

**Dundee Urban Renewal Agency
Board Meeting Minutes
April 4, 2023**

Call to Order

Chair David Russ called the meeting to order at 8:12 P.M.

Attendance

Agency Member Attendance: Chair David Russ; Agency Members: Jeannette Adlong; Storr Nelson; Tim Weaver; David Ford, Bruce Starr and David Hinson. **Staff Attendance:** Steve Dahl, City Administrator; Matthew Kahl, City Attorney; and Melissa Lemen, Administrative Assistant.

Public Attendance

Alex Chiper, 520 SW Fifth Street.

Public Comments

None.

Approval of Minutes

A **motion** was made and seconded to approve the Dundee Urban Renewal Minutes from February 21 and March 21, 2023. The motion passed unanimously.

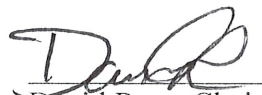
Review of Grant Contract: Olive Branch

C.A. Kahl provided an overview of the contents of the proposed grant agreement, a copy of which was provided in the packet. The process of the Olive Branch remitting for reimbursement of funds was briefly discussed. The importance of the addition of a timeline date being included in the Agreement was discussed. C.A. Kahl discussed his thought that the intention was that if the Agency is agreeing to reimburse for certain improvements, that the overall project would be completed by a certain standpoint. Additional discussion ensued. C. Hinson suggested that the list of the activities that the owners would like reimbursement for be added to the contract information in some manner, which C.A. Kahl affirmed he could do. It was suggested that C.A. Kahl and C.A. Dahl continue to work together to fine tune the contract and prepare a final version for Agency review in a month. C.A. Dahl explained that he has a meeting scheduled with the owners of the Olive Branch tomorrow; he will plan to gain a better understanding of their plans at that time. Brief discussion ensued.

Agency Member Concerns

None.

The Dundee Urban Renewal Agency meeting was adjourned at 8:24 P.M.



David Russ, Chair



Steve Dahl, Executive Director