

**City of Dundee
Parks Advisory Committee Meeting Minutes
March 3, 2021**

Call to Order

Jeannette Adlong, Chair, called the meeting to order at 7:00 P.M.

Staff Attendance

Attendance via ZOOM: Chair Jeannette Adlong; Committee Members: Noel Johnson, Nick Gilbert, David Dixon and Kristin Gorton. Absent: Jill Bilka and Beth Humphrey. Staff members: Rob Daykin, City Administrator; and Melissa Lemen, Administrative Assistant.

Public Attendance

Casey Creighton, Parks & Facilities Supervisor, Chehalem Parks & Recreation District (CPRD).

Public Comment

None.

Amendments to the Agenda

Item 6.5 Falcon Crest Park Maintenance was added to the meeting agenda.

Approval of Minutes

A **motion** was made and seconded to approve the Parks Advisory Committee minutes from November 20, 2020. **The motion** passed unanimously.

Business

Sander Estate Park Update

An updated Sander Estate Park plan was provided to Committee members prior to the meeting. Casey Creighton, Parks & Facilities Supervisor, CPRD, explained that due to some citizens of Dundee being unhappy with some of the elements of the previous draft park plan, CPRD went back to their design team and had a meeting with their Board. He explained that the Board discussed the changes desired by Dundee residents. The revised plan was reviewed in detail, though Creighton explained that the exact details of the features will not be decided until further into the process. Creighton discussed that the formal amphitheater area was revised to reflect more of a multiuse area, and pointed out that there is now an area reflective of a water feature. He discussed that the plan is still showing easements for streets at Graystone and at the east side of the property going over to Seventh Street. Creighton explained that last week the CPRD Board provided their approval to submit the updated park plans for Planning; Jan Sander and her team support the plan as well. It was noted that Creighton and Don Clements also met with C.A. Daykin recently pertaining to the new park plan.

C.A. Daykin inquired about the future decision making process for the water feature. Creighton discussed that this feature has some design elements to it which have not yet been determined. Brief discussion ensued. C. Adlong voice appreciation of CPRD taking the Dundee public input into consideration and modifying the plan. Creighton noted that Jan Sander is very excited about the

project coming to fruition. Creighton discussed that there is no specific timeframe for the project other than to continue to move forward with the process. C.A. Daykin discussed the land use process with the Committee in detail. He explained that City Staff has had some discussion with the CPRD Board about the fact that, based on the development code and review of that, there will be some infrastructure public improvements; some consideration was given to the City participating in the cost of some of those improvements, though a more detailed discussion was deferred until later. It was noted that some of those improvements are likely to be funded with urban renewal; discussion ensued. C. Adlong voiced that the City Council is in support of the Sander Park as a very significant community asset that they are willing to invest in.

Noel Johnson discussed that at the recent meeting about the new Dundee school, the idea was raised about potentially building the school at the Sander Park location, though Creighton clarified that this is not a possibility and there has been no discussion about that or communication received from the school. It was noted that this property is also not big enough for what the school district is looking for.

Dundee Elementary School Design Committee

C. Adlong explained that community members have an opportunity to join the Committee for the design of the new Dundee Elementary School by calling the district to sign up. She discussed that following a recent meeting she got the sense that the School District is leaning towards building a new school on property that would be somewhere in the City buildable lands on the riverside, though this wasn't stated specifically. C. Adlong reviewed some of the information shared at the meeting pertaining to the potential option of building the new school on a portion of the Billick Park property. C.A. Daykin briefly described the complexities involved with the land use part of that process. It was noted that if this option were selected, it would really leave Dundee with only a neighborhood park rather than a larger community park. Discussion ensued.

Parks Grant Update – Third Street Path

C.A. Daykin explained that once the cycle of awarding grants and contracts is complete, the City will be offered the opportunity to speak to the grant coordinator, Mark Cohen, to discuss the application/project and what could be done to make it more competitive the next cycle. C.A. Daykin indicated that following that discussion he will bring the information back to the Committee. It was noted that the next opportunity to apply for the grant won't likely be until 2022.

Falcon Crest Park Maintenance

Noel Johnson recently visited the park and discussed some issues of concern. She explained that in the toddler structure portion of the park there is one stepping stone which is broken and has sharp edges. She also noted that the tire provided for standing on to swing across from is broken. Johnson explained that these are safety concerns. She also noted that the park has deep muddy areas. Creighton discussed that CPRD is in the process of inspecting all of the playgrounds and they have been ordering a lot of pieces & parts as needed; this wasn't done last year during the pandemic. He indicated that he will have Falcon Crest Park evaluated and the concerns addressed ASAP. Creighton also explained that at present they don't have access to the Corrections Work Crews right now; they have a contract with the County though they have been unable to utilize them. He discussed that Adec did reach out to CPRD as they have families who are willing to do community work projects on weekends; they have been very helpful. Photos of Falcon Crest Park were provided.

C.A. Daykin inquired about whether CPRD will be including playground replacement for any of the various Dundee parks in their upcoming budget cycle. Creighton affirmed that they are budgeting for some replacement pieces for their 23 parks; as the playgrounds age the parts are not always easily available or still made. It was noted that Billick Park is approximately 30 years old and nearing a needed full playground replacement. Creighton discussed that they are waiting to see what decisions will be made by the school district for the new school. C.A. Daykin explained that at the meeting last Thursday the Superintendent said that he expects the Board to decide within the next 30 days so they can keep on their time schedule for construction of a new school.

Harvey Creek Trail Maintenance

C. Adlong discussed that the trail was placed approximately 5-6 years ago and has held up remarkably well over the years, but this year it's really showing signs of damage. Creighton felt the 5 inches of rain received all in one day likely impacted the trail. C. Adlong pointed out that the trail has received a lot more use over this past year. Nick Gilbert explained that when he visited the trail shortly after ice had melted following a winter storm, someone had ridden a horse through which left a significant amount of damage; discussion ensued. It was noted that on occasion a horse has been ridden on the trail during the summertime which hadn't damaged the trail. Gilbert indicated that he hasn't revisited the trail since to see if the divots in the trail have improved (flattened out) by those walking on the trail. C. Adlong discussed that she visited the trail today and could see a lot of erosion in the middle of the trail with what appears to be tire tracks, including very wide tracks perhaps belonging to some type of motorized vehicle. She expressed concern about preserving the trail system for the future. Discussion ensued regarding damage which can be caused by horses and bikes on wet trails. Gilbert noted that most responsible cyclists won't ride on trails when they're wet as they know the damage it can cause. He discussed that most human powered bicycles don't really have enough power to tear up a trail; the wide tire marks may be caused by a motorized bike of some type which are quite powerful. Posting signage at the trail was discussed. It was noted that there are presently not gravel areas on the trail; C. Adlong voiced that she would like to avoid graveling if possible. Creighton indicated that he will ask Russ Sheehan to evaluate the trail and provide recommendations to the Committee. C. Adlong provided pictures for the Committee to review. C.A. Daykin suggested that adding a small amount of rock (a minimal amount to add a bit of reinforcement) to the portion of the trail between the bridge and Red Hills Road would be helpful, as was done previously. This may also be a good option for other areas of the trail. It was noted that barkdust retains moisture and isn't necessarily a good option for the trail. David Dixon supported that a small amount of rock worked well in the past though noted that it can be expensive. C. Adlong suggested the addition of signage prohibiting motorized vehicles (including E-bikes); she will look into appropriate signage options. C.A. Daykin discussed his belief that someone local is riding horses on the trail and perhaps could be identified; a conversation with this person could be helpful to remedy the problem.

C. Adlong informed C.A. Daykin that there is a broken sign on the bridge; a photo was provided for the Committee. She explained that the small "keep on the trail" signs that public works put up have also all come down. C. Adlong expressed concern about the trail area near the bridge and supported more of these signs being placed to keep people on the trail or at a minimum replacement of the signs which have been taken down. Brief discussion ensued and Gilbert suggested that adding a small gravel access trail to the creek might be a good idea for kids who want to play in the water. Detailed discussion ensued regarding suggestions for the best pathway to reach the creek; C. Adlong

will discuss the ideas with Jill Bilka as well. C. Adlong inquired about whether a trash receptacle could be placed at the lower part of the trail. C.A. Daykin reviewed that there is one located at the upper end of the trail but indicated that he will talk to public works about the possibility of a second trash receptacle.

Creighton suggested that the Committee could consider planting some willow whips near the bridge area if they don't desire people accessing the area and provided additional planting ideas to which might assist in stabilizing the bank. Discussion ensued and C.A. Daykin pointed out that when the original foot bridge was installed, plants were placed in the area though most did not survive.

Viewmont Greenway – Wildflower Restoration Area & Interpretation Signage

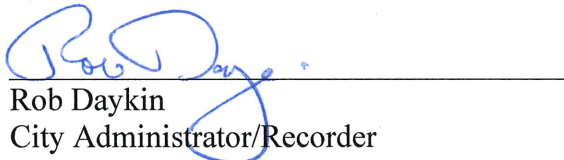
C. Adlong suggested that it would be nice to have some descriptive signs in front of some of the plants and wildflowers at Viewmont Greenway Park. C.A. Daykin supported this idea and indicated that there is enough funding in the budget to accommodate that request. He suggested that a common look to the signage would be a good idea; the Committee could come up with a set design that could be utilized later as new plants are added. Discussion ensued regarding potential sign options and ideas.

The meeting was adjourned at 8:08 P.M.



Jeannette Adlong, Chair

Attest:



Rob Daykin
City Administrator/Recorder