



CITY OF DUNDEE
CITY COUNCIL MEETING
Meeting will be Teleconferenced

801 N. Highway 99W, Dundee, OR 97115
City Hall Phone: (503) 538-3922 Website: www.DundeeCity.org

The Mission of City Government is to provide essential, quality public services in support of the livability, safety and viability of the Dundee community.

MAY 4, 2021 7:00 PM.

1. Open Regular City Council Meeting
2. Amendments to the Agenda, if any
3. Public Comment: Each speaker will be allowed up to 5 minutes to speak after being recognized by the Mayor. Councilors will generally not respond to comments except to ask clarifying questions. Council may direct concerns raised by the speaker to the City Administrator or place the issue of concern on the agenda for Council discussion.
4. Consent Agenda: The following items are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items unless a Council member (or a citizen through a Council member) so requests, in which case the item will be removed from the Consent Agenda and considered separately. If any item involves a potential conflict of interest, Council members should so note before adoption of the Consent Agenda.
 - 4.1 City Council Minutes, April 20, 2021 Pages 1 - 10
 - 4.2 Financial Report Ending March 31, 2021 Pages 11 - 32

Action Required: Motion to Accept the Consent Agenda
5. Old Business:
 - 5.1 Resolution No. 2021-03, Waste Management Rates Pages 33 - 42
Action Required
 - 5.2 Resolution No. 2021-04, Farmers Market Temporary Use Pages 43 - 46
Action Required
6. New Business:
 - 6.1 Yamhill County Second Amendment Sanctuary Ordinance Pages 47 - 54
Discussion
7. Council Concerns & Committee Reports
8. Mayor's Report
9. City Administrator Report
10. Public Comment: Each speaker will be allowed up to 5 minutes to speak after being recognized by the Mayor. Councilors will generally not respond to comments except to ask clarifying questions.
11. Adjourn

- 1. Pending Business:
 - Public Works
 - 1.1 Highway 99W Street Lighting
 - 1.2 ODOT Phase B Highway 99W Improvements

- 2. Planning/Land Use
 - 2.1 Dundee Riverside District Code Amendment
 - 2.2 Exterior Lighting – Code Update/Street Light Standards
 - 2.3 Code Amendments – Land Use Procedures
 - 2.4 Vacation Rentals Code Amendment
 - 2.5 Pending Type II or Type III Land Use Applications:
 - 2.5.1 Jivanjee Partition – Final Plat Pending

- 3. City Council
 - 3.1 Update SDC Methodologies
 - 3.2 LID 2013-01 Final Assessment Ordinance
 - 3.3 Storm Drain Master Plan Update

- 4. Parks & Trails
 - 4.1 Harvey Creek Trail Property Rehabilitation
 - 4.2 WWTP Nature Park

- 5. Next Available Ordinance & Resolution No's.
 - 5.1 Ordinance No. 574-2021
 - 5.2 Resolution No. 2021-05

The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired, or for other accommodations for persons with disabilities, should be made at least 48 hours in advance of the meeting to the Administrative Assistant at City Hall (503) 538-3922.

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City of Dundee
City Council Meeting Minutes
April 20, 2021

Call to Order

In the absence of Mayor David Russ and Council President Storr Nelson, City Councilor Tim Weaver called the meeting to order at 7:01 P.M.

Council and Staff Attendance

Present: Mayor David Russ (7:20 P.M.); Councilors Tim Weaver, Ted Crawford, Jeannette Adlong, David Ford, and Patrick Kelly. Absent: Storr Nelson. Staff members: Rob Daykin, City Administrator; Tim Ramis, City Attorney; Greg Reid, City Engineer; Brent VanKeulen, Interim Fire Chief; and Melissa Lemen, Administrative Assistant.

Public Attendance

Via Zoom: Dean Kampfer, Municipal Marketing Manager, Waste Management (WM); Mike Jeffries, WM; Gary Nelson, District Office Manager & Evan Burmester, Area Pricing Manager, Waste Management; and Matt Compton, Chehalem Park & Recreation District (CPRD).

Agenda Changes

Old Business Item 6.3 Fire Chief Recruitment Process was added to the meeting agenda, though it was noted that this item will be discussed as the first item of Old Business tonight.

Public Comment

None.

Presentation: Waste Management – 2020 Annual Report/Rate Adjustment

Evan Burmester, Area Pricing Manger, WM, introduced himself as well as Dean Kampfer, Mike Jeffries and Gary Nelson. He provided a visual presentation for Council. Gary Nelson presented the Services & Operations Report. He reviewed local WM operations and reviewed services provided to the City of Dundee as shown on page 10. He highlighted, regarding industrial services, that in 2020 there were only 277 hauls which was down from 460 hauls in 2019. Nelson reviewed details of the District Operations Report on page 11. Burmester reviewed the 2020 Detailed Cost Report on page 12. He highlighted the approximate \$85,000 drop in revenue from 2019 to 2020 which he discussed in detail based on the chart provided. Additional details were reviewed. Burmester pointed out that the projected rate of return for 2021 is 1.8%, which he explained leaves them short of their target of 10%. C. Crawford expressed concern about the forecasted revenue for 2021 being the same as 2020. Burmester explained that they forecast known and measurable expenses and revenues; they have always used their historical financials as their forecasting basis for the following year. C. Crawford pointed out that all indications show that the economy is revving back up and suggested that WM should receive close to the same numbers seen in 2019 for 2021. Burmester discussed that though he cannot say that WM will have the same exact year as 2019-2020, for forecasting purposes this is the way that WM has always submitted their detailed cost report to the City, and they are taking into consideration that there are probably going to be some changes year over year. He pointed out that if there were significant changes where revenue did recover, that is something where they would be in position to actually file for a rate reduction at next year's detailed cost report submittal. Additional details from page 12 were reviewed. Burmester reviewed the proposed options as outlined on page 13. C. Crawford inquired about whether there is any anticipation that the roll offs will increase.

Burmester discussed that the roll offs are predominantly seasonal business which occur from July-September; the fires which happened in 2020 impacted the number of hauls which would have happened otherwise. Burmester discussed page 14 regarding subscription glass service and noted that the glass depot at the transfer station would still remain open as well. A potential franchise fee increase was discussed as outlined on page 15. Burmester reviewed rate comparison information as shown on pages 16-18. C. Crawford inquired about whether WM will raise rates for the City of Newberg this year to which Burmester indicated is being proposed though they have not gone before the City Council yet; discussion ensued. Burmester discussed some of the differences between the WM residential, commercial & industrial revenue in Newberg and Dundee, and pointed out the predominance of the wineries in Dundee driving a significant portion of the revenue; there is more consistent business in Newberg. Burmester reviewed the potential options as outline on page 19 and reviewed that the potential implementation of a subscription glass service as well as potential increase to the franchise fee were also items for Council to consider.

C. Ford voiced support of C. Crawford's concerns and additionally expressed concern that the historical information from 2020 is being used to forecast for 2021; this was a very unique and unusual year that doesn't typically occur and to use that data seems unrealistic. C. Ford explained that as a business owner himself, he is quite uncomfortable with that approach. He also expressed concern about the implementation of a glass service during a year when there will also be a potential rate increase and franchise fee increase. Though Burmester indicated that he agreed where Ford was coming from, he explained that WM has tried to remain consistent in their approach in the years they have submitted a detailed cost report to the City. He acknowledged that Corona Virus has put things in a unique situation, but he pointed out that it did bring to light some issues with the disparity of rates between the lines of business. Burmester pointed out his belief that WM has done a good job in Dundee over the years; Dundee has some of the lowest rates in Yamhill County. He acknowledged that it does seem to be a substantial increase in one period and offered that WM could potentially go back and discuss some different options. He explained that there were an infinite number of options they could have presented before the Council, so he tried to present the three he thought were the most reasonable and made sense.

C. Kelly discussed that he had previously inquired about glass service as he makes bimonthly trips to the transfer station to recycle glass. He pointed out that for him the fee for the glass recycling would be worth it to him to not have to make those trips. He voiced support of the program, especially given the fact that it is a voluntary subscription. Kelly did voice concern about the proposed 9.1% increase for residential customers.

C. Adlong inquired about the process of setting up the glass recycling in Dundee. She reviewed the method of introduction to the program in Newberg which involved a letter being sent out advising customers that glass recycling service would be provided to them (for a cost) and if they were not interested, they would need to opt out. C. Adlong expressed concern that interest in the glass program will likely be limited given the other potential increases in likely to occur; she is hesitant to introduce this program on such a year if the goal is to gain 50% support. She also voiced concern about a potential 9.1% increase in a utility.

C. Weaver inquired about when any potential increases would be implemented to which Burmester explained that typically any increases would be implemented as of July 1, 2021.

M. Russ also voiced agreeance that historical information from 2020 should not be used to forecast for 2021, though he voiced support of some level of an increase and suggested Council make a proposal since there has not been an increase since 2018. C. Crawford pointed out that many businesses have already been hit hard this year. Discussion ensued and M. Russ voiced

support of an “opt-in” for a potential glass program as opposed to an “opt-out” process for enrollment.

C. Ford discussed his belief that a majority of an increase should likely go to residential though also favored a small CPI type of increase for businesses, though he also felt WM should build back towards creating less disparity between the lines of business over time. He voiced support of WM reevaluating and bringing back another option that includes splitting the difference between 2019 and 2020 to see what those numbers might look like. He voiced a smaller incremental increase to residential along with a small CPI increase to businesses; he voiced support of holding off on the glass recycling option for another year if there is a large increase to residential.

C.A. Daykin pointed out that one of the reasons for the large increase may be because the last time rates were increased was 3 years ago. C. Crawford pointed out that there has been a 1.5% inflation rate over the last 3 years. M. Russ supported further review by WM following these deliberations.

Dean Kampfer voiced appreciation for Council’s input. He discussed that 2019 was a good year with a lot of construction taking place and perhaps a peak year. He discussed that while he understands the impacts of these types of increases, it has been a few years since a rate adjustment. He recommended considering a 3% increase on the commercial & industrial (while hoping they get back to the same levels of 2019), and then perhaps a 6% increase on the residential to then evaluate. Kampfer voiced support of the glass recycling option as there are a lot of citizens who do want the glass program. He explained that they will keep the transfer station open for those who wish to drive there and drop off. He pointed out that the program is a subscription service. Kampfer discussed that one thing they liked about the approach they used in Newberg and Yamhill is that this puts it out and allows the customers try it for a month before the containers are removed. He explained that with the glass recycling campaign a letter would be sent out, perhaps even allowing customers to opt out before the carts are even delivered. Kampfer discussed that carts would be delivered, the program can be tried out for a month, and if the customer elects not to use it they can let WM know and they will pick the cart up. He explained that this type of introduction into the program has allowed them to be very successful in driving the participation in these types of plan. Discussion ensued. C. Crawford voiced support of attaching a letter to the cart itself detailing the program and explaining the opt-out process. Kampfer voiced support that this could be done as well though explained that this can be a complex process for rental properties.

C. Kelly inquired about whether a lot of glass is seen within regular trash locally. Gary Nelson explained that glass is found in both the garbage and the comingle recycling containers in the local areas. Kampfer discussed that while minimal, there are some companies who are actually paying for glass; it truly can be recycled as opposed to being thrown away and is a program they really encourage. C. Adlong inquired about the cart size to which Kampfer explained is a 35-gallon size with a lid; the cart can be serviced with an automated truck. C. Weaver inquired about the profitability of the glass recycling program long-term. Kampfer explained the current trend of glass recycling off to the side and not part of comingle programs in Oregon. Nelson discussed that at present the City of Dundee is essentially surrounded by glass routes and it would be easy for them to include glass service for residential Dundee operationally. Kampfer explained that the value of the material doesn’t cover the costs of the collection and marketing of the materials.

The consensus of Council was to support a 3% increase for commercial customers along with a 6% increase to residential, and the introduction of the glass recycling program option.

Discussion ensued regarding a potential increase to the franchise fee. C.A. Daykin pointed out that every other franchise agreement that the City has is paying a 5% fee; WM is the only one that is not. C. Ford inquired about whether a decision pertaining to the franchise fees needs to be made tonight or could be made in the future. C.A. Daykin offered that he could provide both options to Council at the next meeting so that a decision can be made at that time. It was noted that Newberg's franchise fee is 5%.

Consent Agenda

A motion was made and seconded to approve Consent Agenda Item 5.1 City Council Minutes, April 6, 2021; Item 5.2 OLCC Liquor License Application, Dundee Hills Distilling Company, LLC; and Item 5.3 OLCC Liquor License Application, Dundee Hills Distilling Company, LLC. **The motion** passed unanimously.

Old Business

Fire Chief Recruitment Process

C.A. Daykin explained that he and Interim Fire Chief VanKeulen have been working with the Committee and the consultant in trying to put together a package of materials for recruitment; some concerns were raised with the competitiveness of the current salary for the fire chief position. It was noted that though the advertisement flyer is ready to go, they desire to discuss the issue of salary with Council prior to moving forward. Chief VanKeulen explained that the discussion in the work group, along with the consultant, included conversation about how attractive the Dundee Fire Chief position appears to be. Though the consultant felt there were many strong points including the nice community, growth potential, elected officials are behind improving services, strong volunteer core, etc., the one concern the consultant had was that the top of the pay range is low in the comparative recruitments that she does around the State of Oregon. Chief VanKeulen discussed that at present there is a local recruitment open right now for a training officer position/volunteer coordinator in Lafayette/Carlton at the suggested range presented tonight. Chief VanKeulen explained that making this change will present the best opportunity to get the highest qualified candidates for the Fire Department. C. Ford discussed his belief that one of the challenges is having a fire chief live in the community or at least nearby the community; this will be a challenge at the pay rate available. He stressed the importance of the Fire Chief being close at hand as they are a hands-on individual with the Department, and not only an administrator. Discussion ensued. Chief VanKeulen provided a visual exhibit showing the City's standard salary schedule with the nine steps for positions at this time. C.A. Daykin explained that the top part of the chart would represent if the current salary schedule was increased by the proposed COLA of 1.45% starting July 1, 2021. He pointed out that the yellow highlighted line for the Fire Chief represents the modification of moving the position from range 46 to 48. C.A. Daykin explained that the positions with an asterisk next to them on the top chart represent positions which are continuing to receive range increases over the next two years as part of a 2018 Study that the City Council approved. He discussed that the second schedule on the lower half of the page reflects these position ranges reaching their top range for comparison purposes. C.A. Daykin discussed that the very bottom chart compares the ratio of the fire chief position to the city administrator and to the fire department staff at the current range of 46 and the proposed range of 48. C.A. Daykin clarified that the request from Staff tonight is that consideration be given to changing the Fire Chief range from 46 to 48 effective July 1, 2021 for the purposes of this recruitment process. C. Crawford inquired about what salary would be required to afford a home in Dundee. Chief VanKeulen discussed that in the recruitment they have expanded the residency requirement to the distance of Newberg in an effort to expand housing options but still be close by to the station. It was noted that Dayton and Lafayette may also be residency options as well. M. Russ voiced support of trying to work with the salary figures if possible because it is his belief that there may be some experienced candidates seeking

a more rural position in the market. Chief VanKeulen pointed out that the suggested range change moves the position closer to comparable sized agencies, including the local position which just opened up. He discussed that as the City doubles in size and potentially more fire fighters are added and things become more complicated, the Fire Chief's responsibilities will respond with that as well. As the Department evolves, Chief VanKeulen would anticipate that the Fire Chief who is hired will have these conversations with the City Administrator as things move forward. Fire Chief position would be able to grow with the Department. Discussion ensued and Chief VanKeulen explained that in the future the work group could potentially reconvene to figure out how to create a financially sustainable model for the fire department. Chief VanKeulen explained that his suggestion would be to get a work group put together and start looking at grant funding and potential revenue options. Chief VanKeulen discussed that part of what drives the market and sets the scale for a Fire Chief position are Oregon's collective bargaining laws; like sized entities stay together in compensation packages. Discussion ensued. C. Crawford expressed concern about hiring a Fire Chief who will stay long-term given the salary limitations. C.A. Daykin explained that the consultant felt that the proposed range change is a good first step for purposes of recruitment; future ongoing discussions will be had regarding compensation for all fire positions over the coming months. C. Weaver voiced support of the salary proposal and suggested that one target group may be the retirees; discussion ensued. The consensus of Council is to change the Fire Chief salary range from 46 to 48. C.A. Daykin explained that when the salary schedule is adopted beginning July 1, 2021, this change to the Fire Chief salary range will be reflected at that time.

C.A. Daykin discussed that the City Handbook policy regarding recruiting for a new position includes their placement in a trial period for the first six months. He explained that the Committee had discussed this and don't feel it is appropriate for this type of position. C.A. Daykin explained that one of the issues with the trial period is that while vacation hours are earned, the employee is not allowed to use vacation hours, and if the employee is dismissed or terminated before reaching "regular status" then the value of those accumulated vacation hours are not provided. He discussed that the Committee felt this was a detraction against the recruitment process for this position. C.A. Daykin explained that Staff proposes not using the trial period for the Fire Chief position; this will only impact the use and accrual of vacation time. Chief VanKeulen discussed that the position is an at-will employee already. M. Russ suggested that setting a limit on the amount of vacation used within the first six months may be a good idea. C. Weaver and C. Adlong suggested that limiting the employee to not taking off more time than their accrual. Discussion ensued. M. Russ suggested amending the Employee Handbook be amended to reflect that the trial period does not apply to the executive class employees (managers). C. Atty Tim Ramis discussed the process involved in making this type of amendment. C.A. Daykin suggested that this could be done by indicating that employee positions exempt from mandatory overtime would be excluded from the trial period. The consensus of Council was move forward with making this change to the Employee Handbook.

Chief VanKeulen provided an overview of the recruitment process. He provided a Council with a visual picture of the Fire Chief advertisement flyer; he will also provide copies to Council via email. Chief VanKeulen discussed the process involved with the development of the flyer and especially the drafting of the "Ideal Candidate" portion. It was noted open recruitment will begin tomorrow; the flyer will be posted on the City website. Chief VanKeulen explained that candidates will have approximately 2.5 weeks to complete the application, and then Staff will have a week period of time where applicants will be screened to ensure that they meet the minimum qualifications. Following that process, Chief VanKeulen explained, candidates will be invited to attend a virtual interview process. He discussed that the interview panel will be comprised of members of the stakeholder group; a person from each stakeholder group will be included on the interview panel. Chief VanKeulen explained that the interview questions will be

constructed based off of the ideal candidate description. He discussed that following that interview process, a top candidate along with 1-2 alternates would hopefully be brought back to Council in an executive session. Brief discussion ensued and Chief VanKeulen noted that the goal would be a July 1, 2021 placement. C. Atty Ramis discussed that a public hearing allowing comment on the criteria for the Fire Chief position would be required prior to an executive session. Brief discussion ensued regarding this process.

Highway 99W Improvements Project Update

C.E. Reid discussed that at this time Kerr is finishing up the rock placement and subgrade stabilization on the northbound lane and are hoping to get a new asphalt submittal approved and start paving next week. He explained that they will begin working on the new storm system on the southbound side and will be placing rock along this side next week as well.

C. Crawford inquired about whether the patterns on the sidewalks will be placed; the new sidewalk near 12th and Maple doesn't appear to have a pattern. C.E. Reid discussed that this is an issue which has come up as they began the sidewalks before they looked at the plans and realized there was a score pattern and decorative panels to be dealt with. He explained that sidewalks were poured without the two decorative panels that needed to be placed; discussion ensued. C.E. Reid discussed that they will be cutting out some sidewalk sections in order to get the panels back in, and are planning to come back and complete the scoring with the saw cuts as was done in Phase A. C.E. Reid addressed additional Council questions.

C.A. Daykin discussed that City Staff were surprised that ODOT came back to the City and said they negotiated a change order with the contractor to reduce the price of the double dipped conduit in their bid tabs and are ready to proceed with all of the electrical conduit work including the franchise work. Though City Staff had previously told Council that this work would not be completed and could be done as an actual design later on, the project now will be completed for the original price which was estimated for that work. C.E. Reid explained that the water work came in over budget, and once they took the franchise conduits out it will reduce the City costs by a little over \$40,000, which is just under what he had estimated for the overall project in the beginning. He discussed that the risk is that electrical conduits will be placed without a PGE design; there may be some need to adjust where those conduits are placed once the PGE design is received, and it is known where the vaults really need to be placed. C.E. Reid explained that a lot of conduits are being placed that may not be filled for the main crossings across Seventh Street and Ninth Street, though they will be under the highway and the task completed; there may need to be some adjustments on where they're routed in the future. He discussed that the project includes not only the main crossings at Seventh & Ninth Streets, but also some service crossings to help the City underground the service laterals along the westerly side of the highway as well. Given the concern about the PGE design, C.E. Reid indicated that he reached out to PGE and communicated through email with their engineer. Though the engineer felt things looked adequate, there may need to be some adjustments when they get into the final design. The consensus of Council was to proceed with the undergrounding work now.

M. Russ voiced that he has been impressed with how well Kerr/ODOT have managed to continue to maintain access to local businesses and streets during the construction work. C. Weaver noted that the work done thus far has been very impressive. C.E. Reid discussed that the work is moving fast; it is his hope that the work may be completed this season.

C. Kelly inquired about when First Street and Dogwood Drive become a detour during the construction project. C.E. Reid explained that this won't likely be needed until diversions are needed during the paving of the northbound lane; this may occur next week and additionally only during certain phases when work is being done in that intersection. Brief discussion ensued.

Myrtle Street Sidewalks

C.E. Reid reviewed that in some areas the curbs are okay though in other areas there are issues that need dealt with; the main concern is with regard to the driveways. He pointed out that when the driveways and sidewalks are done, curbs will also need installed. C.E. Reid explained that it would be best to complete all of the work at once though the City does not have the funds to complete all of this work. It was noted that 5 out of 14 property owners attended the on-site meeting on April 15th; two of the property owners were onboard with the work, the other three said they would get back to the City though have not. It was noted that the most cost-effective way of completing the work is to complete it all at the same time. C.E. Reid discussed that given the lack of public support and the fact that the City cannot afford to help property owners additionally with the LID, then the City could come back when the northern section of Myrtle Street work (between Thirteenth & Eleventh Streets) is being completed to saw cut approximately 2 feet of the new asphalt to get in the driveways. He explained that a decision could be made about whether to leave some of the curbs or if they will all be sawcut and new curbs, sidewalks & driveways are placed at that time. C.E. Reid pointed out that in this scenario the City would more or less by double paying for that strip to complete the work. Detailed discussion ensued pertaining to the driveway, sidewalk & curb replacement process, and Council questions were addressed. C.E. Reid discussed that at this time in his opinion there was not enough interest received from property owners to move forward with an LID for this project at this time. He suggested that educating the property owners further and with additional interest, perhaps the work could be completed during the next phase of Myrtle Street as it does need done. The consensus of Council was to move forward with the SCA Project as originally planned.

New Business

Farmers Market Proposal - CPRD

Matt Compton was present at the meeting tonight and available to answer questions. C. Crawford inquired about parking and Compton explained that the initial plan for parking is to use the existing parking spaces next to Dundee Billick Park and Dundee Elementary. He discussed that CPRD talked with Larry Hampton at the school district to see if there were any concerns up front though there were not; permission was granted for CPRD to use the school parking lot for event purposes with the understanding that it will need to be evaluated over the course of the summer to see if there would be any issues with the start of school in September. C. Crawford inquired about whether parking in the field would be an option. Compton noted that it would likely be an option though not their first choice. He discussed that the farmers market would be located on the Saunders estate across the street from the school in the existing area next to the barn & shed areas. No new concrete or gravel would be added for the farmers market. C. Crawford inquired about how many vendors are signed up at present to which Compton confirmed there are 15 registered vendors, though they anticipate having approximately 20 vendors by the time the market opens. Compton explained that 20-25 vendors for the first season of a farmers market would be good for establishing a new event. Brief discussion ensued. Compton explained that CPRD became involved in the Newberg Farmers market approximately 2 years ago; between the work they do with that market and the connections they have with the Sherwood Saturday Market, they have a good sense that they will be able to fill vendor spaces and that a fair amount will be produce focused.

C. Adlong reviewed that the property is presently zoned residential, as well as Billick Park. C. Adlong inquired about whether it should be assumed that when the plans go through Planning Commission and Council that there will be zone change to change the land to public. C.A. Daykin voiced that he would recommend that change and noted that if it were zoned public, it could be used as a farmers market. Brief discussion ensued.

C. Kelly inquired about whether CPRD would be providing trash and recycling receptacles for the farmers market. Compton discussed that CPRD will be removing trash following the event either that evening or the next morning. He explained that farmers markets operate differently during COVID than would typically be seen; there won't likely be an established sit-down space for eating as would typically occur. Paper waste would only be minimal though CPRD would ensure that the property is left in good repair. C. Crawford inquired about whether the barn will be used in any capacity and Compton explained that though it may be used for storage of tents, it would not be used for housing vendors and will be closed to the public.

M. Russ voiced concerns about a farmers market being similar to a food court in some ways and discussed that per City Code there is a requirement that it be located on pavement. He expressed concerns about the event being held in a grassy area and discussed the potential trip hazard. M. Russ discussed that CPRD could also host this type of event at property across the street in the paved parking lot where people could also park. He discussed that this may provide for a better opportunity for this type of event. M. Russ expressed concern about providing a variance for this type of event without a hardship. C. Ford voiced that a variance can also be provided for the public good of the community as well. He discussed that if there is a public benefit to having a farmers market and it is something supported by the community and adds value & benefit to the community, then he felt a variance would be appropriate in that circumstance. C. Ford voiced support of the farmers market idea though didn't feel a strong preference for whether it were located on pavement or grass. C. Adlong recalled a previous bazaar of sorts which was held in the described location near the barn; she felt comfortable with the safety in that location and noted that there is some rock located in that space already. She voiced support of the farmers market at this time (interim use) though doesn't support the event long-term if the land is not converted to public zoning. C. Crawford voiced agreeance with this as well. M. Russ voiced support of having a farmers market in Dundee; it would be good for Dundee and the tourism industry. M. Russ inquired about whether a fee could be imposed for a variance to which C. Atty Ramis explained would be at the discretion of Council both in terms of the duration as well as the prospect of a fee, which could be imposed as a condition. C. Ford pointed out that he would support a fee structure if it weren't benefitting the community; he views a farmers market more as a benefit to the community and felt that a fee structure would be punitive in his viewpoint.

C. Adlong inquired about whether there would ever be any music or noise associated with the farmers market beyond the normal level. Compton indicated that he does not believe this to be the case, especially initially. He discussed the current COVID restrictions and explained that last year the Oregon Farmers Market Association suggested markets don't have music at their events; CPRD adopted this for the Wednesday market last year which will likely be their position for the duration of this season as well. Compton explained that music is often desired at farmers markets, though the volume is often maintained at reasonable levels to allow for easy conversation between customers and vendors.

Brief discussion ensued and it was noted that if the special use variance were provided, it could be revoked if it were to become a nuisance. The consensus of Council is to allow the farmers market as a special authorized use. C.A. Daykin indicated that will bring a resolution back to Council at the next meeting, which would provide another opportunity to change the conditions at that point in time.

Auditing Services Proposal

C.A. Daykin noted that Ryan Pasquarella is available tonight to answer questions from Council if needed. C.A. Daykin briefly reviewed his agenda report on page 89 and noted that the pricing has only modestly changed from the prior year. **A motion** was made and seconded to accept the

proposal from Grove, Mueller & Swank, P.C. for auditing services. M. Russ inquired about (when needed) whether auditing services fees for DURA would fall under the current contract or be required to contract separately. C. Atty Ramis explained that an audit contract could separately provide for DURA. **The motion** passed unanimously.

Council Concerns and Committee Reports

C. Adlong stressed the importance of public works placing bags on the newly planted trees around town, especially given the very dry month thus far. She noted that the trees are already looking stressed, especially those planted on the fishhook just up the hill from Niederberger Road. Discussion ensued about climate changes in our area and the potential effects on the trees. C.A. Daykin indicated that he would discuss this concern with Chuck Simpson, PW Superintendent, first thing tomorrow. C. Crawford pointed out that approximately 80% of the trees that were planted on the berms on the bypass down by the river are now dead. C. Adlong pointed out that the cedar trees planted cannot survive here and are not native to the area.

C. Adlong recalled previous conversations about the City newsletter being available digitally, while also looking into the costs associated with continuing to publish it on occasion. She discussed her experience receiving her electronic bill and notification within about the newsletter. C. Adlong voiced concern that the City is losing contact with Dundee residents utilizing this method. She reviewed that in this scenario there are many community members who are now not receiving the newsletter information. Discussion ensued. M. Russ voiced support of an annual publication as well and discussed that this is an important communication tool between government and the public. C. Crawford voiced support of printed newsletters. C.A. Daykin explained that this could be discussed at the first Budget Committee meeting because at this time these costs are not reflected in the budget. C. Ford voiced support for biannual or quarterly newsletter publication if the budget would allow as this is valuable information for the community. C. Weaver voiced support of biannual mailings as well and suggested that social media may also assist in providing the community with information in the future as well.

Mayor's Report

None.

City Administrator's Report

C.A. Daykin discussed that the budget document will be ready for pick-up sometime after noon on Friday, April 23, 2021; an email will be sent out.

Public Comment

None.

The meeting was adjourned at 9:04 P.M.

David Russ, Mayor

Attest:

Rob Daykin, City Administrator/Recorder

CITY OF DUNDEE
Statement of Activities
 From 7/01/2020 Through 3/31/2021

UNAUDITED

	General		Street	State	Equipment	Tourism			Water CIP		Sewer CIP	Storm Water	Storm Water	Total		
	Fund	Street Fund	Fund	Reserve Fund	Revenue Sharing Fund	Reserve Fund	Parks Fund	Fund	Bonded Debt	Water Fund	Fund	Sewer Fund	Fund		CIP Fund	
Revenue																
Taxes	729,370	15,723	-	-	-	-	-	55,156	147,332	-	-	-	-	-	947,581	
Franchise Fees	134,763	-	33,219	-	-	-	-	-	-	-	-	-	-	-	167,982	
Licenses & Permits	35,842	-	-	-	-	-	-	-	-	-	-	-	-	-	35,842	
Intergovernmental Revenue	280,081	171,472	350,000	-	25,111	-	-	-	-	-	-	-	-	-	826,664	
Charges for Services	275,488	-	-	-	-	-	-	-	-	544,855	13,109	1,022,291	6,164	83,981	1,948,324	
Fines & Forfeitures	30,136	-	-	-	-	-	-	-	-	-	-	-	-	-	30,136	
Miscellaneous Revenue	4,968	602	288	257	30	4,571	18	774	285	567	14,002	768	3,491	115	295	31,030
Total Revenue	1,490,649	187,797	383,508	257	25,141	4,571	18	55,930	147,617	545,422	27,111	1,023,058	9,655	84,096	2,731	3,987,560
Expenditures																
Personnel	727,299	39,654	-	-	-	-	-	-	-	213,571	-	199,678	-	28,210	-	1,208,412
Materials & Services	740,102	189,566	-	-	12,147	-	1,868	49,247	-	192,937	-	374,967	-	27,137	-	1,587,971
Capital Outlay	64,326	-	1,220,236	-	9,141	13,012	3,315	-	-	15,613	400,973	-	-	-	1,870	1,728,485
Debt Service	-	-	84,076	-	-	58,627	-	-	150,143	-	58,602	-	317,336	-	11,799	680,583
Total Expenditures	1,531,727	229,221	1,304,312	-	21,288	71,639	5,183	49,247	150,143	422,120	459,575	574,644	317,336	55,347	13,669	5,205,451
Excess (deficiency) of Revenue over Expenditures	(41,077)	(41,423)	(920,804)	257	3,853	(67,068)	(5,165)	6,683	(2,526)	123,302	(432,463)	448,414	(307,682)	28,749	(10,938)	(1,217,891)
Other Financing Sources (Uses)	77,649	-	455,919	-	(5,000)	-	5,000	-	-	(26,447)	-	(591,202)	540,000	-	-	455,919
Net Changes to Fund Balance	36,572	(41,423)	(464,885)	257	(1,147)	(67,068)	(165)	6,683	(2,526)	96,855	(432,463)	(142,788)	232,318	28,749	(10,938)	(761,971)
Beginning Fund Balance	594,660	135,794	204,894	45,656	6,459	864,604	3,736	134,015	21,131	65,410	187,833	248,193	543,903	8,147	57,221	3,121,657
Ending Fund Balance	631,232	94,371	(259,991)	45,913	5,312	797,536	3,571	140,698	18,604	162,265	(244,630)	105,405	776,221	36,896	46,283	2,359,686

City of Dundee

Statement of Revenue & Expenditures

General Fund - 001

From 3/01/2021 Through 3/31/2021

UNAUDITED

	Current Period Actual	Current Year Actual	Total Budget	Percent Total Budget Remaining	Total Budget Variance
REVENUES					
Taxes	19,932	729,370	744,400	2.02%	15,030
Franchise Fees	81,950	134,763	155,800	13.50%	21,037
Licenses & Permits	8,230	35,842	71,800	50.08%	35,958
Intergovernmental Revenue	13,971	280,081	288,200	2.82%	8,119
Charges for Services	25,877	275,488	335,400	17.86%	59,912
Fines & Forfeitures	6,066	30,136	56,000	46.18%	25,864
Miscellaneous Revenue	488	4,968	12,100	58.94%	7,132
Total REVENUE	<u>156,515</u>	<u>1,490,649</u>	<u>1,663,700</u>	<u>10.40%</u>	<u>173,051</u>
EXPENDITURES (by Department)					
01 - Admin / Finance	28,856	430,854	570,900	24.53%	140,046
02 - Court	1,880	23,093	31,500	26.69%	8,407
03- Community Development	6,820	146,387	177,800	17.67%	31,413
04 - Police Department	0	351,586	535,600	34.36%	184,014
05 - Fire Department	63,508	579,806	737,900	21.42%	158,094
Total EXPENDITURES	<u>101,065</u>	<u>1,531,727</u>	<u>2,053,700</u>	<u>25.42%</u>	<u>521,973</u>
EXCESS (deficiency) of REVENUE OVER EXPENDITURES	<u>55,450</u>	<u>(41,077)</u>	<u>(390,000)</u>	<u>89.47%</u>	<u>(348,923)</u>
OTHER FINANCING SOURCES (USES)					
Transfers In	7,708	77,649	99,200	21.72%	21,551
Transfers Out	0	0	0	NA	0
Other Uses	0	0	(80,000)	100.00%	(80,000)
Total OTHER FINANCING SOURCES (USES)	<u>7,708</u>	<u>77,649</u>	<u>(40,000)</u>	<u>294.12%</u>	<u>(117,649)</u>
NET CHANGE IN FUND BALANCE	<u>63,158</u>	<u>36,572</u>	<u>(430,000)</u>	<u>108.51%</u>	<u>(466,572)</u>
BEGINNING FUND BALANCE	568,075	594,660	594,600	0.01%	60
ENDING FUND BALANCE	<u>631,232</u>	<u>631,232</u>	<u>164,600</u>	<u>283.49%</u>	<u>466,632</u>

City of Dundee

Statement of Revenue & Expenditures
 General Fund - 001 Admin/Finance - 01
 From 3/01/2021 Through 3/31/2021

	Current Period Actual	Current Year Actual	Total Budget	Percent Total Budget Remaining	Total Budget Variance
EXPENDITURES					
Personnel Services					
Salaries & Wages	15,312	137,841	184,700	25.37%	46,859
Personnel Benefits	8,076	151,113	200,100	24.48%	48,987
Total Personnel Services	<u>23,388</u>	<u>288,954</u>	<u>384,800</u>	<u>24.91%</u>	<u>95,846</u>
Materials & Services					
Supplies	408	3,068	5,700	46.18%	2,632
Professional Services	3,473	85,778	91,200	5.95%	5,422
Contractual Services	184	1,544	19,300	92.00%	17,756
Travel & Training	60	6,051	8,200	26.21%	2,149
Insurance	0	10,210	10,500	2.76%	290
Regulatory Requirements	0	711	700	-1.51%	(11)
Utilities	674	5,143	6,700	23.24%	1,557
Repairs & Maintenance	240	4,324	10,600	59.21%	6,276
Other Materials & Services	429	6,969	12,300	43.34%	5,331
Total Materials & Services	<u>5,469</u>	<u>123,796</u>	<u>165,200</u>	<u>25.06%</u>	<u>41,404</u>
Capital Outlay	0	18,105	20,900	13.38%	2,795
Total ADMIN/FINANCE EXPENDITURES	<u><u>28,856</u></u>	<u><u>430,854</u></u>	<u><u>570,900</u></u>	<u><u>24.53%</u></u>	<u><u>140,046</u></u>

City of Dundee

Statement of Revenue & Expenditures

General Fund - 001 Court - 02

From 3/01/2021 Through 3/31/2021

	Current Period Actual	Current Year Actual	Total Budget	Percent Total Budget Remaining	Total Budget Variance
EXPENDITURES					
Personnel Services					
Salaries & Wages	858	7,894	10,400	24.09%	2,506
Personnel Benefits	644	10,506	14,000	24.96%	3,494
Total Personnel Services	<u>1,502</u>	<u>18,400</u>	<u>24,400</u>	<u>24.59%</u>	<u>6,000</u>
Materials & Services					
Supplies	0	0	200	100.00%	200
Professional Services	0	2,010	2,300	12.62%	290
Contractual Services	274	2,466	3,300	25.27%	834
Travel & Training	75	75	700	89.29%	625
Other Materials & Services	29	142	600	76.27%	458
Total Materials & Services	<u>378</u>	<u>4,693</u>	<u>7,100</u>	<u>33.90%</u>	<u>2,407</u>
Capital Outlay	0	0	0		0
Total COURT EXPENDITURES	<u><u>1,880</u></u>	<u><u>23,093</u></u>	<u><u>31,500</u></u>	<u><u>26.69%</u></u>	<u><u>8,407</u></u>

City of Dundee
Statement of Revenue & Expenditures
General Fund - 001 Community Development - 03
From 3/01/2021 Through 3/31/2021

	Current Period Actual	Current Year Actual	Total Budget	Percent Total Budget Remaining	Total Budget Variance
EXPENDITURES					
Personnel Services					
Salaries & Wages	1,016	9,332	12,300	24.13%	2,968
Personnel Benefits	762	12,335	16,600	25.69%	4,265
Total Personnel Services	<u>1,778</u>	<u>21,667</u>	<u>28,900</u>	<u>25.03%</u>	<u>7,233</u>
Materials & Services					
Supplies	60	382	500	23.57%	118
Professional Services	4,031	71,759	67,500	-6.31%	(4,259)
Contractual Services	297	8,075	36,000	77.57%	27,925
Travel & Training	100	140	1,400	90.00%	1,260
Other Materials & Services	554	42,248	41,300	-2.30%	(948)
Total Materials & Services	<u>5,042</u>	<u>122,605</u>	<u>146,700</u>	<u>16.42%</u>	<u>24,095</u>
Capital Outlay					
#NUM!	0	2,115	2,200	0.00%	85
Total Capital Outlay	<u>0</u>	<u>2,115</u>	<u>2,200</u>	<u>0.00%</u>	<u>85</u>
Total COMMUNITY DEVELOPMENT EXPENDITURES	<u><u>6,820</u></u>	<u><u>146,387</u></u>	<u><u>177,800</u></u>	<u><u>17.67%</u></u>	<u><u>31,413</u></u>

City of Dundee

Statement of Revenue & Expenditures
 General Fund - 001 Police Dept - 04
 From 3/01/2021 Through 3/31/2021

	Current Period Actual	Current Year Actual	Total Budget	Percent Total Budget Remaining	Total Budget Variance
EXPENDITURES					
Materials & Services					
Contractual Services	0	351,586	535,600	34.36%	184,014
Total Materials & Services	<u>0</u>	<u>351,586</u>	<u>535,600</u>	<u>34.36%</u>	<u>184,014</u>
Total POLICE DEPT EXPENDITURES	<u><u>0</u></u>	<u><u>351,586</u></u>	<u><u>535,600</u></u>	<u><u>34.36%</u></u>	<u><u>184,014</u></u>

City of Dundee

Statement of Revenue & Expenditures

General Fund - 001 Fire Dept - 05

From 3/01/2021 Through 3/31/2021

	Current Period Actual	Current Year Actual	Total Budget	Percent Total Budget Remaining	Total Budget Variance
EXPENDITURES					
Personnel Services					
Salaries & Wages	37,443	210,951	277,500	23.98%	66,549
Personnel Benefits	9,657	187,327	277,700	32.54%	90,373
Total Personnel Services	47,100	398,278	555,200	28.26%	156,922
Materials & Services					
Supplies	1,401	14,097	21,800	35.34%	7,703
Professional Services	771	2,018	1,500	-34.56%	(518)
Contractual Services	1,040	76,440	45,500	-68.00%	(30,940)
Travel & Training	431	1,033	4,300	75.98%	3,267
Insurance	0	18,916	18,900	-0.08%	(16)
Regulatory Requirements	0	5,625	8,000	29.69%	2,375
Utilities	2,001	13,439	17,900	24.92%	4,461
Repairs & Maintenance	100	5,414	16,500	67.19%	11,086
Other Materials & Services	51	441	200	-120.35%	(241)
Total Materials & Services	5,796	137,422	134,600	-2.10%	(2,822)
Capital Outlay	10,613	44,106	48,100	8.30%	3,994
Total FIRE DEPT EXPENDITURES	63,508	579,806	737,900	21.42%	158,094

City of Dundee
Statement of Revenue & Expenditures
Street Fund - 110
From 3/01/2021 Through 3/31/2021

	Current Period Actual	Current Year Actual	Total Budget	Percent Total Budget Remaining	Total Budget Variance
REVENUES					
Taxes	2,830	15,723	28,000	43.85%	12,277
Intergovernmental Revenue	18,561	171,472	245,000	30.01%	73,528
Miscellaneous Revenue	36	602	500	-20.47%	(102)
Total REVENUE	<u>21,427</u>	<u>187,797</u>	<u>273,500</u>	<u>31.34%</u>	<u>85,703</u>
EXPENDITURES					
Personnel Services	3,201	39,654	55,600	28.68%	15,946
Material & Services					
Supplies	547	2,208	4,400	49.83%	2,192
Professional Services	0	10,313	17,000	39.34%	6,687
Travel & Training	0	18	500	96.40%	482
Insurance	0	1,951	2,000	2.46%	49
Regulatory Requirements	0	115	100	-15.22%	(15)
Utilities	2,232	19,455	25,400	23.41%	5,945
Repairs & Maintenance	2,065	137,586	158,700	13.30%	21,114
Interfund Services	1,966	17,694	23,600	25.03%	5,906
Other Materials & Services	0	227	100	-127.00%	(127)
Total Materials & Services	<u>6,809</u>	<u>189,566</u>	<u>231,800</u>	<u>18.22%</u>	<u>42,234</u>
Total EXPENDITURES	<u>10,011</u>	<u>229,221</u>	<u>287,400</u>	<u>20.24%</u>	<u>58,179</u>
EXCESS (deficiency) of REVENUE OVER EXPENDITURES	<u>11,416</u>	<u>(41,423)</u>	<u>(13,900)</u>	<u>-198.01%</u>	<u>27,523</u>
OTHER FINANCING SOURCES (USES)					
Transfers Out	0	0	(43,500)	100.00%	(43,500)
Other Uses	0	0	(5,000)	100.00%	(5,000)
Total OTHER FINANCING SOURCES (USES)	<u>0</u>	<u>0</u>	<u>(48,500)</u>	<u>100.00%</u>	<u>(48,500)</u>
NET CHANGE IN FUND BALANCE	<u>11,416</u>	<u>(41,423)</u>	<u>(62,400)</u>	<u>33.62%</u>	<u>(20,977)</u>
BEGINNING FUND BALANCE	82,955	135,794	72,200	88.08%	63,594
ENDING FUND BALANCE	<u>94,371</u>	<u>94,371</u>	<u>9,800</u>	<u>862.97%</u>	<u>84,571</u>

City of Dundee
Statement of Revenue & Expenditures
Street CIP Fund - 111
From 3/01/2021 Through 3/31/2021

	Current Period Actual	Current Year Actual	Total Budget	Percent Total Budget Remaining	Total Budget Variance
REVENUES					
Franchise Fees	0	33,219	47,700	30.36%	14,481
Intergovernmental Revenue	0	350,000	600,000	41.67%	250,000
Miscellaneous Revenue	0	288	156,200	99.82%	155,912
Total REVENUE	<u>0</u>	<u>383,508</u>	<u>803,900</u>	<u>52.29%</u>	<u>420,392</u>
EXPENDITURES					
Capital Outlay	4,712	1,220,236	1,320,000	7.56%	99,764
Debt Service	0	84,076	135,800	38.09%	51,724
Total EXPENDITURES	<u>4,712</u>	<u>1,304,312</u>	<u>1,455,800</u>	<u>10.41%</u>	<u>151,488</u>
EXCESS (deficiency) of REVENUE OVER EXPENDITURES	<u>(4,712)</u>	<u>(920,804)</u>	<u>(651,900)</u>	<u>-41.25%</u>	<u>268,904</u>
OTHER FINANCING SOURCES (USES)					
Debt Proceeds	0	455,919	456,000	0.02%	81
Transfers In	0	0	30,000	100.00%	30,000
Total OTHER FINANCING SOURCES (USES)	<u>0</u>	<u>455,919</u>	<u>486,000</u>	<u>6.19%</u>	<u>30,081</u>
NET CHANGE IN FUND BALANCE	<u>(4,712)</u>	<u>(464,885)</u>	<u>(165,900)</u>	<u>-180.22%</u>	<u>298,985</u>
BEGINNING FUND BALANCE	(255,279)	204,894	272,700	-24.86%	(67,806)
ENDING FUND BALANCE	<u>(259,991)</u>	<u>(259,991)</u>	<u>106,800</u>	<u>-343.44%</u>	<u>(366,791)</u>

City of Dundee
Statement of Revenue & Expenditures
Street Reserve Fund - 112
From 3/01/2021 Through 3/31/2021

	Current Period Actual	Current Year Actual	Total Budget	Percent Total Budget Remaining	Total Budget Variance
REVENUES					
Miscellaneous Revenue	17	257	1,100	76.65%	843
Total REVENUE	<u>17</u>	<u>257</u>	<u>1,100</u>	<u>76.65%</u>	<u>843</u>
EXPENDITURES					
Capital Outlay	0	0	46,800	100.00%	46,800
Total EXPENDITURES	<u>0</u>	<u>0</u>	<u>46,800</u>	<u>100.00%</u>	<u>46,800</u>
EXCESS (deficiency) of REVENUE OVER EXPENDITURES	<u>17</u>	<u>257</u>	<u>(45,700)</u>	<u>100.56%</u>	<u>(45,957)</u>
NET CHANGE IN FUND BALANCE	<u>17</u>	<u>257</u>	<u>(45,700)</u>	<u>100.56%</u>	<u>(45,957)</u>
BEGINNING FUND BALANCE	45,896	45,656	45,700	-0.10%	(44)
ENDING FUND BALANCE	<u><u>45,913</u></u>	<u><u>45,913</u></u>	<u><u>0</u></u>	<u><u>0.00%</u></u>	<u><u>45,913</u></u>

City of Dundee
Statement of Revenue & Expenditures
State Revenue Sharing Fund - 122
From 3/01/2021 Through 3/31/2021

	Current Period Actual	Current Year Actual	Total Budget	Percent Total Budget Remaining	Total Budget Variance
REVENUES					
Intergovernmental Revenue	-	25,111	30,500	17.67%	5,389
Miscellaneous Revenue	2	30	200	85.08%	170
Total REVENUE	<u>2</u>	<u>25,141</u>	<u>30,700</u>	<u>18.11%</u>	<u>5,559</u>
EXPENDITURES					
Material & Services					
Professional Services	0	997	0	#DIV/0!	(997)
Contractual	0	11,150	11,800	5.51%	650
Total Materials & Services	<u>0</u>	<u>12,147</u>	<u>11,800</u>	<u>-2.94%</u>	<u>(347)</u>
Capital Outlay	6,308	9,141	8,600	-6.29%	(541)
Total EXPENDITURES	<u>6,308</u>	<u>21,288</u>	<u>20,400</u>	<u>-4.35%</u>	<u>(888)</u>
EXCESS (deficiency) of REVENUE OVER EXPENDITURES	<u>(6,306)</u>	<u>3,853</u>	<u>10,300</u>	<u>62.59%</u>	<u>6,447</u>
OTHER FINANCING SOURCES (USES)					
Transfers Out	0	(5,000)	(15,000)	66.67%	(10,000)
Total OTHER FINANCING SOURCES (USES)	<u>0</u>	<u>(5,000)</u>	<u>(15,000)</u>	<u>66.67%</u>	<u>(10,000)</u>
NET CHANGE IN FUND BALANCE	<u>(6,306)</u>	<u>(1,147)</u>	<u>(4,700)</u>	<u>75.60%</u>	<u>(3,553)</u>
BEGINNING FUND BALANCE	11,618	6,459	6,500	-0.63%	(41)
ENDING FUND BALANCE	<u>5,312</u>	<u>5,312</u>	<u>1,800</u>	<u>195.13%</u>	<u>3,512</u>

City of Dundee

Statement of Revenue & Expenditures

Equipment Reserve Fund - 127

From 3/01/2021 Through 3/31/2021

	Current Period Actual	Current Year Actual	Total Budget	Percent Total Budget Remaining	Total Budget Variance
REVENUES					
Miscellaneous Revenue	301	4,571	34,600	86.79%	30,029
Total REVENUE	<u>301</u>	<u>4,571</u>	<u>34,600</u>	<u>86.79%</u>	<u>30,029</u>
EXPENDITURES					
Capital Outlay	0	13,012	700,600	98.14%	687,588
Debt Service	0	58,627	58,700	0.12%	73
Total EXPENDITURES	<u>0</u>	<u>71,639</u>	<u>759,300</u>	<u>90.57%</u>	<u>687,661</u>
EXCESS (deficiency) of REVENUE OVER EXPENDITURES	<u>301</u>	<u>(67,068)</u>	<u>(724,700)</u>	<u>90.75%</u>	<u>(657,632)</u>
OTHER FINANCING SOURCES (USES)					
Transfers In	0	0	83,700	100.00%	83,700
Total OTHER FINANCING SOURCES (USES)	<u>0</u>	<u>0</u>	<u>83,700</u>	<u>100.00%</u>	<u>83,700</u>
NET CHANGE IN FUND BALANCE	301	(67,068)	(641,000)	89.54%	(573,932)
BEGINNING FUND BALANCE	797,235	864,604	866,000	0.16%	1,396
ENDING FUND BALANCE	<u><u>797,536</u></u>	<u><u>797,536</u></u>	<u><u>225,000</u></u>	<u>NA</u>	<u><u>(572,536)</u></u>

City of Dundee

Statement of Revenue & Expenditures

Parks Fund - 131

From 3/01/2021 Through 3/31/2021

	Current Period Actual	Current Year Actual	Total Budget	Percent Total Budget Remaining	Total Budget Variance
REVENUES					
Intergovernmental Revenue	0	0	0	#DIV/0!	0
Miscellaneous Revenue	1	18	100	81.71%	82
Total REVENUE	1	18	100	81.71%	82
EXPENDITURES					
Materials & Services					
Professional Services	0	635	4,000	84.11%	3,365
Repairs & Maintenance	0	1,233	5,000	75.34%	3,767
Total Materials & Services	0	1,868	9,000	79.24%	7,132
 Capital Outlay	 0	 3,315	 8,000	 58.56%	 4,685
Total EXPENDITURES	0	5,183	17,000	69.51%	11,817
 EXCESS (deficiency) of REVENUE OVER EXPENDITURES	 1	 (5,165)	 (16,900)	 69.44%	 -11,735
OTHER FINANCING SOURCES (USES)					
Transfers In	0	5,000	15,000	66.67%	10,000
Total OTHER FINANCING SOURCES (USES)	0	5,000	15,000	66.67%	10,000
 NET CHANGE IN FUND BALANCE	 1	 (165)	 (1,900)	 91.32%	 -1,735
 BEGINNING FUND BALANCE	 3,569	 3,736	 3,400	 -9.87%	 -336
 ENDING FUND BALANCE	 3,571	 3,571	 1,500	 -138.04%	 -2,071

City of Dundee

Statement of Revenue & Expenditures

Tourism Fund - 151

From 3/01/2021 Through 3/31/2021

	Current Period Actual	Current Year Actual	Total Budget	Percent Total Budget Remaining	Total Budget Variance
REVENUES					
Taxes	4,820	55,156	71,000	22.32%	15,844
Miscellaneous Revenue	53	774	0	#DIV/0!	(774)
Total REVENUE	<u>4,873</u>	<u>55,930</u>	<u>71,000</u>	<u>21.23%</u>	<u>15,070</u>
EXPENDITURES					
Materials & Services					
Professional Services	0	997	2,500	60.12%	1,503
Contractual Services	6,916	48,250	125,000	61.40%	76,750
Total Materials & Services	<u>6,916</u>	<u>49,247</u>	<u>127,500</u>	<u>61.37%</u>	<u>78,253</u>
Capital Outlay	0	0	40,000	100.00%	40,000
Total EXPENDITURES	<u>6,916</u>	<u>49,247</u>	<u>167,500</u>	<u>70.60%</u>	<u>118,253</u>
EXCESS (deficiency) of REVENUE OVER EXPENDITURES	<u>(2,043)</u>	<u>6,683</u>	<u>(96,500)</u>	<u>106.93%</u>	<u>(103,183)</u>
NET CHANGE IN FUND BALANCE	<u>(2,043)</u>	<u>6,683</u>	<u>(96,500)</u>	<u>106.93%</u>	<u>(103,183)</u>
BEGINNING FUND BALANCE	142,741	134,015	125,000	-7.21%	(9,015)
ENDING FUND BALANCE	<u>140,698</u>	<u>140,698</u>	<u>28,500</u>	<u>-393.68%</u>	<u>(112,198)</u>

City of Dundee

Statement of Revenue & Expenditures

Water Fund - 431

From 3/01/2021 Through 3/31/2021

	Current Period Actual	Current Year Actual	Total Budget	Percent Total Budget Remaining	Total Budget Variance
REVENUES					
Charges for Services	42,688	544,855	642,400	15.18%	97,545
Miscellaneous Revenue	61	567	1,100	48.45%	533
Total REVENUE	42,749	545,422	643,500	15.24%	98,078
EXPENDITURES					
Personnel Services	16,379	213,571	289,800	26.30%	76,229
Materials & Services					
Supplies	4,729	12,737	12,900	1.27%	163
Professional Services	1,553	6,662	12,800	47.95%	6,138
Contractual Services	0	4,937	10,000	50.63%	5,063
Travel & Training	0	315	2,300	86.29%	1,985
Insurance	0	7,380	7,300	-1.10%	(80)
Regulatory Requirements	30	4,369	4,400	0.70%	31
Utilities	3,216	32,726	46,200	29.17%	13,474
Repairs & Maintenance	1,657	24,865	41,800	40.51%	16,935
Interfund Services	10,266	92,394	123,200	25.00%	30,806
Other Materials & Services	653	6,551	9,600	31.76%	3,049
Total Materials & Services	22,103	192,937	270,500	28.67%	77,563
Capital Outlay	25	15,613	40,600	0.00%	24,987
Total EXPENDITURES	38,507	422,120	600,900	29.75%	178,780
EXCESS (deficiency) of REVENUE OVER EXPENDITURES	4,243	123,302	42,600	-189.44%	(80,702)
OTHER FINANCING SOURCES (USES)					
Transfers Out	(2,092)	(26,447)	(76,400)	65.38%	(49,953)
Other Uses	0	0	(20,000)	100.00%	(20,000)
Total OTHER FINANCING SOURCES (USES)	(2,092)	(26,447)	(96,400)	72.57%	(69,953)
NET CHANGE IN FUND BALANCE	2,151	96,855	(53,800)	280.03%	(150,655)
BEGINNING FUND BALANCE	160,114	65,410	63,100	3.66%	2,310
ENDING FUND BALANCE	162,265	162,265	9,300	1644.78%	152,965

City of Dundee

Statement of Revenue & Expenditures

Bonded Debt - 310

From 3/01/2021 Through 3/31/2021

	Current Period Actual	Current Year Actual	Total Budget	Percent Total Budget Remaininng	Total Budget Variance
REVENUES					
Taxes	3,126	147,332	149,000	1.12%	1,668
Miscellaneous Revenue	7	285	1,000	71.52%	715
Total REVENUE	<u>3,133</u>	<u>147,617</u>	<u>150,000</u>	<u>1.59%</u>	<u>2,383</u>
EXPENDITURES					
Debt Service	0	150,143	150,200	0.04%	57
Total EXPENDITURES	<u>0</u>	<u>150,143</u>	<u>150,200</u>	<u>0.04%</u>	<u>57</u>
EXCESS (deficiency) of REVENUE OVER EXPENDITURES	<u>3,133</u>	<u>(2,526)</u>	<u>(200)</u>	<u>-1163.13%</u>	<u>2,326</u>
NET CHANGE IN FUND BALANCE	<u>3,133</u>	<u>(2,526)</u>	<u>(200)</u>	<u>-1163.13%</u>	<u>2,326</u>
BEGINNING FUND BALANCE	15,471	21,131	18,600	-13.61%	(2,531)
ENDING FUND BALANCE	<u><u>18,604</u></u>	<u><u>18,604</u></u>	<u><u>18,400</u></u>	<u><u>-1.11%</u></u>	<u><u>(204)</u></u>

City of Dundee

Statement of Revenue & Expenditures

Water CIP Fund - 432

From 3/01/2021 Through 3/31/2021

	Current Period Actual	Current Year Actual	Total Budget	Percent Total Budget Remaining	Total Budget Variance
REVENUES					
Charges for Services	0	13,109	40,200	67.39%	27,091
Miscellaneous Revenue	2,118	14,002	6,000	-133.37%	-8,002
Total REVENUE	2,118	27,111	46,200	41.32%	19,089
EXPENDITURES					
Capital Outlay	122,956	400,973	360,000	-11.38%	-40,973
Debt Service	0	58,602	117,300	50.04%	58,698
Total EXPENDITURES	122,956	459,575	477,300	3.71%	17,725
EXCESS (deficiency) of REVENUE OVER EXPENDITURES	(120,839)	(432,463)	(431,100)	-0.32%	1,363
OTHER FINANCING SOURCES (USES)					
Transfers In	0	0	0	#DIV/0!	0
Total OTHER FINANCING SOURCES (USES)	0	0	0	#DIV/0!	0
NET CHANGE IN FUND BALANCE	(120,839)	(432,463)	(431,100)	-0.32%	1,363
BEGINNING FUND BALANCE	(123,791)	187,833	190,000	1.14%	2,167
ENDING FUND BALANCE	(244,630)	(244,630)	(241,100)	-1.46%	3,530

City of Dundee
Statement of Revenue & Expenditures
Sewer Fund - 441
From 3/01/2021 Through 3/31/2021

	Current Period Actual	Current Year Actual	Total Budget	Percent Total Budget Remaininng	Total Budget Variance
REVENUES					
Charges for Services	112,321	1,022,291	1,359,000	24.78%	336,709
Miscellaneous Revenue	40	768	3,200	76.01%	2,432
Total REVENUE	112,361	1,023,058	1,362,200	24.90%	339,142
EXPENDITURES					
Personnel Services	15,250	199,678	270,500	26.18%	70,822
Materials & Services					
Supplies	7,250	15,208	18,800	19.10%	3,592
Professional Services	45	4,814	35,700	86.52%	30,886
Contractual Services	0	283	700	59.56%	417
Travel & Training	0	306	2,300	86.68%	1,994
Insurance	0	17,271	17,500	1.31%	229
Regulatory Requirements	130	4,680	4,900	4.48%	220
Utilities	5,028	57,040	85,300	33.13%	28,260
Repairs & Maintenance	2,042	183,296	221,300	17.17%	38,004
Interfund Services	9,583	86,247	115,000	25.00%	28,753
Other Materials & Services	654	5,821	9,400	38.08%	3,579
Total Materials & Services	24,733	374,967	510,900	26.61%	135,933
Total EXPENDITURES	39,983	574,644	781,400	26.46%	206,756
EXCESS (deficiency) of REVENUE OVER EXPENDITURES	72,378	448,414	580,800	22.79%	132,386
OTHER FINANCING SOURCES (USES)					
Transfers Out	(65,616)	(591,202)	(801,000)	26.19%	(209,798)
Other Uses	0	0	(20,000)	100.00%	(20,000)
Total OTHER FINANCING SOURCES (USES)	(65,616)	(591,202)	(821,000)	27.99%	(229,798)
NET CHANGE IN FUND BALANCE	6,762	(142,788)	(240,200)	40.55%	(97,412)
BEGINNING FUND BALANCE	98,643	248,193	252,000	-1.51%	(3,807)
ENDING FUND BALANCE	105,405	105,405	11,800	793.27%	93,605

City of Dundee

Statement of Revenue & Expenditures

Sewer CIP Fund - 442

From 3/01/2021 Through 3/31/2021

	Current Period Actual	Current Year Actual	Total Budget	Percent Total Budget Remaining	Total Budget Variance
REVENUES					
Charges for Services	0	6,164	38,000	83.78%	31,836
Miscellaneous Revenue	293	3,491	16,700	79.10%	13,209
Total REVENUE	293	9,655	54,700	82.35%	45,045
EXPENDITURES					
Capital Outlay	0	0	140,000	NA	140,000
Debt Service	0	317,336	686,000	53.74%	368,664
Total EXPENDITURES	0	317,336	826,000	61.58%	508,664
EXCESS (deficiency) of REVENUE OVER EXPENDITURES	293	(307,682)	(771,300)	60.11%	(463,618)
OTHER FINANCING SOURCES (USES)					
Transfers In	60,000	540,000	720,000	25.00%	180,000
Total OTHER FINANCING SOURCES (USES)	60,000	540,000	720,000	25.00%	180,000
NET CHANGE IN FUND BALANCE	60,293	232,318	(51,300)	552.86%	(283,618)
BEGINNING FUND BALANCE	715,928	543,903	550,100	1.13%	6,197
ENDING FUND BALANCE	776,221	776,221	498,800	-55.62%	(277,421)

City of Dundee

Statement of Revenue & Expenditures

Storm Water Fund - 451

From 3/01/2021 Through 3/31/2021

	Current Period Actual	Current Year Actual	Total Budget	Percent Total Budget Remaining	Total Budget Variance
REVENUES					
Charges for Services	10,162	83,981	110,500	24.00%	26,519
Miscellaneous Revenue	14	115	800	85.63%	685
Total REVENUE	10,176	84,096	111,300	24.44%	27,204
EXPENDITURES					
Personnel Services	2,447	28,210	37,500	24.77%	9,290
Materials & Services					
Supplies	273	1,089	2,400	54.64%	1,311
Professional Services	135	4,477	4,600	2.67%	123
Travel & Training	0	9	200	95.50%	191
Insurance	0	224	200	-12.07%	(24)
Regulatory Requirements	0	58	100	42.39%	42
Utilities	61	499	1,100	54.59%	601
Repairs & Maintenance	1,096	8,848	2,700	-227.70%	(6,148)
Interfund Services	1,325	11,925	15,900	25.00%	3,975
Other Materials & Services	0	8	100	91.87%	92
Total Materials & Services	2,890	27,137	27,300	0.60%	163
Total EXPENDITURES	5,338	55,347	64,800	14.59%	9,453
EXCESS (deficiency) of REVENUE OVER EXPENDITURES	4,839	28,749	46,500	38.17%	17,751
OTHER FINANCING SOURCES (USES)					
Transfers Out	0	0	(52,000)	100.00%	(52,000)
Other Uses	0	0	(5,000)	100.00%	(5,000)
Total OTHER FINANCING SOURCES (USES)	0	0	(57,000)	100.00%	(57,000)
NET CHANGE IN FUND BALANCE	4,839	28,749	(10,500)	373.80%	(39,249)
BEGINNING FUND BALANCE	32,057	8,147	11,000	-25.94%	(2,853)
ENDING FUND BALANCE	36,896	36,896	500	7279.11%	36,396

City of Dundee

Statement of Revenue & Expenditures

Storm Water CIP Fund - 452

From 3/01/2021 Through 3/31/2021

	Current Period Actual	Current Year Actual	Total Budget	Percent Total Budget Remaining	Total Budget Variance
REVENUES					
Charges for Services	0	2,436	15,000	83.76%	12,564
Miscellaneous Revenue	17	295	700	57.91%	405
Total REVENUE	17	2,731	15,700	82.61%	12,969
EXPENDITURES					
Capital Outlay	0	1,870	75,000	97.51%	73,130
Debt Service	0	11,799	23,700	50.22%	11,901
Total EXPENDITURES	0	13,669	98,700	86.15%	85,031
EXCESS (deficiency) of REVENUE OVER EXPENDITUR	17	(10,938)	(83,000)	86.82%	-72,062
OTHER FINANCING SOURCES (USES)					
Transfers In	0	0	40,000	100.00%	40,000
Total OTHER FINANCING SOURCES (USES)	0	0	40,000	0.00%	40,000
NET CHANGE IN FUND BALANCE	17	(10,938)	(43,000)	0.00%	-32,062
BEGINNING FUND BALANCE	46,265	57,221	43,600	0.00%	-13,621
ENDING FUND BALANCE	46,283	46,283	600	0.00%	-45,683

AGENDA REPORT

To: Mayor Russ and City Council

From: Rob Daykin, City Administrator

Date: May 4, 2021

Re: Resolution No. 2021-03, Waste Management Fees

Resolution No. 2021-03 adopts a new rate schedule for solid waste and recycling services effective July 1, 2021. The franchise agreement requires Waste Management to provide 30 days advanced notice to customers prior to a rate change. The resolution has two exhibits, one using the current franchise fee of 3% and the other using an increased franchise fee of 5%. Per direction of the Council, the fees related to residential services were increased 6% over the current rates and the commercial/industrial service fees were increased 3% for using the existing franchise fee of 3% paid to the City. Per the franchise agreement, the rates were increased a little more to recover the increase in the franchise fee to 5%. Council wished to compare the two schedules prior to deciding which one to adopt.

Recommendation: Motion to pass Resolution No. 2021-03 using the exhibit having a (3% or a 5%) franchise fee.

RESOLUTION NO. 2021-03

A RESOLUTION ADOPTING SOLID WASTE & RECYCLING SERVICE RATES FOR WASTE MANAGEMENT OF OREGON, INC., EFFECTIVE JULY 1, 2021.

WHEREAS, the City of Dundee has an exclusive franchise with Waste Management of Oregon, Inc. (Franchisee) for the hauling of garbage and refuse, as well as the collection of recyclable materials within the city; and

WHEREAS, the franchise agreement reserves the City of Dundee's right to fully regulate and fix the rates for the services which are reasonable and in the public's interest; and

WHEREAS, Franchisee has presented a solid waste and recycling rate review report to the City Council on April 20, 2021, requesting an increase in rates; and

WHEREAS, the City Council provided opportunity for public comment on the proposed rate increase; and

WHEREAS, the City Council considered current and projected revenues and expenses, reviewed rates established by other jurisdictions for similar service, and determined that a rate increase is necessary to allow the Franchisee to earn a reasonable rate of return.

NOW THEREFORE, THE CITY OF DUNDEE RESOLVES AS FOLLOWS:

Section 1. The Service Rate Schedule (Exhibit B) to the Exclusive Franchise Agreement with Waste Management of Oregon, Inc. is hereby revised as shown in Exhibit "A" attached.

Section 2. This resolution takes effect July 1, 2021.

Section 3. Resolution No. 2018-05 is hereby repealed.

PASSED by the City Council this 4th day of May 2021.

Approved:

David Russ, Mayor

Attest:

Rob Daykin, City Administrator/Recorder

Exhibit B
Dundee Solid Waste & Recycling Services Rates
Effective July 1, 2021

RESIDENTIAL SERVICES

WEEKLY SERVICE/MONTHLY RATES (1):

20 Gallon Roll Cart*	\$ 18.93
35 Gallon Roll Cart*	\$ 20.80
64 Gallon Roll Cart*	\$ 26.46
96 Gallon Roll Cart*	\$ 29.45

*Discount rate is available to households qualifying under DMC 13.08.020.

Discounted amount equivalent to 50% of the 20 Gallon Roll Cart service. Contact Dundee City Hall for more information about the discount rate program.

OTHER RESIDENTIAL FEES:

Manual Cart Retrieval (Up to 50 feet) Fee	\$ 2.54
Extra Garbage Per 30-Gallon Bag Pickup	\$ 9.95
Extra Yard Debris Outside Yard Debris Cart – Per Pickup	\$ 3.70
Recycling Contamination Charge	\$ 12.05
Same Day Call Back For Late Placement of Cart	\$ 8.81
Change of Service Charge (3 rd Request in 12 months)	\$ 13.39
Bi-Weekly Recycling Only Monthly Fee	\$ 8.32
Additional Bi-Weekly Recycling/Yard Debris Cart Monthly Fee	\$ 4.69
On Call Garbage Fee – 35 Gallon Roll Cart	\$ 12.05
Subscription Glass – 50% or Greater Participation	\$ 3.70
Subscription Glass – Less Than 50% Participation	\$ 5.31

COMMERCIAL SERVICES

WEEKLY SERVICE/MONTHLY RATES:

35 Gallon Roll Cart – First Weekly Pickup	\$ 15.66
35 Gallon Roll Cart – Per Additional Weekly Pickup	\$ 13.66
64 Gallon Roll Cart	\$ 21.17
96 Gallon Roll Cart	\$ 24.05

Containers (2):

	<u>1 Day Per Week</u>	<u>Additional Days</u>
1 Yard Container	\$ 99.09	\$ 74.95
1.5 Yard Container	\$ 134.60	\$ 118.25
2 Yard Container	\$ 171.71	\$ 153.28
3 Yard Container	\$ 244.67	\$ 216.57
4 Yard Container	\$ 321.39	\$ 274.37
6 Yard Container	\$ 510.62	\$ 390.01

Exhibit "A" to Resolution No. 2021-03

ON CALL CONTAINER/DROP BOX SERVICES

MONTHLY CONTAINER RENTALS & DUMP FEES PER PULL(3):	<u>Rental</u>	<u>Dump</u>
1 Yard Container	\$ 22.41	\$ 24.71
1.5 Yard Container	\$ 13.72	\$ 33.60
2 Yard Container	\$ 14.91	\$ 42.83
3 Yard Container	\$ 22.84	\$ 61.05
4 Yard Container	\$ 39.87	\$ 80.15
6 Yard Container	\$ 56.04	\$ 98.26
8 Yard Container	\$ 67.25	\$ 127.44

CONTAINER DELIVERY CHARGE: \$ 20.17

DROP BOX RENTALS:	<u>Daily</u>	<u>Monthly</u>
10 Yard Drop Box	\$ 5.76	\$ 74.86
20 Yard Drop Box	\$ 6.63	\$ 86.40
30 Yard Drop Box	\$ 7.49	\$ 97.92

DROP BOX SERVICE DISPOSAL FEES:	
10 Yard Drop Box	\$ 236.35
10 Yard – Concrete & Dirt	\$ 161.22
10 Yard – Clean Fill	\$ 433.93
20 Yard Drop Box	\$ 413.22
20 Yard – Recycle	\$ 125.19
20 Yard – Roofing	\$ 593.83
20 Yard – Construction & Demolition	\$ 760.40
20 Yard – Wood	\$ 121.28
30 Yard Drop Box	\$ 597.60
30 Yard Asphalt/Roofing	\$ 868.52

DROP BOX DELIVERY CHARGE:	
First Box	\$ 23.24
Per mile over 10 miles round trip	\$ 2.16

COMMERCIAL COMMINGLE RECYCLING

WEEKLY SERVICE/MONTHLY RATES:	<u>1 Day Per Week</u>	<u>Additional Days</u>
96 Gallon Roll Cart	\$ 10.73	\$ 9.15
1 Yard Container	\$ 34.86	\$ 29.62
1.5 Yard Container	\$ 45.54	\$ 38.72
2 Yard Container	\$ 57.04	\$ 48.51
3 Yard Container	\$ 79.04	\$ 67.51
4 Yard Container	\$ 103.52	\$ 87.99
6 Yard Container	\$ 168.93	\$ 143.59

Exhibit "A" to Resolution No. 2021-03

OTHER MISCELLANEOUS CHARGES

HOURLY EQUIPMENT & CREW RATES (4):

Packer Truck – 1 Person Crew	\$ 95.90
Packer Truck – 2 Person Crew	\$ 119.88
Drop Box Truck – 1 Person Crew	\$ 103.89
Drop Box Truck & Trailer – 1 Person Crew	\$ 127.88
RETURNED CHECK FEE	\$ 29.64
ACCOUNT RESTART FEE	\$ 17.27
ROLL CART DELIVERY CHARGE (5)	\$ 13.02

- Notes: (1) Includes bi-weekly recycle and yard debris roll cart services
 (2) Additional charges are multiplied by the number of additional pickup days per week after the first scheduled pickup day in a week.
 (3) Container monthly rental rate charged after first week of use.
 (4) Disposal fees are based on actual transfer station or actual landfill disposal fees.
 (5) Roll cart delivery charged assessed for:
 a. Carts removed for stopped service and then replaced when service is re-started.
 b. Carts replaced for cleaning at the request of the customer.

Exhibit B
Dundee Solid Waste & Recycling Services Rates
Effective July 1, 2021

RESIDENTIAL SERVICES

WEEKLY SERVICE/MONTHLY RATES (1):

20 Gallon Roll Cart*	\$ 19.93
35 Gallon Roll Cart*	\$ 21.30
64 Gallon Roll Cart*	\$ 27.10
96 Gallon Roll Cart*	\$ 30.16

*Discount rate is available to households qualifying under DMC 13.08.020.

Discounted amount equivalent to 50% of the 20 Gallon Roll Cart service. Contact Dundee City Hall for more information about the discount rate program.

OTHER RESIDENTIAL FEES:

Manual Cart Retrieval (Up to 50 feet) Fee	\$ 2.61
Extra Garbage Per 30-Gallon Bag Pickup	\$ 10.19
Extra Yard Debris Outside Yard Debris Cart – Per Pickup	\$ 3.79
Recycling Contamination Charge	\$ 12.34
Same Day Call Back For Late Placement of Cart	\$ 9.02
Change of Service Charge (3 rd Request in 12 months)	\$ 13.71
Bi-Weekly Recycling Only Monthly Fee	\$ 8.52
Additional Bi-Weekly Recycling/Yard Debris Cart Monthly Fee	\$ 4.80
On Call Garbage Fee – 35 Gallon Roll Cart	\$ 12.34
Subscription Glass – 50% or Greater Participation	\$ 3.77
Subscription Glass – Less Than 50% Participation	\$ 5.41

COMMERCIAL SERVICES

WEEKLY SERVICE/MONTHLY RATES:

35 Gallon Roll Cart – First Weekly Pickup	\$ 16.03
35 Gallon Roll Cart – Per Additional Weekly Pickup	\$ 13.99
64 Gallon Roll Cart	\$ 21.68
96 Gallon Roll Cart	\$ 24.63

Containers (2):

	<u>1 Day Per Week</u>	<u>Additional Days</u>
1 Yard Container	\$ 101.48	\$ 76.76
1.5 Yard Container	\$ 137.85	\$ 121.11
2 Yard Container	\$ 175.86	\$ 156.99
3 Yard Container	\$ 250.58	\$ 221.80
4 Yard Container	\$ 329.05	\$ 281.00
6 Yard Container	\$ 522.96	\$ 399.44

Exhibit "A" to Resolution No. 2021-03

ON CALL CONTAINER/DROP BOX SERVICES

MONTHLY CONTAINER RENTALS & DUMP FEES PER PULL(3):	<u>Rental</u>	<u>Dump</u>
1 Yard Container	\$ 22.95	\$ 25.31
1.5 Yard Container	\$ 14.05	\$ 34.41
2 Yard Container	\$ 15.27	\$ 43.86
3 Yard Container	\$ 23.39	\$ 62.52
4 Yard Container	\$ 40.83	\$ 82.09
6 Yard Container	\$ 57.40	\$ 100.64
8 Yard Container	\$ 68.87	\$ 130.52

CONTAINER DELIVERY CHARGE: \$ 20.65

DROP BOX RENTALS:	<u>Daily</u>	<u>Monthly</u>
10 Yard Drop Box	\$ 5.90	\$ 76.69
20 Yard Drop Box	\$ 6.79	\$ 88.48
30 Yard Drop Box	\$ 7.67	\$ 100.29

DROP BOX SERVICE DISPOSAL FEES:	
10 Yard Drop Box	\$ 242.07
10 Yard – Concrete & Dirt	\$ 165.11
10 Yard – Clean Fill	\$ 444.42
20 Yard Drop Box	\$ 423.20
20 Yard – Recycle	\$ 128.21
20 Yard – Roofing	\$ 608.18
20 Yard – Construction & Demolition	\$ 778.78
20 Yard – Wood	\$ 124.21
30 Yard Drop Box	\$ 612.04
30 Yard Asphalt/Roofing	\$ 889.51

DROP BOX DELIVERY CHARGE:	
First Box	\$ 23.80
Per mile over 10 miles round trip	\$ 2.28

COMMERCIAL COMMINGLE RECYCLING

WEEKLY SERVICE/MONTHLY RATES:	<u>1 Day Per Week</u>	<u>Additional Days</u>
96 Gallon Roll Cart	\$ 10.99	\$ 9.37
1 Yard Container	\$ 35.70	\$ 30.34
1.5 Yard Container	\$ 46.64	\$ 39.65
2 Yard Container	\$ 58.42	\$ 49.69
3 Yard Container	\$ 81.32	\$ 69.14
4 Yard Container	\$ 106.02	\$ 90.12
6 Yard Container	\$ 173.01	\$ 147.06

Exhibit "A" to Resolution No. 2021-03

OTHER MISCELLANEOUS CHARGES

HOURLY EQUIPMENT & CREW RATES (4):

Packer Truck – 1 Person Crew	\$ 98.22
Packer Truck – 2 Person Crew	\$ 122.78
Drop Box Truck – 1 Person Crew	\$ 106.40
Drop Box Truck & Trailer – 1 Person Crew	\$ 130.98
RETURNED CHECK FEE	\$ 30.35
ACCOUNT RESTART FEE	\$ 17.69
ROLL CART DELIVERY CHARGE (5)	\$ 13.33

Notes: (1) Includes bi-weekly recycle and yard debris roll cart services

(2) Additional charges are multiplied by the number of additional pickup days per week after the first scheduled pickup day in a week.

(3) Container monthly rental rate charged after first week of use.

(4) Disposal fees are based on actual transfer station or actual landfill disposal fees.

(5) Roll cart delivery charged assessed for:

- a. Carts removed for stopped service and then replaced when service is re-started.
- b. Carts replaced for cleaning at the request of the customer.

AGENDA REPORT

To: Mayor Russ and City Council
From: Rob Daykin, City Administrator
Date: May 4, 2021
Re: Resolution No. 2021-04, CPRD Farmers Market

Resolution No. 2021-04 authorizes CPRD to conduct a farmers market at the Sander Estate property pursuant to DMC 17.203.160.C.7. Council expressed interest in adding conditions to this resolution. If so, then the resolution will be modified prior to signing by the Mayor.

Recommendation: Motion to pass Resolution No. 2021-04 as prepared (or with the following conditions _____)

**CITY OF DUNDEE
RESOLUTION NO. 2021-04**

A RESOLUTION AUTHORIZING CHEHALEM PARK AND RECREATION DISTRICT TO OPERATE A FARMERS MARKET AT 359 SW FIFTH STREET.

WHEREAS, Chehalem Park and Recreation District (CPRD) requested permission from the Dundee City Council on April 20, 2021 to use the Sander Estate property at 359 SW Fifth Street to host a farmers market; and

WHEREAS, CPRD intends to construct park improvements on the Sander Estate property, including a reception hall, parking facilities, and outdoor gathering plaza; and

WHEREAS, the current residential zoning of the property does not allow a temporary use permit for a farmers market, and

WHEREAS, a Farmers Market provides Dundee residents the opportunity to gather and buy farm fresh produce, plants, flowers and handcrafted items thereby providing a special benefit to Dundee residents; and

WHEREAS, pursuant to Section 17.203.160.C.7 of the Dundee Development Code the City Council may, by resolution, authorize additional permitted temporary uses during a specific event or festival,

NOW, THEREFORE, BE IT RESOLVED:

The City Council authorizes CPRD to operate a farmers market from 4 pm to 8 pm every Friday from May 7, 2021 through September 24, 2021, on the Sander Estate property.

PASSED by the City Council this 4th day of May 2021

Approved:

David Russ, Mayor

Attest:

Rob Daykin, City Administrator/Recorder

AGENDA REPORT

To: Mayor Russ and City Council
From: Rob Daykin, City Administrator
Date: May 4, 2021
Re: Yamhill County Second Amendment Sanctuary Ordinance

Mayor Russ wishes to discuss the proposed Second Amendment Sanctuary Ordinance that was drafted for consideration by the Board of Commissioners of Yamhill County.

IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON

FOR THE COUNTY OF YAMHILL

SITTING FOR THE TRANSACTION OF COUNTY BUSINESS

In the Matter of Declaring a Second Amendment)
Sanctuary in Yamhill County) ORDINANCE _____

THE BOARD OF COMMISSIONERS OF YAMHILL COUNTY, OREGON ("the Board") sat for the transaction of county business in combined informal/formal session on _____, 2021, at 10 a.m. in a virtual meeting via Zoom. Commissioners, Mary Starrett, Lindsay Berschauer and Casey Kulla being present.

THE DULY-ELECTED BOARD OF COUNTY COMMISSIONERS OF YAMHILL COUNTY OREGON FIND AND DECLARE:

WHEREAS, Acting through the United States Constitution, the people created government to be their agent in the exercise of a few defined powers, while reserving the citizen's right to decide on matters, which concern their lives, liberties, and properties in the ordinary course of affairs;

WHEREAS, The Second Amendment to the Constitution of the United States of America states, "*A well-regulated Militia being necessary to the security of a free State, the right of the People to keep and bear arms, shall not be infringed*";

WHEREAS, The rights of the people to keep and bear arms are further protected from infringement by State and Local Governments under the Ninth and Tenth Amendments to the Constitution of the United States of America as well as Article I of the Constitution of the Great State of Oregon;

WHEREAS, Article 1, Section 27 of the Constitution of the Great State of Oregon states, "*The people shall have the right to bear arms for the defense of themselves, and the State, but the Military shall be kept in strict subordination to the civil power*";

WHEREAS, Article 1, Section 33 of the Constitution of the Great State of Oregon states, "*This enumeration of rights and privileges shall not be construed to impair or deny others retained by the people*";

WHEREAS, The Supreme Court of the United States of America in *District of Columbia v. Heller* upheld the individual rights to bear arms as protected by the Second Amendment of the Constitution of the United States of America. Justice Scalia's opinion stated that the Second Amendment protects an individual's right to possess a firearm unconnected with service in a militia, and to use that firearm for traditionally lawful purposes, such as self-defense within the home;

WHEREAS, Justice Thomas M. Cooley in the *People v. Hurlbut* 24 Mich. 44, page 108 (1871) surmises: "*The State may mould local institutions according to its views of policy or expediency: but local government is matter of absolute right; and the state cannot take it away*";

ORDINANCE _____
Page 1

WHEREAS, The Fourteenth Amendment to the Constitution of the United States of America Section 1 it states, “No State shall make or enforce any law which shall abridge the privileges or immunities of citizens of the United States; nor shall any State deprive any person of life, liberty, or property, without due process of law; nor deny to any person within its jurisdiction the equal protection of the laws”;

WHEREAS, There is a right to be free from the commandeering hand of government that has been most notably recognized by the United States Supreme Court in *Printz v. United States*. The Court held: ‘The Federal Government may neither issue directives requiring the States to address particular problems, nor command the States’ officers, or those of their political subdivisions, to administer or enforce a federal regulatory program.’”

WHEREAS, It should be self-evident from the compounding evidence that the right to keep and bear arms is a fundamental individual right that shall not be infringed and all local, state, and federal acts, laws, orders, rules or regulations regarding firearms, firearms accessories, and ammunition are a violation of the Second Amendment;

WHEREAS, Yamhill County asserts its legal authority to refuse to cooperate with state and federal firearm laws that violate those rights and to proclaim a Second Amendment Sanctuary for law-abiding citizens in their cities and counties;

WHEREAS, Therefore, through the enactment of this ordinance Yamhill County Oregon is hereby a Second Amendment Sanctuary County; NOW, THEREFORE,

THE YAMHILL COUNTY BOARD OF COMMISSIONERS ORDAINS AS FOLLOWS:

Section 1 PROHIBITION

- 1.01 No agent, employee, or official of Yamhill County, a political subdivision of the State of Oregon, while acting in their official capacity, shall:
- (a) Knowingly and willingly, participate in any way in the enforcement of any Extraterritorial Act, as defined in Section 4; or
 - (b) Utilize any county assets, county funds, or funds allocated by any entity to the county, in whole or in part, to engage in any activity that violates this ordinance by aiding in the enforcement or investigation of Extraterritorial Acts relating to personal firearms, firearm accessories, or ammunition.

Section 2 PENALTIES

- 2.01 All local, state and federal acts, laws, rules, or regulations, originating from jurisdictions outside of Yamhill County, which restrict or affect an individual person’s general right to keep and bear arms, including firearms, firearm accessories or ammunition are, for all purposes under this ordinance defined as Extraterritorial Acts. Such Extraterritorial Acts are specifically rejected by this county, and shall not be enforced by Yamhill County agents, employees, or officers and, shall

be treated as if they are null, void and of no effect in Yamhill County Oregon.

Extraterritorial Acts for which enforcement is prohibited by Section 3 include:

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- (a) Any tax, levy, fee, or stamp imposed on firearms, firearm accessories, or ammunition not common to all other goods and services on the purchase or ownership of those items by citizens; and
- (b) Any registering or tracking of firearms, firearm accessories, or ammunition; and
- (c) Any registering or tracking of the owners of firearms, firearm accessories, or ammunition; and
- (d) Any registration and background check requirements on firearms, firearm accessories, or ammunition for citizens; and
- (e) Any Extraterritorial Act forbidding the possession, ownership, or use or transfer of any type of firearm, firearm accessory, or ammunition by citizens of the legal age of eighteen and over; and
- (f) Any Extraterritorial Act ordering the confiscation of firearms, firearm accessories, or ammunition from citizens; and
- (g) Any prohibitions, regulations, and/or use restrictions related to ownership of non-fully automatic firearms, including but not limited to semi-automatic firearms; including semiautomatic firearms that have the appearance or features similar to fully automatic firearms and/or military "assault-style" firearms by citizens; and
- (h) Any prohibition, regulations, and/or use restrictions limiting hand grips, stocks, flash suppressors, bayonet mounts, magazine capacity, clip capacity, internal capacity, or types of ammunition available for sale, possession or use by citizens; and
- (i) Any restrictions prohibiting the possession of open carry or concealed carry, or the transport of lawfully acquired firearms or ammunition by adult citizens or minors supervised by adults.

- 2.02 ~~Any agent, employee or official~~ ~~one within the jurisdiction~~ of Yamhill County Oregon accused to be in violation of this ordinance may be made a defendant in a civil proceeding pursuant to ORS 203.065.
- 2.03 Fines recovered under ORS 203.030 to 203.075 shall be paid to the clerk of the court in which recovery is had. After first deducting court costs in the proceedings, the clerk shall pay the remainder to the treasurer of the county for the general fund of the county, pursuant to ORS 203.065.
- 2.04 ~~A civil offense against~~ ~~violation of~~ this ordinance is a Class A violation, per ORS

203.065, with a maximum fine of \$2,000 for an individual, and \$4,000 for a corporation, per ORS 153.018.

2.05 Any peace officer, as defined by ORS 161.015, may enforce this ordinance, adopted under ORS 203.035.

2.06 Exceptions to Section 3:

- (a) The protections provided in Yamhill County by Section 1.01 of this ordinance do not apply to persons who have been convicted of felony crimes.
- (b) This ordinance is not intended to prohibit or affect in any way the prosecution of any crime for which the use of, or possession of, a firearm is an ~~aggregating-aggravating~~ factor or enhancement to an otherwise independent crime.
- (c) This ordinance does not permit or otherwise allow the possession of firearms in State or Federal buildings or courthouses.
- (d) This ordinance does not prohibit Yamhill County, its employees, officials and agents from enforcing ~~local, federal or state firearms acts, laws, rules or regulations dealing with the carrying and possession of concealed firearms as defined under ORS 166.250 and ORS 166.291 through 166.295, that were in effect as of March 2021.~~
- (e) Actions in compliance with a court judgment or court order of a District or Circuit court, based upon any Extraterritorial Act, are exempt from this ordinance.
- (f) This ordinance does not prohibit Yamhill County from enacting any other legislation to govern its own residents, and exclusively and only applies to county officials, employees and agents whose role and duties are primarily if not wholly a county concern.
- (g) This ordinance does not apply to, nor prohibit, the enforcement of local firearms regulations which have been enacted by the voters of Yamhill County.

~~(f)(h)~~ This ordinance does not apply to, nor prohibit, enforcement of firearms regulations pursuant to the directives of, written administrative decisions, written directives, or written policies of the County Sheriff or the District Attorney, and the Sheriff and District Attorney retains all prosecutorial, prosecutorial-enforcement, or administrative discretion and authority that the Sheriff or District Attorney would otherwise have under federal, state, or local laws so long as said discretion and authority is exercised consistent with the legislative directives of this ordinance.

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Section 3 PRIVATE CAUSE OF ACTION

3.01 Any ~~entity, person,~~ official, agent, or employee of Yamhill County who knowingly violates this ordinance, ~~or an Extraterritorial Act pertaining to this ordinance while-~~

~~acting under the color of any state or federal law, shall be liable to the injured party in an action at law, suit in equity, or other proper proceeding for redress.~~

3.02 In such actions, the court shall award the prevailing party, other than the government of Yamhill County Oregon or any political subdivision of the county, reasonable attorney fees and costs.

3.03 Neither sovereign nor governmental immunity shall be an affirmative defense of agent, employee or official of Yamhill County in cases pursuant to Section ~~4-2~~ or ~~5-3~~ of this ordinance.

Section 4 SEVERABILITY

4.01 The provisions of this ~~act~~ ordinance are hereby declared to be severable, and if any provision of this ~~act~~ ordinance or the application of such provision to any person or circumstance is declared invalid for any reason, such declaration shall not affect the validity of the remaining portions of this ~~ordinance~~ ~~act~~.

Section 5 EFFECTIVE DATE

5.01 The effective date of this ordinance, The Second Amendment Sanctuary Ordinance or SASO shall be effective ~~immediately upon a majority affirmative vote by the duly-elected Yamhill County Board of Commissioners.~~

AYES: Commissioners

DONE at McMinnville, Oregon on _____, 2021.

ATTEST
YAMHILL COUNTY
BOARD OF COMMISSIONERS

BRIAN VAN BERGEN
County Clerk

Chair MARY STARRETT

By: _____
Deputy CAROLINA ROOK Commissioner LINDSAY BERSCHAUER

FORM APPROVED BY:

CHRISTIAN BOENISCH Commissioner CASEY KULLA
Yamhill County Legal Counsel

