

City of Dundee
Special City Council Meeting Minutes
September 30, 2025

CALL TO ORDER

City Council President Storr Nelson called the meeting to order at 7:03 P.M.

COUNCIL AND STAFF ATTENDANCE

Attendance Via Zoom: City Council President Storr Nelson; City Councilors Bryan Weil, Michael Caruso and David Hinson. Absent: Mayor David Ford; City Councilors Alex Chipper and Tim Weaver.

Staff Attendance Via Zoom: Interim City Administrator / Fire Chief, Brandon Hamilton; City Attorney, Ashley Wigod and Administrative Assistant / Assistant City Recorder, Kenzie Nagel.

Public Attendance:

None.

RECRUITMENT FOR HIRING A PERMANENT CITY ADMINISTRATOR

City Council President Nelson opened the meeting with a brief introduction to the salary study. Interim C.A. Hamilton noted that materials were provided by Prothman and suggested adding Gervais and Hubbard for comparison. A discussion followed regarding starting salaries, comparable cities, and competitive ranges. Council's consensus was to set the city administrator's salary range at \$120,000 to \$150,000.

ACTION: Motion to Set the Range for the City Administrator Salary at \$120,000-\$150,000 for the Advertisement.

Motion: C. Weil
Second: C. Caruso
Vote: C. Hinson, C. Nelson

A brief discussion ensued regarding the school boundary committee, including potential members. Council identified Ed Carlisle, Ted Crawford, Bethany Caruso and Mary Beth as strong choices for the committee. C. Caruso volunteered to attend the next meeting on behalf of the city council.

An additional brief discussion followed regarding the public safety levy letter to be mailed to all residents. Council reviewed appropriate wording for the letter, including confirmation of certified and reliable Fire and EMS services, acknowledgment of recent 24/7 coverage, and clarification that the decision impacts all residents, whether renting or owning. Interim C.A. Hamilton stated he would send a revised version of the letter the following morning for final approval.

The meeting was adjourned at 7:39 P.M.



Storr Nelson, City Council President

Attest: 

Brandon Hamilton, Interim City Administrator