

# Agenda - Dundee Tourism Committee

**Date:** Wednesday Mar. 27, 2024

**Start:** 8:00 am (Dundee Fire Station/Zoom Meeting)

**Attendance:** Chair Bruce Starr \_\_\_\_, Megan Carda \_\_\_\_, Jennifer Sitter \_\_\_\_, Sondra Storm \_\_\_\_, Mary Gregoire \_\_\_\_, Ted Crawford \_\_\_\_, Michelle Kropf \_\_\_\_, Margo Caramella \_\_\_\_, Bethany Caruso \_\_\_\_.

<b>Agenda Items</b>	<b>Presenter</b>	<b>Time allotted</b>
1. Marketing Update	Molly	10
<b>Action:</b>		
2. Awarded Grant Updates	Sondra/Steve	10
<b>Action:</b>		
3. Third Thursday Update	Bethany	5
<b>Action:</b>		
4. Discuss 2024/2025 Proposed Tourism Budget	Steve	20
<b>Action:</b>		
5. Area Updates – Open Time	Molly/Steve	10
<b>Action:</b>		

# City of Dundee

3/20/2024

Budget Worksheet

Tourism Fund - 151

Actuals as of 12/31/2023

USE YELLOW CELLS ONLY

			Year 21/22	Year 22/23	Actuals as of 12/31/2023	Year 23/24	Forecast for # of months	Actual with Forecast	Year 24/25	
			Actual	Actual	6	Budget	6		Budget	
<b>REVENUES</b>										
1	Taxes									
2	Transient Room Tax	151-00-417-00	131,583	155,220	107,097	200,000	87,000	194,097	200,000	
3	Total Taxes		131,583	155,220	107,097	200,000	87,000	194,097	200,000	
4										
5	Intergove									
6	Oregon Tourism Comm Grant	151-00-442-30	20,000	28,000	35,485	60,000	65,000	100,485	35,000	
7	Total Taxes		20,000	28,000	35,485	60,000	65,000	100,485	35,000	
8										
9	Miscellaneous Revenue									
10	Investment Interest	151-00-471-10	852	4,538	3,770	2,500	3,770	7,540	6,000	
11	Private Grants / Contributions	151-00-476-00	0	0	0	0	0	0	0	
12	Total Miscellaneous Revenue		852	4,538	3,770	2,500	3,770	7,540	6,000	
13										
14	Total Revenue		152,435	187,759	146,351	262,500	155,770	302,121	241,000	
15										
16	<b>EXPENDITURES</b>									
17	Materials & Services									
18										
19	Lobbyist - Bypass Projec	151-00-541-70	2,650	2,935	2,623	3,000	0	2,623	0	
20										
21	Total Professional Services		2,650	2,935	2,623	3,000	0	2,623	0	
22										
23	Contractual Services									
24	Identity Enhancements	151-00-542-81	38,940	19,109	1,054	10,000	1,054	2,108	40,000	
25	DCA Tourism Website	151-00-542-82	32,672	14,671	409	35,000	409	818	25,000	
26	Grant Expense - Tourism	151-00-542-83	173	10,573	48,437	90,000	48,437	96,875	50,000	
27	Agencies Expense	151-00-542-84	0	1,200	0	20,000	0	0	20,000	

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Tourism Fund - 151

Actuals as of 12/31/2023

USE YELLOW CELLS ONLY

				Actuals as of 12/31/2023		Forecast for # of months			
28	Marketing - Tourism	151-00-542-85	13,571	25,565	19,144	55,000	19,144	38,289	60,000
29	Total Contractual Services		85,356	71,118	69,045	210,000	69,045	138,089	195,000
30									
31	Repairs & Maintenance								
32	Maintenance Contract	151-00-547-10	0	0	0	20,000	20,000	20,000	80,000
33	Total Repairs & Maintenance		0	0	0	20,000	20,000	20,000	80,000
34									
35	Total Materials & Services		88,005	74,053	71,668	233,000	89,045	160,712	275,000
36									
37	Capital Outlay								
38	Tourism Facilities	151-00-692-00	159,335	0	0	0	0	0	60,000
39	Total Capital Outlay		159,335	0	0	0	0	0	60,000
40									
41	Total EXPENDITURES		247,340	74,053	71,668	233,000	89,045	160,712	335,000
42									
43	OTHER FINANCING SOURCES (USES)								
44	Transfers Out								
45	Transfer Out - Parks	151-00-975-13	0	80,000	0	0	0	0	
46	Transfer Out - Parks	151-00-872-13	0	0	0	20,000	20,000	20,000	60,000
47	Total Transfers Out		0	80,000	0	20,000	20,000	20,000	60,000
48									
49	Total OTHER FINANCING SOURCES (USES)		0	80,000	0	20,000	20,000	20,000	60,000
50									
51	EXCESS (d		(94,905)	33,706	74,684	9,500	46,725	121,409	(154,000)
52									
53	NET CHANGE IN FUND BALANCE		(94,905)	33,706	74,684	9,500	46,725	121,409	(154,000)
54									
55	BEGINNING FUND BALANCE	151-00-300-00	237,312	142,407	176,113	14,330	70,555	246,668	368,076
56									
57	ENDING FUND BALANCE		142,407	176,113	250,796	23,830	117,280	368,076	214,076