

**City of Dundee  
Parks Advisory Committee Meeting Minutes  
September 5, 2018**

**Call to Order**

Jeannette Adlong, Chair, called the meeting to order at 7:05 P.M.

**Staff Attendance**

Present: Jeannette Adlong, Nick Gilbert, Jill Bilka, and David Dixon. Absent: Jesse Dillow and Christopher Fanger. Staff members: Melissa Lemen, Administrative Assistant.

**Public Attendance**

Eugene Gilden; Casey Creighton, Chehalem Parks & Recreation District (CPRD).

**Approval of Minutes**

**The motion** was made and seconded to approve the Parks Advisory Committee Meeting Minutes for August 1, 2018. **The motion** passed unanimously.

**Business**

**Dog Waste Stations at Viewmont Greenway Park**

Chair Adlong discussed that the issue of people not cleaning up their dog waste has been mentioned on the Dundee Citizens group with regard to Falcon Crest Park. Casey Creighton, CPRD, indicated that he is unaware of this issue. C. Adlong informed that another citizen has indicated that this problem is also present at Viewmont Greenway Park, which C. Adlong noted to be a significant issue at this location. Eugene Gilden discussed that he and his wife walk the lower portion of the trail and have noted the dog waste problem to be especially significant near the bridge/gulley area. Though he pointed out that the problem may be difficult to eradicate completely, he discussed that there are some inexpensive solutions which could help. Gilden also suggested that another idea would be to ask the Mayor to include reminders in the newsletter about the leash law as well as the dog waste issue. Gilden pointed out that local tourists would likely be disappointed to encounter this problem at the local parks as well. C. Adlong voiced her support of a bag post placed at the upper end and possibly the lower end of Viewmont Greenway Park, as well as a trash receptacle at the top of the park. She explained that she will discuss with Public Works which size of trash receptacle they feel would be most easily maintained. C. Adlong pointed out that the dog waste issue is even an issue at Harvey Creek Trail as well, and David Dixon noted that someone has placed a trash receptacle at the top of the trail there. Though the Committee is unsure who is responsible for the placement of the trash receptacle, expressed their appreciation and convenience of the nice looking container. C. Adlong explained that she had a previous discussion with City Administrator Daykin with regard to the potential installation of a dog waste bag facility and trash receptacle, and he indicated that Public Works Staff could be responsible for maintaining it. The Committee voiced that they are in favor of C. Adlong making a recommendation to Council and/or the City Administrator to move forward with providing a dog waste system at Viewmont Greenway Park.

Gilden voiced concerns with regard to Eighth Street. He discussed that at one time he was told by the City Administrator that Eighth Street was a public street. He noted that shortly thereafter,

presumably Tom Edwards erected a barricade that closed off Eighth Street to vehicle traffic. Though the gate had been open, he later noted that the gate was then locked which he correlates with the discontinuance of CPRD's Paddle Launch. Gilden explained that when he inquired again about this supposed public street the City Administrator told him it wasn't a public street. He expressed frustration with the conflicting information he has received with regard to this area. Committee members discussed some of their concerns with regard to the property and inaccessibility to the River, and it was noted that at this point without owner cooperation, there is not much that CPRD or the City can do with regard to the area. Creighton discussed that he and Don Clements received permission from the owner and were allowed to walk the property about a month or so ago, though the owner is still unwilling to negotiate with CPRD at this time. It was also noted that presently there are three "no trespassing" signs posted on the property. C. Adlong discussed that though it is a private road, there is a City utility easement in place, which she indicated she will discuss with C.A. Daykin in greater detail in the near future.

### **Sander Estate Property -- Community Survey**

Chair Adlong discussed that a one-page insert advertising the survey will be provided in the upcoming City newsletter. The insert will include a map and invitation to take the survey on one side, with a chart of recreational facilities on the back side. She explained that participants will be able to access the survey online or by going to City Hall to obtain a paper copy. It was suggested that information advertising the survey also be provided in the monthly utility bills, on the City website, and on the local Facebook page as well. Detailed discussion ensued. The large size of the Sander estate property was discussed, and it was noted that it could potentially be divided into more than one use.

The details of the survey content were discussed at length. Many thoughts, suggestions and ideas pertaining to the survey were discussed in detail. The addition of an optional question regarding the participant indicating which street they live on was added to the survey. It was also decided to add Crabtree Park to the list of recreational facilities in Dundee as the park is located on County property in close proximity to Dundee.

C. Adlong discussed that there is no longer a lease in place with CPRD with regard to Dundee Billick Park; the lease that had been in place for many years lapsed and has not been renewed. Creighton acknowledged that there is a lot of information which he is unaware of (pertaining to CPRD maintained properties) including verbal agreements that have been brought to his attention. Creighton discussed that it is not a big deal that there is no lease in place (regarding Billick Park), and pointed out that Don Clements has pretty good relations with everyone that CPRD either rent or lease property from; verbal agreements seem to work fine. Creighton pointed out that the school district is unable to afford to maintain Dundee Billick Park. C. Adlong voiced her opinion that the verbal agreement isn't protecting the park in Dundee.

Questions were raised about the possibility of the option of a water feature or other water-related activity at the Sander property. C. Adlong suggested that a discussion with Don Clements, CPRD, would be helpful in understanding exactly what is meant by the Sander family request of "no water". Creighton discussed the high costs associated with water use and noted that CPRD spends approximately \$200,000 a year for water at the golf course, and the splash pad at the Cultural Center costs about \$1,000 a month in the summertime. He also informed that when CPRD watered the

Sander Estate property area around the house for a month it cost over \$900. Creighton discussed that he and Brian were asked to accompany Jan Sander on a tour of the property to discuss her vision for the property, which he indicated would be done soon.

C. Adlong discussed that some items, such as preservation of some of the trees on the property as well as the addition of restrooms, have been omitted from the survey though will be addressed. The potential need for a parking lot to support activities/events which may take place on the property was discussed. With regard to revenue generation section of the survey, C. Adlong discussed that the only reason this section was added to the survey is due to CPRD's vision of a wedding/event venue; there may be other ways of generating revenue as well.

Jill Bilka inquired as to what participation levels have been with regard to previous surveys. C. Adlong reviewed that a survey done earlier this year was well received and provided a good deal of feedback. Bilka inquired as to whether or not it might be helpful to offer incentives to encourage greater survey participation. C. Adlong discussed that C.A. Daykin has been working with someone who will assist in placing the survey online. Bilka indicated that she has used Survey Monkey for her business and offered her assistance as well, if needed. Bilka also discussed that another potential option is reaching out to surrounding businesses. C. Adlong voiced support of the idea of offering incentives for survey participation and indicated that she will discuss this idea as well as the online survey process with C.A. Daykin upon his return.

C. Adlong took detailed notes regarding the discussed revisions and indicated that she will work on the completion of a final draft of the survey. Discussion ensued and C. Adlong noted that the goal is to have the survey set up and ready to distribute by the end of this month; the information will be included in the utility bills mailed out the first week of October.

Chair Adlong announced that the City of Dundee did receive the State grant in the amount of \$38,000 for Viewmont Greenway Park. Work to be completed was noted to include paving of the park trail as well as the addition of new nature play equipment.

Bilka inquired about the status of the signage for the Harvey Creek Trail. C. Adlong reviewed that though that was finalized at the last meeting; she is unsure where things stand in the process. She indicated that she will discuss this with C.A. Daykin and report back.

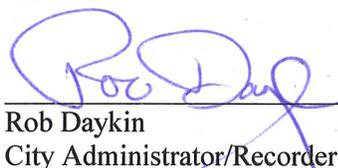
### **Disc Golf Baskets Proposal**

Discussion will be postponed due to the absence of Committee member Chris Fanger.

The meeting was adjourned at 8:32 P.M.

  
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Jeannette Adlong, Chair

Attest:

  
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Rob Daykin  
City Administrator/Recorder