

**City of Dundee
City Council Meeting Minutes
March 5, 2024**

CALL TO ORDER

Council President Storr Nelson called the meeting to order at 7:00 P.M.

COUNCIL AND STAFF ATTENDANCE

City Council President Storr Nelson and City Councilors David Hinson, Bruce Starr, Tim Weaver, David Ford, and Jeannette Adlong.

Absent: Mayor David Russ.

Staff Attendance: Steve Dahl, City Administrator; Doug Rux; Contract City Planner, Fire Chief; Brandon Hamilton, Administrative Assistant; Melissa Lemen, and Administrative Assistant / Assistant City Recorder; Kenzie Nagel. Via Zoom, Matthew Kahl, City Attorney.

Public Attendance:

Alex Chiper, 520 SW Fifth Street; Bubba King, President, Chehalem Valley Chamber of Commerce; and Saj Jivanjie, 32230 NE Old Parrett Mtn. Rd, Newberg.

Via Zoom, John Roberts, 237 SW Oliver Court.

AGENDA CHANGES

New Business Item 6.6 – 8th Street Light Poles was added to the meeting agenda.

C.A. Dahl provided a brief update on the block grants discussed at the previous City Council meeting and explained that both projects would not be ready in April. He stated this would allow additional time before making any decisions and further information would be provided at the next meeting.

PUBLIC COMMENT

None.

CONSENT AGENDA

Action: To approve the Consent Agenda

4.1 City Council Minutes, February 6, 2024

4.2 City Council Minutes, February 20, 2024

4.3 Financial Report Ending January 31, 2024

4.4 Goal Setting Intergovernmental Agreement

Action Requested: Motion to Accept the Consent Agenda

Motion: C. Starr
Second: C. Nelson
Vote: Unanimous in favor.

C.A. Dahl addressed brief Council questions regarding the upcoming Goal Setting Session process.

OLD BUSINESS:

None.

NEW BUSINESS:

AIRPACK SURPLUS REQUEST – CHIEF HAMILTON

Fire Chief Brandon Hamilton approached Council and reviewed that the city received the Assistance to Firefighters Grant (AFG) through FEMA for the purchase of new self-contained breathing apparatus (SCBA's or Air Packs). F.C. Hamilton presented Council with an example of the current air packs used that are outdated and two years from end-of-life. He reviewed that the manufacturer for the current air packs is no longer in business; replacement parts are obsolete.

F.C. Hamilton updated Council on the implementation of new air packs at the fire station. He reported that the station had undergone familiarization and training processes prior to beginning to integrate the new air packs into service. F.C. Hamilton presented a visual aid of the new air packs and masks to Council. He explained that the new masks display essential information, such as battery life and oxygen time, directly through the mask. However, due to the specific requirements provided by the grant, he anticipated the need to seek Council approval in the future for the purchase of additional more advanced radio communication equipment for them. F.C. Hamilton discussed the challenges of radio communication being muffled while wearing the present new masks; more advanced technology is available which relies solely on vibrations from the wearer's head during speech. He suggested that the addition of four or five of these more advanced masks for line officers and other supervisory personnel would help to enhance crew management. F.C. Hamilton stressed the importance of firefighter safety. He mentioned that the new air packs would take approximately three to four weeks to be put into service.

F.C. Hamilton proposed seeking approval to donate the old air packs to appropriate organizations or to a high school fire science program that would use them for training purposes. He addressed brief Council questions. C. Hinson inquired about the maintenance associated with the new equipment. F.C. Hamilton discussed that the air packs are relatively low maintenance but do require annual and five-year maintenance.

ACTION: Motion to approve all Honeywell Self-Contained Breathing Apparatus frames, bottles, masks and associated equipment surplus, and authorize the fire chief to dispose of them.

Motion: C. Starr

Second: C. Adlong

Vote: Unanimous in favor

RESOLUTION NO. 2024-01, INITIATION OF PSILOCYBIN FACILITIES AMENDMENT

C.A. Dahl reviewed the information contained in his meeting agenda report on page 45. City Planner, Doug Rux, approached Council and provided a detailed explanation of the process moving forward to change the code language, along with an explanation of the new rules and laws.

ACTION: Motion to pass Resolution No. 2024-01, a resolution initiating Dundee Municipal Code, Title 17 Development Code amendments.

Motion: C. Hinson

Second: C. Ford

Vote: Unanimous in favor

RESOLUTION NO. 2024-02, INITIATION OF WATER QUALITY AMENDMENT

C.A. Dahl reviewed information contained in his meeting agenda report on page 47. He provided insight into the city's creation for an Implementation Plan in 2009 related to the Water Quality Management Plan in the Willamette Basin TDML and discussed the necessary changes to the code for stream and riparian area protection to meet requirements for TDML. Rux reviewed that in the TMDL plan, there needs to be regulation to protect the stream corridors, including addressing water temperature. Rux stated that there are four property owners affected by the stream corridors: the Edwards property, Storm property off Parks, the Lindquist property and the City property where the water treatment plant is located. He then went into detail pertaining to each property and its regulations. He noted that another stakeholder meeting regarding TMDL would take place and discussed the possible enhancements that could occur. Additional information was provided regarding stream corridors and compliance with DEQ. C. Ford suggested using a GPS system to better understand where each corridor is for future development. Brief discussion ensued.

ACTION: Motion to pass Resolution No. 2024-02, a resolution initiating Dundee Municipal Code, Title 17 Development Code amendments.

Motion: Ford

Second: Starr

Vote: Unanimous in favor

RESOLUTION NO. 2024-03, ACCEPTING THE COMPILATION OF THE COMP PLAN

C.A. Dahl reviewed information contained in his meeting agenda report on page 49. He explained that this resolution aims to integrate the 16 individual Comprehensive Plan amendments into a consolidated document. Council agreed that this should be brought into fruition.

ACTION: Motion to pass Resolution No. 2024-03. A resolution adopting the integrated and consolidated Comprehensive Plan with all amendments adopted by individual ordinances since the City's Comprehensive Plan and Map was adopted via Ordinance No. 197-1978, as shown in "Exhibit A".

Motion: C. Weaver

Second: C. Ford

Vote: Unanimous in favor

C. Nelson inquired about whether there is any liability given that these amendments had not been formally included in the comp plan, though Rux explained that is not the case as Council fulfilled their obligations with the State by adopting all the Ordinances of the Comp Plan.

LETTER OF SUPPORT FOR A ZONE CHANGE ON THE 5th STREET SCHOOL PROPERTY

C.A. Dahl identified the zoning of the old school property as residential and suggested it could be rezoned as commercial or business/commercial, depending on the proposed plan for redevelopment. Discussion ensued regarding the property and potential zoning decisions. C. Atty Kahl addressed Council questions regarding potential zone change impacts and potential timing on a letter of support document. The consensus of Council was to refrain from providing a letter of support document at this time.

8th STREET LIGHT POLES

C.A. Dahl identified two options of light poles that could go up on 8th Street and sought Council's opinion on the matter. He explained that one option involved using the same light poles as those on 9th Street, which would require the city to maintain them independently. Alternatively, the city could opt to use Pacific Power Lights, whereby PGE would oversee maintenance, and the city would solely be responsible for paying the electricity bill. C. Ford expressed a preference for maintaining a cohesive look by installing the same lights on 8th Street as those on 9th Street. Additionally, Council anticipated that handling maintenance independently would provide better control over upkeep. Discussion followed regarding the various types/shades of lighting required for installation. C. Adlong voiced concern about the potential harm blue light could pose to both people and animals, and suggested steering away from its usage. C. Hinson expressed concern regarding the intensity of the proposed lights and acknowledged concerns for residents along 8th Street about the potential glare from the streetlights. C.A. Dahl discussed that he would verify from the plans whether this would impact any residents but believed it wouldn't be impactful to residents since the lights are directed downwards

towards the street. The consensus of Council was to use the same lights as 8th Street as were used on 9th Street.

COUNCIL CONCERNS AND COMMITTEE REPORTS

None.

MAYOR'S REPORT

At the request of Mayor Russ, C. Nelson relayed invitation information for the YCAP film premiere of "An Oregon Story" which will be shown at the Chehalem Cultural Center in Newberg. A flyer with the details was provided to Council.

CITY ADMINISTRATOR'S REPORT

- CA. Dahl reminded Council about the March 7th Tourism Open House from 6:00 to 9:00 P.M. at the fire station. He noted that there will be another event planned for April as well.
- C.A. Dahl discussed that he is waiting to hear back from Pacific Power about the light poles to then be able to proceed further with construction on 9th Street.
- He provided Council an advanced copy of the audit to review.
- C.A. Dahl informed that he wrote a letter of intent for the TMG Grant from ODOT for a Strategic Transportation Plan as the city's is over 10 years old.

PUBLIC COMMENT

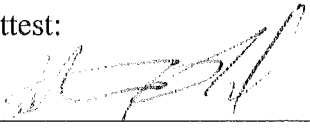
None.

The meeting was adjourned at 7:43 P.M.



Storr Nelson, City Council President

Attest:



Steve Dahl, City Administrator/Recorder