

**City of Dundee  
City Council Meeting Minutes  
July 1, 2025**

**CALL TO ORDER**

Mayor David Ford called the meeting to order at 7:00 P.M.

**COUNCIL AND STAFF ATTENDANCE**

Attendance Mayor David Ford; City Council President Storr Nelson; City Councilors Bryan Weil, Tim Weaver (7:04 P.M.), Alex Chiper (7:01 P.M.), Michael Caruso and David Hinson.

Staff Attendance: City Administrator, Steve Dahl; City Attorney, Ashley Wigod and Administrative Assistant / Assistant City Recorder, Kenzie Nagel.

Public Attendance:

None.

**AGENDA CHANGES**

None.

**PUBLIC COMMENT**

None.

**CONSENT AGENDA**

**Motion to approve the Consent Agenda**

**4.1 City Council Minutes, June 17, 2025**

**4.2 Budget Narrative**

**4.3 Summary Budget Financials**

**4.4 Financial Report Ending May 31, 2025**

Motion: C. Nelson

Second: C. Chiper

Vote: C. Weaver, C. Caruso, C. Weil, C. Hinson, M. Ford

**OLD BUSINESS:**

**ENGINEERING SERVICES CONTRACT**

C.A. Dahl provided an overview of the engineering services to be performed by both AKS Engineering and Kennedy Jenks. A brief discussion followed regarding service rates. Approval of the engineering services was postponed to the next council meeting to allow for the inclusion of rate information.

**TOURISM PROJECT MANAGER CONTRACT**

C.A. Dahl reported that the Tourism Committee recommended continuing the partnership with Bethany Caruso and her company, Elle & Lu Flowers & Events, to serve as the Tourism Project Manager. A brief discussion followed highlighting the work Ms. Caruso has accomplished. C. Nelson noted that C. Caruso abstained from voting due to their marital status.

**ACTION: I move to Approve the Contract Between the City and Elle & Lu Flowers & Events LLC for Tourism Project Manager Services.**

Motion: C. Weaver

Second: C. Nelson

Vote: C. Chiper, C. Weil, C. Hinson, M. Ford; C. Caruso – abstained (due to conflict of interest)

**NEW BUSINESS:**

**TRAVEL OREGON COMPETITIVE GRANT**

C.A. Dahl explained that through the Tourism Committee, a grant was awarded to support the development of a wayfinding project called the Dundee AVA Viticultural Trail. A detailed report was provided starting on page 81 of the agenda packet. A brief discussion followed.

**ACTION: Motion to Accept the 2025-2026 Travel Oregon Competitive Grant for the Implementation of Wayfinder Signs.**

Motion: C. Weaver

Second: C. Caruso

Vote: C. Weil, C. Chiper, C. Nelson, C. Hinson, M. Ford

**RESOLUTION NO. 2025-11; 5% TECHNOLOGY FEE**

C.A. Dahl stated that the recently approved technology fee is now ready to be formalized as resolution.

**ACTION: Motion to Approve Resolution No. 2025-11, a Resolution Setting a 5% Technology Fee to Help the City of Dundee Pay for and Administer the Required Technology Needed to Comply with House Bill 2415 and Implementing a Flat Fee of \$273.90 for Solar Panels.**

Motion: C. Chiper

Second: C. Nelson

Vote: C. Weaver, C. Caruso, C. Hinson, C. Weil, M. Ford

**OUTSIDE CITY LIMITS SEWER REQUEST**

C.A. Dahl explained that a resident who lives outside of the city limits was inquiring to allow to connect to city sewer as the property is already connected to city water. A detailed report was provided

starting on page 140 of the agenda packet. A brief discussion followed with C.A. Dahl noting that he was not looking for a motion just to discuss.

### **COUNCIL CONCERNS AND COMMITTEE REPORTS**

- C. Nelson inquired about the status of the car lot and the tent located across 5<sup>th</sup> Street; a discussion followed regarding both matters.
- C. Caruso inquired about the overgrown grass and discussed the responsibility of property owners to maintain their lots.
- C. Chiper asked when the next city newsletter would be distributed. He also inquired about the solar panel at the water treatment plant and what benefit the city receives from it, noting that the city does not own the installation. Additionally, he provided an update on the activities of the Tourism Committee.

### **MAYOR'S REPORT**

- Mayor Ford reported that he has spoken with Senator Bruce Starr regarding several topics, including potential funding for the 5<sup>th</sup> Street construction project, a transportation bill, and upcoming legislative sessions.
- He expressed a desire to expand the involvement of additional committees to address various priorities, including fire, water, and matters related to the school property.
- He also expressed interest in scheduling another work session to review council goals, proposing to schedule one for the end of July.

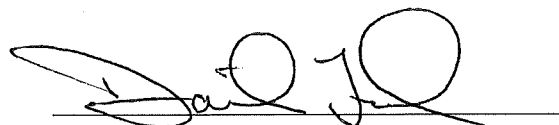
### **CITY ADMINISTRATOR'S REPORT**

- C.A. Dahl explained that there were now 364 days to figure out the Fire Department funding or potentially lose one person
- The water rights study information are in their council mail folders
- The city received a grant for two seasonal fire department hires

### **PUBLIC COMMENTS**

None.

The meeting was adjourned at 8:28 P.M.



David Ford, Mayor

Attest:



Steve Dahl, City Administrator/Recorder