

City of Dundee
City Council Meeting Minutes
October 15, 2024

CALL TO ORDER

Mayor David Russ called the meeting to order at 7:00 P.M.

COUNCIL AND STAFF ATTENDANCE

Attendance Mayor David Russ; City Council President Storr Nelson; City Councilors Tim Weaver, David Ford and David Hinson. Absent: City Councilor Jeannette Adlong and Bruce Starr.

Staff Attendance: City Administrator, Steve Dahl; City Attorney, Matthew Kahl; City Planner, Doug Rux; Newberg-Dundee Police, Sergeant Ronning and Administrative Assistant / Assistant City Recorder, Kenzie Nagel.

Public Attendance:

Peter Donor, 780 SE Locust Street and Logan Leichtman, 960 SW 9th Street.

AGENDA CHANGES

The removal of the Executive Session.

PUBLIC HEARING

3.1 City of Dundee, Psilocybin Regulations

3.2 Ordinance 588-2024, Psilocybin Regulations

Mayor Russ opened the public hearing on psilocybin regulations. City Planner Doug Rux and Planning Commissioner Logan Leichtman approached Council. Rux read the staff report into the record. He started on page three of the agenda packet, and highlighted key topics, including the approved area of business to take place within the central business district, the Oregon Administrative Rule (OAR) and Dundee's proposed regulations. He included various state regulations, such as requirements for outdoor space and fencing. Rux noted that Exhibits "A" and "B", along with attachments, were included in the agenda packet, which outlined additional requirements. Concluding the staff report, a brief discussion ensued including the thousand-foot radius around both the old elementary and new school area.

C. Weaver inquired about potential contraband distribution, future businesses such as private schools; to which Rux confirmed that it would determine on permits and potential land use. C. Ford asked for a summary of the recommended code adjustments; Rux explained the requirements for potential businesses. Leichtman gave clarifying information, including that any future businesses would have licensed facilitators present with customers throughout the process, adherence to state regulations of dosage, requiring a responsible driver and ensure the substance remains controlled within a facility. Further discussion followed. Rux recommended passing the ordinance, which would return at the next meeting in November for a second hearing.

C. Weaver raised concerns regarding psilocybin use and its effect on people; discussion ensued.

ACTION: Motion to Pass Ordinance 588-2024, an Ordinance Approving a Development Code Amendment for Psilocybin Standards.

Motion: Hinson
Second: Ford
Vote: Unanimous in favor

PUBLIC COMMENT

None.

CONSENT AGENDA

Motion to approve the Consent Agenda

- 5.1 City Council Minutes, October 1, 2024**
- 5.2 Approval Tourism Committee Member**
- 5.3 Police Report Ending September 2024**

C. Ford requested a modification to the motion recorded in the October 1st minutes regarding the Water Rights RFP.

ACTION: Motion to Approve the Consent Agenda without the City Council Minutes from October 1, 2024.

Motion: C. Weaver
Second: C. Hinson
Vote: Unanimous in favor

OLD BUSINESS:

None.

NEW BUSINESS:

1st STREET NAME CHANGE

C.A. Dahl explained that there has been a mailing issue regarding the entirety of 1st Street. As by the county, one half of the street is marked as SW and the other as NW. He said that this discrepancy has caused mail to be sent to Portland and back, creating distribution problems and stress at the post office. City Atty. Kahl provided confirmation regarding the city's code for street name changing and numbering; Rux also provided additional input. C.A. Dahl asked Council for guidance on renaming the street or addressing the mailboxes. He noted that relocating mailboxes to the opposite side would narrow the sidewalk and require additional work from Public Works and the City Engineer.

Council discussed potential solutions, including installing group mailboxes with keys at the top and/or bottom of the hill. The consensus of Council was to get more information on name changes and mailbox placement.

ORDINANCE 589-2024 STREET PARKING

C.A. Dahl mentioned that the City of Newberg recently updated its parking ordinance, and the Newberg-Dundee police are requesting that Dundee align its parking ordinance with Newberg's. A detailed report was provided on page 208 of the agenda packet. Sgt. Ronning approached Council and explained Newberg's new ordinance and how it differs from Dundee's. He noted that this change would improve consistency and simplify handling vehicle abandonment, store vehicles, towing procedures and note requirements. Discussion included examples of situations covered by the amended ordinance. Council agreed to amend the current ordinance to align with the requested changes.

WASTEWATER TREATMENT PLANT BLOWERS

C.A. Dahl reported that the plant blowers are starting to fail and likely won't last through the winter. He said although this expense was not budgeted, funds could be used from the Sewer CIP Fund. Public Works Superintendent Chuck Simpson provided a report on page 225 of the agenda packet requesting two new plant blowers. Council briefly discussed the budget impacts.

ACTION: Motion to Approve \$92,644 for the Purchase of Two Blowers Including Installation and Shipping.

Motion: C. Weaver
Second: C. Nelson
Vote: Unanimous in favor

COUNCIL CONCERNS AND COMMITTEE REPORTS

- C. Hinson asked about the timing of the next update from the school district. C.A. Dahl clarified that an executive session had been planned for tonight, but there was no new information to justify a meeting. He also inquired about the grant for safe streets related to streetlights, expressing concern about the lighting at the 8th and Edwards intersection.
- C. Ford announced that the League of Cities had nominated him to join the transportation committee, where they would develop a transportation package, propose project ideas, and address unfinished projects like the bypass. He mentioned that he and other committee members met at city hall for discussion. C. Ford also noted that if C. Starr is elected to the Senate, his presence would likely benefit the city.
- C. Ford noted that he attended the candidate forum at the elementary school last night, along with current council members and council candidates. He mentioned that the event had a good turnout.

MAYOR'S REPORT

M. Russ mentioned the "If I Were a Mayor for a Day" contest done at the elementary school, briefly explaining the contest and its prizes. He encouraged staff to stay informed about it.

CITY ADMINISTRATOR'S REPORT

- C.A. Dahl asked if Council would like to reschedule tomorrow's goal setting session to November 7th or 14th. Council agreed on the 14th.
- C.A. Dahl inquired about the required public meeting training in Carlton on December 12th at 5:30 P.M. He asked Council if they would like to join them or separate session, sometime in January. A brief discussion ensued.
- After suspected drug use at tipsu palach Park, and a special cleaning was warranted and would seek to hire someone. He also mentioned that someone had broken the automatic door lock and stated that a more secure lock would be purchased to prevent this from happening again.
- C.A. Dahl informed Council of a homeless couple in a truck staking out the tipsu palach Park area and was trespassed from the Dundee Hotel and the city's park property. He said the police were aware, and a brief discussion ensued.
- A permit for the Welcome Sign for the west side was approved and would be installed in the upcoming month.
- A grant from DURA was approved for Wine by Joe for installing an effluent holding unit at their winery.

PUBLIC COMMENT

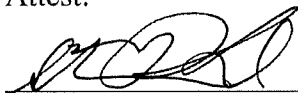
Peter Donor inquired about the Candidate Forum held the previous night, mentioning that he hadn't seen any advertisement until it was too late and wanted Council to be aware for future events. C. Nelson suggested that the city website and social media were good sources for staying informed. Donor expressed a desire for more one-on-one interactions and conversations with Council members. C. Hinson acknowledged that communication had been a major topic of discussion and anticipated improvements by the new year, agreeing that increased public participation would be beneficial.

The meeting was adjourned at 8:49 P.M.



David Russ, Mayor

Attest:



Steve Dahl, City Administrator/Recorder