

**City of Dundee**  
**City Council Meeting Minutes**  
**March 4, 2025**

**CALL TO ORDER**

Mayor David Ford called the meeting to order at 7:00 P.M.

**COUNCIL AND STAFF ATTENDANCE**

Attendance Mayor David Ford; City Council President Storr Nelson; City Councilors Tim Weaver, Bryan Weil, David Hinson, Alex Chiper and Michael Caruso.

Staff Attendance: City Administrator, Steve Dahl; City Attorney, Ashley Wigod and Administrative Assistant / Assistant City Recorder, Kenzie Nagel.

Public Attendance:

Peter Donor, 780 SE Locust Street; Rob Daykin, 720 SW Scotsman Court and Brandon Slyter.  
Via Zoom: Bethany Caruso, 179 SW 9<sup>th</sup> Street.

**AGENDA CHANGES**

None.

**PUBLIC COMMENT**

Brandon Slyter approached Council to introduce himself as he is running for board of director with CPRD and voiced his enthusiasm for Sander Estate Park.

**CONSENT AGENDA**

**Motion to approve the Consent Agenda**

**4.1 City Council Minutes, February 18, 2025**

**4.2 Financial Report Ending January 2025**

**ACTION: Motion to Approve the Consent Agenda.**

Motion: C. Weaver

Second: C. Nelson

Vote: C. Weil, C. Caruso, C. Chiper, C. Hinson, M. Ford

**OLD BUSINESS:**

**TIPSU PALACH PARK WATER FEATURE RFP**

C.A. Dahl explained that an RFP was being requested for the water feature at tipsu palach Park. A brief discussion ensued regarding grant funding and other details pertaining to the park.

**ACTION: Motion to Approve the Water Feature RFP to also Include up to 3-5 years of Maintenance.**

Vote: C. Weaver, C. Nelson, C. Weil, C. Hinson, C. Caruso, M. Ford  
Nay: C. Chiper

#### **KENNEDY JENKS PFAS STUDY**

C.A. Dahl reiterated the study on removing “forever chemicals” in the city’s water supply. A detailed report was provided starting on page 59 of the agenda packet. A brief discussion ensued.

**ACTION: Motion to Approve the Kennedy Jenks Proposal of a PFAS Feasibility Study.**

Motion: C. Chiper  
Second: C. Nelson  
Vote: C. Weil, C. Weaver, C. Hinson, C. Caruso, M. Ford

#### **DESTINATION DUNDEE UPDATE**

Bethany Caruso updated Council on Destination Dundee. A detailed report was provided on page 67 of the agenda packet. She outlined her team’s efforts on various projects, including a business roundtable meeting, parking rezoning, safe routes to school planning, the TGM grant application, and a developer assistance program to establish clear criteria for future projects. She also addressed signage and parking, aiming to replace the blue signs for a cohesive city look. A brief discussion followed, including concerns about pedestrian safety and children’s routes to school.

#### **NEW BUSINESS:**

#### **APPOINTMENT TO TOURISM COMMITTEE**

C.A. Dahl said that the marketing manager, Mila Headley at Trellis was interested in joining the Tourism Committee.

**ACTION: Motion to Appoint Mila Headley to Serve a Two-Year Term on the Tourism Committee Ending December of 2026.**

Motion: C. Nelson  
Second: C. Weil  
Vote: C. Chiper, C. Caruso, C. Hinson, M. Ford

#### **APPOINTMENT TO BUDGET COMMITTEE**

C.A. Dahl remarked that there were two applications for the budget committee, leaving two remaining vacancies. A brief discussion followed pertaining to two other possible applications coming in.

**ACTION: Motion to Approve Peter Donor and Steve Morris for a Three-Year Term as a Budget Committee Member.**

Motion: C. Nelson

Second: C. Weil

Vote: C. Chiper, C. Caruso, C. Hinson, M. Ford

A brief discussion ensued regarding the task force groups with City Atty. Wigod reiterating the important details pertaining to public meeting laws and fact-finding groups. A brief discussion ensued.

**COUNCIL CONCERNS AND COMMITTEE REPORTS**

C. Caruso attended a leadership meeting where he learned about potential grant funding cuts, noting that if any were identified, they could reach various senators. He also noted that when meeting with various senators they discussed the bypass and other topics.

C. Hinson reported on the first budget task force meeting, where they discussed the need to schedule a council workshop session.

C. Chiper shared complaints regarding the signage on Highway 99W, leading to a brief discussion on signage rules and limitations. He also inquired about potential parking locations, prompting further discussion.

**MAYOR'S REPORT**

M. Ford highlighted Dundee's 130<sup>th</sup> birthday and a visit to the capital, where he and council members toured with Senator Starr and learned about local history. He reviewed recent city hall meetings, including efforts to secure funding for a new fire truck and has been working with the fire chief and staff. He also received a funding form for the 5<sup>th</sup> Street waterline project tied to the Sander Estate Park. Additionally, he met with former City Administrator Rob Daykin to discuss the budget, leading to a discussion on starting the budget meetings in early April. He noted that council members' attendance at the recent county dinner in McMinnville and mentioned that local mayors meet monthly to discuss collaboration.

Discussion began scheduling a workshop session to direct staff on the upcoming budget. The council agreed to a March 20<sup>th</sup> meeting at 6:30 P.M.

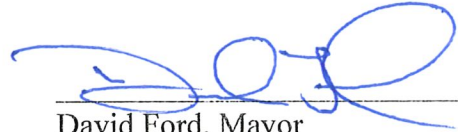
**CITY ADMINISTRATOR'S REPORT**

- C.A. Dahl announced that it was Kenzie's first anniversary, Council shared congratulations
- March 18<sup>th</sup> – Council photos at 6:30 P.M.
- March 5<sup>th</sup> – No Parks Advisory meeting
- A copy of the draft audit was in council mail folders
- Late April a Learn to Burn event; C.A. Dahl will let them know when the official date is set.

**PUBLIC COMMENT**

Rob Daykin addressed the Council regarding the car lot violations, change of use requirements, and asked for an update on a resolution when available. He also stated that the completion of the sidewalks on 9<sup>th</sup> Street was great and inquired about the assessments for the 9<sup>th</sup> Street project. Discussion followed LADs, with a suggestion to provide past reporting for the new Council members to review.

The meeting was adjourned at 8:17 P.M.



---

David Ford, Mayor

Attest:



---

Steve Dahl, City Administrator/Recorder