

**Dundee Urban Renewal Agency
Board Meeting Minutes
October 17, 2023**

Call to Order

Chair David Russ called the meeting to order at 10:21 P.M.

Attendance

Agency Member Attendance:

Chair David Russ; Agency Members: Bruce Starr, David Ford, Storr Nelson and David Hinson. Absent: Jeannette Adlong and Tim Weaver.

Staff Attendance: Steve Dahl, City Administrator; Matthew Kahl, City Attorney; and Melissa Lemen, Administrative Assistant.

Public Attendance

Alex Chiper, 520 SW Fifth Street.

Amendments to the Agenda

None.

Public Comments

None.

Approval of Bond Council

C.A. Dahl reviewed details from his meeting agenda report on page 2 of the agenda packet. He briefly described the three selected companies and their proposals. C.A. Dahl and C.A. Kahl addressed brief Agency questions. C.A. Kahl voiced that he has worked with each of the firms and all of the individuals involved. He felt the City/Agency would be in good hands with any selected firm. **A motion** was made by Ford and seconded by Hinson to approve Hawkens, Delafield and Wood as City Bond Council. Nelson inquired about whether there would be any option for change orders or extras. He voiced that he had a very good previous experience with Mersereau & Shannon. C.A. Kahl discussed his belief that the proposals provided are based upon a flat fee type of rate. C.A. Dahl noted that pertinent information could be added to the contract, if desired. C.A. Dahl affirmed that he has not worked with any of the three firms previously. **The motion** passed unanimously.

Resolution No. 2023-2, Approving an Intergovernmental Agreement with the City of Dundee

A motion was made by Ford and seconded by Starr to approve Resolution No. 2023-2, a resolution entering into a memorandum of understanding between the City of Dundee and Dundee Urban Renewal Agency. **The motion** passed unanimously.

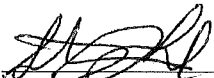
Agency Member Concerns

None.

The Dundee Urban Renewal Agency meeting was adjourned at 10:28 P.M.



David Russ, Chair



Steve Dahl, Executive Director