

City of Dundee
City Council Meeting Minutes
November 19, 2024

CALL TO ORDER

Mayor David Russ called the meeting to order at 7:00 P.M.

COUNCIL AND STAFF ATTENDANCE

Attendance Mayor David Russ; City Council President Storr Nelson; City Councilors Tim Weaver, David Hinson and Bruce Starr (7:03 P.M.). Via Zoom: Councilor David Ford.

Absent: City Councilor Jeannette Adlong.

Staff Attendance: City Administrator, Steve Dahl; City Attorney, Matthew Kahl and Administrative Assistant / Assistant City Recorder, Kenzie Nagel.

Via Zoom: Fire Chief, Brandon Hamilton (7:23 P.M.).

Public Attendance:

Alex Chiper, 520 SW 5th Street; Peter Donor, 780 SE Locust Street; Randall Glahn, 741 SE Elm Street; Michael Caruso, 179 SW 9th Street and Rob Daykin, 720 SW Scotsman Ct.

AGENDA CHANGES

None.

PUBLIC COMMENT

None.

CONSENT AGENDA

Motion to approve the Consent Agenda

4.1 City Council Minutes, November 5, 2024

4.2 2025 Meeting Calendar

4.3 Police Report Ending October 2024

C.A. Dahl wanted to point out in the 2025 meeting calendar, the budget meetings were scheduled for March and noted that they could be moved back to April if needed.

ACTION: Motion to Approve the Consent Agenda.

Motion: C. Nelson

Second: C. Hinson

Vote: C. Weaver, C. Starr, C. Ford, M. Russ

OLD BUSINESS:

TOURISM MARKETING CONTRACT

C.A. Dahl explained that the tourism marketing contract was ready for approval. Brief discussion ensued regarding the totals of the contract. A detailed report was provided on page nine of the agenda packet. After further discussion concluded, C.A. Dahl would go back to Greenhouse Collaboratives and let them know of any changes to the contract totals.

ACTION: Motion to Award a Public Contract to Greenhouse Collaboratives for the Tourism Marketing Services Outside of Those Described in Attachment "A".

Motion: C. Starr

Second: C. Weaver

Vote: C. Nelson, C. Hinson, C. Ford and M. Russ

AWARDING WATER RIGHTS CERTIFICATION CONTRACT

M. Russ had questions regarding the city's water rights. City Atty. Kahl explained that the company CwM-H2O's only purpose was to advise pertaining to the RFP.

ACTION: Motion to Hire CwM-H2O to Complete the Extension and Possible Perfection of the City's Water Rights.

Motion: C. Nelson

Second: C. Starr

Vote: C. Ford, C. Hinson, C. Weaver and M. Russ

BYPASS-INTERCHANGE OPTIONS

M. Russ exhibited the Dundee Bypass Interchange options, by first outlining the riverside plan, the original bypass plan. A physical handout was provided to Council. He explained each slide and shared his proposed approach, emphasizing his liking for the Dundee Landing Single-Point Interchange as he thinks it would serve the city best. After M. Russ' presentation, a brief discussion ensued focusing on the most effective strategies for achieving the city's long-term goals, addressing concerns, and evaluating potential community impacts.

NEW BUSINESS:

CHANGES TO THE EMPLOYEE HANDBOOK

C.A. Dahl noted that after adding "Juneteenth" to the employee handbook, he realized that it hadn't been updated in years. City Atty. Kahl and his firm reviewed it and made minor adjustments. The

updated handbook was provided on page 30 of the agenda packet. C.A. Dahl explained that Council could look this and get approved at the next council meeting. M. Russ asked about rephrasing on page 35 of the agenda packet, and City Atty. Kahl agreed to review it while explaining the need to comply with standard state law. C. Starr questioned specific wording, and City Atty. Kahl reiterated that it aligned with state law for protected classes. Additional discussion continued.

FIRE DISTRICT CONSOLIDATION

C.A. Dahl discussed that a countywide fire study involving Dayton, Lafayette, Carlton and Dundee was done to explore forming a larger fire district. F.C. Hamilton noted that a few cities lack fire chiefs or sufficient resources and explained that a larger district could benefit all cities involved and any potential funding issues.

COUNCIL CONCERNS AND COMMITTEE REPORTS

None.

MAYOR'S REPORT

None.

CITY ADMINISTRATOR'S REPORT

- A phone meeting will be held tomorrow with CPRD regarding the Sander Estate Park
- Bethany Caruso and her team found a community recreation grant for application
- C.A. Dahl provided a Zippy update
- C.A. Dahl will be meeting with someone from ODOT to discuss bypass planning
- C.A. Dahl will be out of the office starting November 22nd through December 1st

PUBLIC COMMENT

Peter Donor approached Council and explained that with his background in human resources and having done employee handbook, the language regarding C. Starr's concerns was something that the city could be liable for if the language wasn't included. He also expressed the likeliness of the work done by the attorneys with the handbook.

Rob Daykin then approached Council with commentary regarding the bypass and asked that Council should consider the community when moving forward.

EXECUTIVE SESSION

The Council met in Executive Session in accordance with ORS 192.660 (2) (e) to review and evaluate the employment-related performance of the chief executive officer of any public body, a public officer, employee or staff member who does not request an open hearing.

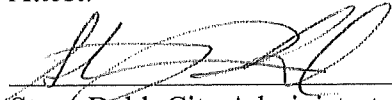
The City Council did not reconvene, and the Executive Session was adjourned at 9:13 P.M.

The meeting was adjourned at 9:13 P.M.



David Russ, Mayor

Attest:



Steve Dahl, City Administrator/Recorder