

# Mechanical Permit Application



PO Box 220  
620 SW 5<sup>th</sup> Street  
Dundee, Oregon 97115  
Ph: 503-538-3922  
Fax: 503-538-1958  
Website: www.dundee.city.org

This permit is issued under OAR 918-460-0030 and Section 15.4 of the Dundee Municipal Code. **Permits expire if work is not started within 180 days of issuance or if work is suspended for 180 days. Every permit issued by the City of Dundee shall expire and become null and void 24 months after the date of permit issuance.** If the building or work authorized by such permit has not received final inspection approval prior to the permit expiration date, all work shall stop until a new permit is obtained for the value of the work remaining unfinished.

## FOR OFFICE USE ONLY

Mechanical Permit No. \_\_\_\_\_

Receipt No. \_\_\_\_\_ Date \_\_\_\_\_

Issued By \_\_\_\_\_

Type of Construction		
<input type="checkbox"/> Residential <input type="checkbox"/> Government <input type="checkbox"/> Commercial		
Job Site Information and Location		
SITE ADDRESS:		
TAX LOT #	ZONING:	LOT SIZE:
SUBDIVISION	SETBACKS: FRONT _____ BACK _____ SIDE _____	
Property Owner Information		
NAME:		
MAILING ADDRESS:		
CITY:	STATE:	ZIP:
PHONE:	FAX:	
EMAIL:		
<b>Signature Needed If Property Owner Installation:</b> This installation is being made on residential or farm property owned by me, or a member of my immediate family, and is exempt from licensing requirements under ORS 701.010.		
Sign Here:		
Contractor Installation		
BUSINESS NAME:		
MAILING ADDRESS:		
CITY:	STATE:	ZIP:
PHONE:	FAX:	
EMAIL:		
CCB LICENSE NO:		
PRINT NAME:		
SIGNATURE:		

Approval Sign Off		
	Initials	Date
Building/ Plan Review		

Description of Work

I. RESIDENTIAL PERMIT FEES	
SECTION A *FROM PAGE 2	\$
SECTION B *FROM PAGE 2	\$
SECTION C *FROM PAGE 2	\$
SECTION D *FROM PAGE 2	\$
SECTION E *FROM PAGE 2	\$
SECTION F *FROM PAGE 2	\$
SECTION H *FROM PAGE 2	\$
<b>RESIDENTIAL SUBTOTAL</b>	<b>\$</b>

II. COMMERCIAL PERMIT FEES	
SECTION G *FROM PAGE 2	\$
COMMERCIAL PLAN REVIEW (25% OF SECTION G)	\$
SECTION H *FROM PAGE 2	\$
<b>COMMERCIAL SUBTOTAL</b>	<b>\$</b>

III. TOTAL CHARGES	
ENTER SUBTOTAL OF ABOVE FEES	\$
MINIMUM PERMIT FEE (\$45.00)	\$
STATE SURCHARGE (12% OF PERMIT FEE)	\$
ANY OUTSTANDING LIENS, DEBTS, OR NUISANCE FINES OWED TO THE CITY	\$
<b>TOTAL PERMIT COST (I + II + III)</b>	<b>\$</b>



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Fee Schedule			
Description	Quantity	Cost Each	Total Cost
<b>Residential</b>			
<b>Section A – Furnace / Burner Including Ducts and Vents</b>			
Up to 100k BTU/hour		\$15	
Over 100K BTU/hour		\$18	
<b>Total of Section A</b>			\$
<b>Section B – Heaters / Stoves / Vents</b>			
Unit Heater		\$15	
Wood/Pellet/Gas Stove/Flue		\$15	
Repair/Alter/Add to heating appliance/Refrigeration Unit or Cooling System/Absorption System		\$15	
Evaporated Cooler		\$15	
Vent fan with one duct/appliance vent		\$15	
Hood with exhaust and duct		\$15	
Floor furnace including vent		\$15	
<b>Total of Section B</b>			\$
<b>Section C – Gas Piping</b>			
One to four outlets		\$15	
Additional outlets (each)		\$2	
<b>Total of Section C</b>			\$
<b>Section D – Air Handling Units, including ducts</b>			
Up to 10,000 CFM		\$15	
Over 10,000 CFM		\$18	
<b>Total of Section D</b>			\$
<b>Section E – Compressor/absorption system/heat pump</b>			
Up to 3 hp/100k BTU		\$15	
Up to 15 hp/500k BTU		\$24	
Up to 30 hp/1,000k BTU		\$24	
Up to 50 hp/1,750k BTU		\$24	
Over 50 hp/1,750k BTU		\$24	
<b>Total of Section E</b>			\$
<b>Section F – Incinerators</b>			
Domestic incinerator		\$18	
<b>Total of Section F</b>			\$
<b>Commercial</b>			
<b>Section G – Mechanical permit fees are based on the value of work performed. Indicate the value (rounded to the nearest dollar of all mechanical materials, equipment, labor, overhead and profit).</b>		Total valuation \$	
<b>Total Valuation</b>	<b>Fee</b>		
\$1.00 - \$1,000	\$45.00		
\$1,100.00 - \$5,000.00	\$45.00 for the first \$1,000.00 plus \$1.60 for each additional \$100.00 or fraction thereof to and including \$5,000.00		
\$5,000.00 - \$10,000.00	\$104.00 for the first \$5,000.00 plus \$10.00 for each additional \$1,000.00 or fraction thereof to and including \$10,000.00		
\$10,000.00 - \$50,000.00	\$154.00 for the first \$10,000.00 plus \$9.00 for each additional \$1,000.00 or fraction thereof to and including \$50,000.00		
\$50,000.00 - \$100,000.00	\$414.00 for the first \$50,000.00 plus \$8.00 for each additional \$1,000.00 or fraction thereof to and including \$100,000.00		
<b>Total of Section G (Enter fee based on valuation of mechanical system, etc.)</b>			\$
<b>Plan Review Fee (25% x Total for Section G)</b>			\$
<b>Section H – Miscellaneous Fees</b>			
Specially requested inspections (per hour)		\$40	
Regulated Equipment		\$40	
<b>Total of Section H</b>			\$