

# Manufactured Home Placement Permit



PO Box 220  
620 SW 5<sup>th</sup> Street  
Dundee, Oregon 97115  
Ph: 503-538-3922  
Fax: 503-538-1958  
Website: www.dundeecity.org

This permit is issued under OAR 918-460-0030 and Section 15.4 of the Dundee Municipal Code. **Permits expire if work is not started within 180 days of issuance or if work is suspended for 180 days. Every permit issued by the City of Dundee shall expire and become null and void 24 months after the date of permit issuance.** If the building or work authorized by such permit has not received final inspection approval prior to the permit expiration date, all work shall stop until a new permit is obtained for the value of the work remaining unfinished.

Type of Construction		
<input type="checkbox"/> Residential <input type="checkbox"/> Government <input type="checkbox"/> Commercial		
Manufactured Homes are required to conform with Dundee Development Code Sections 2.303 and 2.304		
Job Site Information and Location		
SITE ADDRESS:		
SPACE OR TAX LOT #	ZONING:	LOT SIZE:
MOBILE HOME PARK OR SUBDIVISION	SETBACKS: FRONT _____ BACK _____ SIDE _____	
Property Owner Installation		
NAME:		
MAILING ADDRESS:		
CITY:	STATE:	ZIP:
PHONE:	FAX:	
EMAIL:		
This installation is being made on residential or farm property owned by me, or a member of my immediate family, and is exempt from licensing requirements under ORS 701.010.		
Sign Here:		
Contractor Installation		
BUSINESS NAME:		
MAILING ADDRESS:		
CITY:	STATE:	ZIP:
PHONE:	FAX:	
EMAIL:		
CCB LICENSE NO:	MDI LICENSE NO:	
PRINT NAME:		
SIGNATURE:		

## FOR OFFICE USE ONLY

Permit No. \_\_\_\_\_

Receipt No. \_\_\_\_\_ Date \_\_\_\_\_

Issued By \_\_\_\_\_

Approval Sign Off		
	Initials	Date
Land Use/Planning		
Public Works		
Fire Department		
Building/Plan Review		
This project is in the flood plain. <input type="checkbox"/> Yes <input type="checkbox"/> No		
Is this project in a historic district or located next to a historic building? <input type="checkbox"/> Yes <input type="checkbox"/> No		

Description of Work		
Square Footage of Home =		
Fee Schedule		
<input type="checkbox"/> NEW <input type="checkbox"/> REPLACEMENT		
1. MANUFACTURED DWELLING		
Description	Qty.	
(a) PLACEMENT PERMIT <sup>1</sup>	1	\$250.00
(b) REINSPECTION (NUMBER OF HOURS X \$40 PER HOUR)		
<b>(c) SUBTOTAL</b>		
(d) STATE SURCHARGE (C x 12%)		
(e) STATE ADMINISTRATIVE FEE (OAR 918-500-0105)	1	\$30.00
(f) SITE PLAN REVIEW	1	\$150.00
<b>SUBTOTAL</b>		<b>\$</b>
2. ADDITIONAL FEES FOR HOMES ON INDIVIDUAL LOTS <sup>2</sup>		
(a) TYPE A PERMIT FEE		\$
(b) TYPE A CASH BOND		\$
(c) WATER SDC		\$
(d) SEWER SDC		\$
(e) STORMWATER SDC		\$
(f) NSD EXCISE TAX		\$
(g) CPRD SDC (\$4,719) <sup>3</sup>		\$
(h) ANY OUTSTANDING LIENS, DEBTS, OR NUISANCE FINES OWED TO THE CITY		\$
<b>SUBTOTAL</b>		<b>\$</b>
<b>TOTAL COST</b>		<b>\$</b>

<sup>1</sup> A Plumbing Permit is also required.

<sup>2</sup> Homes on Individual Lots will also require a structural permit (for garage and foundation)

<sup>3</sup>Homes in MH Parks Only

\*Credit Card payments are not accepted for Manufactured Home Permit Fees.