a separate nonprofit entity who acts as caretaker of the Community Center for the community. It was noted that that Community Center was donated approximately 100 years ago to the community of Dundee to be used for a community gathering facility. C.A. Daykin pointed out that the DWC has been willing to raise funds to try to maintain the building, including paying for utilities, which is therefore not a direct expense on the City's budget. He also discussed that this is a community asset which provides a greater benefit to the community; there is not any other similar building in Dundee. C. Nelson pointed out that before the new fire station was built, there were several City meetings held in the DWC, which provided a nice larger area to have a public meeting. He also shared his belief that the building is an asset to the community.

Colling discussed that over the past ten years the DWC has contributed approximately \$300,000 in grant funds and other solicited funds that they've worked hard to get because of the building's age and deterioration. She explained that most of that money has gone into improving the infrastructure, which she described in detail. Colling emphasized that they have done a lot to make the facility a more attractive venue for the community to use; they charge a very nominal

rental fee compared to other nearby facilities. Colling discussed that the City has been helping fund the community dinner program which began about two years ago. She discussed events which take place at the facility which include a community clothes closet on the second floor (noted to be very popular), as well as a craft night and food basket prep time. Colling explained that the DWC was formed because there was a need for a building at that time, and indicated that the Club/members are the care takers of the building.

Colling clarified that eight parking spaces will be added as a result of the parking lot improvement project. Colling discussed that they had originally tried to work with the property owner to the South with regard to the project and sharing a parking facility, but the new owner received approval from the State and for a new driveway approach going right down the middle of his 50 foot wide connection to the highway; there will therefore be two exits side by side in that location. Additional discussion ensued.

C. Crawford inquired as to whether one possibility to cover a portion of the gap in funds might be a three-year loan from tourism funds in which the Community Center would then repay over that time. Colling reiterated that though she has brought this up to the DWC group as a possibility, they do not wish to pursue funding in this manner; if there were no other way than this to obtain funding, Colling indicated that she may have to try to convince them otherwise. Colling emphasized that time is of the essence with regard to the current bid for the project, and she expressed concern that they don't want to miss the opportunity to have the work done at the current price.

C. Svicarovich asked for C. Nelson's opinion with regard to the scope of the bid work included on the bid proposal. C. Nelson reviewed the proposal and noted that he has no specific concerns if the work is completed during the summer months. Much of the verbiage on the bid proposal was noted to be standard information; discussion ensued.

C. Weaver pointed out that the City has invested a tremendous amount into the Community Center already, and emphasized the importance of the building to the community. He voiced strong support for the parking lot project. A **motion** was made and seconded to contribute an additional \$16,900 from the Dundee Façade Improvement program, and \$6,000 from the tourism fund (a total of \$22,900), for parking lot improvements at the Dundee Community Center. C. Svicarovich offered comment with regard to recent discussion pertaining to the Jan Sander estate property and what the future will hold for that space. She voiced that, given the City's investment in the Dundee Community Center property, her hope is that there is some sort of collaboration that happens so that there are not duplicating efforts and that the City is making sure that needs are being met with the different spaces that are available to the public in the community. C.A. Daykin inquired as to whether the DWC has ever considered building a relationship with CPRD to provide some type of services based out of the Community Center building which would be a benefit to the general community. Colling confirmed that though not recently, they have talked with CPRD in the past though did not reach an agreement. Discussion ensued and she offered that the DWC could open discussion again with CPRD. C.A. Daykin noted that the City will be having discussions with CPRD this Thursday as well. M. Russ inquired as to whether the DWC would charge CPRD for the use of the facility to which she said they would not. **The motion** passed unanimously. Colling expressed gratitude to the City for their assistance and indicated that the DWC will now sign the contract and return it so the project can get underway as soon as possible.

City Utility Rate Review

M. Russ voiced that he is unsure about raising volume rates equally across the tiered rates, and suggested that a smaller increase for Tier 1 than Tiers 2 and 3 seems more appropriate. He

discussed that a Tier 1 increase would apply to average residents while increases to Tiers 2 and 3 would impact the more heavy users. C. Kelly concurred with this opinion as well. Detailed discussion ensued and M. Russ suggested that potentially increasing 5-10% for Tier 1, and between 14-25% on Tiers 2 and 3 might be a better option. C.A. Daykin provided a detailed explanation of the incremental rate increase information provided on page 38 of the agenda packet.

C. Kelly pointed out that if rates were increased for those with very high usage, this might encourage them to purchase a water reclamation system. He explained that cleaning a single tank in a winery uses anywhere from 300-500 gallons of water, along with the caustic and citric waste components they contribute to the sewer system.

C. Crawford discussed that previously the minimum sewer base rate was set amount to provide a consistent amount of revenue on a monthly basis; this was done to satisfy some of the conditions of the loan. He inquired as to whether those same kind of limitations are present for water as for sewer. C.A. Daykin discussed that with regard to the sewer charges, the City Council elected to have the fixed charge represent at least a minimum of 78% of overall revenue. He explained that this same discussion was not had with regard to water, though he pointed out that on the water side the fixed rate brings in approximately 54% of overall revenue which he indicated is not untypical. C.A. Daykin explained that many of the communities in Yamhill County, though they may not have quite as high of a fixed base fee, will charge for the first cubic foot including the base fee; some even charge for volume use only. Additional detailed discussion ensued. It was noted that the average household uses approximately 600 cubic feet in the winter. C.A. Daykin pointed out that the vast majority of residences would fit within the Tier 1 as it is structured right now.

M. Russ suggested that if the Tier 1 rate was increased to 0.0310, and Tier 2 and 3 by 15% each, this would bring total revenue higher than C.A. Daykin's recommendation of going with 0.0320 for Tier 1, while leaving Tier 2 and 3 incrementing upward by the same number as in the past. M. Russ pointed out that this would result in a difference of approximately \$11,000 in annual revenue while providing a little bit of a break to the standard residential property. C. Crawford noted that it's a good idea to keep the base rate at a set amount as some will curb their consumption. It was noted that there are only a couple of customers who fall within Tier 3, and they are either a system (several residents on one meter) or more often a non-residential customer. C.A. Daykin reviewed that one of the incentives to change the rates last August was to encourage the residential customers outside of the City limits that appear to be using water for irrigation to use less, which is why Tier 2 targets that group more.

C. Nelson voiced support of M. Russ' proposed rate increase, and clarified that he is in favor of only a small increase, if any, on Tier 1, a moderate increase on Tier 2, and a much larger increase on Tier 3. C. Adlong voiced support of the same and pointed out that Tier 1 includes up to 1375 CF of water which she feels is a reasonable amount for most households.

C.A. Daykin explained that the structure of the rate, which the City Council adopted, was only Tier 1 originally. Then Tier 2 was created to be 25% higher than Tier 1, and next Tier 3 was created to be 50% higher than Tier 1. C.A. Daykin suggested adjusting the ratio between the tiers. He offered that if Council is targeting a particular revenue amount on an annualized basis, he could use his worksheet and bring back the ratio information for their approval. He emphasized that the projected annual revenue may not be the most important part as far as the projected annual revenue as this is speculative information based on one year's pattern of consumption; consideration for how the various tiers are structured may be more important. C. Svicarovich supported that it might be helpful if C.A. Daykin provided Council with a table to

review at a future meeting to which he offered to provide. Detailed discussion ensued and C.A. Daykin indicated that he will bring back a variety of calculations for Council's review in a table format to the next meeting on June 4, 2019.

With regard to sewer, C.A. Daykin discussed the proposed rate increase as shown on page 39 of the agenda packet. He discussed that the increase retains the current structure that was adopted originally for the various strengths of sewer and the I&I component. C. Nelson inquired as to why the I&I charges are equally distributed to which C.A. Daykin explained that it was adopted that way with a fixed amount per account. C. Nelson voiced support of a review of this in the future which M. Russ voiced support of as well. C.A. Daykin discussed that the basis for the fixed I&I rate on accounts. He explained that this figure has nothing to do with strength and nothing to do with flow coming from individual customers. The consensus of Council was to support the proposed rate increase for sewer charges; C.A. Daykin will prepare a resolution to bring back to the next meeting.

C.A. Daykin confirmed that there are no proposed changes with regard to storm water rates at this time.

Ninth Street Construction Design

City Engineer Reid reviewed that Ninth Street serves as a primary gateway in and out of wine country and could provide a unique opportunity for the City to welcome guests. He reviewed information contained in his report beginning on page 43 of the agenda packet. C.E. Reid explained that at this time staff requests Council to consider the opportunities and determine what streetscape concept they prefer. The three concepts reviewed included the bike lane concept, median concept and parking concept, which all fit into the 60 foot right-of-way space.

The bike lane concept was discussed in detail. C.E. Reid explained that the 36 foot width from curb to curb would provide two 12-foot travel lanes and two 6-foot bike lanes. This would create a very spacious area for the cars and the bikers, though doesn't provide well for pedestrians who may want to cross.

The median concept presented was noted to not currently be an option in Dundee's TSP. C.E. Reid explained that it enhances pedestrian safety and experience by providing more landscaping opportunities, and also provides a median within the middle which offers a refuge for pedestrians crossing the street. The median concept was noted to be a much safer for pedestrian flow and would also assist with traffic transitioning into left turn movement. C.E. Reid pointed out that this concept also provides enough width that breaks could be provided away from pedestrian crossings to provide for U-turns (so that people can get to various driveways without having lots of breaks in the median).

C.E. Reid reviewed that the third option is the standard Dundee collector with the street parking option. C. Svicarovich inquired as to what the width of the parking area would be to which C.E. Reid confirmed would be approximately 8 feet for parallel parking; the travel lanes would be 10 feet. C. Svicarovich discussed that she feels that a 10 foot travel lane for the volume of traffic on this collector street is really not adequate. C.E. Reid explained that according to the American Association of State Highway & Transportation Officials (AASHTO) a collector can be from 10-12 feet wide, with the 12 foot width recommended for speeds over 45 mph. He reviewed that the Transportation System Plan (TSP) now defines the standard collector with a 10 foot travel lane. Concerns were expressed regarding the fact that large tour buses and trucks will also be utilizing this street. Discussion ensued and it was noted that this concept is really not conducive to bikers. The consensus of Council was to eliminate the parking concept option.

The median concept was discussed in detail. C.E. Reid explained that this concept provides for two 14 foot travel lanes, a 9 foot median (1 foot for curbs with 8 foot for plantings), 6 foot sidewalks, and approximately 5.5 feet for curb and side planters. He also explained that the 14 foot travel lane could either have sharrows indicating the path of a bicycle in the roadway, which would have a more spacious width for vehicles and bikers, or a 10 foot travel lane and a 4 foot bike lane could be provided (which is fairly tight for both lanes). It was noted that an 8 foot median helps accommodate the transition down to a turn lane; 9 feet is wide enough to be a turn lane. Discussion ensued and C.E. Reid reviewed that he would plan for some breaks in the median to provide for U-turns.

Photos of all three concepts were reviewed and the options discussed in detail. M. Russ inquired as to how many pedestrian crossings would be placed in the project area. C.E. Reid discussed that there would be a minimum of one crossing between the Highway and Linden Lane. It was noted that the median concept provides more opportunity for landscaping and is much more pedestrian friendly. C. Nelson pointed out the need for a pedestrian friendly area at Highway 99, and voiced support of a transition area to a more car and bicycle friendly roadway towards Alder Street. Detailed discussion ensued and C. Svicarovich suggested that the placement of a dedicated bike lane uphill and a sharrow downhill may be another option to consider.

C.A. Daykin offered discussion regarding potentially utilizing the median concept at the lower portion, terminate the medians at Linden Lane, and then from that point onward create dedicated parking on the side for the residents in that area. Detailed discussion ensued. M. Russ shared his opinion that the parking concept doesn't fit with the "gateway to wine country" concept. C.E. Reid explained the importance of receiving Council's feedback as right now the TSP instructs that parking be placed if development occurs in this area. C. Nelson offered that another option to consider would be the median concept up to Alder Street so that visually the residential area is separated from industrial. C. Svicarovich discussed that though she is leaning towards the median concept, she supported reducing the planter strip on either side from 6 feet to 4 feet and potentially adding some tree pockets in an effort to create a wide pedestrian sidewalk. M. Russ voiced concern that if there is no dedicated bike lane there will potentially be bikes utilizing the sidewalk. C. Adlong voiced concern about this as well and pointed out the popularity of biking and felt that the City should accommodate that need. It was noted that the minimum width of a bike lane is 4 feet though a 5 feet width is more ideal. C.E. Reid discussed options of adjustment with regard to the width of the planter strips and/or the median to achieve a 5 foot bike lane on each side. C. Svicarovich discussed her belief that a sharrow is not recommended to be used on a roadway (even with a lower speed) if there is a vehicle volume of over 3000 vehicles per day; depending on what the travel volume is on Ninth Street, a dedicated bike lane may in fact be required as opposed to a sharrow.

C.A. Daykin reviewed Council's preferences to include a median concept but with a wider 38 foot curb-to-curb to provide for a minimum 5 foot dedicated bike lane. It was noted that some of the landscape strip will likely be reduced with trees placed close to the curbside. C.A. Daykin discussed that this is enough information to begin putting together a plan and cost estimates to be brought back to Council at a future meeting, along with some updated visuals. C.A. Daykin also discussed that, with Council's approval, application would be made to the Oregon Transportation Infrastructure bank (OTIB) to finance the improvement, but the City will pay back the loan. He explained that once cost information is available, Staff would recommend that Council consider a combination of Local Improvement District (LID) and use of urban renewal, though finding the appropriate balance would be up to Council and could be challenging given the many different circumstances presented. C.A. Daykin also discussed that he would propose adding the completion of Alder Street on this funding loan application, along with applying for the grant as well. C. Svicarovich inquired as to whether or not the TSP would need to be amended to provide

for the discussed section. Discussion ensued and Atty Olsen clarified that if right-of-way would not need to be acquired, typically the City would not be required to change the TSP if it is a City project. Additional detailed conversation ensued with regard to potential funding options. M. Russ noted that completing the project could spur development in the area. C. Crawford pointed out that lowering the infrastructure costs could potentially help move development forward. He also discussed that while OTIB funds are still at a historic low he anticipates that will begin to change moving forward. He voiced support of taking advantage of the low interest rates while they are still available. C.A. Daykin noted that though the City has been successful, the OTIB funds are provided on a first come, first serve basis, and they do have limited funding.

C. Adlong reviewed that previously there had been a discussion regarding a potential roundabout at Alder and Ninth Streets. C.A. Daykin discussed that Saj Jivanjee had originally suggested the idea though recalled that Council had not been keen on the idea. C.A. Daykin explained that he had communicated to Jivanjee that if more detailed engineered information regarding the roundabout could be provided he could present that to Council, though this information has never been received. Brief discussion ensued regarding the complexities of a roundabout at the discussed intersection.

New Business

PGE Street Light Options

C.A. Daykin reviewed his memo and explained that Council now has options that weren't previously available when the LED lights were presented by PGE. He discussed the details of Option B, which would require a developer to be financially responsible for the street light installation and therefore provide the City a lower monthly rate. Photos of the decorative products available from PGE were reviewed. C.A. Daykin explained that the products can be mixed and matched to Council's specifications. C. Svicarovich discussed that she is in favor of the HADCO option on page 70 as it matches best to the lighting on Highway 99W. She explained that with regard to the Acorn lights on pages 68 and 69, there is no longer glass placed around the lights which can allow for birds to nest inside them. Although these lights would likely require more maintenance, it was noted that PGE provides the maintenance for the lights. C. Crawford expressed concern that the Hadco utilizes 4000K rather than 3000K. C.A. Daykin offered that he could look into the matter to see if the 3000K is available as this is what Council would prefer. Conversation ensued. Consensus of Council was to use Hadco Westbrooke style lights in the Ninth Street area, and looking into the possibility of 3000K for these fixtures.

C. Svicarovich pointed out that the mounting heights for the Town & Country and the acorn lights are 14 or 16 feet (a more pedestrian scale mounting light), while the Hadco lights are mounted at 22 feet which is more appropriate for a collector or arteriole type street. She discussed that one benefit of a taller mounted light in a residential area is that the number of poles will be reduced by a certain percentage which reduces overall costs. C.A. Daykin suggested that Council consider what look they want for residential versus commercial areas; revisiting that standard is necessary so that City Staff have a better understanding of what is desired for residential areas. The consensus of Council was to use primarily the Hadco Westbrooke LED lights in the Riverside District; if an alternative light is desired it would need to be approved by Council. Council also voiced support for the Cobra head style lighting to continue to be used for the infill development in Dundee.

Council Concerns and Committee Reports

C. Adlong announced that she and C.A. Daykin will attend this Thursday's CPRD Board meeting. She discussed their goal is to make sure there is an understanding about the financing for the Riverside District Parks following the previous joint meeting with City Council. C.

Adlong reviewed that there had previously been some conflicting statements with regard to how CPRD felt about the parks in the Riverside District, and she stressed the importance of having a mutual understanding and communicating as well. C.A. Daykin discussed that one purpose of this conversation is to determine whether a Developer Agreement would be a potential option for this infrastructure; a four party agreement between the two major developers, the City and CPRD that would cover the dedication of land, ownership, construction and maintenance of a neighborhood park.

Mayor's Report

M. Russ provided an update on the bypass. He explained that that Bypass Committee is very focused on the next step, completing Phase 2. M. Russ discussed that in both Federal and State government right now there are monies available, and a big push is being made for the \$150 million in funding needed. He encouraged Council to reach out to their local representatives to encourage them. M. Russ explained that the bypass is a Federal high priority corridor and pointed out that as things stand now an almost worse traffic situation has been created south of Dundee. He also explained that \$30 million in funding for engineering and right-of-way from the ODOT budget directly has already been provided, though \$50 million is being sought. C. Crawford pointed out that the \$150 million will make the project shovel ready though not complete it; the goal is to make it shovel ready for the federal government to come in and fund the next \$100 million+ to finish the project. Additional conversation ensued. C. Crawford offered to provide Council with the four-page brochure which was sent to the Parkway Committee. It was noted that Council should review this information and utilize the key points when speaking with local representatives. C. Svicarovich suggested that obtaining the crash data after the first couple of years would be valuable information to review; discussion ensued.

City Administrator's Report

C.A. Daykin discussed that he and C.E. Reid had a phone conversation with PGE and their staff regarding the forced undergrounding on Highway 99W. He noted that it was a good detailed discussion lasting approximately an hour and fifteen minutes. C.A. Daykin explained that they will follow up with a site visit. City Staff will follow up again to bring back issues for City Council to consider in defining the scope of work.

C.A. Daykin discussed that the City received a resignation from Don Webb from the Planning Commission. He explained that Mr. Webb took a position which requires him to be out of town frequently. The Planning Commission vacancy is being advertised and the hope is that applications will be received so that appointment can be made at the June 18, 2019 meeting. If no applications are received, advertising of the vacancy will continue.

C.A. Daykin discussed that because the Planning Commission just came off of a fairly intense body of work, they will take the month of June off. At this time it was noted that there are no pending applications for their review, which provides an opportunity for the City to start some work that has been put on hold for a number of years including review of the exterior lighting regulations (to make it more clear) as well as some policy issues which will become more apparent to the City moving forward. He explained that on March 1, 2021 the current regulation states that everyone must comply with the regulations. C.A. Daykin also pointed out that there is a huge laundry list of other corrective measures that have been found throughout the Code, including some more recent determinations by the City Council; the exterior lighting regulation really needs to be addressed to provide enough lead time to give notice to people on what the requirements are.

C.A. Daykin discussed that that new crosswalk markings completed at Ninth and Eleventh Streets by ODOT maintenance crews are appreciated. A thank you note was sent to Cole Mullis. C.A.

Daykin discussed that markings were not done at Seventh Street because the Traffic Safety Engineer made a determination that they cannot mark that crosswalk without a pedestrian island; it has gone on record that this is not a safe crosswalk without a pedestrian island so they're not going to place a marked crosswalk until the island is put in. C. Svcarovich inquired about the pedestrian crossing sign on Seventh Street which C.A. Daykin confirmed was hit and has since been replaced.

C.A. Daykin discussed that ODOT announced that the Draft Design Acceptance Package has been released and the City has until the end of May to provide comments back to them. He pointed out that things are still moving along towards that next phase of work.

Public Comment

None.

The meeting was adjourned at 9:05 P.M.

David Russ, Mayor

Attest:

Rob Daykin, City Administrator/Recorder

AGENDA REPORT

To: Mayor Russ and City Council
 From: Rob Daykin, City Administrator
 Date: May 30, 2019
 Re: Resolution No. 2019-02, Water Rates

At the May 21 meeting, Council reviewed proposed changes to the water volume rates and requested additional information from staff. Specifically, the Council was interested in increasing the Tier 1 rate (usage from 551 cubic feet to 1,375 cubic feet) from \$.029/cubic foot to \$.031/cubic foot and looking at an adjustment to the Tier 2 (1,376 to 2,750 cubic feet) and Tier 3 (over 2,750 cubic feet) formulas. Currently, Tier 2 is 25% greater than Tier 1 and Tier 3 is 50% greater than Tier 1. Council agreed that Tier 3 will continue to be double the factor used for calculating Tier 2. Council also expressed interest in setting the new Tier 2 and Tier 3 rates in order to collect about the same estimated amount of annual volume charges that would be collected by applying 2018 customer water use to a Tier 1 rate of \$.32/cubic feet and using the current formulas for Tier 2 and Tier 3, or about \$279,861.¹

Using 2018 water consumption, increasing the Tier 1 volume rate to \$0.31 per cubic foot and implementing proportional changes in Tier 2 and Tier 3 volume rates at a various amounts are estimated to collect annual water volume rate revenue as follows:

Tier2/Tier3 Factors*	Tier 1	Tier 2	Tier 3	Total Revenue	Increase Revenue Over Current Rates
25/50	\$86,751	\$54,593	\$129,771	\$271,115	\$17,491
26/52	\$86,751	\$55,030	\$131,501	\$273,282	\$19,658
27/54	\$86,751	\$55,466	\$133,232	\$275,449	\$21,825
28/56	\$86,751	\$55,903	\$134,962	\$277,616	\$23,992
29/58	\$86,751	\$56,340	\$136,692	\$279,783	\$26,159
30/60	\$86,751	\$56,777	\$138,423	\$281,950	\$28,326

*Percent increase for Tier 2 and Tier 3 rates over the Tier 1 rate.

The following table assumes a Tier 1 rate at \$0.31 per cubic foot and varying Tier 2 and Tier 3 rates based as a percentage increase over the Tier 1 rate to calculate the total water volume charge on a customer's monthly based on an assumed consumption of water.²

¹ 2018 annual volume charges under the current rate structure was \$253,624.

² The average winter water use for residential customers is estimated at 600 cf and the average August 2018 residential use

Tier2/Tier3 Factors	Low 600 cf	Med 1,500 cf	High 3,000 cf	Restaurant 5,000 cf	Winery 40,000 cf
25/50	\$1.55	\$30.42	\$90.48	\$183.48	\$1,810.98
26/52	\$1.55	\$30.46	\$91.06	\$185.30	\$1,834.50
27/54	\$1.55	\$30.50	\$91.64	\$187.12	\$1,858.02
28/56	\$1.55	\$30.54	\$92.23	\$188.95	\$1,881.55
29/58	\$1.55	\$30.57	\$92.81	\$190.77	\$1,905.07
30/60	\$1.55	\$30.61	\$93.39	\$192.59	\$1,928.59

The table below shows the Tier 1 rate of \$.031 per cubic foot with sample Tier 2 and Tier 3 rates for inside the City and outside the City based on a percentage factor over the Tier 1 rate.

Factors	Inside the City			Outside the City		
	Tier 1	Tier 2	Tier 3	Tier 1	Tier 2	Tier 3
25/50	0.0310	0.0388	0.0465	0.0620	0.0775	0.0558
26/52	0.0310	0.0391	0.0471	0.0620	0.0781	0.0565
27/54	0.0310	0.0394	0.0477	0.0620	0.0787	0.0573
28/56	0.0310	0.0397	0.0484	0.0620	0.0794	0.0580
29/58	0.0310	0.0400	0.0490	0.0620	0.0800	0.0588
30/60	0.0310	0.0403	0.0496	0.0620	0.0806	0.0595

While the 29/58 format most closely matches the initial criteria discussed at the May 21 council meeting, I prepared the attached water rate resolution using the 30/60 format simply for ease of understanding and explaining the volume rate tiers to customers. If council prefers to adopt the 29/58 format instead, then a motion of adoption including an amendment to the resolution would be in order.

Recommendation: Motion to adopt Resolution No. 2019-02 (as amended), a resolution setting water consumption rates and associated charges and repealing Resolution No. 2018-10.

was 1,430 cf. The highest residential use in August 2018 was 11,996 cf. The following is a breakdown of August 2018 residential water accounts by Tier:

	Count	% of Total	Average cf
Base	209	21%	357
Tier 1	420	42%	915
Tier 2	234	24%	1,902
Tier 3	128	13%	4,006

RESOLUTION NO. 2019-02

A RESOLUTION SETTING WATER CONSUMPTION RATES AND ASSOCIATED CHARGES AND REPEALING RESOLUTION NO. 2018-10.

WHEREAS, DMC 13.12.060 authorizes the establishment of water system rates and fees by resolution of the City Council; and

WHEREAS, on May 21, 2019 the City Council reviewed possible changes to water volume rates and their effects at various consumption levels, and continued the review of the water volume rates to the June 4, 2019 regular meeting; and

WHEREAS, the City Council determined an adjustment to water volume rates is appropriate and needed to ensure sufficient revenue to meet the present and future demands of the City's water system; and

WHEREAS, the City Council provided opportunity for public comment on the proposed rate changes;

NOW THEREFORE, THE CITY OF DUNDEE RESOLVES AS FOLLOWS:

Section 1. The City Council hereby sets the rates for water services effective August 1, 2019 as shown in Exhibit "A" attached.

Section 2. Resolution No. 2018-10 is hereby repealed, effective August 1, 2019.

PASSED by the City Council this 4th day of June 2019.

Approved:

David Russ, Mayor

Attest:

Rob Daykin, City Administrator/Recorder

**Exhibit A
Resolution No. 2019-02**

**City of Dundee
Water Rate Schedule**

Effective August 1, 2019

Water Base Charge per meter:	<u>Meter Size</u>	<u>Monthly Charge</u>
	5/8" x 3/4"	\$21.54
	1"	30.16
	1.5"	53.85
	2"	88.31
	3"	183.09

Water Consumption Charge: First 550 cubic feet – included in water base charge.
 551 cubic feet to 1,375 cubic feet - \$.0231 per cubic foot.
 1,376 cubic feet to 2,750 cubic feet - \$.0403 per cubic foot.
 Over 2,750 cubic feet - \$.0496 per cubic foot.

Rural Customer Rates: Water sold to customers located outside the city limits shall be 1.2 times the monthly base charge for the first 550 cubic feet. Consumption charges in excess of 550 cubic feet shall be the following: 551 cubic feet to 1,375 cubic feet - \$.0620 per cubic foot 1,376 cubic feet to 2,750 cubic feet - \$.0806 per cubic foot. Over 2,750 cubic feet - \$.0595 per cubic foot.

Hydrant Water Sales:

<u>Metered:</u>	
Non-refundable Account Set Up Fee:	\$90.00
Meter Charge per Month or Part of a Month:	\$60.00
Consumption Charge:	\$4.96 per 100 cubic feet
Refundable Meter Deposit:	\$250.00

Daily Non-metered:

Per load*	\$40.00
-----------	---------

*1 load = 1,500 gallons or any part of 1,500 gallons.

RESOLUTION NO. 2019-03

A RESOLUTION SETTING SEWER RATES AND REPEALING RESOLUTION NO. 2018-06.

WHEREAS, the City of Dundee owns and operates a sewer system and Section 13.16.190 of the Dundee Municipal Code authorizes the establishment of sewer charges by resolution; and

WHEREAS, the City Council adopted sewer rates based on the cost of service approach prepared by Galardi Consulting in 2010; and

WHEREAS, on May 21, 2019 the City Council reviewed the adequacy of sewer rates to accommodate wastewater treatment facility operating expenses, annual debt service, and the cost of removing accumulated bio-solids stored in the facultative storage lagoon; and

WHEREAS, it is necessary to increase service revenue to ensure the financial self-sufficiency of the sewer system; and

WHEREAS, the City Council provided opportunity for public comment on the proposed rate changes;

NOW THEREFORE, THE CITY OF DUNDEE RESOLVES AS FOLLOWS:

Section 1. The City Council hereby sets the rates for sewer services effective August 1, 2019 as shown in Exhibit "A" attached.

Section 2. Resolution No. 2018-06 is hereby repealed, effective August 1, 2019.

PASSED by the City Council this 4th day of June 2019.

Approved:

David Russ, Mayor

Attest:

Rob Daykin, City Administrator/Recorder

**City of Dundee
Sewer Rate Schedule**

Effective August 1, 2019

Residential:

Base Monthly Sewer Charge - \$70.46 per dwelling unit.

Volume Charge - \$.0922 per cubic foot of water consumption after the first 550 cubic feet per dwelling unit. The volume charge is based on actual water consumption for the months November through March. For the months April through October, the volume charge is based on the lesser of actual consumption or the average of the preceding winter months water use, December through February. Until such time new accounts have established the average winter consumption, the assumed average winter consumption shall be 550 cubic feet per dwelling unit.

Non-residential:

Low (BOD/TSS < 300)

Base Monthly Sewer Charge - \$70.46
Volume Charge (per cubic foot) - \$.0922

Ex: Auto Dealers
Auto Repair Shops
Beauty/Barber Shops
Car Washes
Churches
Day Care
Gasoline Stations
Health Clubs/Spas
Hotels/Motels – No Restaurant
Laundromats/Dry Cleaners
Machine Shops
Medical/Dental Clinics
Nursing Homes
Offices
Photo/Art Studios
Print Shops
Retail, General Merchandise
Schools
Theaters
Veterinary/Kennel
Warehouse
Wine Tasting

**City of Dundee
Sewer Rate Schedule**

Effective August 1, 2019

Non Residential (Continued):

Medium (BOD/TSS 301-600)

Base Monthly Sewer Charge - \$81.11
Volume Charge (per cubic foot) - \$.1116

Ex: Drinking Places (with minimal food preparation)*
Hotels/Motels – With Restaurant (not separately metered)
Markets (with minimal food preparation)*

High (BOD/TSS 601-1,000)

Base Monthly Sewer Charge - \$100.38
Volume Charge (per cubic foot) - \$.1466

Ex: Bakery Stores – On-Site Baking
Brewpubs
Commercial Kitchens/Catering
Drinking Places – With Restaurant or Bakery like Food Preparation
Grocery Stores – Full Service (with bakeries or food preparation or meat processing)
Meat & Fish Markets/Processors
Mortuaries
Restaurants/Cafeterias

Very High (BOD/TSS 1,000+)

Base Monthly Sewer Charge - \$120.17
Volume Charge (per cubic foot) - \$.1826

Ex: Bakeries – Wholesale
Breweries
Cheese/Dairy Product Processing
Wineries

* Minimal food preparation – food is assembled from prepackaged food products and cooking, other than warming, is not required

Notes to the Non-Residential Categories:

- (1) Base monthly charge is for 0 to 550 cubic feet of water consumption per metered account and the volume charge is calculated for water consumption over 550 cubic feet.
- (2) The volume charge is based on actual water consumption throughout the year. Water consumed through a meter installation approved by the City solely for irrigation water is not used to calculate sewer charges.
- (3) Uses listed within the non-residential categories are illustrative, other uses assigned by the City Engineer based on estimated effluent characteristics.
- (4) Uses with pre-treatment will be assigned to the relevant class by the City Engineer following annual certification of their pre-treatment program.



To: Dundee City Council
From: Greg Reid, City Engineer
Date: 5/30/2019
Re: 2019 Street Projects
Recommendation to Award & Additional Street Work

RECOMMENDATION OF AWARD

The City recently received very good bids for the 2019 Street Projects that includes reconstructing the following City Streets. See the attached site plan.

- 1.1 SW Charles Street (13th to Niederberger including a portion of 13th towards Myrtle)
- 1.2 SE Cedar Street (10th to 11th)
- 1.3 SE Locust Street (8th to 9th)
- 1.4 SE 8th Street (Edwards to Locust)

Six bids were received for the work with K&E Paving being the low bidder with a bid of \$186,803.50. See the bid tabulations. K&E's bid was well below the engineers estimate of \$359,000 and the highest bidder was at \$325,000.

Review of the bids revealed that most of the cost savings were from primarily from reduced prices for site work (mobilization, traffic control and erosion control) and asphalt.

Recommendation: City Staff recommends award of the project to K&E for the contract price of \$186,803.50.

ADDITIONAL STREET WORK

Due to the cost savings from the very good bids received for the 2019 Street Projects, Staff would like to recommend completion of additional work with the remaining funds that the City has budgeted for street work this summer. As discussed and approved during the May 7th Council meeting, Staff would like to negotiate a contract change/amendment with K&E to complete the following street repair areas. This work consists of the same work items included in the project bid and will be added through a change order.

1. SW 11th Street just east of Alder Street
2. SE Elm Street at 8th Street
3. SW Upland Street at Alder
4. SE 7th between Cedar and Edwards
5. SE Edwards north of 5th to first driveway on east

The cost for this work is anticipated to be about \$37,484.41. See the attached estimate using K&E bid values and estimating the lump sum items. Actually costs will need to be negotiated with K&E.

Since a significant amount of money remains from the funds budgeted for the 2019 Street Projects, City staff is recommending additional work to be completed. Although the remainder of SE Cedar from 11th to Parks is in better condition, it is also approaching its design life. Replacement of this next block will also keep it on the same maintenance schedule moving forward. The cost for this addition work including contingency and engineering/PM is anticipated to be \$32,067.30. See the attached cost estimate.

After adding the costs for the repair areas and extension of the SE Cedar Street ACP replacement and accounting for potential construction contingency, there is still over \$200,000 remaining in City's budget for street work. See the cost breakdown on the bottom of the attached. SE Cedar Street cost estimate. City staff would like to pursue additional work with these funds and would like to propose removal and replacement SW 7th Street from the Hwy 99W west. The extent of this work would depend on available funds and would include the replacement of a driveway and sidewalk ramps at the Rose Park Senior Apartments. This work could be negotiated with K&E if appropriate or advertised as a separate contract.

RECOMMENDED COUNCIL ACTIONS

1. Award of 2019 Street Projects to K&E for a contract price of \$186,803.50
2. Approval for City staff to add the replacement of SE Cedar Street from 11th to Parks to the 2019 Street Projects.
3. Approval for City staff to evaluate and design the removal and replacement of SW 7th Street west of Highway 99W.

City of Dundee
2019 Street Projects
 Bid Tabulation Summary
 Bid Date: 5/29/2019

Bidder	Location				Total Bid
	1.1 SW Charles St.	1.2 SE Locust St.	1.3 SE Cedar St.	1.4 SE 8th St.	
K&E	\$76,986.00	\$34,287.00	\$36,500.50	\$39,030.00	\$186,803.50
Baker Rock	\$91,046.20	\$49,820.50	\$43,704.00	\$46,323.40	\$230,894.10
Brix	\$97,549.60	\$42,004.19	\$44,415.71	\$58,818.19	\$242,787.69
S2 Contractors	\$122,520.00	\$63,980.00	\$58,500.00	\$64,680.00	\$309,680.00
North Santiam	\$128,420.00	\$63,666.00	\$66,480.00	\$65,330.00	\$323,896.00
Pacific Excavation	\$127,635.00	\$64,830.00	\$65,565.00	\$66,970.00	\$325,000.00

1.1 SW Charles (and 13th) Street
Bid Tabulation

SECTION 1 - SITE WORK		Engineer's Estimate		K&E Paving		Baker Rock		Brix Paving NVV		S2 Contractors		Pacific Excavation		North Santiam	
Item	Description	Quantity	Units	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount
1	Mobilization	1	LS	\$9,982.00	\$9,982.00	\$5,000.00	\$5,000.00	\$3,710.31	\$3,710.31	\$6,000.00	\$6,000.00	\$16,991.00	\$16,991.00	\$27,000.00	\$27,000.00
2	Temporary Work Zone Traffic Control, Complete	1	LS	\$7,985.60	\$7,985.60	\$2,000.00	\$2,000.00	\$3,154.01	\$3,154.01	\$4,000.00	\$4,000.00	\$6,000.00	\$6,000.00	\$3,100.00	\$3,100.00
3	Erosion Control, Complete	1	LS	\$2,994.60	\$2,994.60	\$500.00	\$500.00	\$98.07	\$98.07	\$2,000.00	\$2,000.00	\$1,000.00	\$1,000.00	\$800.00	\$800.00
SECTION 2 - STREET IMPROVEMENTS															
4	Sawcut	1	LS	\$1,000.00	\$1,000.00	\$500.00	\$500.00	\$196.14	\$196.14	\$1,500.00	\$1,500.00	\$1,000.00	\$1,000.00	\$400.00	\$400.00
5	Pulverize or Remove and Dispose Existing Asphalt	1	LS	\$15,000.00	\$15,000.00	\$8,600.00	\$8,600.00	\$16,104.09	\$16,104.09	\$13,000.00	\$13,000.00	\$18,500.00	\$18,500.00	\$10,000.00	\$10,000.00
6	Extra for 3'-0" Stabilization in Place	200	Ton	\$45.00	\$9,000.00	\$30.00	\$6,000.00	\$66.09	\$13,218.00	\$120.00	\$24,000.00	\$55.00	\$11,000.00	\$50.00	\$10,000.00
7	3/4"-0" Aggregate Base	152	Ton	\$35.00	\$5,320.00	\$22.50	\$3,420.00	\$20.10	\$3,055.20	\$80.00	\$12,160.00	\$42.00	\$6,384.00	\$40.00	\$6,080.00
8	Grade and Compact Base	1	LS	\$7,500.00	\$7,500.00	\$6,242.00	\$6,242.00	\$1,926.82	\$1,926.82	\$5,000.00	\$5,000.00	\$10,000.00	\$10,000.00	\$5,800.00	\$5,800.00
9	Level 2, 1/2" Dense ACP Mixture	574	Ton	\$100.00	\$57,400.00	\$76.00	\$43,624.00	\$95.89	\$55,040.86	\$90.00	\$51,660.00	\$90.00	\$51,660.00	\$100.00	\$57,400.00
10	Minor Adjustment of Manholes	6	EA	\$600.00	\$3,600.00	\$150.00	\$900.00	\$130.76	\$784.56	\$400.00	\$2,400.00	\$650.00	\$3,900.00	\$835.00	\$5,010.00
11	Minor Adjustment of Inlets	2	EA	\$500.00	\$1,000.00	\$100.00	\$200.00	\$130.77	\$261.54	\$400.00	\$800.00	\$600.00	\$1,200.00	\$915.00	\$1,830.00
Total				\$120,782.20	\$76,986.00	\$91,046.20	\$97,549.60	\$122,520.00	\$127,635.00	\$128,420.00					

1.2 SE Locust Street
Bid Tabulation

SECTION 1 - SITE WORK			Engineer's Estimate		K&B Paving		Briz Paving, NVV		Baker Rock		S2 Contractors		Pacific Excavation		North Santiam		
Item	Description	Quantity	Units	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount
1	Mobilization	1	LS	\$6,026.89	\$6,026.89	\$3,117.00	\$3,117.00	\$2,010.39	\$2,010.39	\$2,000.00	\$2,000.00	\$5,000.00	\$5,000.00	\$16,000.00	\$16,000.00	\$20,500.00	\$20,500.00
2	Temporary Work Zone Traffic Control, Complete	1	LS	\$4,500.00	\$4,500.00	\$1,800.00	\$1,800.00	\$3,154.01	\$3,154.01	\$4,410.00	\$4,410.00	\$2,000.00	\$2,000.00	\$5,000.00	\$5,000.00	\$2,600.00	\$2,600.00
3	Erosion Control, Complete	1	LS	\$1,500.00	\$1,500.00	\$500.00	\$500.00	\$98.07	\$98.07	\$261.00	\$261.00	\$1,500.00	\$1,500.00	\$1,000.00	\$1,000.00	\$800.00	\$800.00
SECTION 2 - STREET IMPROVEMENTS																	
4	Pulverize or Remove and Dispose Existing Asph	1	LS	\$5,000.00	\$5,000.00	\$4,250.00	\$4,250.00	\$5,234.52	\$5,234.52	\$6,420.00	\$6,420.00	\$9,000.00	\$9,000.00	\$9,500.00	\$9,500.00	\$5,200.00	\$5,200.00
5	Extra for 3'-0" Stabilization in Place	200	Ton	\$45.00	\$9,000.00	\$30.00	\$6,000.00	\$70.40	\$14,080.00	\$95.80	\$19,160.00	\$120.00	\$24,000.00	\$55.00	\$11,000.00	\$50.00	\$10,000.00
6	3/4"-0" Aggregate Base	46	Ton	\$35.00	\$1,610.00	\$22.50	\$1,035.00	\$19.79	\$910.34	\$20.80	\$956.80	\$80.00	\$3,680.00	\$55.00	\$2,530.00	\$45.00	\$2,070.00
7	Grade and Compact Base	1	LS	\$0.00	\$0.00	\$3,275.00	\$3,275.00	\$642.28	\$642.28	\$2,310.00	\$2,310.00	\$3,000.00	\$3,000.00	\$3,500.00	\$3,500.00	\$3,500.00	\$3,500.00
8	Level 2, 1/2" Dense ACP Mixture	123	Ton	\$100.00	\$12,300.00	\$100.00	\$12,300.00	\$100.21	\$12,325.83	\$82.90	\$10,196.70	\$100.00	\$12,300.00	\$100.00	\$12,300.00	\$107.00	\$13,161.00
9	Level 2, 1/2" Dense ACP Mixture (Driveways)	18	Ton	\$100.00	\$1,800.00	\$100.00	\$1,800.00	\$184.44	\$3,319.92	\$215.00	\$3,870.00	\$150.00	\$2,700.00	\$175.00	\$3,150.00	\$250.00	\$4,500.00
10	Minor Adjustment of Manholes	1	EA	\$600.00	\$600.00	\$60.00	\$60.00	\$98.07	\$98.07	\$100.00	\$100.00	\$400.00	\$400.00	\$200.00	\$200.00	\$500.00	\$500.00
11	Minor Adjustment of Storm Inlets	1	EA	\$800.00	\$800.00	\$150.00	\$150.00	\$130.76	\$130.76	\$136.00	\$136.00	\$400.00	\$400.00	\$650.00	\$650.00	\$835.00	\$835.00
				Total	\$72,295.77	\$34,287.00	\$42,004.19	\$49,320.50	\$63,980.00	\$64,830.00	\$63,666.00						

1.3 SE Cedar Street

Bid Tabulation

SECTION 1 - SITE WORK																	
Item	Description	Quantity	Units	Unit Price	Amount	K&E Paving		Baker Rock		Brx Paving NW		S2 Contractors		Pacific Excavation		North Smitian	
						Unit Price	Amount	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount
1	Mobilization	1	LS		\$6,462.19	\$3,318.00	\$3,318.00	\$4,196.75	\$4,196.75	\$5,000.00	\$5,000.00	\$16,000.00	\$16,000.00	\$20,500.00	\$20,500.00	\$2,800.00	\$2,800.00
2	Temporary Work Zone Traffic Control, Complete	1	LS		\$5,169.75	\$1,800.00	\$1,800.00	\$3,154.01	\$3,154.01	\$2,000.00	\$2,000.00	\$5,000.00	\$5,000.00	\$1,000.00	\$1,000.00	\$800.00	\$800.00
3	Erosion Control, Complete	1	LS		\$1,938.66	\$500.00	\$500.00	\$98.07	\$98.07	\$1,500.00	\$1,500.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$800.00	\$800.00
SECTION 2 - STREET IMPROVEMENTS																	
4	Pulverize or Remove and Dispose Existing Asphalt	1	LS	\$5,000.00	\$5,000.00												
5	Extra for 3" - 0 Stabilization in Place	100	Ton	\$45.00	\$4,500.00			\$6,410.00	\$6,410.00	\$5,156.60	\$5,156.60	\$9,000.00	\$9,000.00	\$9,000.00	\$9,000.00	\$5,000.00	\$5,000.00
6	3/4"-0 Aggregate Base	55	Ton	\$35.00	\$1,925.00			\$9,840.00	\$9,840.00	\$80.16	\$80.16	\$120.00	\$120.00	\$55.00	\$55.00	\$50.00	\$50.00
7	Grade and Compact Base	1	LS	\$0.00	\$0.00	\$3,975.00	\$3,975.00	\$19.40	\$1,067.00	\$18.25	\$1,003.75	\$80.00	\$4,400.00	\$63.00	\$3,465.00	\$45.00	\$2,475.00
8	Level 2, 1/2" Dense ACP Mixture	155	Ton	\$100.00	\$15,500.00	\$92.00	\$14,260.00	\$2,110.00	\$2,110.00	\$984.99	\$984.99	\$3,000.00	\$3,000.00	\$3,000.00	\$3,000.00	\$3,000.00	\$3,000.00
9	Level 2, 1/2" Dense ACP Mixture (Driveways)	30	Ton	\$119.00	\$3,570.00	\$92.00	\$2,760.00	\$86.00	\$13,330.00	\$100.18	\$15,527.90	\$100.00	\$15,500.00	\$100.00	\$15,500.00	\$107.00	\$16,585.00
10	Minor Adjustment of Inlets	1	E/A	\$600.00	\$600.00	\$100.00	\$100.00	\$146.00	\$4,380.00	\$191.82	\$7,754.60	\$150.00	\$4,500.00	\$150.00	\$4,500.00	\$230.00	\$6,900.00
11	Minor Adjustment of Manholes	3	E/A	\$600.00	\$2,400.00	\$150.00	\$450.00	\$218.00	\$408.00	\$130.76	\$392.28	\$400.00	\$400.00	\$400.00	\$400.00	\$915.00	\$915.00
Total					\$78,192.51		\$36,500.50		\$43,704.00		\$44,415.71		\$58,500.00		\$65,565.00		\$66,480.00

1.4 SE 8th Street

Bid Tabulation

SECTION 1 - SITE WORK		Engineer's Estimate		K&E Paving		Baker Rock		Brx Paving NW		S2 Contractors		Pacific Excavation		North Santiam	
Item	Description	Quantity	Units	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount
1	Mobilization	1	LS	\$7,573.74	\$7,573.74	\$3,500.00	\$3,500.00	\$2,010.39	\$2,010.39	\$5,000.00	\$5,000.00	\$16,000.00	\$16,000.00	\$19,500.00	\$19,500.00
2	Temporary Work Zone Traffic Control, Complete	1	LS	\$6,059.00	\$6,059.00	\$1,800.00	\$1,800.00	\$3,154.01	\$3,154.01	\$2,000.00	\$2,000.00	\$5,000.00	\$5,000.00	\$2,800.00	\$2,800.00
3	Erosion Control, Complete	1	LS	\$2,272.13	\$2,272.13	\$500.00	\$500.00	\$98.07	\$98.07	\$1,500.00	\$1,500.00	\$1,000.00	\$1,000.00	\$800.00	\$800.00
SECTION 2 - STREET IMPROVEMENTS															
4	Sawcut	1	LS	\$500.00	\$500.00			\$196.14	\$196.14	\$1,500.00	\$1,500.00	\$1,000.00	\$1,000.00	\$400.00	\$400.00
5	Pulverize or Remove and Dispose Existing Asph	1	LS	\$5,000.00	\$5,000.00	\$4,780.00	\$4,780.00	\$6,719.56	\$6,719.56	\$9,000.00	\$9,000.00	\$8,500.00	\$8,500.00	\$4,300.00	\$4,300.00
6	Extra for 3"-0 Stabilization in Place	134	Ton	\$45.00	\$6,030.00	\$45.00	\$6,030.00	\$171.42	\$22,970.28	\$120.00	\$16,080.00	\$55.00	\$7,370.00	\$50.00	\$6,700.00
7	3/4"-0" Aggregate Base	80	Ton	\$35.00	\$2,800.00	\$22.50	\$1,800.00	\$26.81	\$2,144.80	\$80.00	\$6,400.00	\$55.00	\$4,400.00	\$45.00	\$3,600.00
8	Grade and Compact Base	1	LS	\$0.00	\$0.00	\$2,950.00	\$2,950.00	\$1,284.54	\$1,284.54	\$3,000.00	\$3,000.00	\$3,500.00	\$3,500.00	\$4,000.00	\$4,000.00
9	Level 2, 1/2" Dense ACP Mixture	202	Ton	\$100.00	\$20,200.00	\$85.00	\$17,170.00	\$100.20	\$20,240.40	\$100.00	\$20,200.00	\$100.00	\$20,200.00	\$115.00	\$23,230.00
Total				\$91,642.42	\$91,642.42	\$39,030.00	\$39,030.00	\$58,818.19	\$58,818.19	\$64,680.00	\$64,680.00	\$66,970.00	\$66,970.00	\$65,330.00	\$65,330.00

2019 Street Repair Area Costs

Preliminary Estimate

SECTION 1 - SITE WORK

Item	Description	Quantity	Units	Unit Price	Amount
1	Mobilization	5	EA	\$2,500.00	\$12,500.00
2	Temporary Work Zone Traffic Control, Complete	5	EA	\$1,000.00	\$5,000.00
3	Erosion Control, Complete	0	EA	\$0.00	\$0.00

SECTION 2 - STREET IMPROVEMENTS

Item	Description	Quantity	Units	Unit Price	Amount
4	Sawcut	5	EA	\$500.00	\$2,500.00
5	Pulverize or Remove and Dispose Existing Asphalt	2,277	SF	\$1.00	\$2,277.00
6	Extra for 3"-0 Stabilization in Place	161	Ton	\$30.00	\$4,830.00
7	3/4"-0" Aggregate Base	25	Ton	\$22.50	\$562.50
8	Grade and Compact Base	5	EA	\$1,000.00	\$5,000.00
9	Level 2, 1/2" Dense ACP Mixture	48	Ton	\$100.00	\$4,814.91
10	Minor Adjustment of Manholes	-	EA	\$600.00	\$0.00
11	Minor Adjustment of Inlets	-	EA	\$500.00	\$0.00

Subtotal

\$37,484.41

SE Cedar Street (11th to Parks)

Preliminary Estimate

SECTION 1 - SITE WORK					
Item	Description	Quantity	Units	Unit Price	Amount
1	Mobilization	1	LS		\$1,650.00
2	Temporary Work Zone Traffic Control, Complete	1	LS		\$1,800.00
3	Erosion Control, Complete	1	LS		\$500.00
SECTION 2 - STREET IMPROVEMENTS					
Item	Description	Quantity	Units	Unit Price	Amount
4	Sawcut	1	LS	\$500.00	\$500.00
5	Pulverize or Remove and Dispose Existing Asphalt	1	LS	\$3,000.00	\$3,000.00
6	Extra for 3"-0 Stabilization in Place	100	Ton	\$45.00	\$4,500.00
7	3/4"-0" Aggregate Base	44	Ton	\$22.50	\$990.00
8	Grade and Compact Base	1	LS	\$3,500.00	\$3,500.00
9	Level 2, 1/2" Dense ACP Mixture	117	Ton	\$92.00	\$10,794.26
10	Level 2, 1/2" Dense ACP Mixture (Driveways)	16	Ton	\$92.00	\$1,505.20
11	Minor Adjustment of Manholes	1	EA	\$150.00	\$150.00
12	Minor Adjustment of Storm Inlets	-	EA	\$100.00	\$0.00
Total					\$28,889.46

Contingency (5%)	\$1,444.47
Engineering & PM (6%)	\$1,733.37
Total	\$32,067.30
Repair Work:	\$37,484.41
2019 Projects:	\$186,803.50
Constr. Contingency (5%)	\$11,214.40
Overall Total:	\$267,569.60
Budget	\$473,000.00
Remaining:	\$205,430.40

AGENDA REPORT

To: Mayor Russ and City Council
From: Rob Daykin, City Administrator
Date: May 30, 2019
Re: Outside Water Service Request

Mike Daniel and Jessica Sacher is requesting the installation of a second meter for an existing outside water account at 20925 NE Niederberger Road. The requested meter connection will serve a manufactured home that was placed on the property in 2016 for use as a temporary hardship dwelling. The conditional use for the temporary dwelling had a two-year term, but was renewed for an additional two years in 2018. Unless renewed, the temporary dwelling must be removed by May 18, 2020. Prior to the temporary dwelling, the property only had one residence and a large garden area. The garden was removed for the temporary use and connected to the water line that was used to irrigate the garden.¹ Water use for the year preceding the temporary dwelling installation was an average consumption of 2,817 cubic feet per month. In 2018, the monthly average water consumption for the two dwellings was 4,596 cubic feet. While water service within the City may be extended to other buildings located on the same property, DMC 13.12.040.C essentially requires any such extension for an outside water account to first obtain approval from the City Council. This did not occur. When I explained the policy, the applicant did not realize permission was required from the City and had assumed Yamhill County would have communicated their decision granting the temporary dwelling to the City.²

Pursuant to DMC 13.12.040, the decision to provide water to properties outside of the city limits is at the discretion of the City Council provided there is excess capacity and the following three criteria are met:

1. The City Council finds that a genuine hardship exists due to quality and/or quantity of water for domestic consumption and authorizes the application for water service outside of the city limits.

¹ The Niederberger 2" water line with six (now seven) rural accounts was taken over by the City in 1998, which previously received water through a contract between the City and the Paragon Rural Water System. We are unable to locate a copy of the original contract. The prohibition to irrigation for outside water customers was first adopted by ordinance in 1989. It is unclear from the record whether any historic use of irrigation by Paragon accounts was given special consideration when the City took over the system.

² I discussed the application general process with the County planner and he indicated that the City should have received a form for providing comments; however, I was not able to confirm whether it was received or responded to by the City. Following the St. Michelle site development permit process, land use applications notices for properties within 3 miles of Dundee are mailed to the City of Dundee and to the City Planner in Newberg.

2. The property to be served is within 400 feet of the city's water main and the city engineer finds that the service connection may be made without detriment to existing users.
3. Prior to connecting to the city water main the owners of the property shall execute and record an agreement to annex to the city at such time as annexation is legally possible and is requested by the city.

While I support a decision allowing the extension of water to serve the temporary dwelling under the hardship rules of Yamhill County, it does not make sense to connect a new meter for the temporary use.³

Recommendation: Motion to authorize (or deny) an extension of City water through the existing meter serving 20925 NE Niederberger Road to a temporary dwelling located on the same parcel permitted as a hardship dwelling by Yamhill County.

Attachments:

- DMC 13.12.040
- June 26, 2018 Temporary Dwelling Extension Approval
- May 3, 2016 Temporary Dwelling Approval
- Temporary Hardship Dwelling Application

³ The hardship applicant and caregiver, Jessica Sacher, indicated that when the hardship is no longer needed Yamhill County will allow the temporary dwelling to remain as the permanent residence and the original residence will be removed. Note: A similar hardship permit was approved for another rural water account at 21255 NE Niederberger Road in 2005. The recipient of the 2005 hardship permit passed away in 2018 and the owner is considering the submittal of a new hardship permit application. If a new hardship permit application for 21255 NE Niederberger Road is not received and approved, the second dwelling must be removed.

13.12.040 Service outside of city limits.

A. Water service may be provided, at the discretion of the city council, to property outside of the city limits if the city council determines that the city has excess capacity and the following three criteria are met:

1. The city council finds that a genuine hardship exists due to quality and/or quantity of water for domestic consumption and authorizes the application for water service outside of the city limits.
2. The property to be served is within 400 feet of the city's water main and the city engineer finds that the service connection may be made without detriment to existing users.
3. Prior to connecting to the city water main the owners of the property shall execute and record an agreement to annex to the city at such time as annexation is legally possible and is requested by the city. This agreement shall be deemed an annexation contract under ORS 222.115.

B. All water used in an area outside of the city limits: (1) shall be for human consumption only, including washing, bathing, drinking, food preparation, and other uses to the extent accommodated by the city prior to September 15, 2009, and (2) shall not be used for irrigation or other exterior uses, except for use in a community garden for growing produce (not for resale), less than one-half acre in size and available for use by the general public. Such water will be provided to users outside of the city limits as long as there are sufficient quantities available for areas within the city limits. If an emergency occurs, the water service to users outside of the city limits will be the first to be terminated. The existence of an emergency due to insufficient quantities of water for use within the city limits will be determined by the city council in its sole discretion.

C. Subsection (A) of this section shall not be deemed to affect existing services to property located outside the limits as of September 15, 2009, except that extensions or enlargement of their services shall not be allowed.

Yamhill County

DEPARTMENT OF PLANNING AND DEVELOPMENT

525 NE 4th STREET • McMINNVILLE, OREGON 97128

Phone:(503) 434-7516 • Fax:(503)434-7544 • TTY: (800) 735-2900 • Internet Address: <http://www.co.yamhill.or.us/plan/>

June 26, 2018

Jessica Sacher
PO Box 237
Dundee, OR 97115

**RE: Docket CTR-17-18, Extension of Docket CTS-03-16
Tax Lot 3335-200**

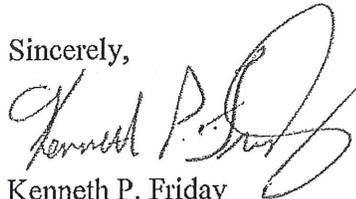
Dear Ms. Sacher:

In reference to your application for an **extension** of the conditional use approval to allow a temporary dwelling for you to care for your relatives, Michael and Beverly Miller, during the term of her health hardship planning staff has reviewed your application and finds that it complies with the requirements of the Yamhill County Zoning Ordinance. Your application is hereby approved with the following conditions:

1. The temporary dwelling is authorized for the special care of Michael and Beverly Miller as noted in the application. If the occupancy of the temporary home or principal dwelling changes from that specified in the application, the home shall be removed from the property.
2. The extension of the conditional use/temporary structure is authorized for an additional two years from the last extension, and expires on **May 18, 2020**. At that time the home must be removed or a renewal of the conditional use/temporary structure will need to be applied for.

If you have any questions, please contact this office.

Sincerely,



Kenneth P. Friday
Planning Director

KF:sc

Yamhill County

DEPARTMENT OF PLANNING AND DEVELOPMENT

525 NE 4th STREET • McMinnville, OREGON 97128

Phone:(503) 434-7516 • Fax:(503)434-7544 • TTY: (800) 735-2900 • Internet Address: <http://www.co.yamhill.or.us/planning>

May 3, 2016

Jessica Sacher
PO Box 237
Dundee, OR 97115

RE: Docket CTS-03-16, Tax Lot 3335-200

Dear Ms. Sacher:

In reference to your application for conditional use approval to allow the placement of a manufactured dwelling as a temporary hardship dwelling for you to care for your relatives, Beverly and Michael Miller, during the term of their health hardship on Tax Lot 3335-200, planning staff has reviewed your application and finds that it complies with the requirements of the Yamhill County Zoning Ordinance.

Your application is hereby approved with the following conditions:

1. The temporary dwelling is authorized as a hardship dwelling for the care of Beverly and Michael Miller by Jessica and Bridger Sacher as noted in the application. If the occupancy of the temporary or principal dwelling changes from that specified in the application, the temporary dwelling shall be removed from the property or the structure shall be converted to a non-residential use.
2. The applicant shall obtain all building, electrical and driveway permits and inspections for the temporary dwelling. In addition, the applicant shall obtain an authorization permit from the County Sanitarian for the temporary dwelling and the dwelling shall be connected to the existing septic system, unless the Sanitarian determines that the existing septic system is not adequate.
3. If an additional subsurface sewage disposal system needs to be installed for the temporary dwelling, one of the systems shall be abandoned and filled by approved means as prescribed by the Oregon Department of Environmental Quality upon removal of the temporary dwelling.
4. The conditional use/temporary structure is authorized for a period of two years and expires on **May 18, 2018**. The temporary dwelling shall be removed from the property, or a renewal of the conditional use/temporary structure granted, prior to that date.

The Yamhill County Zoning Ordinance provides for appeal of any action or ruling of the Planning Director to the Board of Commissioners within fifteen (15) days of the decision on a proposed action. Anyone wishing to appeal the Director's decision must file an appeal form, together with a \$250.00 fee, with this Department no later than **5:00 p.m., May 18, 2016**. If no appeal is filed, the Director's decision will be final and this letter will serve as your official notice of approval of your application.

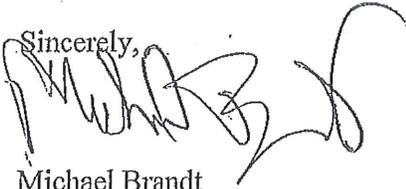
Docket CTS-03-16

Sacher

Page 2

If you have any questions, please contact this office.

Sincerely,

A handwritten signature in black ink, appearing to read 'Michael Brandt', written over the word 'Sincerely,'.

Michael Brandt
Planning Director

MB:sa

cc: Board of Commissioners
Public Works
Assessor
Dundee Rural Fire District
SPOs

Temporary Hardship Dwelling Application

Yamhill County Department of Planning and Development
 525 NE 4th St., McMinnville, OR 97128
 Phone (503) 434-7516 • FAX: (503) 434-7544 • TTY: 800-735-2900
 e-mail: planning@co.yamhill.or.us • web-page: <http://www.co.yamhill.or.us/plan/>

Docket CTS-03-16
 Date 3-21-16
 Rec'd by LL
 Receipt # 98769
 Fee \$1,183.00

APPLICANT			LEGAL OWNER (IF DIFFERENT)		
Sacher, Jessica M.			Daniel, Michael G. & Polly A.		
Last name	First	MI	Last name	First	MI
PO Box 237			PO Box 478		
Mailing address (Street or PO Box)			Mailing address (Street or P O Box)		
Dundee, OR 97115			Dundee, OR 97115		
City	State	Zip	City	State	Zip
503-550-9982			503-538-0101		
Telephone			Telephone		
jsacher1928@gmail.com			mpdaniel1420@gmail.com		
E-mail address			E-mail address		
PROPERTY INFORMATION					
Tax Lot(s):		R3335-0200	Zone:		AF-10
Site address: 20925 NE Niederberger Road, Dundee, OR 97115					

Request: We are requesting that a hardship dwelling be allowed to be placed on the property. This would allow the current residents to remain on the property. The residents have had several health related issues in the past few years. They are no longer able to perform all the necessary tasks to maintain the farm and dwelling. Allowing the applicant to place a secondary hardship dwelling on the property would allow them to stay rather than have to relocate.

Name of person(s) with the health hardship: Beverly & Michael Miller

Name of person(s) who will be caregiver(s): Jessica & Bridger Sacher

Relationship of person(s) with the health hardship to the property owner: Beverly and Michael are the parents of Polly Daniel.

The person with the health hardship must be the existing resident (owner) of the property or a relative of the existing resident.

- PROPERTY INFORMATION:**
- Present use of property: Farm
 - How many houses or manufactured homes are currently on the property? 1
 - Will the temporary dwelling be a manufactured home? Yes No
- If no, what existing building on the property will be converted to a temporary dwelling?

Temporary Health Hardship Application
Page 2 of 4

I hereby declare under penalties of false swearing (ORS 162.075 and 162.085) that the above information is true and correct to the best of my knowledge. I understand that issuance of an approval based on this application will not excuse me from complying with other effective ordinances and laws regulating the use of the land and buildings.

I hereby grant permission for and consent to Yamhill County, its officers, agents, and employees coming upon the above-described property to gather information and inspect the property whenever it is reasonably necessary for the purpose of processing this application.

Jessie Green
Applicant's signature

3/21/2010
Date

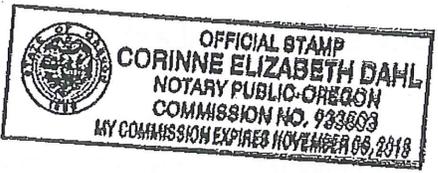
Michael Daniel
Property owner's signature (if different)

3/21/10
Date

Polly Daniel

State of Oregon)
County of Yamhill)

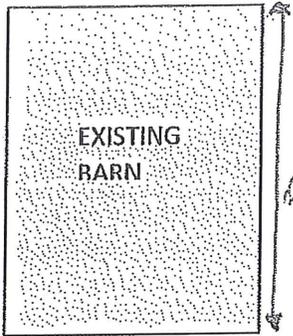
Signed or attested before me on this 21st day of March, 20 10
by Michael & Polly Daniel.



Corinne E. Dahl
Notary Public for Oregon
My Commission expires 11/06/18

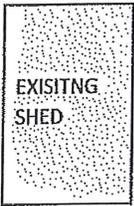
303.10'

TAX LOT #
R3335-0200



58'

37'



10'

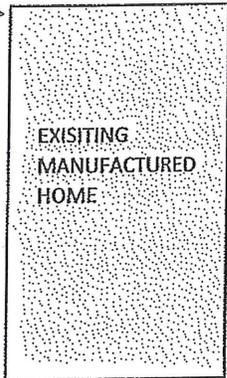
37'



109'

20'

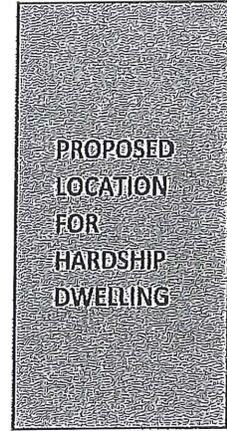
87'



68'

78'

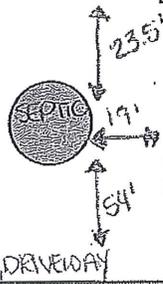
101'



59'

65'

121'

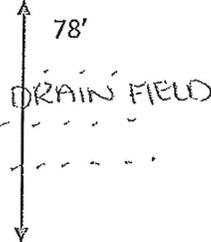


DRIVEWAY

23.5'

19'

54'



DRAIN FIELD

54'

DRIVEWAY

338.83'

NOT TO SCALE

NE NIEDERBERGER ROAD

RESOLUTION NO. 2019-04

**A RESOLUTION DECLARING THE CITY'S ELECTION TO
RECEIVE STATE REVENUES.**

THE CITY OF DUNDEE RESOLVES as follows:

Section 1. Pursuant to ORS 221.770, the City of Dundee hereby elects to receive state revenues for fiscal year 2019-2020.

PASSED by the City Council this 4th day of June 2019.

Approved:

David Russ, Mayor

Attest:

Rob Daykin, City Administrator/Recorder

I certify that a public hearing before the Budget Committee was held on May 2, 2019 and a public hearing before the City Council was held on June 4, 2019, giving citizens an opportunity to comment on use of State Revenue Sharing.

Rob Daykin, City Administrator/Recorder

RESOLUTION NO. 2019-05

**A RESOLUTION CERTIFYING THE MUNICIPAL SERVICES
PROVIDED BY THE CITY OF DUNDEE**

WHEREAS, ORS 221.760 provides as follows:

Section 1. The officer responsible for disbursing funds to cities under ORS 323.455, 366.785 to 366.820 and 471.805 shall, in the case of a city located within a county having more than 100,000 inhabitants according to the most recent federal decennial census, disburse such funds only if the city provides four or more of the following services:

- (1) Police protection
- (2) Fire protection
- (3) Street construction, maintenance, and lighting
- (4) Sanitary sewer
- (5) Storm sewers
- (6) Planning, zoning, and subdivision control
- (7) One or more utility services

and,

WHEREAS, city officials recognize the desirability of assisting the state officer responsible for determining the eligibility of cities to receive such funds in accordance with ORS 221.760, **NOW, THEREFORE,**

BE IT RESOLVED, that the City of Dundee hereby certifies that it provides the following four or more municipal services enumerated in Section 1, ORS 221.760:

- ✓ Police protection
- ✓ Fire protection
- ✓ Street construction, maintenance, and lighting
- ✓ Sanitary sewer
- ✓ Storm sewers
- ✓ Planning, zoning, and subdivision control
- ✓ Water utility

PASSED by the City Council this 4th day of June 2019.

Approved:

David Russ, Mayor

Attest:

Rob Daykin, City Administrator/Recorder

RESOLUTION NO. 2019-06

A RESOLUTION ESTABLISHING EMPLOYEE COMPENSATION RANGES AND THE HRA VEBA CONTRIBUTION AMOUNT FOR FISCAL YEAR 2019-20.

THE CITY OF DUNDEE RESOLVES AS FOLLOWS:

Section 1: Beginning July 1, 2019 the City of Dundee employee compensation ranges for employee positions shall be as set forth in the attached Exhibit A entitled Salary Schedule Fiscal Year 2019-20 – July 1 to December 31.

Section 2: Pursuant to Resolution No. 2018-18, the ranges for employee positions shall be amended on January 1, 2020 as set forth in the attached Exhibit B entitled Salary Schedule Fiscal Year 2019-20 – January 1 to June 30.

Section 3: The City of Dundee monthly contribution to the HRA VEBA plan for each employee qualified to receive medical benefits for fiscal year 2019-20 shall be as follows:

<u>Medical Benefit Enrollment Status</u>	<u>VEBA Contribution</u>
Employee	\$114
Employee + Child	\$155
Employee + Children	\$196
Employee + Spouse	\$155
Employee + Family	\$196

PASSED BY THE CITY COUNCIL this 4th day of June 2019.

APPROVED:

David Russ, Mayor

ATTEST:

Rob Daykin, City Administrator/Recorder

Salary Schedule for FY 2019-20 – July 1 to December 31

Position	Range	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9
MONTHLY EQUIVALENT										
Fire Chief	44	\$5,035	\$5,161	\$5,290	\$5,423	\$5,558	\$5,697	\$5,840	\$5,986	\$6,135
PW Supervisor	43	\$4,913	\$5,035	\$5,161	\$5,290	\$5,423	\$5,558	\$5,697	\$5,840	\$5,986
Office Manager	41	\$4,676	\$4,793	\$4,913	\$5,035	\$5,161	\$5,290	\$5,423	\$5,558	\$5,697
WWTP Operator	37	\$4,236	\$4,342	\$4,451	\$4,562	\$4,676	\$4,793	\$4,913	\$5,035	\$5,161
Utility Worker III	30	\$3,564	\$3,653	\$3,744	\$3,838	\$3,934	\$4,032	\$4,133	\$4,236	\$4,342
Fire Engineer	30	\$3,564	\$3,653	\$3,744	\$3,838	\$3,934	\$4,032	\$4,133	\$4,236	\$4,342
Firefighter	28	\$3,392	\$3,477	\$3,564	\$3,653	\$3,744	\$3,838	\$3,934	\$4,032	\$4,133
Admin Assistant	27	\$3,309	\$3,392	\$3,477	\$3,564	\$3,653	\$3,744	\$3,838	\$3,934	\$4,032
Utility Worker II	26	\$3,229	\$3,309	\$3,392	\$3,477	\$3,564	\$3,653	\$3,744	\$3,838	\$3,934
Utility Worker I	22	\$2,925	\$2,998	\$3,073	\$3,150	\$3,229	\$3,309	\$3,392	\$3,477	\$3,564

ANNUAL EQUIVALENT										
Fire Chief	44	\$60,426	\$61,937	\$63,485	\$65,072	\$66,699	\$68,366	\$70,075	\$71,827	\$73,623
PW Supervisor	43	\$58,952	\$60,426	\$61,937	\$63,485	\$65,072	\$66,699	\$68,366	\$70,075	\$71,827
Office Manager	41	\$56,111	\$57,514	\$58,952	\$60,426	\$61,937	\$63,485	\$65,072	\$66,699	\$68,366
WWTP Operator	37	\$50,834	\$52,105	\$53,408	\$54,743	\$56,111	\$57,514	\$58,952	\$60,426	\$61,937
Utility Worker III	30	\$42,765	\$43,834	\$44,930	\$46,053	\$47,205	\$48,385	\$49,594	\$50,834	\$52,105
Fire Engineer	30	\$42,765	\$43,834	\$44,930	\$46,053	\$47,205	\$48,385	\$49,594	\$50,834	\$52,105
Firefighter	28	\$40,704	\$41,722	\$42,765	\$43,834	\$44,930	\$46,053	\$47,205	\$48,385	\$49,594
Admin Assistant	27	\$39,712	\$40,704	\$41,722	\$42,765	\$43,834	\$44,930	\$46,053	\$47,205	\$48,385
Utility Worker II	26	\$38,743	\$39,712	\$40,704	\$41,722	\$42,765	\$43,834	\$44,930	\$46,053	\$47,205
Utility Worker I	22	\$35,099	\$35,977	\$36,876	\$37,798	\$38,743	\$39,712	\$40,704	\$41,722	\$42,765

HOURLY EQUIVALENT										
Fire Chief	44	\$29.05	\$29.78	\$30.52	\$31.28	\$32.07	\$32.87	\$33.69	\$34.53	\$35.40
PW Supervisor	43	\$28.34	\$29.05	\$29.78	\$30.52	\$31.28	\$32.07	\$32.87	\$33.69	\$34.53
Office Manager	41	\$26.98	\$27.65	\$28.34	\$29.05	\$29.78	\$30.52	\$31.28	\$32.07	\$32.87
WWTP Operator	37	\$24.44	\$25.05	\$25.68	\$26.32	\$26.98	\$27.65	\$28.34	\$29.05	\$29.78
Utility Worker III	30	\$20.56	\$21.07	\$21.60	\$22.14	\$22.69	\$23.26	\$23.84	\$24.44	\$25.05
Fire Engineer	30	\$20.56	\$21.07	\$21.60	\$22.14	\$22.69	\$23.26	\$23.84	\$24.44	\$25.05
Firefighter	28	\$19.57	\$20.06	\$20.56	\$21.07	\$21.60	\$22.14	\$22.69	\$23.26	\$23.84
Admin Assistant	27	\$19.09	\$19.57	\$20.06	\$20.56	\$21.07	\$21.60	\$22.14	\$22.69	\$23.26
Utility Worker II	26	\$18.63	\$19.09	\$19.57	\$20.06	\$20.56	\$21.07	\$21.60	\$22.14	\$22.69
Utility Worker I	22	\$16.87	\$17.30	\$17.73	\$18.17	\$18.63	\$19.09	\$19.57	\$20.06	\$20.56

Salary Schedule for FY 2019-20 – January 1 to June 30

Position	Range	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9
MONTHLY EQUIVALENT										
Fire Chief	45	\$5,161	\$5,290	\$5,423	\$5,558	\$5,697	\$5,840	\$5,986	\$6,135	\$6,289
PW Supervisor	44	\$5,035	\$5,161	\$5,290	\$5,423	\$5,558	\$5,697	\$5,840	\$5,986	\$6,135
Office Manager	42	\$4,793	\$4,913	\$5,035	\$5,161	\$5,290	\$5,423	\$5,558	\$5,697	\$5,840
WWTP Operator	38	\$4,342	\$4,451	\$4,562	\$4,676	\$4,793	\$4,913	\$5,035	\$5,161	\$5,290
Utility Worker III	31	\$3,653	\$3,744	\$3,838	\$3,934	\$4,032	\$4,133	\$4,236	\$4,342	\$4,451
Fire Engineer	31	\$3,653	\$3,744	\$3,838	\$3,934	\$4,032	\$4,133	\$4,236	\$4,342	\$4,451
Firefighter	29	\$3,477	\$3,564	\$3,653	\$3,744	\$3,838	\$3,934	\$4,032	\$4,133	\$4,236
Admin Assistant	28	\$3,392	\$3,477	\$3,564	\$3,653	\$3,744	\$3,838	\$3,934	\$4,032	\$4,133
Utility Worker II	27	\$3,309	\$3,392	\$3,477	\$3,564	\$3,653	\$3,744	\$3,838	\$3,934	\$4,032
Utility Worker I	23	\$2,998	\$3,073	\$3,150	\$3,229	\$3,309	\$3,392	\$3,477	\$3,564	\$3,653

ANNUAL EQUIVALENT										
Fire Chief	45	\$61,936	\$63,485	\$65,072	\$66,699	\$68,366	\$70,075	\$71,827	\$73,623	\$75,464
PW Supervisor	44	\$60,426	\$61,936	\$63,485	\$65,072	\$66,699	\$68,366	\$70,075	\$71,827	\$73,623
Office Manager	42	\$57,514	\$58,952	\$60,426	\$61,936	\$63,485	\$65,072	\$66,699	\$68,366	\$70,075
WWTP Operator	38	\$52,105	\$53,408	\$54,743	\$56,111	\$57,514	\$58,952	\$60,426	\$61,936	\$63,485
Utility Worker III	31	\$43,834	\$44,930	\$46,053	\$47,205	\$48,385	\$49,594	\$50,834	\$52,105	\$53,408
Fire Engineer	31	\$43,834	\$44,930	\$46,053	\$47,205	\$48,385	\$49,594	\$50,834	\$52,105	\$53,408
Firefighter	29	\$41,722	\$42,765	\$43,834	\$44,930	\$46,053	\$47,205	\$48,385	\$49,594	\$50,834
Admin Assistant	28	\$40,704	\$41,722	\$42,765	\$43,834	\$44,930	\$46,053	\$47,205	\$48,385	\$49,594
Utility Worker II	27	\$39,712	\$40,704	\$41,722	\$42,765	\$43,834	\$44,930	\$46,053	\$47,205	\$48,385
Utility Worker I	23	\$35,977	\$36,876	\$37,798	\$38,743	\$39,712	\$40,704	\$41,722	\$42,765	\$43,834

HOURLY EQUIVALENT										
Fire Chief	45	\$29.78	\$30.52	\$31.28	\$32.07	\$32.87	\$33.69	\$34.53	\$35.40	\$36.28
PW Supervisor	44	\$29.05	\$29.78	\$30.52	\$31.28	\$32.07	\$32.87	\$33.69	\$34.53	\$35.40
Office Manager	42	\$27.65	\$28.34	\$29.05	\$29.78	\$30.52	\$31.28	\$32.07	\$32.87	\$33.69
WWTP Operator	38	\$25.05	\$25.68	\$26.32	\$26.98	\$27.65	\$28.34	\$29.05	\$29.78	\$30.52
Utility Worker III	31	\$21.07	\$21.60	\$22.14	\$22.69	\$23.26	\$23.84	\$24.44	\$25.05	\$25.68
Fire Engineer	31	\$21.07	\$21.60	\$22.14	\$22.69	\$23.26	\$23.84	\$24.44	\$25.05	\$25.68
Firefighter	29	\$20.06	\$20.56	\$21.07	\$21.60	\$22.14	\$22.69	\$23.26	\$23.84	\$24.44
Admin Assistant	28	\$19.57	\$20.06	\$20.56	\$21.07	\$21.60	\$22.14	\$22.69	\$23.26	\$23.84
Utility Worker II	27	\$19.09	\$19.57	\$20.06	\$20.56	\$21.07	\$21.60	\$22.14	\$22.69	\$23.26
Utility Worker I	23	\$17.30	\$17.73	\$18.17	\$18.63	\$19.09	\$19.57	\$20.06	\$20.56	\$21.07