CITY COUNCIL MEETING
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City of Dundee
City Council Meeting Minutes
December 5, 2017

Call to Order
Mayor David Russ called the meeting to order at 7:00 P.M.

Council and Staff Attendance
Present: Mayor David Russ, Councilors Kristen Svicarovich, Jeannette Adlong, Ted Crawford Doug Pugsley and Storr Nelson. Absent: Councilor Tim Weaver. Staff members: Rob Daykin, City Administrator; Peter Watts, City Attorney; Greg Reid, City Engineer; and Melissa Lemen, Administrative Assistant.

Public Attendance
Ryan Pasquarella, CPA, Grove, Mueller & Swank, P.C., Preston Van Meter, P.E., Project Manager, and business associate, Murraysmith; Mark Geesey, 949 SW Tomahawk Place, Dundee; Ken & Elaine Strean; Rod Grinberg, representing the Lindquist Family; Ken Warren, 575 SW Alder Street, Dundee; and Andy Wilder, 304 NE Third Street, McMinnville.

Agenda Changes
None.

Public Comment
Ken Warren, 575 SW Alder Street, Dundee, approached Council with concerns regarding the future of the Dundee Fire Department. He pointed out that the City of Newberg recently joined TVF&R and expressed concern that there is no one in place to replace Chief Stock when he retires in the future. M. Russ informed that he is unsure of whether or not there is someone in place at this time who may potentially fill Chief Stock's role, though pointed out that there has been no official announcement of Chief Stock's departure at this time. Mr. Warren suggested the idea of assembling a Citizens Advisory Committee to help determine the future direction of the Dundee Fire Department. He discussed various thoughts and ideas for the future. M. Russ reviewed that at this time it is his belief that the Dundee Fire Station is fairly strong with a very good rural district which supports the Department as well. Mr. Warren pointed out that at this time things seem to be going well though the Department is heavily reliant upon volunteers. Additionally, he pointed out that if Dundee wanted to form its own district it would take 5-6 years to reach that point and paid fire department staff would be a huge expense. C. Pugsley felt Mr. Warren's timing was perfect and noted that no long-range planning has been done in this regard. He also supported the formation of a Committee and volunteered to join as a member as well. It was noted that a goal setting session will take place at the second Council meeting in January 2018, and C. Nelson pointed out that this might be a good opportunity to begin some discussion regarding this.

Andy Wilder, 304 NE Third Street, McMinnville, approached Council and informed that he presently owns the property at 992 Highway 99W in Dundee. He reviewed that the front entrance of the building was hit by a car approximately four months ago. He explained that the insurance adjuster originally assigned to the project left the company which resulted in a halt in progression on things. Mr. Wilder informed that approximately two weeks ago he submitted new plans for the building reflecting his desire to move the front door from street facing to the parking lot for safety and convenience. He discussed his concerns regarding moving the entrance in detail.

Though he was not aware, he reviewed that he received information that there is an ordinance in Dundee which requires the door to open to the street of the business. He inquired as to whether there would be any consideration for his proposal to change the location of the entrance. He offered that he has plans that have been drawn up and engineered with the door moved to the north side of the building. C. Nelson inquired as to where parking would be available to which Mr. Wilder informed that there is parking on the north and west sides of the building; there is no parking in the front of the building. Mr. Wilder pointed out that moving the door wouldn't interrupt the parking at all. Additional discussion ensued. C.A. Daykin reviewed the ordinance which states that the entrance must be facing Highway 99W for 99W frontage properties. C.A. Daykin reviewed that this design guideline was adopted when the City Council adopted the updated commercial and CBD zone regulations a few years ago. Additional discussion ensued. C. Pugsley inquired as to whether or not two entrance doors could be placed. Mr. Wilder explained that each entrance requires approximately 100 square feet of space which doesn't make this desirable. M. Russ inquired as to whether a variance would be an option or what the process would be to make an exception if Council desired. C.A. Watts reviewed that most of the time variances are used for dimensional issues.

The consensus of the Council was to add this item to a future agenda in order to complete further research. Mr. Wilder expressed concern that the building has been out of commission for four months and explained that he would really like to have it repaired. It was noted that the tenant has also moved out. Mr. Wilder stated for the record that he doesn't feel it is safe for the entrance door to be located at the front of the building.

Presentation

Ryan Pasquarella, CPA, Grove, Mueller & Swank, P.C., introduced himself and presented an overview of the recently completed independent audit for the City of Dundee. He reviewed that the independent audit is an annual requirement that the state has put in place due to the amount of money that the City expends each year. He explained that the audit information is submitted to the state so they can see that the City of Dundee is conforming to the reporting requirements. Mr. Pasquarella reviewed that this year he has provided Council with four documents; the extra document was a request from C.A. Daykin to address one of the findings which continuously happens within the City's financial statements and an outcome related to it.

He briefly reviewed the contents of the letters and attachments provided regarding the audit process. Mr. Pasquarella pointed out that the financial statements for the fiscal year ending June 30, 2017 have been provided. He briefly reviewed the Independent Audit Report and pointed out that the City has conformed to the modified cash approach of financial reporting. The Management Discussion and Analysis were briefly reviewed. Mr. Pasquarella provided an overview of the material provided regarding the audit. He pointed out and reviewed in detail the long-term debt footnote beginning on page 24. Detailed discussion ensued regarding the City's portion of the future PERS payments that are required as detailed on page 30. He explained that this information is non-cash and a complete estimate; Dundee's contribution requirement is in essence paid through the required annual contribution rate which will likely continue to increase. Mr. Pasquarella explained that all governmental entities are now required to report their portion of the PERS liability in their financial statements. Additional detailed discussion ensued.

Mr. Pasquarella referenced the report beginning on page 53. He explained that the City of Dundee is required to have an audit under government auditing standards due to the debt that the City has. Additionally, he explained that any material non-compliant related to the audit performed is contained within this report. He reviewed that two of the loans that have outstanding debt still on them require financial statements in conformity with generally accepted

accounting principles (which is not the modified cash basis of reporting that the financial statements are presented in). He advised that some work would need to be done if the City wanted to get rid of this violation and conform with GAAP. Discussion ensued. Mr. Pasquarella also pointed out that the City did change financial institutions during the year and noted that there is a requirement that within three days the City is supposed to contact the State Treasurer's office to apprise them of this change, though this information is not always communicated well. Additional detailed discussion ensued. It was noted that the reporting has been done now though it had not been done at the time of the audit.

Mr. Pasquarella provided Council with an additional small packet of information which was reviewed. Regarding the General Fund, it was noted that revenues coming into the general fund do not actually cover all of the expenses that the City has for the year; the general fund really relies on internal service charges from other funds as well as transfers from other funds to help keep it whole. He explained that this is something consistently done and is very common within cities.

Mr. Pasquarella pointed out that there is not a lot of change within the water and sewer funds from last year to this year. Detailed discussion ensued. Mr. Pasquarella reviewed the sewer fund Operating Income and Debt Payments, especially in relation to the Sewer Fund's debt coverage ratio. Detailed discussion ensued. Ideally the debt coverage ratio for both the sewer fund and water fund should be greater than 2.00 (which the water fund exceeds presently).

C. Crawford inquired about the terms of the loans outlined on page 24. C.A. Daykin reviewed that the USDA Rural Development loan taken out for the Fire Station was a 25 year loan, the OTIB loans were 20 year loans (except for the most recent one which hasn't been drawn on yet and is a 10 year loan), the WWTP construction loan through DEQ was originally a 20 year loan, and the U.S. Bank loan was noted to be a 7 year loan.

Mr. Pasquarella provided Council with information pertaining to GAAP reporting requirements. This information was reviewed and it was noted that the City does not have accurate historical capital asset records. He explained that the City did start to create them in 2007 and have been maintaining records since that point, but this requirement dates back to 1980. Mr. Pasquarella reviewed the requirements and described the efforts required moving forward from year to year in order to maintain those capital asset records and report them. He pointed out that typically the biggest issue is getting to the historical capital asset records. Though C.A. Daykin likely has asset information regarding vehicles and equipment, information regarding infrastructure (water lines, sewer lines and streets) would require the City to determine how much money was spent to put in the original infrastructure dating back to 1980. He pointed out that City Engineers could potentially estimate what those costs would be based on linear feet of water/sewer and estimating cost per foot in order to calculate the information. Additional detailed discussion ensued regarding calculating this information. M. Russ inquired as to whether or not these assets would be depreciated over time which Mr. Pasquarella confirmed would also be factored into the equation. Additional detailed discussion ensued regarding this process.

C. Crawford inquired as to whether or not the City is being asked to comply with the GAAP reporting requirements and if there is a penalty for not complying. Mr. Pasquarella explained that approximately 2-3 years ago he discussed with Council that the State had been talking about requiring GAAP reporting though at this time the State has not decided to get away from the modified cash basis of accounting. Mr. Pasquarella reviewed that it would be worth it to call the lenders that are requiring that to see if they would waive that requirement so that it does not show up as noncompliance in the report. He advised that he is unaware of whether the lenders are

allowed to do that given that the loans have already been issued, but noted that the information would be good to have and potentially worth looking into. C. Crawford inquired as to whether GAAP reporting would be beneficial if at some point the City wanted to go out for a municipal bond. Mr. Pasquarella expressed his opinion that initial investors are more comfortable with seeing a GAAP report. Additional detailed discussion ensued. Mr. Pasquarella reviewed that though there is much that the City would need to do in order to comply with GAAP reporting, there is guidance that Grove, Miller & Swank, P.C. could provide to assist in the first year. He also pointed out that City's current Casselle software has the ability to track the City's revenue and expenditures on an accrual basis, though presently the City does not have the financial reporting module of the software, only the utility billing and other modules. Additional discussion ensued. Mr. Pasquarella reviewed the provided City of Keizer, Oregon, Statement of Net Position example provided to Council. Additional detailed discussion ensued. Mr. Pasquarella informed that there would be additional costs for the audit to be done reporting on a GAAP basis because there are more numbers to review and a much larger report provided. C.A Watts advised that Council could check with Bond Council to see what impact this change would have on the ability to get bonds. M. Russ supported moving forward in this direction.

Consent Agenda

A motion was made and seconded to approve Consent Agenda Item 6.1 City Council Minutes, November 21, 2017, and Agenda Item 6.2 2018 Meeting Calendar. **The motion** passed unanimously.

Old Business

TGM Dundee Riverside Planning Grant Update

Cheryl Caines, Dundee City Planner, reviewed information provided to Council with regard to the Riverside District TGM Grant Code Update. Ms. Caines reviewed that a couple of years ago the City adopted a Riverside District Master Plan for the area. Though a vision for the area was outlined, but no code was provided to implement that vision. Ms. Caines explained that a grant was received from the State of Oregon Land Conservation & Development to write a code and implement zoning for the Riverside District. Angelo Planning Group was selected as the consultant for the Riverside District Code project due to their extensive code writing experience throughout the state of Oregon and the fact that they were involved with the original Riverside District Master Plan and thus have a true understanding of the master plan itself. Ms. Caines reviewed that the Project Management Team met for a kick-off meeting in October. Discussion ensued regarding details pertaining to the meeting. Ms. Caines informed that the City is responsible for putting together the Community Outreach and Engagement Plan, a copy of which had been provided to Council. Details pertaining to the Plan were reviewed. Ms. Caines referenced the provided draft schedule and informed that this process will take approximately eight months to complete. She reviewed that the Code Committee will meet for the first time in January. Stakeholder interviews (small group interviews that the consultant will be doing with identified stakeholders which could be property owners or someone who may have worked on the original master plan – just to kind of get some one-on-one time with those stakeholders to get more background on the City and how we're going to move forward, and what issues & concerns they may have to make sure those are addressed as we move through this process.

Ms. Caines provided Council with a proposed list of members for the Riverside District Code Committee. Selected members were reviewed and discussed, and Jeannette Adlong and Kristen Svicarovich were nominated and agreed to join the Committee as representatives from City Council as well. Ms. Caines informed that updates will be provided on the City website.

Discussion ensued with regard to the phased rollout of the south Hillsboro area as a comparison of similar process. C.A. Watts indicated that of the planning areas in the metro region, the South Hillsboro area process is probably the most comprehensive in comparison to other areas and has been identified as a benchmark. Additional detailed discussion ensued.

New Business

MSA Proposal – Future Water Use Evaluation

C.A. Daykin reviewed that the original water re-use study (which the City received a grant for) looked at the feasibility of developing a purple pipe system. He informed that this study only looked at whether enough water could be produced to serve a future population under various uses of this recycled water system. The economic consequences of the system were not reviewed, however. C.A. Daykin informed that the next step is to review the economic consequences of trying to develop a non-potable or recycled water purple pipe system in conjunction with developing additional future water supplies. C.A. Daykin reviewed that in 2015 some future water forecasting for the Water Master Plan, however, recommended additional investigations prior to developing a water supply from the river. Additional discussion ensued. C. Crawford pointed out that the Riverside Master Plan already establishes the densities and location of housing areas.

Preston Van Meter, P.E., Project Manager, Murraysmith, introduced himself and reviewed the process of evaluation for the future water demand and supply related to future development in the Riverside District area. Discussion ensued with regard to the importance of evaluating future water needs as well as determining at what point a new WWTP may be required. C. Nelson inquired about Well #4. Mr. Van Meter reviewed that this meter is located near the river in the flood plain and is not used. He informed that Well #4 was looked at in the Water Master Plan though he was not involved in this process. The well is fairly shallow and he believes there were concerns about it being connected to surface water as well as being in the flood plain. M. Russ inquired as to whether or not any testing has been done on that well in the last couple of years. C.A. Daykin advised that no water testing has been done in Well #4 though noted that a step in this process will likely be to test the chemistry of the water in this well. Mr. Van Meter reviewed that C.A. Daykin had inquired as to whether potentially using Well #4 for non-potable water supply would be an option. Mr. Van Meter indicated this as a potential interim fix for non-potable supply for a purple pipe system as planning is done for upgrades at the WWTP to consistently produce Class A. Knowledge regarding what interim fixes would be necessary as well as how long they could sustain as development moves forward needs to be established. Additional detailed discussion ensued.

C. Pugsley inquired as to whether or not there is any change in developers' perceptions of including the cost of purple pipe in their developments. Mr. Van Meter advised that at this time he is unaware of their perception though he is planning to meet with Scott Jones to discussion this question as well what is a reasonable pace for a large scale development in the present economic climate.

C. Nelson voiced his support of the proposal for engineering services regarding future water use. C. Svicarovich inquired as to whether or not there is opportunity to look at other cities who may have gone down a similar path with regard to purple pipe, etc., and how that has been received and implemented. Mr. Van Meter informed that there are not a lot of examples but they could certainly look into that. It was noted that the City of Beaverton is presently installing purple pipe in their new developments. C. Crawford inquired as to whether this study would provide any recommendations on possible SDCs with regard to phasing in a bigger water system over time. C.A. Daykin informed that the SDC water methodology that includes development of a certain

infrastructure related to the purple pipe system is on board right now. Additional discussion ensued. C.A. Watts pointed out that once the costs become more apparent it's possible to do a sub-regional SDC. Additional detailed discussion ensued.

C. Svicarovich inquired as to what the next steps are beyond completion of this proposed evaluation. C.A. Daykin informed that the City needs to be in a position to communicate to future developers of the Riverside area what their responsibilities are going to be, particularly with a non-potable water system. He explained that it is unknown at this time how robust, if any, system the City desires those developers to develop because it might conflict with other City goals and other economic considerations which need to be taken into account. Additionally, he noted that the other factor to take into consideration as well is that there is value to our recycled water now with the surface water right. There is a curtailment requirement that if water levels in the Willamette are low, the City could be curtailed by the State up to 25% of the drawdown from the river. However, that is offset for the water we treat out of the WWTP and put back into the river. He pointed out that there is a lot of value in retaining that to prevent curtailment of a future surface water production. C. Crawford inquired as to whether or not the City of Dundee can sell that water right to which C.A. Daykin informed he cannot answer at this time. C.A. Watts also advised that he does not know the answer to that question and would need to discuss this with their water lawyers. Additional discussion ensued.

A motion was made to authorize the city administrator to execute a contract with Murraysmith to evaluate future water use and supply options for Dundee as outlined in their proposal dated November 29, 2017. **The motion** passed unanimously.

Council Concerns and Committee Reports

C. Crawford inquired about the Ninth Street acorn lights. He noted that he saw PGE crews in the area. C.A. Daykin informed that they mobilized but didn't realize that the proper base wasn't in place so will have to restart the project. He explained that PGE had intended to begin replacement of the acorn lights with the ones that the City Council had approved, but when they got onsite the base that they had expected to be in place was not present. Detailed discussion ensued and C.E. Reid suggested that it was likely that the proper base plate was not present.

C. Adlong noted that she has seen a lot of used cars parked along Highway 99W between the gas station and just off of Second Street. C.A. Daykin pointed out that there is no indication that the cars are for sale and they have no "for sale" signs in them. He informed that there is an enforcement person with the State that deals with licensing of car dealerships that travels through Dundee on a daily basis. This person would be aware and if they saw "for sale" signs in that manner and they would quickly make contact as there is a significant fine for not registering as a car dealer.

Mayor's Report

M. Russ inquired as to what PGE work is being done on Red Hills Drive. C. Adlong explained that lines were underground initially. There have been four power outages in a period of five months and she noted that PGE had not been able to fix the issue. C. Adlong advised that PGE has now put above ground poles in place and connected the lines in what appears to be a temporary manner though she is unaware of the nature of the problem. C.A. Daykin explained that the system is failing and will be replaced with a new underground system. The above ground poles that were installed are temporary to provide service. A permit has been taken out for that installation.

C. Crawford inquired as to whether or not the City has an ordinance with regard to feeding animals such as stray cats or deer. C.A. Daykin advised that there is no such ordinance in place. C. Crawford pointed out that also in the area is a huge concentration of animals because there is a resident or two in the area feeding animals. C. Adlong acknowledged this problem as well and expressed her concern. She explained that the resident stores food in a shed area from which deer eat, but this also attracts skunks, rodents and invasive birds. It was noted that neighbors in the area are also concerned though they have not approached the resident regarding the problem. Discussion ensued. C.A. Daykin suggested this issue may be appropriate for mediation if it is creating a strife in the neighborhood. C.A. Watts supported that a mediation option demonstrates a record both that the activities taking place are concerning to the neighbors and that the City is taking reasonable steps to resolve it short of an ordinance. If that system fails and people still feel strongly, then at that point discussion could begin with regard to crafting an ordinance. Detailed discussion ensued.

C. Adlong expressed concern regarding a home on Viewmont Drive which took out a permit in 2008 to replace a deck on the back of the home which has still not been rebuilt and is highly visible on the top of the hill in Dundee. She advised that Tyvek wrap has been reapplied multiple times and is unsightly and blows off. C. Adlong expressed concern about the incomplete project and the negative impact on the neighborhood, and inquired as to whether there is anything that could be done about the incomplete project. C.A. Daykin suggested that possibly the building permit has expired and they are choosing not to proceed with the project. Detailed discussion ensued. Though he is unfamiliar with the discussed situation, C.A. Watts suggested that the violation may be in having a door that opens onto a large drop. M. Russ inquired as to whether the City has or could develop in the code something that could set time limits on completion of permitted projects. C.A. Daykin advised that the City adopts the Oregon Building Code. Additional detailed discussion ensued and C.A. Watts suggested that the Oregon Building Code probably has some way of addressing this issue. It was noted that the home is occupied and that the three-story home has no siding on the side facing Dundee. C. Crawford informed that he has seen some small improvements recently. C.A. Daykin advised that he will contact the building official to get what information he can and share that with C.A. Watts.

M. Russ shared that on December 18, 2017 on the Newberg side of the bypass near the Chehalem Creek Bridge will be the Bypass Completion Celebration. There may be a ribbon cutting ceremony when the project is complete sometime in January. Discussion ensued and M. Russ indicated that Lisa Nell (ODOT's new District 3 area supervisor) stated that the bypass could be expected to be open by January 15, 2018, though the exact date is not known.

Brief discussion ensued amongst Council with regard to the artwork being hung on the Dundee overpass. It was noted that the river looks better now that the hills are being installed. Discussion ensued regarding a piece of the river artwork that apparently was removed for repair work to be completed.

City Administrator's Report

C.A. Daykin reviewed that last week letters were sent out to 45 property owners with regard to the previously discussed sewer laterals. He advised that he has had several phone conversations with property owners as well as spoken to some in the office as well. He reviewed that at this time 14 signed agreements have been received.

C.A. Daykin advised that the City has posted the job description for the WWTP Operator position. On November 30, 2017 the City sent out 450 letters to all Grade 2 and Grade 3 holders of the Waste Water Treatment Certificate in the State of Oregon. C.A. Daykin explained that the

consultant will take that information and pass it along to extend coverage to other groups, so hopefully there will be a broader range to areas beyond Oregon as well. The job posting is also on the City website as well.

C.A. Daykin advised that more information was received regarding the previously discussed logo on the street name signs. C.A. Daykin informed that he confirmed what C. Svicarovich had already shared with regard to the City of Hillsboro successfully working with their ODOT region to incorporate their logo/symbol per the MUTCD standards. C.A. Daykin voiced his intent to direct the City Engineer to have the contractor incorporate the Dundee symbol on the name signs for the local streets and welcomed Council input with regard to the matter. Additional discussion ensued. C.A. Watts suggested this may be more of a free speech issue. C.E. Reid informed that ODOT's point of view is that they don't want the logo to detract from the information that those traveling down the highway can see; they want the street sign to be read without any distraction. C.E. Reid informed that the federal standards allow the logo though the local ODOT representative denied the request. C.A. Watts pointed out that ODOT has allowed other cities to place symbols and whether that has been allowed in the same region or different regions it is a statewide standard. C. Svicarovich reviewed that the City of Hillsboro was allowed to add their logo/symbol on their local street signs only. She noted that the logo will only be on the cross street signs as the Highway 99W sign must maintain space for the state highway symbol to be present.

C.A. Daykin informed that the City is still pressing the project manager for Phase B of the Sidewalk Improvement Project about their schedule, etc., and whether or not they are going to come up with the additional money for the full build out of the Highway surface. He advised that the Project Manager informed that he has come up with additional money for full depth construction of the travel lanes but it would be placed in the 2024-2025 STIP, though he informed that he could try to work a deal to get it added to the 2020 work program but would have to take money from another project in order to appease maintenance people. C.A. Daykin explained that he also indicated that if they upgrade the storm sewer system on the Highway that the City take over its future maintenance. Additional discussion ensued and while it was noted that taking over the maintenance may not be a deal breaker, waiting until 2020 would be undesirable. C.A. Daykin pointed out that the project is partially completed; it's going to be financed with a LID which the City would like to close out. There is also concern for delaying the project and seeing costs go up again, plus it is undesirable to have cones and other types of things to cover up all the street light bases. He expressed the importance of moving some money around to get some more of the project done even if they have to wait until 2020 for the street surface so the LID can be closed out. C.A. Daykin informed that the response he has received is that they have stopped the design as before they finish it they need to know how it will be paid for. C.A. Daykin expressed his frustration and noted that the Project Manager is still trying to get answers. Additional discussion ensued. M. Russ expressed concern about an overlay being undesirable and the importance of having the sidewalks, gutters and lighting being completed. C. Crawford expressed his frustration that the project is not yet complete and the bypass is almost done. C.A. Daykin confirmed that this message has been communicated and he suggested that the Mayor or Council members move forward with any political routes to voice those concerns now as well. C.A. Daykin informed that he and C.E. Reid are planning to schedule a meeting with the ODOT officials to discuss the idea of breaking the project up so more can be completed, especially the sidewalk and street lighting components. Though the project manager was not too optimistic, C.A. Daykin noted that they still want to meet with everyone to find out what the barriers are from doing this. M. Russ pointed out that if the surface of Highway 99W becomes problematic, ODOT will have to address it, though they can turn their back on the City sidewalks, etc. He expressed his opinion that it may be favorable for the City to back off on the street portion of the

project and press for ODOT to complete the sidewalks for now; though C.A. Daykin is uncertain they will accept this idea.

C. Svicarovich inquired as to what the next steps should be moving forward. M. Russ indicated that he will contact Lisa Nell and provide her with the background on this project. C.A. Watts lead a detailed discussion and offered suggestions about how to approach ODOT regarding their frustration and concerns pertaining to the importance of completing this project. Discussion ensued regarding the fact that this project began as a transportation enhancement grant, a multimodal grant. Additional discussion ensued.

C.A. Daykin informed that all of the agreements are out of date presently; they need to be amended which has been discussed for years. He noted that he is hopeful that Tony Snyder will attend a future Council meeting once he gets more information that he can speak coherently to Council regarding the options. C.A. Daykin pointed out that right now the available options are not clear to him. He advised that he will be discussing with C.A. Watts whether the City may want to consider closing out a portion of the LID and still retain the rest of it.

C. Svicarovich inquired about the response thus far to the Community Survey. C.A. Daykin informed that at this point 150 people have submitted surveys. He also noted that a reminder was placed in utility bills that were recently sent out.

Public Comment

Ken Warren offered additional comment pertaining to the future of the Dundee Fire Department. He wished to clarify that his concerns with regard to the future of the fire station are not dependent on whether Chief Stock is on staff or not; he is not advocating him retiring or not retiring. He explained that his concern is what the City will do in the future with regard to the Fire Department.

The meeting was adjourned at 8:59 p.m.

David Russ, Mayor

Attest:

Rob Daykin, City Administrator/Recorder