

CITY OF DUNDEE
PARKS ADVISORY COMMITTEE MEETING
City Council Meeting Chambers
620 SW 5th Street
Dundee, OR 97115

Meeting will be Teleconferenced via Zoom

Join Zoom Meeting: <https://us02web.zoom.us/j/81480985424>

By Phone: 1-301-715-8592 Meeting ID: 814 8098 5424

August 5, 2020
7:00 P.M.

- 1. Call to Order**
- 2. Public Comments**
- 3. Approval of Minutes – February 5, 2020**
- 4. Viewmont Greenway Park Maintenance Plan**
- 5. Harvey Creek Trail Projects**
 - a. Creek Protection**
 - b. Trail Armoring**
 - c. Blackberry Eradication**
- 6. First Street Property**
- 7. Jan Sander Estate Park**
- 8. Adjournment**



To: Parks Advisory Committee
From: Rob Daykin, City Administrator
Date: August 5, 2020 Meeting
Re: Harvey Creek Trail

PW Crews and I were planning on completing some projects on the Harvey Creek Trail property with assistance of George Fox students on their annual Serve Day event (third Wednesday of September). Unfortunately, that event will not take place this year due to COVID. The projects were as follows:

1. Creek Protection. Extension of the foot bridge rails about ten feet beyond the bridge on all sides to provide a barrier to easy access down the steep banks next to the bridge to the stream where persons move rocks that shore up the bank to create dams in the creek.
Note: The City obtained a grant for the original removal and replacement of the culvert/road with a footbridge to allow unhindered flow of the creek.
2. Trail Armoring. During the last winter significant sections of the trail were exceedingly muddy. Since we have not experienced this previously (except between the bridge and the access at Red Hills Road), it is likely due to the exceptional amount of use due to COVID. In any case, while the use may decline in a "normal" year staff planned on having quarter minus rock placed in those areas to provide more structure for the trail. This is a similar treatment we did in the lower section about eight years ago with good results.
3. Blackberry Eradication. This is an ongoing endeavor and unless kept up can quickly get out of hand.

Since PW Crews were going to provide logistical assistance with hauling of rock and materials, providing tools, water and safety equipment, and oversight. However, they do not have the time to take on all of the work described above. I wish to discuss with the Committee their interest in establishing a volunteer event to do this work.





To: Parks Advisory Committee

From: Rob Daykin, City Administrator

Date: August 5, 2020 Meeting

Re: First Street Property

The First Street property that the City has been negotiating with Yamhill County for over a year is anticipated to have its ownership transferred to the City on August 6. The City budgeted \$8,000 for its acquisition and improvements. The cost of acquisition is \$3,195.38, leaving about \$4,600 for site improvements. It will be a tight budget, but we anticipated the first phase of improvements will involve landscaping, irrigation system and minimal hardscape features. To help keep costs down, we will contract with CPRD for assistance with the landscaping and use City PW crews for the water meter/irrigation connections.

The question is what process will the Committee wish to use to involve the neighborhood on its design? One approach is to have a concept plan prepared by the City Engineer based on input from the Committee and use it at a hosted meeting to get feedback from interested persons. If the Committee selects this process, I expect we can have a concept plan and cost estimates brought back to the next meeting on September 2. Alternatively, we could start with a neighborhood meeting with the property as a blank slate. Keep in mind that with either approach we will likely continue the process of meeting via Zoom for the public input phase.

The property is the shape of a right triangle with the legs 50 feet and 90 feet, about 2,250 square feet (plus the City right of way between the sidewalk and the parcel). There is also a strip of untended City right of way next to the residential property uphill from the parcel. It is located between a fence and the sidewalk. Normally, the adjacent property owners maintain that undeveloped right of way between the sidewalk and the owners' property line. In this case I recommend that area be included in the overall design and ongoing maintenance.

