

**Dundee Urban Renewal Agency
Board Meeting Minutes
February 21, 2023**

Call to Order

Chair David Russ called the meeting to order at 9:05 P.M.

Attendance

Agency Member Attendance:

Chair David Russ; Agency Members: Jeannette Adlong; David Ford; Tim Weaver; and David Hinson.

Absent: Storr Nelson and Bruce Starr.

Staff Attendance: Steve Dahl, City Administrator; Matthew Kahl, City Attorney; and Melissa Lemen, Administrative Assistant.

Public Attendance

Mary Gregoire, The Olive Branch Botel, 1226 N. Highway 99W.

Public Comments

None.

Approval of Minutes

A **motion** was made and seconded to approve the Dundee Urban Renewal Agency minutes from January 17, 2023. **The motion** passed unanimously.

Urban Renewal Study

This item will be discussed at a future meeting.

Urban Renewal Expansion

This item will be discussed at a future meeting.

Executive Session: Review of Grant Request

The Dundee Urban Renewal Agency entered into Executive Session at 9:07 P.M. in accordance with ORS 192.600 (2)(f) to consider information or records that are exempt by law from public inspection. The executive session ended at 9:25 P.M.

Review of Grant Request

Committee members discussed consideration of a grant request for The Olive Branch Botel. **A motion** was made by Chair Russ to approve a \$100,000 grant request for The Olive Branch Botel. Mary Gregoire addressed Council questions. She explained that though they haven't yet received all of their project estimates back, she estimates they will spend approximately \$150,000 for façade improvements and \$50,000 for infrastructure. Ford seconded **the motion**. Discussion ensued regarding the grant amount. Weaver pointed out that costs are continuing to rise and asked the Committee to consider modifying the motion to grant \$125,000 for the project. He discussed that the project will really improve the property at this location in Dundee which will be nice to see. Chair Russ modified **the motion** to approve a \$125,000 grant request for The Olive Branch Botel. Ford seconded **the motion**. **The motion** passed unanimously. Gregoire voiced appreciation for the approval of the grant.

Agency Member Concerns

None.

The Dundee Urban Renewal Agency meeting was adjourned at 9:30 P.M.



David Russ, Chair



Steve Dahl, Executive Director