



Type I Review

Similar Use Authorization

Fee: \$126.00 | File No. _____

(Fee includes a 5% technology charge.)

Applicability: A Similar Use Authorization application is used to request approval for a use not specifically listed in a particular zoning district but which is similar in character, scale, and performance to the permitted use specified therein.

Applicant:	
Address:	
Email Address:	
Phone(s):	
Owner (if different from above):	
Owner Address:	
Project Name:	
Project Location (if known):	
Map/Tax Lot No.:	Zone:
Use Being Requested:	

*Application must be accompanied by required submittals as noted in Dundee Municipal Code Chapter 17.401.020.

Submit the following information for review:

- This application and payment of the fee.

- Written response to how the proposed code adjustment meets these criteria:
 - The use is consistent with the purpose of the underlying zoning district and is similar in character, scale and performance to permitted uses specified in the underlying district;
 - The use does not conflict with the standards and limitations of the underlying zoning district.
 - The proposed use, by definition, is not limited to a different zone.

Applicant Signature

Date

Applicant Signature

Date

Process

A Similar Use Authorization is a Type I application, which is an administrative decision. This application will go through the following process:

1. Applicant submits application form and all required materials for review.
2. City staff will do a completeness check and let you know whether more information is needed.
3. City staff will make a determination whether additional land use review, such as conditional use approval or a site plan review, is required; or,
4. Approve or deny the request and send notification of such determination.

Note: The determination by the planning official that a proposed similar use cannot be accommodated in a given zone does not preclude an application by the appropriate party for an amendment to the text of the comprehensive plan and/or development code.