

**CITY COUNCIL MEETING
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November 1, 2022**

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City of Dundee
City Council Meeting Minutes
November 1, 2022

Call to Order

Mayor David Russ called the meeting to order at 7:00 P.M.

Council and Staff Attendance

Mayor David Russ; Councilors Ted Crawford, David Ford, Bruce Starr, Tim Weaver, Storr Nelson and Jeannette Adlong. Staff Attendance: Steve Dahl, City Administrator; Matthew Kahl, City Attorney, Brandon Hamilton Fire Chief, Administrative Assistant Melissa Lemen, and Administrative Assistant Cindy Brenden.

Public Attendance

Douglass Stewart Dundee Fire Dept., Lisa Peck, Jeff Peck

Agenda Changes

A resolution authorizing application for a grant from Oregon Parks Dept. for tipsu palach park was added to the agenda.

Public Comment

None

Consent Agenda

A **motion** was made and seconded to approve consent agenda items 4.1 City Council Minutes, October 18, 2022; item 4.2 Financial Report Ending August 31, 2022; and item 4.3 Furioso Vineyards Letter. C. Ford corrected the spelling of the word “Knutsen” on page 3, paragraph 3, of the meeting minutes to the correct spelling “Knudsen”. A **motion** was made and seconded to approve the consent agenda with the correction to the minutes. It passed unanimously.

Old Business

Current & Future Water Usage Report

Tim Henkle engineer GSI Water Solutions, Inc. was present via Zoom at the meeting tonight to provide a PowerPoint presentation (included in the meeting agenda packet beginning on page 35). He introduced himself and reviewed the information presented in the table regarding current and future water use. A question-and-answer session ensued.

C.A Dahl asked what the council wanted to see happen moving forward. C. Crawford felt that future development should not be charged for something built today; future residents would benefit from it, but current residents would pay for it. He recommended setting up some triggers that once a certain level is reached, you move to the next stage in the process. Questions and concerns were voiced over the projections. The Council asked staff to look and see whether it makes sense to justify a larger request out of the Willamette River now while also reviewing different future water services.

Update on Fire Department/District

Fire Chief Brandon Hamilton brought a couple of question to the committee.

- 1: Do we continue to pursue a new entity/district as originally planned.
- 2: Do we pursue a 5-year operating levy between the 2 current voting entities with the end goal of pursuing a new entity at the end of 5-years? He also referenced in a memo that

increasing staff was a priority, and that what he proposed was a substantial ask from the voters. He further indicated that a proposed new district would without the grant that former City Administrator Daykin proposed we would not be able to hire additional staff until year 3. Fire Chief Hamilton indicated that the rural customers pay substantially less than the citizens.

Hamilton further explained that he proposes a levy, with the idea of getting the department to 6-line staff, which would allow them to go to 24-hour shifts. The current paid staff work 8-5 Monday through Friday. Hamilton outlined in the proposal the millage rate, which is currently needed, and what is needed to happen to get the station operating 24/7 along with little extra to upgrade equipment. C. Nelson indicated that levies are typically 5 years. Hamilton stated that for personnel they are no more than 5 years according to ORS. A discussion ensued.

C. Ford expressed concern that we are not very far down the path of forming a new district. He explained that the country was possibly moving into a recession and was worried about going to the voters with a heavy ask in a tough financial situation. C. Ford further indicated that the levy option that Chief Hamilton proposed could buy us a little more time and further the relationship we have with the rural folks as well as building support in the community.

C. Ford indicated that he would be willing to go to the meeting on Monday with the rural dept., and report back at the next council meeting what their thoughts were before a decision was made as to what direction to take. More discussion ensued. C.A. Dahl asked if having a joint meeting with the dual fire boards in the near future would be something that should be looked at. C, Ford thought that if one or two from the council could be at the rural meeting on Monday it would help. Based on the outcome and overall opinions at the meeting, a time frame could be developed.

New Business

Park Grant Application

Resolution on tipsu palach park.

C.A. Dahl indicated that C. Adlong is working on a grant for \$240,000.00 to put in picnic tables, a cover, and a couple of other things. The Resolution was to have council authorize the application for the grant. C. Adlong indicated that this is a grant from the State Parks Dept, but it is federal money so the rules that apply are slightly different. She explained that they learned that the grant the city already received from the state could be used as the financial match for this grant so no additional funds would be required.

C. Nelson pointed out three typos that needed to be corrected in the document. The 5th “whereas” should be the “City of Dundee”; in the “Now, therefore” section 1, there is an underscore between “council” and “demonstrate”; in section 2 it should be the “City Council of Dundee” and not “city council or Dundee”.

C. Adlong indicated she needed the document signed tonight as it must be transmitted with the grant application by midnight. **A motion** was made and seconded to pass the corrected Resolution No. 2022-19, a resolution authorizing the application for the State Parks Grant. **The motion** passed unanimously.

Council Concerns and Committee Reports

C. Crawford inquired about the holiday banners and the map of the area. C.A Dahl stated that the city had the equipment and that the banners should be arriving a week from Friday. He further stated that they should be installed before Thanksgiving and that he was informed the snowflakes would only be lit at night.

Mayor's Report

None

City Administrator's Report

C.A. Dahl stated that the Public Works staff had switched back to five 8-hour days from the four 10-hour days they had been working during the summer.

C.A. Dahl noted that city staff would be working with the auditors next week to complete the audit.

C.A. Dahl gave Council a heads up that the cell tower, which will be located on the fire department grounds, is ready to be built and we should see some progress.

Finally, he reminded Council that Friday the 11th is Veterans Day and that city offices will be closed.

Public Comment

Fire Chief Hamilton noted that he had forgotten to let the council know that Oregon State Fire Marshal's office had put out a 3-year grant for up to 2 firefighters and that he was currently in the process of submitting it. He explained that it is a match grant-- 10% the 1st year, 25% the second year, 50% the 3rd year. The match can be made off the volunteer hours that are contributed. He expressed hope that if the city received it, it would help offset some of the issues discussed tonight.

The meeting was adjourned at 8:15 P.M.



David Russ, Mayor

Attest:



Steve Dahl, City Administrator/Recorder