

City of Dundee
City Council Meeting Minutes
May 21, 2024

CALL TO ORDER

Mayor David Russ called the meeting to order at 7:00 P.M.

COUNCIL AND STAFF ATTENDANCE

Attendance Mayor David Russ, City Councilors David Hinson, Bruce Starr, and Jeannette Adlong,

Absent: City Council President, Storr Nelson and Tim Weaver.

Via Zoom: David Ford.

Staff Attendance: City Administrator, Steve Dahl, City Attorney, Matthew Kahl and Administrative Assistant / City Recorder, Kenzie Nagel.

Public Attendance:

Alex Chiper, 520 SW 5th Street; Steven Ehlbeck, Steven Ehlbeck Arch & Design; John Southgate, John Southgate LLC; Michael Lester, 1291 SW Myrtle Street; Leigh Jenson, Taste Newberg; Bethany Caruso, 179 SW 9th Street.

Via Zoom: Chris Cullina, Transtulit Consulting; Jeff Roberts, Earthwise Design; Michael Caruso, 179 SW 9th Street and Cathy Martin, Argyle Winery.

AGENDA CHANGES

None.

PUBLIC HEARING

3.1 Resolution No. 2024-05, Supplemental Budget

Mayor Russ called the supplemental budget public hearing to order. C.A. Dahl mentioned that due to the last additional budget meeting, the supplemental budget resolution would need to be proposed to Council once again. A discussion followed about confirming the supplemental budget.

ACTION: Motion to pass Resolution No. 2024-05 adopting a supplemental budget for fiscal year 2023-2024 and making appropriations to the general fund.

Motion: C. Adloag

Second: C. Starr

Vote: Unanimous in favor

PUBLIC COMMENT

None.

CONSENT AGENDA

Action: To approve the Consent Agenda

5.1 City Council Minutes, May 7, 2024

5.2 City Council Goals

5.3 Budget Summary

5.4 Financial Report Ending March 31, 2024

Action Required: Motion to Accept the Consent Agenda

ACTION: Motion to accept the Consent Agenda.

Motion: C. Starr

Second: C. Adlong

Vote: Unanimous in favor

OLD BUSINESS:

PRESENTATION: TOURISM MASTER PLAN

John Southgate and Steven Ehlbeck approached Council with their presentation of the tourism master plan. Southgate introduced the attendees, both in person and via zoom, who were present to support their work. Ehlbeck then proceeded with the presentation, which was detailed in a printed version starting on page 42 of the agenda packet. Upon concluding the presentation, the council members expressed gratitude for their hard work and dedication to improving Dundee for its residents and businesses.

UPDATED CONTRACT WITH NEWBERG FOR POLICE SERVICES

C.A. Dahl mentioned the revised copy of the contract from the police department, with the newly added verbiage highlighted in red provided on page 151 of the agenda packet. Discussion followed regarding the legal terminology within the contract. David Ford expressed his desire for the police to monitor city streets in addition to the highway; further discussion ensued. C.A. Dahl would proceed with further discussions with the police department.

NEW BUSINESS:

SIGNAGE AT NEW ELEMENTARY SCHOOL LOCATION

C.A. Dahl explained the request for two "local traffic only" signs for the area by the new Dundee Elementary School. These signs would be placed on Boysen Lane and SE 6th Street. He also confirmed that he was coordinating with the police department, though enforcement might be challenging due to

difficulties in identifying local residents. A brief discussion followed, and the Council members expressed no concerns regarding the placement of the local traffic signs.

COUNCIL CONCERNS AND COMMITTEE REPORTS

- C. Hinson noted the significant amount of grass growing across the street from the elementary school and along 8th Street, Linden Lane, and Alder Street. C.A. Dahl noted that letters were sent to ensure that mowing would be taken care of within the next couple of weeks.
- C. Adlong mentioned the broken water faucet near the picnic tables at Viewmont Greenway Trail at Ione Street. C.A. Dahl confirmed that he would investigate this and address the repair.

MAYOR'S REPORT

M. Russ emphasized the necessity of an established policy for the upcoming tourism plan before the project goes into effect. He believes it is important to provide clear guidelines and a structured framework to ensure alignment between the newly presented ideas and the council's previously discussed concepts.

CITY ADMINISTRATOR'S REPORT

- May 22nd – Continuation of the Budget Committee Meeting at 7 P.M.
- May 23rd & May 30th – City Council Goal Setting Session. C.A. Dahl asked Council to confirm their availability for the upcoming goal setting sessions.
- Beginning this week or next, PGE will begin the process of undergrounding; and the start of paving work on 9th Street and Alder will also take place.

PUBLIC COMMENT

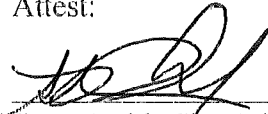
None.

The meeting was adjourned at 8:13 P.M.



David Russ, Mayor

Attest:



Steve Dahl, City Administrator/Recorder