



**APPLICATION FOR REDUCTION OF CITY UTILITY CHARGES
FOR LOW INCOME CITIZENS**

(APPLICATION MUST BE RENEWED ANNUALLY)

Name on Account _____ Account No. _____

Service Address _____ Phone No. _____

Applicant must provide proof of income with the completed application. Acceptable proof of income would be your federal income tax return (including copies of W-2's), your Social Security Benefit Statement, Disability Payment Statement, Pension Statements, or any other statement for income of all persons residing in the property. For applicants not required to file a Federal Income Tax Return, copies of your last three months bank statements.

Other persons Occupying Residence

Name _____ Age _____ Relationship _____

Name _____ Age _____ Relationship _____

Name _____ Age _____ Relationship _____

Name _____ Age _____ Relationship _____

Total Household Annual Income (See worksheet attached to this form) \$ _____

Does the applicant own any real property, not including the residence located at the service address in this application? (Circle One) Yes No

Under penalties of perjury, I/we the undersigned, state that the foregoing information is true and correct. I/we further agree to immediately notify the City of Dundee of any changes in the above information.

Signature of Applicant (Must be Name on Account)

Date

For Office Use Only

Approved: _____ / Denied: _____ By: _____ Date: _____

Comments: _____

Eligibility Criteria

Pursuant to Chapter 13.08 of the Dundee Municipal Code, applicants must meet the following criteria to be eligible for a 50% reduction to the water base, sewer base, and storm drain monthly charges.

- 1) The applicant must be a resident of the City of Dundee and be the person or family responsible for payment of monthly utility charges; and,
- 2) The account balance of the applicant may not be more than 60-days past due; and,
- 3) The applicant owns no real property, personally or through any corporation, other than his/her residence; and,
- 4) The total applicant's household income, earned and unearned from all sources, including but not limited to income from bonds, stocks, savings interest or other interest or dividend income of any kind shall not exceed one hundred fifty percent (165%) of the most recently published poverty guidelines in the Federal Register by the U.S. Department of Health and Human Resources under authority of 42 U.S.C. 9902(2). The qualifying income limit for a single person household shall be based on the federal poverty guidelines for a one-person household. The qualifying income limit for a family shall be based on the poverty guidelines for a two-person household.

2023 HHS Poverty Guidelines*

Persons in Family or Household	48 Contiguous States and D.C.
1	\$14,580
2	\$19,720

To Qualify for Utility Discount

Persons in Family or Household	Maximum Household Income (165% of HHSPG)
1	\$24,057
2 or More	\$32,538

*SOURCE: <https://aspe.hhs.gov/topics/poverty-economic-mobility/poverty-guidelines>

An approved application shall entitle the qualified person or family to the discount utility rate commencing with the first full billing period occurring following the acceptance by the City Administrator of the application. The discount rate shall continue for the remainder of the fiscal year (July 1 through June 30) in which the application is approved. Prior to July 1 of each year, a new application must be submitted to continue the utility discount rate for the entire subsequent fiscal year.

HOUSEHOLD INCOME WORKSHEET*

- | | |
|--|----------|
| 1) Wages, Salaries and Other Pay for Work | \$ _____ |
| 2) Interest and Dividends | \$ _____ |
| 3) Business Net Income | \$ _____ |
| 4) Social Security, Supplement Security Income (SSI), Railroad | \$ _____ |
| 5) Pension and Annuities (total taxable and non-taxable) | \$ _____ |
| 6) Adult and Family Services (Welfare Assistance) | \$ _____ |
| 7) Unemployment Benefits | \$ _____ |
| 8) Other Income Sources (Describe) _____ | \$ _____ |

TOTAL ANNUAL HOUSEHOLD INCOME \$ _____

*Include income for all persons residing in household.