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CITY of DUNDEE Oregon

Stay Home, Save Lives



In order to comply with the Governor’s social distancing orders, and to ensure the safety of our employees, City Hall has currently suspended walk-in visits to the public. By staggering hours in the office, in combination with working from home, we are still responding to phone calls and emails and conducting daily business. Contact information, including phone numbers and emails of individuals and departments can be found on our website and on the back page of this newsletter.

Payments of utility bills can be made in person by using the drop box next to the front door, over the phone with a debit or credit card at 503-538-3922, or online through XpressBillPay. Instructions for registering for your XpressBillPay account can be found at www.dundeecity.org/paymybill.

The City is currently investigating ways for the public to attend and testify scheduled public meetings for late April and May. At this time, we believe they will likely take place electronically. The City is currently exploring the capabilities of Zoom and we expect to have more information on how the public can attend those meetings from the comfort of their couch. Please check the city’s website for updates and for the meeting ID numbers.

It is important to city staff that city services are maintained with as little interruption as possible. We are still here to assist you, even if the manner in which we do so looks different for a little while. Like you, we look forward to a time when our worlds feel a little more like the “normal” we are used to. Until then, we all wish you good health and happiness.

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Budget Process Underway

Preparation of the annual budget for Fiscal Year 2020-21 is underway and the Budget Committee will be reviewing the proposed budget beginning May 7, 2020 at 7:00 pm at the Dundee Fire Station Community Meeting Room. The Budget Committee consists of the City Council and Mayor and an equal number of appointed citizens. Currently, there is one vacant position on the Budget Committee. Appointed members of the Budget Committee must be able to register to vote for matters pertaining to the City of Dundee. Persons wishing to be appointed to the Budget Committee may obtain an application form via the website www.dundee.org and return the completed form to the Dundee City Hall mail/payment drop box by April 15. A copy of the proposed budget will be available on May 1 at City Hall and on the City of Dundee website.

Utility Rates to be Reviewed

The City Council will review water, sewer, and storm water utility rates at the May 19 regular meeting. City utility rates are set to fully cover operational costs, maintenance, and repayment of loans used to finance major capital improvements. The budget proposed for the fiscal year starting July 1, 2020 recommends a \$1.00 increase to the sewer monthly base charge, but no changes to water or storm water rates are proposed. Also, the Council will hear a presentation from Waste Management regarding their waste collection and recycle operations in Dundee for the year ending December 31, 2019. Waste Management is not proposing a rate increase for 2020. The meeting will be held at 7:00 pm at the Dundee Fire Station and all interested persons are welcomed to attend and provide comment.

Open House Regarding Vacation Rentals



The City of Dundee will be launching a review and update of the development code regarding vacation rentals. We would love to hear from you—what’s working, what’s not, or what you would like to see revised.

The City is holding an open house on Wednesday, May 27, from 7pm-8:30pm at the Dundee Fire Station Community Meeting Room. Our plan is to hold this in person; however, if the State’s “Stay Home. Stay Safe.” order is still in effect at that time, an online alternative will be used instead. Please be sure to watch the city webpage (www.dundee.org) for the latest information and updates.

Highway 99W Streetlight Improvement Project

On March 17, the City awarded the highway streetlight improvement project to Northstar Electrical Contractors in the amount of \$495,000. ODOT provided \$500,000 to the City of Dundee for this work involving the installation of 59 new streetlights along the frontage of Highway 99W where new sidewalks constructed. These funds represent part of the \$1.5 million federal grant awarded to the City of Dundee in 2011 for pedestrian enhancement and safety improvements along Highway 99W. Allowing about 12 weeks for fabrication and delivery of the poles and fixtures, the work will take place this summer and will take about a month to install.

The remaining federal grant funds combined with other State funds will be used in the next phase of highway improvements-- including full-depth reconstruction of the highway road surface, completion of sidewalk and crosswalk improvements, new storm water facilities to replace the 1930's era undersized storm sewer in the highway, street lighting, and landscaping. The City is coordinating the design plans with ODOT for the installation of new water lines to replace the old cast iron water lines crossing the highway. Also, the old cast iron water line parallel to east side curb of the highway between 5th Street and 12th Street will be abandoned, and new water lines located outside of the highway right of way will be constructed by the City later this year.

The City is also working with PGE to have conduits installed with the ODOT project to accommodate future undergrounding of the PGE secondary and primary lines crossing the highway. The undergrounding work is a listed project in the Dundee Urban Renewal Plan. ODOT is on target for going out to bid this fall with the intention of completing all work by the end of 2021.

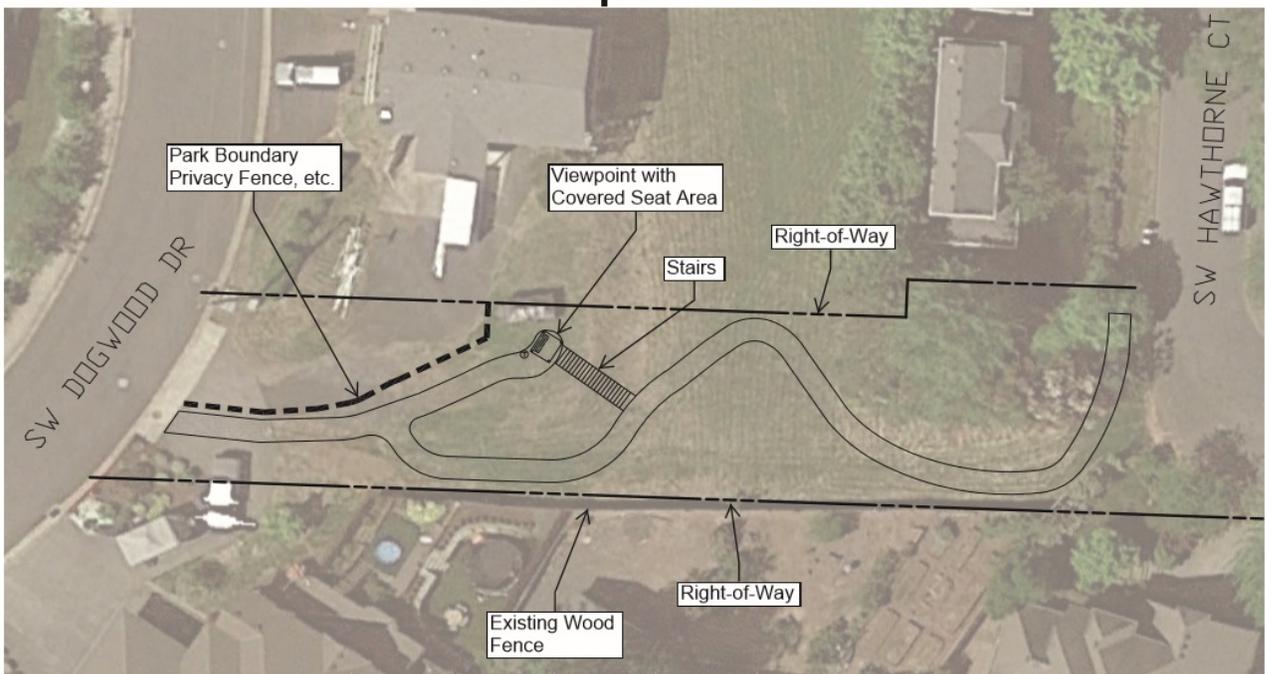
Upcoming Street Work

The City obtained a \$100,000 Special City Allotment grant to complete street surface improvements to Red Hills Drive from 9th Street to Upland Drive. Work will include storm system improvements to address the ongoing erosion problem with the ditches on the steeper sections of Red Hills Drive. Bids will be solicited for this project in April 2020 and will include other street paving work on Walnut Avenue and 5th Street near the Post Office. It is anticipated the street paving work will take place this summer.

Parks Committee Seeks Grant

The Dundee Parks Advisory Committee recommended the City Council support an application to State Parks for a local government grant funding a hard-surfaced pedestrian trail along the unimproved Third Street right of way from Dogwood Drive to Hawthorne Street. Improvements include a side trail to a viewpoint with covered seating, landscaping, and fencing. This project is identified in the Dundee Parks and Open Space Plan and will provide a more direct and safer pedestrian connection between the uphill residences and Billick Park. It will also provide an additional walking loop and connection between Billick Park, Viewmont Greenway Park trail and Harvey Creek trail. If successful, the State grant will fund 80% of the project's cost. City Council will vote on a resolution expressing its support for this project at the April 21 regular meeting.

3rd Street Path & View Park Conceptual Plan



9th Street Tree

On March 25-26, the City of Dundee diverted traffic on SW 9th Street in order to have 80-year old Deodar cedar tree removed. The tree had sustained damage in a wind storm this winter, and had one very large limb break off. Luckily, no substantial damage or injury occurred. After consulting an arborist, who found that the tree was likely to have more branches break, came out and assessed the tree. The arborist found that the tree was more likely to have more branches break off. Due to the way it was trimmed by PGE crews clearing room for the power lines directly above the tree, the branches were growing out instead of up, causing them to get big and heavy. The City apologizes for any inconvenience this may have caused during your commute.



Irrigation Rates in Effect

Sewer consumption rates are calculated using your water consumption. The idea being that most of the water being used in your home is exiting using the sewer system. Whether it is by flushing a toilet, washing dishes, or doing laundry, the water leaves by flowing through the sewer pipes in your home. The exception to this rule occurs during the months of April to October.

For the months of April – October, irrigation rates are in effect. The City recognizes that many citizens are planting gardens, irrigating lawns, and using water for activities that have no impact to the City's sewer system. For this reason, we calculate the average winter water consumption using the months December through February. This average is “locked in” as your sewer consumption for the months April through October. Therefore, if your winter water consumption is 620 cubic feet, but you have used 1200 cubic feet for June, you will only be charged for sewer consumption based on the 620 number. If you use less, you will only be charged for what you use. Water rates remain the same per cubic foot.

So, if you've been waiting to fill a swimming pool, outside fountain, or hot tub, now is the time!

NDPD COVID-19 Information

Currently, the Newberg-Dundee Police Department is deploying fully staffed patrol shifts. In order to protect citizens and employees from spreading the COVID-19 virus, the Newberg-Dundee Police Department closed the public safety building lobby.

For non-emergency calls please contact 503-538-8321.

In order to limit the potential spread of the virus, NDPD is taking the following actions:

- Postponed all non-essential training
- Postponed all non-essential meetings or participating in meetings over the web or by phone.
- Sent mail out reports or handle calls by phone when appropriate.
- When we do respond, we will try to handle calls outside in the fresh air instead of going into homes.
- Issue arrest citations on lower level criminal activity
- Limit contact between different divisions with the department
- Canceled all citizen ride-a-longs
- Limited the number of officers in the building at any one time
- Reduced records staff time in the office by having them work remotely
- We have put together an emergency schedule for patrol officers should there be a need
- We've ordered more personal protection equipment, such as respiratory masks, hand sanitizer, and gloves.

COVID-19 Scam Alert

The Better Business Bureau is already reporting that government imposters are calling about COVID-19 relief. As part of the scam, callers suggest that you might qualify for a special COVID-19 government grant and that it's necessary to first verify your identity and process your request. Variations on the scheme involve contacts through text messages, social media posts, and messages.

Other twists on the scam suggest that you can get more money from the government – or get your stimulus check faster – if you share personal details and pay a small “processing fee”. Do not take the bait! Stimulus checks are free money from the government. You do not need to spend money to receive your check, and there are no short-cuts—even for a fee.

The Internal Revenue Service (IRS) will deposit your check into the direct deposit account you previously provided on your tax return (or, in the alternative, send you a paper check). The IRS will not call and ask you to verify your payment details. Do not give out your bank account, debit account, or PayPal account information—even if someone claims it is necessary to get your stimulus check. It is a scam.

If you receive a call, do not engage with scammers or thieves, just hang up. If you receive texts or emails claiming that you can get your money faster by sending personal information or clicking on links, delete them.

Crime and Coronavirus

Unfortunately, there are criminal opportunists who are going to take advantage of the current social distancing protocols. We have already seen it occurring here, so here are some suggestions to protect yourself and your property.

- If your business has reduced its normal hours or temporarily closed, make sure your contact information is current with your alarm company so we can get in touch with you at any hour of the day/night.
- Remove valuable items from business windows and especially valuables inside vehicles.
- FRAUD: Do NOT click on links or respond to sketchy emails/texts offering you a “too good to be true” deal or a fake government refund check. Scams are rampant right now.
- Our officers want to focus patrols at stores, the hospital, unattended commercial properties, and of course residential neighborhoods. We ask neighbors to be vigilant and call in if they observe suspicious behavior. Please consider your reasoning for calling police and assess if your call will unnecessarily detract from the goals we’ve outlined here.

COVID-19 Links and Information

Looking for additional information for Oregon? Below are links that you can explore.

Newberg School District - <https://www.newberg.k12.or.us/> (For information regarding online school, device requests, meals for children 0-18, and other FAQs.)

Oregon Health Authority - <https://govstatus.egov.com/OR-OHA-COVID-19> (For information on the number of Oregon cases, demographic information per county, breakdowns by age. Also includes daily press releases and detailed reports.)

UW Institute for Health Metrics and Evaluation - <https://covid-19.healthdata.org/united-states-of-america/oregon> (For information on Oregon’s estimated peak and expected resource need.)

Center for Disease Control - <https://www.cdc.gov/coronavirus/2019-ncov/index.html> (For information on symptoms and prevention.)

59th Annual Pancake Feed

Unfortunately, we had to postpone the annual pancake feed to a later date due to COVID-19. Please continue checking the City’s website, or the Dundee Fire & Rescue Facebook page for updates.

Rural Burning and Smoke Management

COVID-19 Notice: Voluntary request to curtail outdoor burning

Oregonians are being asked to voluntarily refrain from outdoor burning while communities are responding to the novel corona virus that causes COVID-19. While prescribed burning is an important forest management tool, smoke from non-essential fires during the current pandemic may result in the following negative consequences for the public and first responders:

- Smoke inhalation can cause upper respiratory symptoms, which could be incorrectly attributed to COVID-19, leading to unnecessary testing or self-isolation.
- Exposure to smoke and other forms of air pollution can increase the risk of contracting infectious respiratory disease such as COVID-19, increase the severity of existing respiratory infections, and worsen underlying chronic respiratory conditions.
- There is a severe shortage of personal protective equipment to reduce smoke exposure at this time.
- First responders and other emergency services are operating at a reduced capacity and have limited resources to respond to out-of-control burns.

COVID-19 affects the respiratory system. Fever, cough and difficulty breathing are the most common symptoms. While some people with COVID-19 are hospitalized, most patients recover at home, where smoke from a nearby outdoor burn could worsen their condition. To avoid additional health impacts, all people in Oregon are asked to voluntarily refrain from conducting outdoor burning activities until further notice.

We encourage the public to use the following alternative burning options when available:

- Recycle paper products when possible
- Compost or chip yard debris on site
- Haul to a yard-debris composting or recycling center
- Reuse old lumber

If you live in the rural fire district always follow fire regulations and always utilize the burn line before burning. The burn line is updated each morning by 8:30am. The phone number for further information is 503-538-4182.

Should you feel that you need to burn, please use good burning practices to promote efficient burning and prevent excessive smoke:

- Assure all combustible material is dried to the extent practicable. This includes covering the combustible material when practicable to protect it from moisture including precipitation or dew.
- Loosely stack or windrow the combustible material to eliminate dirt, rocks or other noncombustible material and to promote an adequate air supply to the burning pile.
- Periodically restack or feed the burning pile to ensure combustion is robust and completed efficiently.

Safety tip:

With Wildfire season rapidly approaching here are some tips for preparing your home for wildfire.

- Contact the Yamhill County Planning Department to find out if your home is in a high wildfire risk area, and if there are specific local or county ordinances you should be following. (503-538-7302)
- If you are part of a homeowner association, work with them to identify regulations that incorporate proven preparedness landscaping, home design and building material use.
- Talk to your local fire department about how to prepare, when to evacuate, and the response you and your neighbors can expect in the event of a wildfire. (503-554-8442)
- Learn about wildfire risk reduction efforts, including how land management agencies use prescribed fire to manage local landscapes.
- Learn how you can make a positive difference in your community.

*Due to COVID-19 restrictions, many of the following meetings may be conducted electronically. Please check the City of Dundee website at www.dundee.org for more information and details for joining, or for last-minute updates.

April

- 21 – City Council Meeting, 7:00pm (to be conducted electronically)
- 22 – Tourism Committee Meeting, 8:30am

May

- 5 – City Council Meeting, 7:00pm (to be conducted electronically)
- 6 – Parks Committee Meeting (Canceled)
- 7 – Budget Committee Meeting, 7:00pm (Location: TBD)
- 12 – Municipal Court (Rescheduled to June)
- 14 – Budget Committee Meeting, 7:00pm (Location: TBD)
- 19 – City Council Meeting, 7:00pm (Location: TBD)
- 20 – Planning Commission Meeting, 7:00pm (Location: TBD)
- 25 – Memorial Day, City Offices Closed
- 27 – Tourism Committee Meeting, 8:30am

June

- 2 – City Council Meeting, 7:00pm at the Dundee Fire Station
- 3 – Parks Committee Meeting, 7:00pm
- 9 – Municipal Court, 5:30pm
- 16 – City Council Meeting, 7:00pm at the Dundee Fire Station
- 17 – Planning Commission Meeting, 7:00pm
- 24 – Tourism Committee Meeting, 8:30am

July

- 1 – Parks Committee Meeting, 7:00pm
- 3 – Independence Day Observed, City Offices Closed
- 7 – City Council Meeting, 7:00pm at the Dundee Fire Station

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IMPORTANT CITY PHONE NUMBERS

www.dundeeecity.o

Phone Numbers:

503/ 538-3922 City Hall
503/ 538-3922 Complaints
503/ 538-6700 Public Works
503/ 538-8321 Public Works (after hours emergency)
503/ 554-8442 Fire Department Business
503/ 538-4182 Burn Information
503/ 538-8321 Police Department Business
503/ 538-1958 fax (for all departments)

911 Fire Department **EMERGENCY**
911 Police Department **EMERGENCY**

Email Addresses:

Rob.Daykin@dundeeecity.org – City Administrator
Melody.Osborne@dundeeecity.org – Utility Billing /Court
Sheryl.Hartman@dundeeecity.org – Office Manage/Finance
Melissa.Lemen@dundeeecity.org - General Business
Chuck.Simpson@dundeeecity.org – Public Works Supervisor
dpd@ci.newberg.or.us – Police Department

To Contact your Mayor and City Councilors:

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